



Addendum No. 1
Page 1 of 3

DATE: March 8, 2023

Joliet Junior College
1215 Houbolt Road
Joliet, IL 60431

TO: Prospective Respondents
SUBJECT: Addendum No. 1
PROJECT NAME: Online Tutoring Service
JJC PROJECT NO.: R23008

This Addendum forms a part of the Bidding and Contract Documents and modifies the original bidding document as posted on the JJC website. Acknowledge receipt of this addendum in the space provided on the Bid Form. FAILURE TO DO SO MAY SUBJECT BIDDER TO DISQUALIFICATION.

Questions Received:

1. As a supplier do we need to provide online tutoring service for all listed course in Scope or we can select course as per expertise. We are Math and Computer training school so we are interested in provide tutoring service for Math and computer technology course. Can we submit a proposal for two courses?

Response: The chosen tutoring service is not selected or asked to respond/list services on a per course basis but by subject area. The request for proposal listed multiple subject areas that are desirable and a single provider for all subjects is desired.

2. Is there a special format you would like us to use for the Pricing Proposal?

Response: No although the data provided should be easy to interpret. The pricing model should be easy to understand and be clearly defined (i.e., based on FTE, based on actual usage, etc.). Processes relating to preventing usage overages, if applicable, should also be included in the submission.

3. Is there a number of hours per year you would like us to use in our pricing proposal?

Response: Ideally, we would like each student to have unlimited usage of the tutoring services provided. If a specific number is needed – please providing pricing information for 1,000, 2,000, and 3,000 hours per year.

4. On page 8 of the RFP, section b., d, there is a request for independently audited financial statements. Is this for more than one year?

Response: One year is acceptable.

End of Addendum #1



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Please acknowledge receipt of these addenda by including this page with your proposal. Include your company name, printed name, title, and signature in your acknowledgement below. Failure to do so could result in disqualification of your bid.

Issued by:

Matt Stephenson
Senior Director of Business & Auxiliary Services
Joliet Junior College
815.280.6643

I acknowledge receipt of Addendum #1.

Company Name

Printed Name

Title

Signature