



Office of the Registrar

STUDENT REQUEST FOR FORMAL HEARING

To: Chairperson, Hearing Panel Date: \_\_\_\_\_

From: \_\_\_\_\_ (student's name) \_\_\_\_\_ (social security/I.D. number)

Subject: Request for Hearing Concerning Student Education Records

I request a formal hearing concerning correction of what I believe to be inaccurate or misleading information, described below, contained in my education records.

Table with 2 columns: Education Record Contested/ Term/Year, Contested Information/Demographics. Includes four rows of blank lines for data entry.

Please notify me of the date, time, and place of the hearing. My address and telephone number follow:

Address \_\_\_\_\_ City, State, Zip

Student's Signature \_\_\_\_\_

Telephone No. \_\_\_\_\_

HEARING DECISION

From: \_\_\_\_\_ Date: \_\_\_\_\_ (Chairperson Hearing)

To: \_\_\_\_\_ (student's name) \_\_\_\_\_ (social security/I.D. number)

The decision of the Hearing is as follows:

\_\_\_\_\_  
\_\_\_\_\_

Chairperson, Hearing \_\_\_\_\_

Return signed copy to: RECORDS OFFICE
Joliet Junior College
1215 Houbolt Rd.
Joliet, IL 60431