



Addendum No. 1

DATE: March 23, 2023

Joliet Junior College
1215 Houbolt Road
Joliet, IL 60431

TO: Prospective Respondents
SUBJECT: Addendum No. 1
PROJECT NAME: Salary Market Data
JJC PROJECT NO.: B23018

Questions Received:

1. What's the difference between this Salary Market Data request and the Compensation Study that was awarded 1/18/23?
We are seeking an online tool to be able to pull salary comparisons from the market. The compensation study in January was specifically for consulting services to review one employee group's classifications and compensation.
2. What are the key metrics and performance indicators that the college will use to evaluate the success of the chosen solution?
Ease to personalize dashboards, export pricing reports.
3. Where are the 15,000 job titles derived from? Do you have a specific list of job titles?
Human Resources reported salary surveys vs. employee self-reported surveys. No.
4. Are there any specific data sources or industry standards that the college prefers for salary market data? We would use BLS data primarily is that acceptable?
We need to be able to source within the higher education industry as well as outside. As long as the BLS data is reported by HR professionals vs. employee self-reported.
5. Are there any preferred or required integrations with other software or systems currently used by the college?
No integrations required.
6. Are there any specific training or onboarding requirements for the college staff who will be using the solution?
***Initial training upon set up.
Have access to Customer Success Manager for support.
Support services will be available via phone, email and chat during business hours***

7. Can the college provide any examples or use cases of how they envision using the salary market data analytics solution?
The Diversity Equity and Inclusion Office wants to create a new position – DEI Strategic Analyst Program Manager. I would want to use the system to seek market analysis to set the salary for the position.
8. What are the key milestones and timelines for the project, from contract award to full implementation of the solution?
Ability to be able to access the online tool on the day of implementation.
9. How does the college plan to handle the renewal process for the additional one-year terms, and what factors may influence their decision to renew?
Notification within 30 days of the renewal date of the college's intention to renew.
10. Are there any specific reporting or documentation requirements for the selected vendor during the contract period?
No.

End of Addendum #1



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Please acknowledge receipt of these addenda by including this page with your proposal. Include your company name, printed name, title, and signature in your acknowledgement below. Failure to do so could result in disqualification of your bid.

Issued by:

Roxanne Venegas
Purchasing Manager
Joliet Junior College
815.280.6643

I acknowledge receipt of Addendum #1.

Company Name

Printed Name

Title

Signature