



Addendum No. 1
Page 1 of 4

DATE: March 14, 2023

Joliet Junior College
1215 Houbolt Road
Joliet, IL 60431

TO: Prospective Respondents
SUBJECT: Addendum No. 1
PROJECT NAME: Managed Document Solutions
JJC PROJECT NO.: R23009

This Addendum forms a part of the Bidding and Contract Documents and modifies the original bidding document as posted on the JJC website. Acknowledge receipt of this addendum in the space provided on the Bid Form. FAILURE TO DO SO MAY SUBJECT BIDDER TO DISQUALIFICATION.

Questions Received:

1. What is the volume in print shop currently on an Annual basis for BW pages What is the volume in print shop currently on an Annual basis for Color pages
Please see the Desired Configuration tab within Attachment A for all volumes.
2. PRODUCTION DEVICE QUESTIONS: • What application will you require 2400x2400 dpi on the B/w units? Is this a must-have? • We have multiple rip options. Are you open to options other than Fiery? • What application will require 350gsm weight media on the B/W? Will 300gsm meet the requirements? • What is the largest square-bound booklet required? 25 sheets, 30 sheets, or 50 sheets?
The b/w unit does not require 2400x2400 dpi. If you have a different solution beyond Fiery, please make that recommendation. The JJC team is trained and comfortable with Fiery which is where the suggest stems. The 350gsm is only a requirement on the color machine (if available); however, if on the b/w unit, please confirm either way. 50 sheets is the request for square-bound booklets.
3. PAPER CUT: • Are we to understand that the proposal should not include ANY PaperCut licensing/renewals as per Page 11/Paragraph 3?"
Yes, please do not include any PaperCut licensing in your recommendation. Your proposed machines must integrate with PaperCut and the card readers to utilize the software.
4. MFD DEVICES & PRINTERS • Device #16 the Recommended Group is "Color A3 Low", but it is indicated that 11 x 17 is not needed. Is 11 x 17 output needed for device #16? • Devices #4, #5, #8, #9, #11, # 12, #13, #16, #28, #36, and #39 all show a zero "AMV Color Meter," yet a "Color" device is listed under Recommended

Group. Do you require a color device or a black-and-white device? • Devices #28, #36, #39, #74, #75, #76, #77, #77, #78, #79, #80, #81, #82, #83, and #84 list that two paper drawers are requested, yet a “Large Capacity Tandem Drawer” is requested, which would bring the quantity to 3 drawers. Would 2 drawers be sufficient?

#16 – Please allow for 11”x17” capability

#4, #5, #8, #9, #11, # 12, #13, #16, #28, #36, and #39 – no color today as they are transitioning to a color machine from a b/w in a consolidation plan. It must have color capabilities.

#28, #36, #39, #74, #75, #76, #77, #77, #78, #79, #80, #81, #82, #83, and #84 – Two base drawers with an embedded large capacity tandem drawer. No side large capacity drawer. Column N in the Desired Tab regulates the number of standard adjustable drawers on the machine.

5. GENERAL QUESTIONS • Under Attachment A, the Business Questions tab it states- “What is your process for information security”? Are you referring to the internal security measures of your organization? • Page 12 of the RFP states that the “Supplier’s proposal must include the “Acceptance of Bid.” Where can I locate this from?
There is no Acceptance of Bid form for this RFP. Please use Attachment C (provided).
6. For Production, would you be open to the recommendation of color devices in place of monochrome devices?
JJC is open to either option so please make the recommendation you think is best for them.
7. Can you explain the need for the Required Attachments being on all 4 Production Systems? Booklet Maker – Face Trimming, square fold, rotate crease and bleed trim.
This aligns with their current configuration along with the planned growth in the JJC Print Shop. If your team has a Creative option for an external device that can accomplish these requirements, please feel free to propose that as well.
8. Can you provide applications that require 350gsm.
See question 2 above. If your solution cannot meet this requirement, please make this note in the appropriate section.
9. What are you using for coin op, credit/debit payments now?
JJC is currently using this only for the student side users. At this point, this process is not changing. Your recommended devices must integrate with the C-Pad and Value Loader.
10. What kind of cards and readers are being used now?
RFID Prox cards
11. The College currently has (125) total Xerox multi-functional devices. The RFP only lists (87) total Xerox devices for consideration. Is the intention to keep the remaining (38) Xerox devices as is?
The intention is to remove the 38 Xerox units as part of the recommended consolidation plan.

12. For the production devices on Attachment B, adding all of the listed accessories simultaneously may not be possible depending on the model and machine configuration. It would make sense to do a final verification of what accessories are deemed essential after the RFP submission to ensure we can configure the devices as needed and that they will fit into the space they are intended for. Would you agree to withholding the production device submission until final specifications are determined?

Please provide your recommended model with included accessories that look to meet or exceed the base requirements listed. If you cannot meet a requirement, please provide this in the Notes section. Due to board submission requirements, the RFP will not be delayed.

13. For the B&W production devices on Attachment B, the minimum speed is far lower than the speed on the current units. Is there a desire to get slower devices than the current devices?

Yes, JJC is bulking up the Print Shop; therefore, adding a fourth device allowing for an adjustment in speed. If you have a faster recommended unit, please provide it as a Creative solution.

14. The “Desired Speed” on Attachment A does not match or correspond to the speeds of the existing devices. Some changes are trivial decreases, where a 35 page per minute device is slowed down to a 30 page per minute device. Some changes are trivial increases where a 25 page per minute device is increased to 30 pages per minute. Others involve drastic decreases in speed, from 70 or 75 pages per minute down to 30 pages per minute. In fact, the only two speeds listed as “Desired” are 30 pages per minute and 55 pages per minute. What is the strategy behind these speed changes? What is relevant about the exact speeds that are desired?

JJC is looking to minimize the number of unique units in their fleet. They have evaluated the volumes in each area as part of the initial consolidation plan and right-sized the desired replacement accordingly. Please follow the desired speed designations and know that the JJC evaluation may adjust machines when developing a final upgrade plan.

End of Addendum #1



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Please acknowledge receipt of these addenda by including this page with your proposal. Include your company name, printed name, title, and signature in your acknowledgement below. Failure to do so could result in disqualification of your bid.

Issued by:

Matt Stephenson
Senior Director of Business & Auxiliary Services
Joliet Junior College
815.280.6643

I acknowledge receipt of Addendum #1.

Company Name

Printed Name

Title

Signature

VII. Acceptance of Bid / No Bid Form

The supplier, by accepting or submitting their Proposal, agrees that any cost they incur in responding to this request, or in support of activities associated with this request, are to be borne by the supplier and may not be billed to Joliet Junior College. Client shall incur no obligation or liability whatsoever to anyone by reason of issuance of this RFP, or action by anyone relative thereto. Joliet Junior College reserves the right to award a contract to the vendor (s) it determines will provide the best long-term value to Joliet Junior College. Joliet Junior College r has the sole discretion to award the contract and reserves the right to; 1) Make only a partial award to a vendor, 2) Make partial awards to multiple vendors, 3) Not make an award to any vendor.

Please complete and return this form to bids@NuQuo.com no later than May 21, 2021.

Recipient INTENDS to respond to this RFP No. JJC1002

Recipient DOES NOT INTEND to respond to this RFP No. JJC1002

Company Name: _____

Address: _____

Phone: _____

Contact: _____

Email Address: _____

Authorized Signature: _____