



JOLIET JUNIOR COLLEGE
—1901—

REQUEST FOR PROPOSAL
R18002
NATURAL GAS SUPPLY



JOLIET JUNIOR COLLEGE

1901

Joliet Junior College
Request for Proposal
NATURAL GAS SUPPLY

RFP Opening March 14, 2018 @ 2:00 PM

Background

Joliet Junior College is a comprehensive community college. The college offers pre-baccalaureate programs for students planning to transfer to a four-year university, occupational education leading directly to employment, adult education and literacy programs, work force and workplace development services, and support services to help students succeed. The College has a combined total of 14,910 full time and part time students enrolled in Fall 2017 classes on its main campus located within the city of Joliet, and its 5 extension campuses located in Romeoville, Morris, Frankfort, Weitendorf, and City Center in downtown Joliet.

Vision Statement

Joliet Junior College will be the first choice.

Mission Statement

Joliet Junior College is an innovative and accessible institution, dedicated to student learning, community prosperity, cultural enrichment, and inclusion. Joliet Junior College delivers quality lifelong learning opportunities empowering diverse students and the community through academic excellence, workforce training, and comprehensive support services.

OVERVIEW

The Board of Trustees of Joliet Junior College (hereinafter, "JJC") is requesting proposals for a contractual relationship with a vendor that will supply natural gas. JJC invites Retail Energy Providers (hereinafter "REP's") to submit executable pricing for Natural Gas Supply and Transport in accordance with the requirements, terms, and conditions of this request. We are requesting executable pricing for sites located in **Illinois** within the NICOR service territory.

Joliet Junior College currently purchases its natural gas from a single primary supplier, with annual consumption of approximately 576,100 therms. The College is on the NICOR Gas distribution system and has storage for about twenty-eight days of winter usage.



I. RFP SCHEDULE

Date (2018)	Event
02/23/18	Vendors contacted via email / advertisement
03/01/18 @ Noon	Last date/time for submission of written questions via email to purchasing@jjc.edu
03/05/18 by end of day	Responses to questions emailed
03/14/18 @ 2:00 PM	Proposals must be submitted to the Business & Auxiliary Services Department, Campus Center, Room A3102
03/15/18-03/23/18	JJC Evaluation Team reviews proposal
04/12/18	Notification of Award

II. INSTRUCTIONS TO VENDORS

ADVICE:

The department responsible for this RFP is the Business & Auxiliary Services Department located at 1215 Houbolt Rd., Joliet, IL 60431-8938. The JJC contact will be Janice Reedus, Director Business & Auxiliary Services, A3102, telephone (815) 280-6640; fax (815) 280-6631.

Questions concerning this RFP will be answered if sent to the Business & Auxiliary Services Department via email to purchasing@jjc.edu on or before **March 1, 2018 at Noon.**

All questions and answers will be published and provided to all potential suppliers by end of business day on **March 5, 2018.**

SUBMISSION:

The submission of a response shall be prima facie evidence that the supplier has full knowledge of the scope, nature, quality of work to be performed, the detailed requirements of the project, and the conditions under which the work is to be performed.

Faxed or E-mailed proposals **ARE NOT** acceptable. All RFPs must be priced using COB numbers from **February 23, 2018** and be submitted by the date and time of public opening (see



JOLIET JUNIOR COLLEGE

1901

above). RFPs must be submitted on the forms provided in a sealed envelope clearly marked (typed or blocking lettering only) with the vendor's name, return address, RFP for **NATURAL GAS SUPPLY**, the opening date and time. **One (1) original, two (2) copies, and one (1) electronic copy (DVD/USB flash drive) of the RFP shall be provided.**

RFPs must be addressed to: Joliet Junior College, Janice Reedus, Director Business and Auxiliary Services, Campus Center, Room A3102, 1215 Houbolt Rd., Joliet, IL 60431-8938.

RFPs not submitted in the format as instructed by this RFP will not be accepted. Addendums to this RFP, once filed, may be submitted in a sealed envelope only, and properly identified, prior to the opening hour.

Receipt of RFP / Late RFP: Sealed RFPs shall be received at the place and until the time indicated in this RFP. It is the sole responsibility of the vendors to ensure timely delivery of the RFP. JJC will not be responsible for failure of service on the part of the U.S. Postal Service, courier companies, or any other form of delivery service chosen by the vendor.

RFPs received after the date and time specified shall be considered LATE, and shall not be opened.

Accuracy of Proposals / Withdrawal of Proposals prior to RFP Opening: Proposals will represent a true and correct statement and shall contain no cause for claim of omission or error. Proposals maybe withdrawn in writing or by facsimile (provided that the facsimile is signed and dated by vendor's authorized representative) at any time prior to the opening hour. However, no proposal may be withdrawn for a period of one hundred twenty (120) days subsequent to the opening of the RFP without the prior written approval of the Director of Business and Auxiliary Services or Joliet Junior College.

ADDENDA:

The only method by which any requirement of this solicitation may be modified is by written addendum.

PROPOSAL DUE DATE:

The proposal must be received on or before 2:00 PM on March 16, 2018 at the Business & Auxiliary Services Department, Campus Center, Room A3102, 1215 Houbolt Rd., Joliet, IL 60431-8938

INSURANCE:

The supplier performing services for JJC shall:

Maintain worker's compensation insurance as required by Illinois statutes, for all employees



JOLIET JUNIOR COLLEGE

1901

engaged in the work.

Maintain commercial liability, bodily injury and property damage insurance against any claim(s), which might occur in carrying out the services, referenced in this RFP. Minimum coverage will be TWO MILLION DOLLARS (\$2,000,000) liability for bodily injury and property damage including product liability and completed operations.

Provide motor vehicle insurance for all owned, non-owned and hired vehicles that are used in carrying out the services described in this RFP. Minimum coverage shall be TWO MILLION DOLLARS (\$2,000,000) per occurrence combined single limit for automobile liability and property damage.

TAXES:

JJC is exempt from all federal excise, state and local taxes unless otherwise stated in this document. In the event taxes are imposed on the services purchased, JJC will not be responsible for payment of the taxes. The supplier shall absorb the taxes entirely. Upon request, JJC's Tax Exemption Certificate will be furnished.

INDEMNIFICATION:

The supplier shall protect, indemnify and hold JJC harmless against any liability claims and costs of whatsoever kind and nature for injury to or death of any person or persons and for loss or damage to any property occurring in connection with or in any incident to or arising out of occupancy, use, service, operations or performance of work in connection with the contract, resulting in whole or in part from the negligent acts or omissions of the supplier.

DISCLOSURE:

Vendor shall note any and all relationships that might be a conflict of interest and include such information with the bid.

TERM OF CONTRACT:

Any contract, which results from this RFP, shall be for 12, 24, & 36 month terms from the August 1, 2018. Pricing provided in response to this RFP must represent the REP's best and final offer.



BLACKOUT PERIOD:

After the College has advertised for proposals, no pre-proposal vendor shall contact any College officer(s) or employee(s) involved in the solicitation process, except for interpretation of specifications, clarification of bid submission requirements or any information pertaining to pre-bid conferences. Such vendors making such request shall email Janice Reedus, Director of Business & Auxiliary Services, purchasing@jjc.edu. No vendor shall visit or contact any College officers or an employee until after the proposal is awarded, except in those instances when site inspection is a prerequisite for the submission of a proposal. During the black-out period, any such visitation, solicitation or sales call by any representative of a prospective vendor in violation of this provision may cause the disqualification of such bidder's response.

III. GENERAL TERMS AND CONDITIONS

Applicability: These general terms and conditions will be observed in preparing the proposal to be submitted.

Purchase: After execution of the contract, purchases will be put into effect by means of purchase orders or suitable contract documents executed by the Director of Business and Auxiliary Services.

Right to Cancel: JJC may cancel contracts resulting from this RFP at any time for a breach of any contractual obligation by providing the contractor with thirty-calendar days written notice of such cancellation. Should JJC exercise its right to cancel, such cancellation shall become effective on the date as specified in the notice to cancel.

Governing Law and Venue - The validity, construction and interpretation of this Agreement shall be governed by the laws of the State of Illinois. The parties hereto irrevocably agree that all actions or proceedings in any way, manner or respect arising out of or from or related to his Agreement shall be litigated only in the Circuit Court, Twelfth Judicial Circuit, Will County, Illinois. Each party hereby consents and submits to personal jurisdiction in the State of Illinois and waives any rights such party may have to transfer the venue of any such action or proceeding.

Dispute Resolution: JJC and the contractor shall attempt to resolve any controversy or claim arising from any contractual matter by mediation. The parties will agree on a mediator and shall share in the mediation costs equally.

Costs: All costs directly or indirectly related to preparation of a response or oral presentation, if any, required to supplement and/or clarify a proposal shall be the sole responsibility of and shall be borne by the vendor.



JOLIET JUNIOR COLLEGE

1901

Proprietary Information: Vendor should be aware that the contents of all submitted proposals are subject to public review and will be subject to the Illinois Freedom of Information Act. All information submitted with your proposal will be considered public information unless vendor identifies all proprietary information in the proposal by clearly marking on the top of each page so considered, "Proprietary Information." The Illinois Attorney General shall make a final determination of what constitutes proprietary information or trade secrets. While JJC will endeavor to maintain all submitted information deemed proprietary within JJC, JJC will not be liable for the release of such information.

Business Enterprise Program (BEP): Minorities, Females, and Persons with Disabilities Participation and Utilization Plan: Joliet Junior College will make every effort to use local business firms and contract with small, minority-owned, and/or women-owned businesses in the procurement process. This solicitation contains a goal to include businesses owned and controlled by minorities, females, and persons with disabilities in the College's procurement and contracting processes in accordance with the State of Illinois' Business Enterprise for Minorities, Females, and Persons with Disabilities Act (30 ILCS 575). Because these goals vary by business ownership status and category of procurement, we urge interested businesses to visit the Department of Central Management Services (CMS), [Business Enterprise Program \(BEP\)](http://www2.illinois.gov/cms/business/sell2/bep/Pages/default.aspx) web site to obtain additional details. To qualify, prime vendors or subcontractors must be certified by the CMS as BEP vendors prior to contract award. Go to <http://www2.illinois.gov/cms/business/sell2/bep/Pages/default.aspx> for complete requirements for BEP certification. For applicable projects, vendors may be asked to submit a [utilization plan](#) and [letter of intent](#) that meets or exceeds the identified goal. If a vendor cannot meet the goal, documentation and explanation of good faith efforts to meet the specified goal may be required within the utilization plan.

Negotiation: JJC reserves the right to negotiate all elements, which comprise the vendor's proposal to ensure the best possible consideration, be afforded to all concerned. JJC further reserves the right to waive any and all minor irregularities in the proposal, waive any defect, and/or reject any and all proposals, and to seek new proposals when such an action would be deemed in the best interest of JJC.

Award: The successful vendor, as determined by JJC, shall be required to execute a contract for the furnishing of all services and other deliverables required for successful completion of the proposed project. The supplier may not assign, sell, or otherwise transfer its interest in the contract award or any part thereof without written permission from JJC.

Retention of Documentation: All proposal materials and supporting documentation that is submitted in response to this proposal becomes the permanent property of JJC.

Opening of Proposals: Proposals will be opened in a manner that avoids disclosure of the contents to competing vendors. Contents for proposals will remain confidential during the negotiations period. Only the proposal number and the identity of the vendor submitting the proposal response will be made available to the public.



IV. FORMAT FOR RESPONSE

To achieve a uniform review process and obtain the maximum degree of comparability, it is required that the proposal be organized in the format specified.

An original, two (2) copies, and one (1) electronic copy (DVD/USB flash drive) of the proposal will be required. Each shall be submitted in a binder. The original copy should be so noted and signed.

1. Title Page

Show the RFP subject, the name of the vendor's firm, address, telephone number, name of contact person, and date.

2. Table of Contents

Clearly identify the materials by sections and page number(s).

3. Letter of Transmittal

Limit to one or two pages.

- a. Briefly state the vendor's understanding of the scope of services to be provided and make a commitment to provide the services within the time period.
- b. List the names of the persons who will be authorized to make representations for the vendor, their titles, address, and telephone numbers.

4. Profile of the Vendor

- a. Please provide a brief overview of your company including technical and marketplace direction. Describe the organization and business strategy of your company as well as an organizational chart of your company staff that is expected to service the account. Also, please enclose any marketing material that would be related to the requested services in this proposal.
- b. Submit independently audited financial statements (one copy only). Such information will be considered in strict confidence.
- c. Indicate any third-party firms involved with your program and state their role(s).

5. Scope Section

Clearly describe the scope of services to be provided based upon the information in the scope section. Respond to each item listed.



6. Responses to Addendum

7. Prices Responses

8. Invoicing Procedure

- a. Describe the firm's invoicing procedures.
- b. Include documentation identifying all of the vendor's fees.

9. Proposed Contract

Please submit a draft contract for the services being offered.

10. Bidder's Certification Statement

V. EVALUATION

In evaluating the proposals submitted, JJC will apply the "Best Value" standard in selecting the supplier to be awarded a contract for this project. Purchase price is not the only criteria that will be used in the evaluation process. Any award resulting from this RFP will be made to that vendor whose offer conforms to the RFP and it is determined to be the most advantageous, of "best value" to JJC, in the sole judgment of JJC. The selection process will include, but not be limited to, the following considerations:

SCOPE OF WORK

Submit executable pricing for Natural Gas Supply and Transport in accordance with the requirements, terms, and conditions of this request. We are requesting executable pricing as defined below for sites located in Illinois within the NICOR service territory.

QUANTITY

There is no guaranteed amount of services intended either expressly or implied, to be purchased or, contracted for by JJC. However, the supplier awarded the contract shall furnish all required services to JJC at the stated price, when and if required.

PROPOSED PRICING

The vendor should furnish a list of proposed prices for all services and materials to be used during the term of the contract. The list of proposed prices should be structured to allow for the calculation of unit cost analyses. The prices included herein are to be firm through the contract term, unless noted otherwise by the vendor.



JOLIET JUNIOR COLLEGE

1901

Historical Data Used To Assemble Pricing: REP should use the data provided, in this RFP. See Appendix A which will also be available in Excel format. Historical usage data from NICOR is provided in Appendix B.

Pricing Table: Complete the pricing table in Appendix C and submit it with your response to this RFP.

Product Request: Please provide quotes for:

- NGI bid week average for the Chicago City Gate + Proposed Management Fee
- NYMEX + Fixed Basis + Fuel + Management Fee
- Fixed Price to City Gas



APPENDIX A: Accounts & Usage

ALL VOLUMES ARE IN THERMS

Account Number	6686822000	6884991000	5173494919
Meter Number			
Name:	Joliet Junior College Main Campus	Joliet Junior College T Building Main Campus	Joliet Junior College Chicago St. Campus
Address	1215 Houbolt Rd	1215 Houbolt Rd	235 N. Chicago St.
City, State, Zip	Joliet, IL 60431	Joliet, IL. 60431	Joliet, IL 60432

Account Number:	6686822000	6884991000	5173494919
Jan	69,000	6,500	32,500
Feb	56,000	5,500	28,000
Mar	47,000	4,300	22,500
Apr	28,000	1,600	16,000
May	10,500	1,000	11,500
Jun	2,500	700	10,000
Jul	2,500	700	10,000
Aug	2,500	700	10,000
Sep	3,500	1,200	11,500
Oct	26,500	2,000	16,000
Nov	34,000	3,400	20,000
Dec	49,000	4,500	25,000
Total:	331,000	32,100	213,000
Grand Total:	576,100		

Appendix B (1)

Billing Transcript Report



1216 Houbolt Rd Joliet IL 60431831116

Premise ID 6686822928

Rate RATE74

Current Account Number 6686822000

Current Customer Type Utility Sales Service

Status Codes:

CAN - Cancelled**REV** - Revised Billing**FIN** - Final**MXS** - Meter Exchange Set Read**MXR** - Meter Exchange Removal Read**FF** - Fixed Factor Change

Read Types:

EST - Estimate**PRO** - Prorate**CUS** - Customer Read**REG** - Regular

SA ID	Start Date	End Date	Issued Date	Amount	# of Days	Status	Meter #	Meter Reading	Read Type	CCF	BTU	Therms	GSC/PGA	De
6686822426	2018-01-01	2018-02-01	2018-02-02	\$6802.08	31		1140696	2051590	REG	61020	1.0370	63277.74	0.0000	12
6686822426	2017-12-01	2018-01-01	2018-01-03	\$5837.12	31		1140696	1990570	REG	52170	1.0370	54100.29	0.0000	11
6686822426	2017-11-01	2017-12-01	2017-12-04	\$4146.34	30		1140696	1938400	REG	34580	1.0360	35824.88	0.0000	6
6686822426	2017-10-01	2017-11-01	2017-11-02	\$2875.49	31		1140696	1903820	REG	21360	1.0360	22128.96	0.0000	2
6686822426	2017-09-01	2017-10-01	2017-10-03	\$1113.17	30		1140696	1882460	REG	3380	1.0370	3505.06	0.0000	
6686822426	2017-08-01	2017-09-01	2017-09-05	\$1130.32	31		1140696	1879080	REG	3360	1.0370	3484.32	0.0000	
6686822426	2017-07-01	2017-08-01	2017-08-01	\$1023.68	31		1140696	1875720	REG	2430	1.0370	2519.91	0.0000	
6686822426	2017-06-01	2017-07-01	2017-07-05	\$1029.19	30		1140696	1873290	REG	2490	1.0370	2582.13	0.0000	
6686822426	2017-05-01	2017-06-01	2017-06-02	\$1937.84	31		1140696	1870800	REG	11340	1.0370	11759.58	0.0000	1
6686822426	2017-04-01	2017-05-01	2017-05-02	\$2961.36	30		1140696	1859460	REG	21370	1.0360	22139.32	0.0000	3
6686822426	2017-03-01	2017-04-01	2017-04-03	\$4911.44	31		1140696	1838090	REG	41180	1.0370	42703.66	0.0000	7
6686822426	2017-02-01	2017-03-01	2017-03-01	\$4278.93	28		1140696	1796910	REG	35270	1.0360	36539.72	0.0000	7
6686822426	2017-01-01	2017-02-01	2017-02-01	\$6187.28	31		1140696	1761640	REG	54570	1.0360	56534.52	0.0000	10
6686822426	2016-12-01	2017-01-01	2017-01-04	\$6157.42	31		1140696	1707070	REG	56330	1.0360	58357.88	0.0000	11
6686822426	2016-11-01	2016-12-01	2016-12-02	\$3807.08	30		1140696	1650740	REG	31470	1.0370	32634.39	0.0000	4
6686822426	2016-10-01	2016-11-01	2016-11-01	\$2581.84	31		1140696	1619270	REG	18610	1.0360	19279.96	0.0000	1
6686822426	2016-09-01	2016-10-01	2016-10-04	\$1134.62	30		1140696	1600660	REG	4030	1.0350	4171.05	0.0000	
6686822426	2016-08-01	2016-09-01	2016-09-02	\$1058.37	31		1140696	1596630	REG	3350	1.0350	3467.25	0.0000	
6686822426	2016-07-01	2016-08-01	2016-08-01	\$970.07	31		1140696	1593280	REG	2550	1.0350	2639.25	0.0000	
6686822426	2016-06-01	2016-07-01	2016-07-05	\$1019.12	30		1140696	1590730	REG	2940	1.0360	3045.84	0.0000	
6686822426	2016-05-01	2016-06-01	2016-06-03	\$2082.58	31		1140696	1587790	REG	13000	1.0360	13468.00	0.0000	1
6686822426	2016-04-01	2016-05-01	2016-05-03	\$3503.75	30		1140696	1574790	REG	26870	1.0360	27837.32	0.0000	4
6686822426	2016-03-01	2016-04-01	2016-04-05	\$3946.01	31		1140696	1547920	REG	31190	1.0360	32312.84	0.0000	5
6686822426	2016-02-01	2016-03-01	2016-03-03	\$5701.03	29		1140696	1516730	REG	48280	1.0350	49969.80	0.0000	9
6686822426	2016-01-01	2016-02-01	2016-02-03	\$6679.08	31		1140696	1468450	REG	57920	1.0350	59947.20	0.0000	11
6686822426	2015-12-01	2016-01-01	2016-01-06	\$4105.68	31		1140696	1410530	REG	35560	1.0340	36769.04	0.0000	7
6686822426	2015-11-01	2015-12-01	2015-12-02	\$3514.33	30		1140696	1374970	REG	29350	1.0340	30347.90	0.0000	5
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6686822426	2015-09-01	2015-10-01	2015-10-05	\$1084.42	30		1140696	1330370	REG	3850	1.0330	3977.05	0.0000	
6686822426	2015-08-01	2015-09-01	2015-09-03	\$1030.73	31		1140696	1326520	REG	3320	1.0330	3429.56	0.0000	
6686822426	2015-07-01	2015-08-01	2015-08-04	\$1008.54	31		1140696	1323200	REG	2990	1.0320	3085.68	0.0000	
6686822426	2015-06-01	2015-07-01	2015-07-06	\$1050.54	30		1140696	1320210	REG	3390	1.0310	3495.09	0.0000	
6686822426	2015-05-01	2015-06-01	2015-06-03	\$1857.26	31		1140696	1316820	REG	12700	1.0300	13081.00	0.0000	1
6686822426	2015-04-01	2015-05-01	2015-05-05	\$2934.82	30		1140696	1304120	REG	23850	1.0290	24541.65	0.0000	3
6686822426	2015-03-01	2015-04-01	2015-04-06	\$4733.19	31		1140696	1280270	REG	42470	1.0290	43701.63	0.0000	7
6686822426	2015-02-01	2015-03-01	2015-03-03	\$7064.06	28		1140696	1237800	REG	66670	1.0280	68536.76	0.0000	13
6686822426	2015-01-01	2015-02-01	2015-02-04	\$6591.29	31		1140696	1171130	REG	61840	1.0270	63509.68	0.0000	12

Appendix B (2)

Accessory Manager - [BQA001]

File Edit View Tools Session Options Window Help

◆SB0020110
JOLIET JUNIOR COLL
PO #5080

ACCOUNT: 6686822000
RATE: 94 RIDER:

CONTRACT DATE: 111517
CURRENT MDCQ: 3731
CURRENT CAPACITY: 126854

FOR SERVICE AT:
1216 HOUBOLT RD
JOLIET

MAXIMUM DAILY NOMINATION DATA

	CONTRACT MDN	CALC'ED MDN	PORTION OF BAL. STORE.
APR ▲	◀	1985	1057
MAY ▲	◀	1457	1023
JUN ▲	◀	1159	1057
JUL ▲	◀	1108	1023
AUG ▲	◀	1136	1023
SEP ▲	◀	1196	1057
OCT ▲	◀	1645	1023

THE CURRENT MDN AMOUNTS FOR THIS ACCOUNT ARE SHOWN AT THE LEFT. IF YOU WISH TO MAKE ANY CHANGES, PLEASE DO SO AND XMIT THIS SCREEN. IF YOU WISH TO DELETE THIS MDN, ENTER 'Y' BELOW AND XMIT.

MDN EFFECTIVE DATE: ◆ 401174

MDN DELETE - Y OR N ▶N◀

XMIT ▶◀

13 15 Pg=1 FORM RCV LTAI

Session has been Established

NUM : 12:03 PM

12:03 PM
2/13/2018

Appendix B (3)

Billing Transcript Report



Status Codes:

CAN - Cancelled**REV** - Revised Billing**FIN** - Final**MXS** - Meter Exchange Set Read**MXR** - Meter Exchange Removal Read**FF** - Fixed Factor Change

Read Types:

EST - Estimate**PRO** - Prorate**CUS** - Customer Read**REG** - Regular

1216 Houbolt Rd Business Tech Bldg Joliet IL 60431831116

Premise ID 6884991399

Rate RATE74

Current Account Number 6884991000

Current Customer Type Utility Sales Service

SA ID	Start Date	End Date	Issued Date	Amount	# of Days	Status	Meter #	Meter Reading	Read Type	CCF	BTU	Therms	GSC/PGA	Deg Days
6884991018	2018-01-01	2018-02-01	2018-02-02	\$846.32	31		2792475	55715	REG	5677	1.0370	5886.93	0.0000	1217
6884991018	2017-12-01	2018-01-01	2018-01-03	\$532.68	31		2792475	51450	REG	2717	1.0369	2817.35	0.0000	1142
6884991018	2017-11-01	2017-12-01	2017-12-04	\$621.29	30		2792475	49412	REG	3513	1.0360	3639.37	0.0000	695
6884991018	2017-10-01	2017-11-01	2017-11-02	\$438.56	31		2792475	46775	REG	1756	1.0359	1819.11	0.0000	243
6884991018	2017-09-01	2017-10-01	2017-10-03	\$374.54	30		2792475	45454	REG	1105	1.0369	1145.74	0.0000	8
6884991018	2017-08-01	2017-09-01	2017-09-05	\$370.60	31		2792475	44625	REG	1017	1.0368	1054.47	0.0000	1
6884991018	2017-07-01	2017-08-01	2017-08-01	\$336.21	31		2792475	43861	REG	717	1.0368	743.40	0.0000	0
6884991018	2017-06-01	2017-07-01	2017-07-05	\$339.34	30		2792475	43325	REG	748	1.0368	775.55	0.0000	0
6884991018	2017-05-01	2017-06-01	2017-06-02	\$363.06	31		2792475	42765	REG	1029	1.0369	1066.95	0.0000	193
6884991018	2017-04-01	2017-05-01	2017-05-02	\$400.43	30		2792475	41993	REG	1379	1.0359	1428.54	0.0000	301
6884991018	2017-03-01	2017-04-01	2017-04-03	\$663.86	31		2792475	40958	REG	3869	1.0370	4012.03	0.0000	792
6884991018	2017-02-01	2017-03-01	2017-03-01	\$629.73	28		2792475	38052	REG	3614	1.0360	3744.01	0.0000	705
6884991018	2017-01-01	2017-02-01	2017-02-01	\$795.58	31		2792475	35326	REG	5217	1.0360	5404.72	0.0000	1099
6884991018	2016-12-01	2017-01-01	2017-01-23	\$733.79	31		2792475	31391	REG	4791	1.0360	4963.29	0.0000	1192
6884991018	2016-12-01	2017-01-01	2017-01-04	\$745.95	31	CAN	2792475	53233	REG	4914	1.0360	5090.72	0.0000	1192
6884991018	2016-11-01	2016-12-01	2016-12-02	\$480.49	30		2792475	49528	REG	2292	1.0370	2376.68	0.0000	489
6884991018	2016-10-01	2016-11-01	2016-11-01	\$366.45	31		2792475	47798	REG	1183	1.0359	1225.47	0.0000	178
6884991018	2016-09-01	2016-10-01	2016-10-04	\$354.98	30		2792475	46905	REG	1073	1.0350	1110.50	0.0000	8
6884991018	2016-08-01	2016-09-01	2016-09-02	\$332.04	31		2792475	46097	REG	871	1.0349	901.38	0.0000	0
6884991018	2016-07-01	2016-08-01	2016-08-01	\$306.47	31		2792475	45442	REG	640	1.0348	662.28	0.0000	0
6884991018	2016-06-01	2016-07-01	2016-07-05	\$309.61	30		2792475	44962	REG	657	1.0358	680.52	0.0000	2
6884991018	2016-05-01	2016-06-01	2016-06-03	\$327.99	31		2792475	44468	REG	860	1.0359	890.84	0.0000	149
6884991018	2016-04-01	2016-05-01	2016-05-03	\$448.04	30		2792475	43822	REG	1949	1.0360	2019.06	0.0000	441
6884991018	2016-03-01	2016-04-01	2016-04-05	\$483.53	31		2792475	42351	REG	2309	1.0360	2392.00	0.0000	591
6884991018	2016-02-01	2016-03-01	2016-03-03	\$746.76	29		2792475	40608	REG	4688	1.0350	4852.01	0.0000	953
6884991018	2016-01-01	2016-02-01	2016-02-03	\$816.49	31		2792475	37074	REG	5377	1.0350	5565.13	0.0000	1185
6884991018	2015-12-01	2016-01-01	2016-01-06	\$555.18	31		2792475	33020	REG	3205	1.0340	3313.87	0.0000	770
6884991018	2015-11-01	2015-12-01	2015-12-02	\$494.34	30		2792475	30602	REG	2615	1.0339	2703.75	0.0000	528
6884991018	2015-10-01	2015-11-01	2015-11-04	\$348.10	31		2792475	28630	REG	1196	1.0339	1236.56	0.0000	252
6884991018	2015-09-01	2015-10-01	2015-10-05	\$339.30	30		2792475	27727	REG	1100	1.0329	1136.15	0.0000	19
6884991018	2015-08-01	2015-09-01	2015-09-03	\$312.62	31		2792475	26897	REG	845	1.0329	872.76	0.0000	0
6884991018	2015-07-01	2015-08-01	2015-08-04	\$302.88	31		2792475	26262	REG	727	1.0318	750.12	0.0000	2
6884991018	2015-06-01	2015-07-01	2015-07-06	\$319.67	30		2792475	25717	REG	884	1.0309	911.29	0.0000	14
6884991018	2015-05-01	2015-06-01	2015-06-03	\$316.01	31		2792475	25047	REG	968	1.0300	997.04	0.0000	128
6884991018	2015-04-01	2015-05-01	2015-05-05	\$331.56	30		2792475	24316	REG	1125	1.0289	1157.50	0.0000	335
6884991018	2015-03-01	2015-04-01	2015-04-06	\$616.59	31		2792475	23467	REG	3860	1.0290	3971.79	0.0000	799

Appendix B (4)

Accessory Manager - [BOA001]

File Edit View Tools Session Options Window Help

◆SB0020110
JOLIET JUNIOR
PO #5080

ACCOUNT: 6884991000
RATE: 74 RIDER:

CONTRACT DATE: 111517
CURRENT MDCQ: 315
CURRENT CAPACITY: 10710

FOR SERVICE AT:
1216 HOUBOLT RD
BUSINESS TECH BLDG
JOLIET

MAXIMUM DAILY NOMINATION DATA

	CONTRACT MDN	CALC'ED MDN	PORTION OF BAL. STORE.
APR ▲	156	89	
MAY ▲	115	86	
JUN ▲	112	89	
JUL ▲	107	86	
AUG ▲	115	86	
SEP ▲	126	89	
OCT ▲	126	86	

THE CURRENT MDN AMOUNTS FOR THIS
ACCOUNT ARE SHOWN AT THE LEFT. IF
YOU WISH TO MAKE ANY CHANGES,
PLEASE DO SO AND XMIT THIS SCREEN.
IF YOU WISH TO DELETE THIS MDN,
ENTER 'Y' BELOW AND XMIT.

MDN EFFECTIVE DATE: ◆ 401174

MDN DELETE - Y OR N ►N◀

XMIT ►◀

13 15 Pg=1 FORM RCV LTAI

Session has been Established

NUM 12:04 PM

Appendix B (5)

Billing Transcript Report



235 N Chicago St Joliet IL 60432401635

Premise ID 0024222397

Rate RATE4

Current Account Number 5173494919

Current Customer Type Utility Sales Service

Status Codes:

CAN - Cancelled**REV** - Revised Billing**FIN** - Final**MXS** - Meter Exchange Set Read**MXR** - Meter Exchange Removal Read**FF** - Fixed Factor Change

Read Types:

EST - Estimate**PRO** - Prorate**CUS** - Customer Read**REG** - Regular

SA ID	Start Date	End Date	Issued Date	Amount	# of Days	Status	Meter #	Meter Reading	Read Type	CCF	BTU	Therms	GSC/PGA	D
5173494971	2017-12-29	2018-01-30	2018-02-05	\$14658.04	32		4314165	286095	REG	33366	1.0370	34600.63	0.3200	1
5173494971	2017-11-29	2017-12-29	2017-12-29	\$7993.94	30		4314165	260951	EST	17629	1.0360	18263.84	0.3300	1
5173494971	2017-10-27	2017-11-29	2017-11-29	\$10103.63	33		4314165	247666	REG	22367	1.0360	23171.78	0.3300	
5173494971	2017-09-28	2017-10-27	2017-10-27	\$6496.36	29		4314165	230811	EST	14160	1.0370	14684.35	0.3300	
5173494971	2017-08-29	2017-09-28	2017-10-02	\$13096.80	30		4314165	220140	REG	28779	1.0370	29843.45	0.3300	
5173494971	2017-07-31	2017-08-29	2017-08-29	\$180.83	29		4314165	198453	EST	37	1.0370	38.53	0.3500	
5173494971	2017-06-29	2017-07-31	2017-08-02	\$14624.34	32		4314165	198425	REG	28691	1.0370	29752.63	0.3700	
5173494971	2017-05-31	2017-06-29	2017-06-29	\$159.63	29		4314165	176804	EST	0	0.0000	0.00	0.0000	
5173494971	2017-04-28	2017-05-31	2017-05-31	\$9006.19	33		4314165	176804	REG	16440	1.0360	17032.05	0.4100	
5173494971	2017-03-29	2017-04-28	2017-05-02	\$17074.64	30		4314165	164415	REG	32758	1.0370	33970.37	0.3900	
5173494971	2017-02-27	2017-03-29	2017-03-29	\$5015.02	30		4314165	139729	EST	9357	1.0360	9693.51	0.3900	
5173494971	2017-01-27	2017-02-27	2017-03-06	\$15299.42	31		4314165	132678	REG	28204	1.0360	29219.40	0.4100	
5173494971	2016-12-30	2017-01-27	2017-01-27	\$7768.36	28		4314165	111424	PRO	14068	1.0360	14573.95	0.4200	
5173494971	2016-10-27	2016-12-30	2017-01-06	\$18333.71	64		4314165	100823	REG	35848	1.0370	37173.93	0.3800	1
5173494971	2016-08-26	2016-10-27	2017-01-06	\$6706.93	62		4314165	73809	REG	12365	1.0350	12797.76	0.3900	
5173494971	2016-10-28	2016-11-29	2016-11-29	\$1055.62	32	CAN	4314165	66192	EST	1663	1.0360	1722.58	0.4100	
5173494971	2016-09-27	2016-10-28	2016-10-31	\$467.48	31	CAN	4314165	64939	EST	579	1.0350	598.82	0.4000	
5173494971	2016-08-26	2016-09-27	2016-09-27	\$161.15	32	CAN	4314165	64503	EST	16	1.0349	16.48	0.3800	
5173494971	2016-07-28	2016-08-26	2016-08-29	\$159.33	29		4314165	64491	EST	15	1.0345	15.10	0.3800	
5173494971	2016-06-29	2016-07-28	2016-07-28	\$159.24	29		4314165	64480	EST	16	1.0355	16.49	0.3500	
5173494971	2016-04-29	2016-06-29	2016-06-29	\$539.69	61		4314165	64468	REG	541	1.0360	560.90	0.2700	
5173494971	2016-04-29	2016-05-27	2016-05-27	\$398.93	28	CAN	4314165	64529	EST	622	1.0360	644.76	0.2600	
5173494971	2016-02-29	2016-04-29	2016-04-29	\$736.00	60		4314165	64060	REG	1079	1.0360	1117.68	0.2700	1
5173494971	2016-02-29	2016-03-30	2016-03-30	\$1497.26	30	CAN	4314165	65848	EST	3452	1.0350	3572.33	0.2700	
5173494971	2016-01-28	2016-02-29	2016-03-01	\$2515.18	32		4314165	63247	EST	6116	1.0350	6330.20	0.2700	1
5173494971	2015-12-30	2016-01-28	2016-01-28	\$2700.80	29		4314165	58638	EST	6630	1.0340	6855.10	0.2700	1
5173494971	2015-11-30	2015-12-30	2015-12-30	\$767.25	30		4314165	53642	REG	1596	1.0340	1650.65	0.2700	
5173494971	2015-10-29	2015-11-30	2015-11-30	\$1329.01	32		4314165	52439	EST	2816	1.0340	2911.63	0.3000	
5173494971	2015-09-28	2015-10-29	2015-10-29	\$360.95	31		4314165	50317	REG	456	1.0330	471.55	0.3300	
5173494971	2015-08-28	2015-09-28	2015-09-28	\$194.94	31		4314165	49973	EST	94	1.0329	97.32	0.3500	
5173494971	2015-07-29	2015-08-28	2015-08-31	\$151.57	30		4314165	49902	REG	16	1.0318	16.43	0.3600	
5173494971	2015-06-30	2015-07-29	2015-07-29	\$152.54	29		4314165	49890	EST	19	1.0308	19.15	0.3600	
5173494971	2015-04-29	2015-06-30	2015-07-01	\$356.68	62		4314165	49876	REG	122	1.0300	125.74	0.3400	
5173494971	2015-04-29	2015-05-29	2015-05-29	\$714.87	30	CAN	4314165	50730	EST	1255	1.0290	1291.74	0.3300	
5173494971	2015-02-28	2015-04-29	2015-04-29	\$1470.31	60		4314165	49784	REG	2495	1.0290	2567.10	0.3500	1
5173494971	2015-02-28	2015-03-30	2015-03-30	\$4414.30	30	CAN	4314165	54846	EST	9212	1.0280	9469.97	0.3500	
5173494971	2015-02-09	2015-02-28	2015-03-02	\$1750.88	19		4314165	47904	REG	3559	1.0270	3655.10	0.3500	

APPENDIX C: Joliet Junior College Response Sheet

REP NAME :			
Offer Start Date: 1 August 2018 Term:	12 Months	24 Months	36 Months
Annual Volumes (Therms)			
Verify against historical utility usage			
Price/Therm			
<u>NGI</u>			
Management Fee	\$/Therm	\$/Therm	\$/Therm
Storage Pooled or Stand Alone?			
<u>NYMEX</u>			
Total Fixed Basis (including Basis, Fuel, & Management Fee)	\$/Therm	\$/Therm	\$/Therm
Storage Pooled or Stand Alone?			
Fixed Price (100% of projected volumes Delivered to City Gate)	\$/Therm	\$/Therm	\$/Therm
Swing/Deficiency Proposal	\$/Therm	\$/Therm	\$/Therm
Contract Terms & Conditions			
Who is responsible for Critical Day Penalties, Customer or Supplier?			
Collars or bandwidth Restrictions/Allowance? Y/N			
Is there an Evergreen Clause (automatic rollover provision) in the contract? Y/N			
Single bill from supplier? Y/N			
Web access to invoices and usage? Y/N			
Payment Terms (how many days)?			
Supplier Credentials			
Credit Rating	Moody's: S&P:		
Years of experience behind the NICOR LDC?			



JOLIET JUNIOR COLLEGE

1901—

CERTIFICATION OF CONTRACT/BIDDER

The below signed contractor/bidder hereby certifies that it is not barred from bidding on this or any other contract due to any violation of either Section 33E-3 or 33E-4 of Article 33E, Public Contracts, of the Illinois Criminal Code of 1961, as amended. This certification is required by Public Act 85-1295. This Act relates to interference with public contracting, bid rigging and rotating, kickbacks and bribery.

SIGNATURE OF CONTRACTOR/BIDDER

TITLE

DATE

THIS FORM **MUST** BE RETURNED WITH YOUR BID TO:

Joliet Junior College District #525
Director of Business & Auxiliary Services, A-3100
1215 Houbolt Road
Joliet IL 60431