

































**Joliet Junior College  
Request for Bid  
WINDOW CLEANING SERVICES**

Please select the preferred payment method(s) below (select all that apply). This selection will apply to all payments from Joliet Junior College.

\_\_\_\_\_ P-Card (Credit Card)

\_\_\_\_\_ E-Check (Direct Bank Deposit)

\_\_\_\_\_ Please the following individual with information on e-check payment registration:

\_\_\_\_\_ at \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ X \_\_\_\_\_  
NAME PHONE NUMBER EXTENSION

\_\_\_\_\_ We have already emailed a completed Electronic Funds Transfer Authorization Agreement to [accountspayable@jjc.edu](mailto:accountspayable@jjc.edu).

The Electronic Funds Transfer Authorization Agreement is available online at: [jjc.edu/financial-services/Pages/accounts-payable.aspx](http://jjc.edu/financial-services/Pages/accounts-payable.aspx)

To make changes to your currently selected payment method, please contact Joliet Junior College's Accounts Payable Department at 815-280-2260 or [accountspayable@jjc.edu](mailto:accountspayable@jjc.edu).

\_\_\_\_\_  
Firm

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Printed Signature

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Date (\_\_\_\_\_) Phone Number

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
FAX

Bid results can be viewed at [www.jjc.edu/info/purchasing](http://www.jjc.edu/info/purchasing)