



**Addendum No. 1**  
Page 1 of 2

**DATE: September 15, 2014**

Joliet Junior College  
1215 Houbolt Road  
Joliet, IL 60431

**TO:** Prospective Respondents  
**SUBJECT:** Addendum No. 1  
**PROJECT NAME:** Commercial Drivers' License Training  
**JJC PROJECT NO.:** R14010

This Addendum forms a part of the Bidding and Contract Documents and modifies the original bidding document as posted on the JJC website. ***Acknowledge receipt of this addendum as instructed on page 2. FAILURE TO DO SO MAY SUBJECT BIDDER TO DISQUALIFICATION.***

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**Questions Submitted:**

1. Could we include any courses above 160 hours that our company currently offers to students? Our other courses include endorsements and more hours behind-the-wheel which increases their job placement and their chances at being successful in their examination. Our 200-hour program is PTDI certified.

**Additional courses can be submitted within your proposal; however, there must be a 160-hour training program listed in your RFP.**

2. Are there any endorsements, such as hazmat, tankers, doubles, triples, et cetera included in the current courses that we will be offering through you?

**No, there were not any endorsements included in the proposed tuition amount.**

3. The school covers the drug screening/physical and permit fee. Does this include books at all?

**JJC does not cover the cost of the drug screening/physical and/or permit fees. These costs are the vendor's responsibility. The cost is included in the tuition amount, and JJC would pay the vendor for each student enrolled in the training program for each of these expenses. Estimated expenses are \$82 for the drug screening and physical; and \$50 for the permit fees. JJC does provide copies of the Secretary of State CDL study guide to each student.**

4. If a student needs extra training, how long is this extended for? How many hours are covered if he needs to repeat the exams or lessons? Is there a cut off?

**JJC would expect that the vendor would work with the student(s) to provide extra training to ensure the success of the student.**

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Page 2 of 2

5. What exactly do we need to supply JJC from our instructors and employees? Do employees also need to submit specific resumes, licenses, or certifications, or is it only the people that we assign to work with JJC?

**We are requiring resumes, licenses or certifications for the instructors who would be working at the JJC facility. We would also require similar information on the program coordinator assigned to the JJC facility.**

**End of Addendum #1**

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**Please acknowledge receipt of this addendum by including this page with your proposal. Include your company name, printed name, title, and signature in your acknowledgement below. Failure to do so could result in disqualification of your bid.**

Issued by:

Janice Reodus  
Director of Business & Auxiliary Services  
Joliet Junior College  
815.280.6643

I acknowledge receipt of Addendum #1

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature