



**Addendum No. 1**  
Page 1 of 3

**DATE: February 23, 2024**

Joliet Junior College  
1215 Houbolt Road  
Joliet, IL 60431

**TO:** Prospective Respondents  
**SUBJECT:** Addendum No. 1  
**PROJECT NAME:** Virtual On-Demand Learning & Development  
**JJC PROJECT NO.:** R24005

This Addendum forms a part of the Bidding and Contract Documents and modifies the original bidding document as posted on the JJC website. Acknowledge receipt of this addendum in the space provided on the Bid Form. FAILURE TO DO SO MAY SUBJECT BIDDER TO DISQUALIFICATION.

---

**Clarification:**

This solution does not need to be compatible with Canvas. The RFP verbiage in the first paragraph on page 12, section a. Current Environment should read, "The College desires for the vendor to currently integrate seamlessly with Workday to offer, track and report on employee learning and training activities. Also addressed in question #6.

**Questions Received:**

1. Hello, Who is the current vendor providing this service/contract? Thank you

***Joliet Junior College does not currently have a vendor providing on-demand learning and development for all employees. The college's vendor for compliance training is Vector Solutions.***

2. Hello. This is more a statement/tech issue than an actual question. The Letter of Intent and Utilization Plan documents are not downloading. How else can we access to submit?  
***Both forms are combined into one document on the CEI website at:***  
<https://cei.illinois.gov/content/dam/soi/en/web/cei/documents/UtilizationPlan.pdf>

**Please contact the Joliet Junior College Purchasing Office for questions regarding accessing document. Please know that the RFP can be found at the following link:**  
[Current Solicitations | Joliet Junior College \(jjc.edu\)](https://cei.illinois.gov/content/dam/soi/en/web/cei/documents/CurrentSolicitations)

3. The proposal criteria is pretty robust. Is the expectation to include all the information on 1-2 pages max?

**The only item specifically limited to 1-2 pages is the letter of transmittal, item III. C. in the RFP. Proposal length is at the discretion of the vendor.**

4. What is the total expected number of users for this content?

***The current number of users (employees) is approximately 1,200.***

5. Is the audience size for highly technical content, such as Microsoft certifications, different from the total number of expected users? (not how to make a pivot table)

***Yes, we estimate approximately 40 employees in the audience for the highly technical content, primarily these are employees of the IT, iCampus, and Tech faculty who might pursue Microsoft Certifications.***

6. Is Canvas the only professional Learning Management System currently being utilized for JJC employees & staff members?

***This solution does not need to be compatible with Canvas. The RFP verbiage in the first paragraph on page 12, section a. Current Environment should read, "The College desires for the vendor to currently integrate seamlessly with Workday to offer, track and report on employee learning and training activities.***

7. You mentioned content needs to be compatible with Canvas. What is the preferred method for Canvas to 3rd party content? (i.e. AICC, SCORM, etc.)

***Please see the response to question #6 above. This solution does not need to be compatible with Canvas.***

8. Is there interest in content being consumed from a Cornerstone Content portal instead of Canvas? (this portal would not impact the cost)

***Please see the response to question #6 above. This solution does not need to be compatible with Canvas.***

9. Are any additional languages besides English required?

***The college desires for learning content to be available in other languages besides English. Additional languages are not required but strongly desired.***

10. We possess an enterprise application, but the courses are integrated with other cloud-based partners. Will this be ok as a solution?

***The college desires for the vendor to currently integrate seamlessly with Workday as this is the Learning Management System being utilized for JJC employees.***

11. Requirement requires integrating with LMS like Canvas and Workday. What kind of integration is required, is it only SSO based or do we need to transfer status, score, etc. back to LMS?

***Please see the response to question #6 above. This solution does not need to be compatible with Canvas.***

***Workday provides two link options to use with the Learning application of Workday: SAML single sign-on (SSO) links and quick links. Workday supports packaged e-learning content such as SCORM 1.2, SCORM 2004 (V2-V4), AICC HACP.***

**End of Addendum #1**



## Addendum #1

**DATE: February 23, 2024**

Joliet Junior College  
1215 Houbolt Road  
Joliet, IL 60431

**TO:** Prospective Respondents  
**SUBJECT:** Addendum No. 1  
**PROJECT NAME:** Virtual On-Demand Learning & Development  
**JJC PROJECT NO.:** R24005

**Please acknowledge receipt of these addenda by including this page with your proposal. Include your company name, printed name, title, and signature in your acknowledgement below. Failure to do so could result in disqualification of your bid.**

Issued by:

Matt Stephenson  
Senior Director of Business & Auxiliary Services  
Joliet Junior College  
815.280.6643

I acknowledge receipt of Addendum #1.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature