



Addendum No. 1

DATE: November 13, 2018

Joliet Junior College
1215 Houbolt Road
Joliet, IL 60431

TO: Prospective Respondents
SUBJECT: Addendum No. 1
PROJECT NAME: Title III Grant SharePoint Consultant
JJC PROJECT NO.: B18028

This Addendum forms a part of the Bidding and Contract Documents and modifies the original bidding document as posted on the JJC website. Acknowledge receipt of this addendum as specified at the end of this document. FAILURE TO DO SO MAY SUBJECT BIDDER TO DISQUALIFICATION.

Revised Due Date:

The revised due date for this bid is **Tuesday, November 20, 2018 at 10:00 am.**

Questions Received:

1. We'd like to hold a Discovery Call with the customer, ideally private, but public if required, to learn more about this project & needs. We don't believe an accurate Scope of Work can be put together to fit all of the needs of the customer based on the information given, and would like to drill down with the IT team of JJC to make sure we provide a holistic and accurate proposal for this bid request.
The college is just looking for an hourly rate at this point. In-depth discussions regarding the project schedule will take place after the bid is awarded.
2. Can this work be provided from offshore? [We have} Operating Centers in India, we would be able to submit a response to this RFP using our offshore people, if possible.
As long as we have a representative and consultant available during our business hours we can speak with. That would be 8 am until 5 pm central time, and for the upgrade work that would be at an evening or weekend timeframe (Central Standard Time) agreed upon by JJC and the bidders.
3. Question, is there a spreadsheet/format that you would like our resource submittal? And did not see a Pricing Submission form. Please advise.
A pricing submission form is included within this addendum.
4. Is there an anticipation to postpone the bid due date?
The revised due date for this bid is Tuesday, November 20, 2018 at 10:00 am.

5. What is the name of the current contractor performing the service or is this a new contracting opportunity?
There were previous contracts for these services, but this is a new contracting opportunity.
6. If a recompetete, what was the amount of the last award for this contract service?
N/A
7. How many FTE are on current contract for this service?
There was no FTE on the previous contracts
8. If a new contract, how many FTE does the customer estimate to complete SharePoint development?
The estimate would be the total budget amount divided by the price per hour, and if the bidders can do what is specified in the bid for the total budget amount
9. Is there any Simplified Acquisition Procedures budget limit for this contract? If not, what is the targeted budget?
No, the targeted budget is \$25,000
10. Can work be performed remotely via a secure intranet if the contractor has provided previous good performance rating with other Federal Government SharePoint services performed remotely?
Yes it can
11. Does the customer already have a test server?
Yes, there is a test server
12. What is the maximum and minimum number of resumes that can be submitted for this requirement
There is no maximum or minimum, we would just like to see the resumes of who will be working on this bid
13. Is there any specific format that the college is looking for this proposal response (What all sections or information that the college is looking for, in this proposal response)
See response to question #3
14. What is the budget for this requirement
The total budget for this project is \$25,000

End of Addendum #1



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Please acknowledge receipt of these addenda by including this page with your proposal. Include your company name, printed name, title, and signature in your acknowledgement below. Failure to do so could result in disqualification of your bid.

Issued by:

Janice Reodus
Director of Business & Auxiliary Services
Joliet Junior College
815.280.6643

I acknowledge receipt of Addendum #1.

Company Name

Printed Name

Title

Signature

JOLIET JUNIOR COLLEGE
 REQUEST FOR BID
TITLE III GRANT SHARPOINT CONSULTANT

ITEM	DESCRIPTION	RATE
1	SHAREPOINT CONSULTING AS OUTLINED UNDER THE SCOPE OF WORK ON PAGES 11-13 OF THE BID DOCUMENT	\$ _____ PER HOUR

REFERENCES

Name	Organization	Contact Phone Number
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FIRM ADDRESS CITY STATE ZIP E-MAIL ADDRESS	SIGNATURE PRINTED NAME DATE FAX NO. PHONE NO.
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Results from this quote may be viewed at www.jjc.edu/community/vendors