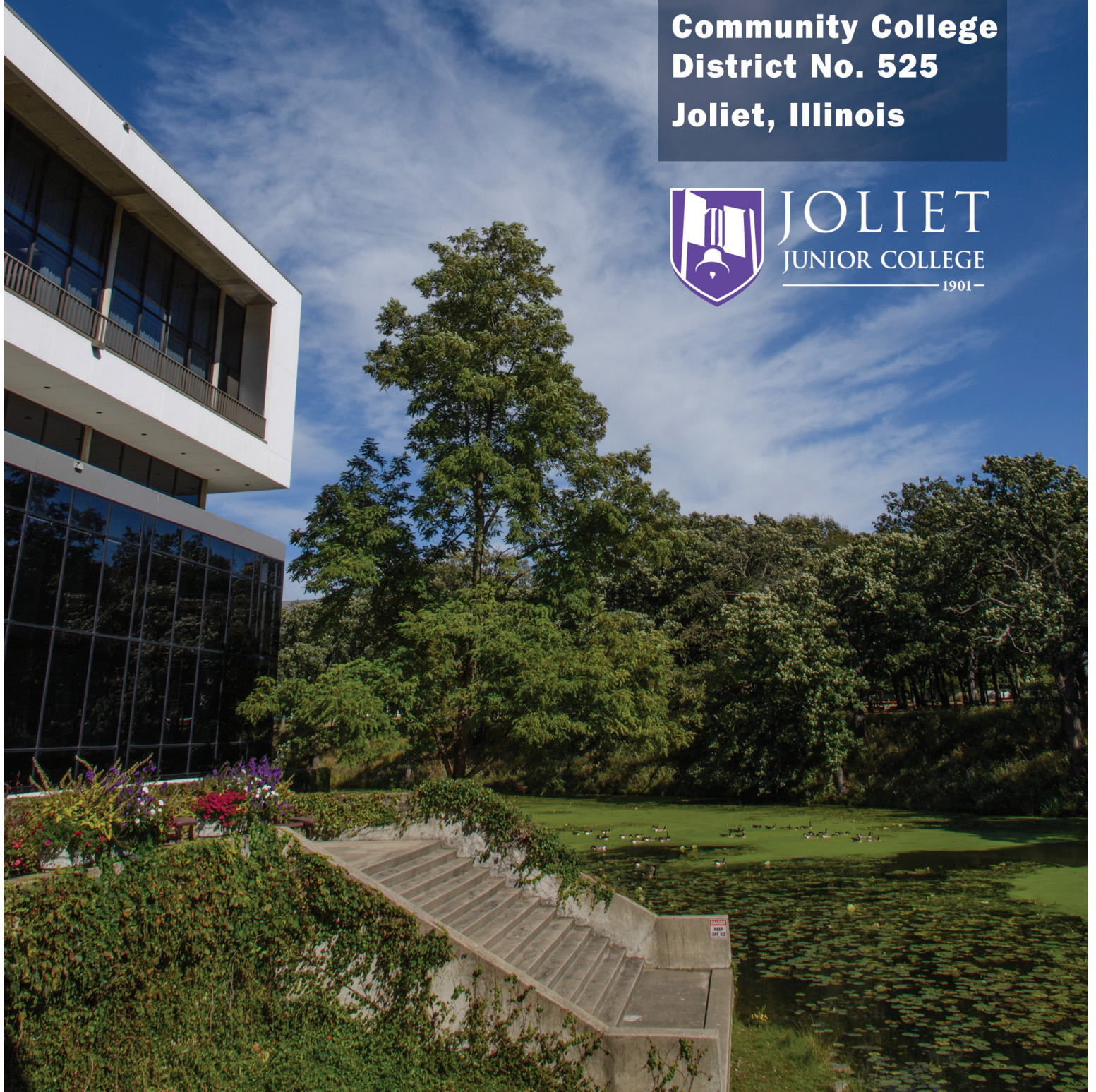


Annual Budget 2017-2018

**Community College
District No. 525
Joliet, Illinois**



JOLIET
JUNIOR COLLEGE
— 1901 —



JOLIET JUNIOR COLLEGE
Community College District 525

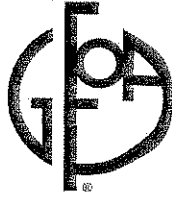
Annual Budget
For the
Fiscal Year Ended June 30, 2018

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
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**Joliet Junior College
Illinois**

For the Fiscal Year Beginning

July 1, 2016

Executive Director

**THE GOVERNMENT FINANCE OFFICERS ASSOCIATION
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Presented a

DISTINGUISHED BUDGET PRESENTATION AWARD

To

JOLIET JUNIOR COLLEGE

District #525

Joliet, Illinois

For its Annual Budget
For the fiscal year beginning July 01, 2016

In order to receive this award,
a governmental unit must publish a budget document
that meets program criteria
as a policy document,
as a financial plan,
as an operations guide,
and as a communications device.

This award is valid for a period of one year only.
We believe our current budget continues to conform to program requirements,
and we are submitting it to GFOA to determine its eligibility for another award.
Joliet Junior College has received this prestigious award for 12 consecutive years.

Joliet Junior College FY18 Budget
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June 13, 2017

Members of the Board of Trustees and Citizens of Joliet Junior College, Illinois Community College District 525:

When appointed as JJC's ninth president last September, I was humbled and proud to lead such a wonderful institution. I shared my commitment to JJC, along with a vision to help build the foundation for our future. This vision is represented by four pillars: financial stability, academic programming, student success, and community engagement, all which support the future success of JJC.

There is no doubt that we have had to make difficult financial decisions this year. One of those was the proposal and subsequent approval of a \$19 per credit hour tuition increase for the 2017-2018 academic year to stabilize the deficit caused by the state budget crisis. While many perspectives were shared and explored, we ultimately came together to educate, to converse, and to find solutions to help our students persist. We must invest in JJC to grow JJC, and within this pillar of financial stability I will continue to focus on innovation to support those investments.

Great effort goes into creating the college's budget, which is intended to support our mission of being an innovative and accessible institution, dedicated to student learning, community prosperity, cultural enrichment, and inclusion. In order to present a balanced operating budget for the 45th consecutive year, the following planning goals were employed:

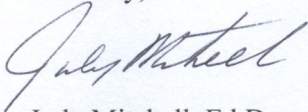
- address potential impact of the state's financial crisis on the college's budget;
- employ realistic projections in property tax revenues;
- maintain emphasis on student success;
- accommodate staff and resource needs to address enrollment;
- maintain responsible reserves; and
- address operational costs from the completion of the master plan projects.

I believe Joliet Junior College has survived and thrived over its 116-year history because at our core, we are quick to adapt to environmental stressors, we champion innovation, and we continue to be aware of the specific educational needs of our community and evolve to meet those needs. However, it is imperative we continue to keep the institution's operational budget conservative given the uncertainty of the future. Highlights of the new budget include:

- a \$19 increase in tuition to cover deficits created by the state budget crisis;
- new personnel costs to support student success initiatives and facility maintenance for the opening of our new Event Center and Romeoville expansion; and
- a required grant fund match for the U.S. Department of Education Title III Grant to support student engagement, persistence and completion programs.

As I walk through the halls talking with so many of our students, they continue to remind me why we are here: to provide a high quality education and prepare them for a successful future.

Sincerely,



Judy Mitchell, Ed.D.
President

**HISTORY
OF
JOLIET JUNIOR COLLEGE**

HISTORICAL BACKGROUND

Joliet Junior College, the nation's first public community college, offers pre-baccalaureate programs for students planning to transfer to a four-year university. A comprehensive community college, JJC provides occupational education leading directly to employment, adult education and literacy programs, workforce development services, and student support services.

JJC's district, Illinois Community College District 525, is one of 40 community college districts governed by the Illinois Community College Board (ICCB) under the Illinois Board of Higher Education. The ICCB was created by the General Assembly under the provisions of the Illinois Public Junior College Act of 1965. Its primary responsibilities are to coordinate the educational programs offered through the community college system, to allocate state funding for capital expansion and to act on curriculum changes proposed by individual community colleges.

JJC is directly governed by a seven-member Board of Trustees, all of whom are elected from within the district for six-year terms. A student representative, nominated by staff or faculty, is a non-voting member of the board. The officers of the board are chairman, vice chairman and secretary, all of whom are elected by their peers for a two-year term.



Joliet Junior College is the nation's first public community college, established in 1901. J. Stanley Brown (shown on the left), superintendent of Joliet Township High School, and William Rainey Harper (shown on the right), president of the University of Chicago, founded JJC in 1901 as an experimental postgraduate high school program. The college's initial enrollment was six students; today, JJC serves more than 35,000 students in credit and noncredit courses.

Brown and Harper's innovation created a junior college that academically paralleled the first two years of a four-year college or university. It was designed to accommodate students who desired to remain within the community yet still pursue a college education. Within a few years, the concept of "community" had grown to include students outside the existing high school district.

By December 1902, the Board of Trustees officially sanctioned the program and made postgraduate high school courses available tuition-free. In 1916, the Board of Trustees officially named the post-high school program Joliet Junior College. The following year, the North Central Association of Colleges and Schools accredited the college, and the State Examining Board approved selected courses for teacher certification. Enrollment at the time numbered 82 students.

In the years that followed, JJC responded positively and creatively to the pressures of a world war, depression and rapid social change. The college met the challenge of a growing technological society in the 1920s and 1930s by expanding the curriculum to include programs in business and industrial training. The return of war veterans in the 1940s and 1950s prompted further curriculum development in the area of two-year occupational programs. Both the transfer and occupational divisions of the college grew at a steady pace.

In 1965, the Illinois Legislature enacted the Illinois Junior College Act, creating specific districts served by various community colleges. JJC was to serve people in parts of seven counties in northern Illinois. By 1967, college enrollment approached 4,000 students. In February of that year, the citizens of 12 high school districts in portions of Will, Grundy, Kendall, LaSalle and Kankakee Counties voted to establish Illinois Community College District 525 - an area to be served by JJC.



For two years, the college rented facilities at the original Joliet Township High School building. In February 1968, the Board of Trustees selected 368 acres on the west side of

Joliet for a new campus. In April 1969, the Board voted to build interim facilities consisting of 17 temporary buildings on the new site. The college began offering classes at its new location in September 1969, serving 4,130 day and evening students.

The \$50 million Main Campus was fully operational in the fall of 1974. During 1973 and 1974, both the area and the population of the district expanded with the addition of Peotone, Dwight, Odell, and the area of Lemont that is in Cook County. Today, the 1,442-square-mile district serves a population of more than 700,000 in Will, Grundy, Kendall, LaSalle, Kankakee, Livingston, and Cook Counties. To better serve people throughout the district, off-campus instructional sites have been established at many high schools in the college district, as well as civic centers, churches, libraries, and businesses.



JJC has had a presence in downtown Joliet since it was established in 1901, with its first location within the current Joliet Central High School. When the college

formally separated from the high school district and moved out to its current Main Campus location on Houbolt Road in 1967, it wasn't long before JJC was back in the downtown area. In 1980, the college purchased the Renaissance Center and the adjoining hotel, and formed what was its first City Center Campus. It operated in multiple capacities for over three decades.



In 2017, the college completed renovations on the historic Renaissance Center, razed the former hotel space, and opened a new City Center Campus at 235 N. Chicago St. The six-story, 96,000 square-foot campus houses the college's workforce development, GED/ESL training, adult education and culinary arts, and programs that have a direct impact on improving employment opportunities for JJC students and community members. In addition to centralizing the culinary arts program, allowing growth for additional student support services, and modernized facilities for the adult education and workforce development programs, the new campus offers

two new student-run restaurants that are open to the public.



In January 1993, JJC opened the North Campus at 1125 West 135th Street in Romeoville, a 35,000-square-foot facility with 18 general classrooms; biology, chemistry and computer skills labs; a library/learning resource center; and offices for student services, faculty and administrative support. North Campus, now referred as the Romeoville Campus, offers a full range of credit and noncredit classes.

The Main Campus expanded in 1995 with the Arthur G. and Vera C. Smith Business and Technology Center. The 90,000-square-foot facility houses several state-of-the-art microcomputer labs; the Business and Computer Information and Office Systems Departments; and the Electronics Engineering Technology, Electrical/Electronic Automated Systems Technology, Construction Technology and Computer-Aided Drafting programs. The facility also is home to many of JJC's Community and Economic Development workforce services that assist business and industry in adapting modern technologies directly into the workplace.

In 2000, Joliet Junior College opened the Veterinary Technology and Industrial Training 15,638-square-foot building at Main Campus. Centennial Commons, which provides student housing on campus, was also built in 2000 and is operated and run by a private entity.



With significant growth in student population from Grundy County, JJC opened the Grundy County Center at 1715 North Division Street in Morris in fall 2001. Continued growth in this county led to relocation into a larger building in Morris, the former Shabbona Middle School facility at 725 School Street in the summer of 2016. The 5,000 square-foot space includes a resource area for job seekers, tutoring/testing space, six classrooms, two computer labs, and space for Grundy Workforce Services, a long-time partner of the college.



In 2007, the John H. Weitendorf Sr. Agricultural Education Center was opened to serve the needs of JJC agriculture and veterinary medical technology students. The property is located at 17840 West Laraway Road in Joliet and was donated by JJC alumnus John H. Weitendorf.

In 2008, the college embarked on a five-year master planning process to design and complete seven major projects which were to encompass the most sweeping physical changes in over 40 years.



In 2009, the 11,626-square-foot Greenhouse Facility was opened to serve the needs of horticultural students and the community. The Leadership in Energy and Environmental Design (LEED) Certified building is located on the eastern edge of the Main Campus.

In the spring of 2011, the 40,577-square-foot Facility Services building opened and is located on the north side of the Main Campus. The LEED Gold structure centralizes buildings, roads, grounds, and maintenance functions of the college.

In the summer of 2011, the 114,500-square-foot, three-story Campus Center opened and is located on the east side of Main Campus. Considered the new front door, the LEED Gold building centralizes student services, in addition to housing the new library and administration.

Also that summer the college formally opened its new 17,000-square-foot LEED Silver Automotive Technology Expansion, located on the south side of campus, which was expanded to include body work and diesel engine repair.

In the summer of 2012, the 37,009-square-foot LEED Silver Natural Science expansion was completed on the south side of the Main Campus. The new building added eight new laboratories/classrooms as well as preparatory and storage space.

In the spring of 2013, the 124,694-square-foot LEED Gold Health Professions Center was completed on the northeast side of Main Campus. The center was created to expand the high-demand nursing, allied health and emergency services program, also allowing for expansion into other allied health fields based on labor market needs.

In 2017, the college continues to expand and renovate its facilities to meet the needs of students and community members.



The JJC Event Center on the Main Campus will open in fall 2017. It features a fitness center for student athletes, two basketball courts, configuration options for competition basketball and volleyball tournaments, portable batting cages, bleachers and seating (to accommodate both athletic competitions and graduation ceremonies), athletic staff office spaces, and a presentation room.

The Romeoville Campus expansion is slated to open for classes in the fall 2017 semester. Over the last 10 years, enrollment at Romeoville has grown 45 percent with current enrollment topping out at 4,000 students. The 50,028 square-foot expansion includes space for: student services, bookstore, cafeteria, classrooms, laboratories, space for campus police, and faculty and adjunct offices. With these developments in place, students will be able to earn an associate degree entirely from the Romeoville Campus location.

As the nation's first public community college, JJC has brought unparalleled innovation to its seven-county district and revolutionized local higher education. Over its 116-year history, JJC has invested in state of the art facilities, been a leader in academic innovation, and served as a key resource for generations of traditional students, non-traditional students, local businesses and organizations. As the college looks to its next 100 years, it will strive to be the first choice for its stakeholders and continue to be a leader in transforming higher education.



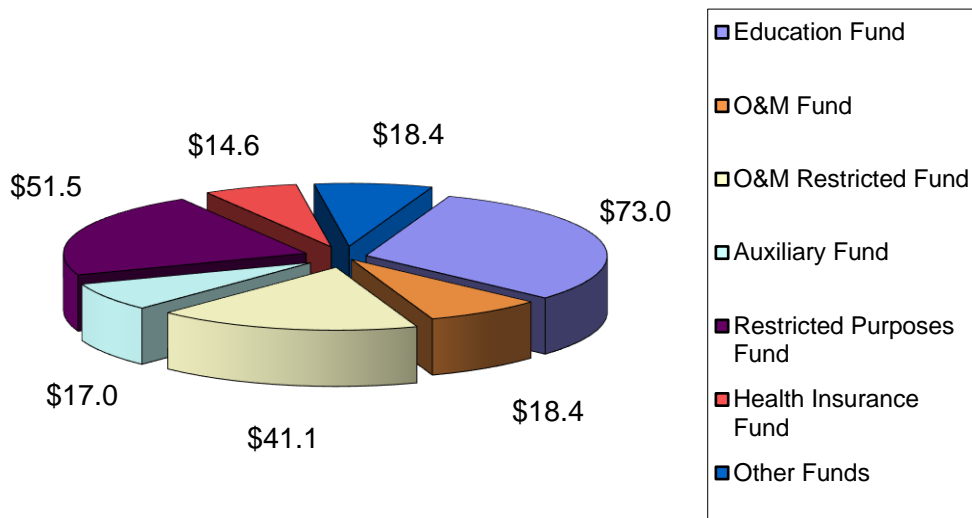
FY18 BUDGET HIGHLIGHTS

FY18 BUDGET HIGHLIGHTS

JJC is not expected to experience growth in enrollment for FY18 which aligns with projections in the Strategic Enrollment Management Plan. Tuition and fee revenue shows a 10.7% increase from the previous year’s budgeted amount due to a 2.2% decrease in credit hour enrollment offset by a \$19 per credit hour tuition rate increase for FY18. As the economy slowly recovers, construction growth has started to resume and is expected to continue for the foreseeable future. Recent data regarding new construction permits continue to show growth and resident construction has resumed in a number of the communities within the JJC district. The inflationary increases that arise from the usual operations of the college have been funded with expenditure reductions, a tuition rate increase and additional property tax dollars. Revenue from the state is budgeted to decrease dramatically due to the state’s inability to adopt a budget. Increasingly, the burden of maintaining the quality of existing programs rests on the students and the local taxpayers.

The appropriation for all funds, including transfers, for FY18 totals \$234 million. This figure includes all expenses related to instruction, operations, capital projects, and all other ancillary operations at JJC. Of this amount, the total operating budget for FY18 is \$91.49 million. Compared to last year’s operating budget of \$88.94 million, this represents a 2.85% increase over FY17.

FY18 Total Budget \$234M (in \$millions)



Balanced Budget

The operating budget is structurally balanced. Reserves or one-time revenue sources have not been used to bring expenditures in line with resources. This is the 45th year of balanced operating budgets at the college.

FY18 Operating Funds Budget

	<u>EDUCATION</u>	<u>O&M</u>	<u>TOTAL</u>
REVENUES			
Revenues	\$ 72,796,000	\$ 18,450,000	\$ 91,246,000
Transfers in	\$ 250,625	\$ -	\$ 250,625
Total Revenues	\$ 73,046,625	\$ 18,450,000	\$ 91,496,625
EXPENDITURES			
Expenses	\$ 72,431,881	\$ 15,575,000	\$ 88,006,881
Transfers (out)	\$ (614,744)	\$ (2,875,000)	\$ (3,489,744)
TOTAL APPROPRIATION	\$ 73,046,625	\$ 18,450,000	\$ 91,496,625

Updated Financial Projections

Each year the budget of JJC is guided by the [Three-Year Financial Plan](#), which was presented to the Board of Trustees in January 2017. The plan was discussed, and the following assumptions and options were presented to the board:

- Total property tax revenue growth of 3.6%
- Tuition increase of \$19 per credit hour, as well as introducing differential tuition for select Culinary Arts, Automotive Services, Electrical/Electronic Automated Systems and Welding/Metal Fabrication courses. The per credit hour rate for classes in these programs will be 150% of the per credit hour tuition rate.
- Options for budgeting State revenue
 - \$7.3 million (full funding)
 - \$5.4 million (75% funding)
 - \$3.6 million (50% funding)
- 0-1% enrollment growth
- No capital, student or technology fee increase
- Personnel spending increase of 0.0% to 3.0% based on union contracts– average of 2%
- 7% health benefit cost increase

Expenditures of JJC’s operating budget were projected in the financial plan to be \$91.43 million. The FY18 budget presented to the board at the April 25, 2017 board workshop meeting totaled \$91.49 million. The final budget varied the financial plan by less than 1%.

The increase for salaries is unchanged from the original projection and the estimated cost of all union contracts is fully funded. The increase for employee benefits was reduced from a projected 7% increase to a 6% increase based on claims. In the operating funds, four new full time positions and three new part time positions were created to support the opening of the Event Center and Romeoville campus. In the Auxiliary fund, three positions were added. These positions are detailed in the expenditure section.

State Funding

Due to the state of Illinois' fiscal crisis and its lack of a clearly defined financial plan, JJC has conservatively estimated state revenue for FY18 based on 50% of normal funding. State revenues are expected to decrease from last year by \$3,850,000 due to the uncertainty of the state to adopt a budget that covers an entire fiscal year. Since FY00, the state's share of the college's operating budget has decreased from 18.7% to a projected 5.0% in FY18. Additional changes in grants are expected but were not available at the time of the publication of this document.

Institutional Priorities

As mentioned in the President's message, budget planning goals were developed in order to present a balanced operating budget. The development of those goals was guided by institutional priorities that were derived from the strategic plan. The priorities were:

- Addressing the impact of the state's fiscal crisis and lack of a budget
- Reallocate existing resources to fund new requests
- Realistic projections in property tax revenues
- No enrollment growth
- Emphasis on student success
- Responsible reserves
- Operational costs from the completion of the master plan projects
- Implement action plans from the strategic plan

Capital Improvements

JJC has compiled all infrastructure needs, funding and related data in a comprehensive document called the Capital Improvement Program (CIP). The document details projects to be completed in the coming fiscal year and projects capital needs for the next three years. Total capital funding for FY18 is projected at \$3.11 million excluding funding for the master plan. Additional capital information is detailed in the *Capital/Facilities Master Plan* section of this document.

In order to accommodate future enrollment increases and provide better service to students, additional facilities were constructed and current facilities were upgraded as part of the college's 2008-2013 Master Plan. This plan included the interior build-out of the City Center building which was completed in January 2017. Construction on projects began during FY09 with the college issuing \$70 million in debt funded by a capital assessment

fee charged directly to the students with another \$89 million in debt supported by the citizens of Community College District 525 after a successful referendum attempt in November 2008. Detailed information, including the impact on the operating budget, can be found in the *Capital/Facilities Master Plan* section.

During FY13, an update to the college’s Master Plan was completed and approved by the Board of Trustees at a total estimated cost of \$67.4 million. Within this plan, expansion of the Romeoville campus and a new event center facility on main campus were identified as the top priorities. In FY14, the college issued \$44.365 million in debt for this purpose and construction began during FY16. Both projects were completed April 2017.

Long Range Financial Plans

Tying expenses to the strategic goals provides a good summary of how well resources are focused. The college uses a model to project three years of financials/budgets using contractual changes, anticipated revenue streams, expected increases in expenses, and a small allocation for potential funding for capital needs. These initiatives impact the current budget in several ways. They helped to provide substantive information as we entered into several labor contracts guiding substantial restructuring; they supported the need to review our processes for efficiency and some paid resources to do so on a limited time basis; they have demonstrated the need to seek reductions in several expense areas; and, they assisted in changing the structure of shared insurance expenses.

The financial health of JJC is dependent on three major sources of revenue consisting of property taxes, tuition, and state funding. The assumptions used for these categories are summarized as follows:

	Increase FY18	Increase FY19	Increase FY20
Property Taxes	3.60%	3.50%	4.00%
Tuition Rate	\$113/cr. hr.	\$116/cr. hr.	\$120/cr. hr.
Tuition Increase	\$19/cr. hr.	\$3/cr. hr.	\$4/cr. hr.
Enrollment	0.00%	1.00%	1.00%
Reimbursable Credit Hours	-7.24%	-3.17%	0.00%
State Funding	-50.00%	0.00%	0.00%

Property Taxes. JJC’s property tax revenue is restricted by the Property Tax Extension Limitation Law (PTELL) and rates on individual funds. While the rates on individual funds do not pose a restriction based on projections, PTELL limits the district’s overall tax rate by the Consumer Price Index (CPI) plus any new property in the district. The projected increase for FY18 is 3.60% due to CPI for the current year being 2.10% and a 1.50% increase from new property which is be similar to last year. For FY19 and FY20, a 3.5% and 4.0% increase, respectively, is used.

Tuition and Fees. Over the last ten years, credit hours have grown annually by an average 1.45%. Currently, the college has experienced a 2.2% decrease in enrollment for FY17.

Due to the improving economy over the past few years, enrollment has dropped from its high in FY11. For this reason, no increase has been projected in FY18, but an annual 1.0% increase is projected for FY19 and FY20. For FY18, a \$19 increase in tuition and fees has been approved. For FY19 and FY20, a \$3 and \$4 tuition increase is projected, respectively.

State Sources. State funding is based on credit hours earned two years prior to the current year, multiplied by the current year reimbursement rate. The number of credit hours used in the state’s funding formula has decreased 4.0% for FY18 due to the enrollment experienced in FY16. For FY17, the college expected to receive \$7.8 million, but has only received \$3.27 million from a stop-gap budget that the State of Illinois approved on June 30, 2016. The final allocation is currently unknown due to the state’s inability to approve a budget that covers an entire fiscal year. For FY18, the college is being very conservative and is projecting \$3.95 million in state funding from credit hours or a 50% reduction followed by another 3.2% decrease in FY19 and then level funding in FY20.

JJC’s largest expenditure is personnel costs, which represent 80% of the total operating expenses of the college. The following summarizes the expenditure assumptions used in the three-year financial plan.

	% Increase FY2018	% Increase FY2019	% Increase FY2020
Salaries	2.00-3.00%	2.00-4.00%	2.00-4.00%
Benefits	6.00%	7.00%	7.00%
Other Expenditures	3.00%	3.00%	3.00%
Utilities	5.00%	5.00%	5.00%
O & M Utilities	4.00%	4.00%	6.00%
Contingency – Education Fund	\$400,000	\$400,000	\$400,000
Contingency – O & M Fund	\$200,000	\$200,000	\$200,000

The college has separate union contracts that cover faculty, adjunct faculty, support and technical staff, clerical, campus police, facility services and food service employees. The increases from the current contractual agreements have been used in the projections.

Due to health insurance plan design changes, total benefit costs, while projected to increase 7%, were reduced to a budgeted increase of only 6% for FY18 based on our renewal notice. For FY’s 19-20 benefits are factored at a 7% increase based on historical trends.

Contingency in the Education Fund is \$400,000 and contingency in the Operation and Maintenance Fund is \$200,000.

This [Three-Year Financial Plan](#) integrates the college’s Academic Quality Improvement Program (AQIP) with the financial resources necessary to meet strategic planning objectives.

Challenges

The biggest challenge JJC currently faces is the State of Illinois' inability to adopt a complete budget. Due to the state's uncertainty in passing a budget, the college has developed contingency plans to mitigate the loss of state funding. For FY17, the college has only received \$3.9 million in state funding which represents 46% of expected FY17 funding. The college offset the loss of \$4.5 million in state funding with \$3.0 million in expense reductions and retaining a \$1.5 million interest rebate instead of abating it back to the college's taxpayers.

For FY18, the college reduced total budgeted state funding to \$4.6 million and is developing a contingency plan to overcome the loss of all state revenue. To accomplish this, the college may not hire replacements for positions that are currently vacant and is exploring additional staff reductions and program eliminations. Moreover, the college will consider not abating property taxes equal to the interest refund on its 2009 Build America Bonds, thus capturing the interest rebate as unrestricted revenue.

Additional challenges include a local environment that may not be supportive of any increased tax or tuition dollars, and the increased operational costs of adding substantial new facilities. The college continues to review operations to improve efficiencies or limit expenses along with revenue enhancing options wherever possible.

**STRATEGIC PLAN/
OPERATIONAL PLAN**

STRATEGIC AND OPERATIONAL PLANNING OVERVIEW

Process for Development of the Strategic Plan

Joliet Junior College (JJC) defines strategic planning as a systematic and on-going process used to anticipate and respond to major decisions facing the college during a three-year period beyond the present.¹ Strategic planning looks at the organization as a whole, is oriented toward the future, supports the mission, is externally directed, spans organizational boundaries, deals with greater levels of uncertainty, and is about creating value for our community and the students we serve.

The college regularly conducts strategic planning to provide focus for academic programming needed by district stakeholders. In 2015, the college created the 2016-2019 Strategic Plan. Environmental scans of education and the labor force identified trends that would impact students in order to develop new courses and curriculum. Other areas of the college also develop activities and plans aligned with the strategic goals. The 2016-2019 Strategic Plan will end on June 30, 2019 and the college will document its accomplishments as part of the planning process.

In order to improve the structure for monitoring and evaluating the Strategic Plan, the college created a Strategic Planning Committee and the Program Improvement Committee. The strategic planning committee is charged with strengthening the planning structure of the college. The program improvement committee is charged with establishing a continuous improvement process through which information is collected to monitor, and operationalize strategic goals. In addition, the Office of Institutional Research & Effectiveness is committed to a regular cycle of surveys and environmental scans. The resulting surveys and scan data will be used to guide efforts to complete current strategic goals and to establish future ones.

Strategic Plan

Vision

Joliet Junior College will be the first choice.

Mission

Joliet Junior College is an innovative and accessible institution, dedicated to student learning, community prosperity, cultural enrichment, and inclusion. Joliet Junior College delivers quality lifelong learning opportunities empowering diverse students and the community through academic excellence, workforce training, and comprehensive support services.

¹ Elements of this definition from J. Bryson, 2004, Strategic Planning for Public and Nonprofit Organizations.

Strategic Goals

Strategic Goal 1: Provide Education Pathways that Promote Completion

Offer quality educational pathways that align secondary and postsecondary curricula, course pathways, and industry-recognized credentials promoting access, success, and completion.

Strategic Goal 2: Improve Data Accessibility and Integrity

Align data systems and processes to promote a framework of accountability and results tied to college success.

Strategic Goal 3: Collaborate with Employers and the Community

Engage and partner with employers and the community to enhance academic programming.

Strategic Goal 4: Improve Community Awareness and Strategic Marketing

Leverage marketing assets to build and solidify the College's image, which is aimed at promoting quality and accessible academic programs.

Strategic Goal 5: Improve Internal Communications

Establish effective college-wide communications to improve information dissemination, idea generation, and employee engagement.

Core Values

Core values can be seen as guidelines that drive the college's behavior or mindset when executing the strategic and operational plans that lead to our success. Joliet Junior College fosters a caring and friendly environment that embraces diversity and sustainability and encourages personal growth by promoting the following core values.

Respect and Inclusion

Joliet Junior College advocates respect and inclusion for every individual by demonstrating courtesy and civility in every endeavor. Joliet Junior College pledges to promote and recognize the diverse strengths of its employees and students, and to value and celebrate the unique attributes, characteristics, and perspectives of every individual.

Integrity

Joliet Junior College sees integrity as an integral component of all work done at the College. Joliet Junior College employees demonstrate responsible, accountable, and ethical professionalism. Also, Joliet Junior College models open, honest, and appropriate communication.

Collaboration

Joliet Junior College promotes collaborative relationships as part of the scholarly process, including partnerships within the institution and with other learning communities. Joliet Junior College supports the personal and professional growth of employees and is

committed to the advancement and support of intellectual growth, regardless of employment position at the College.

Humor and Well-Being

Joliet Junior College recognizes humor as a means for employees and students to achieve collegial well-being, development of strong work teams, and self-rejuvenation. Joliet Junior College provides a healthy environment where creativity, humor, and enjoyment of work occur, including recognizing and celebrating success.

Innovation

Joliet Junior College supports and encourages innovation and the pursuit of excellence. Joliet Junior College values, respects, and rewards both creative risk-taking and the enthusiastic pursuit of new ideas with foresight and follow-through.

Quality

Joliet Junior College supports quality in the workplace and its educational programming by continually reflecting, evaluating, and improving on programs and services. Joliet Junior College is built upon a foundation of quality programs and services, while also implementing continuous improvement in order to ensure excellence.

Sustainability

Joliet Junior College recognizes that true sustainability involves a commitment to environmental, social, and economic improvement. Joliet Junior College encourages planning, solutions, and actions that provide benefits for students, employees, and the community.

JJC Operational Planning Overview

The JJC vision and mission are articulated and achieved through its 2016-2019 Strategic Plan. In spring 2015, the strategic planning process created a mission and vision for the college, established goals and measures in line with the mission, and connected the plan to resources through budget and operational planning.

The college's Strategic Plan Committee monitors progress toward strategic goals. To monitor progress, the committee has members:

- Report progress quarterly on strategic goal metrics.
- Serve on the Program Improvement Committee (PIC). An institutional level committee established to create and facilitate a continuous quality improvement environment in which the college documents how decision making takes place and uses the data collected in this model to support and inform institutional planning (strategic, financial, master, and other plans). This committee writes the Institutional Effectiveness Report (IER) based on Annual Program Updates (APUs) collected from all college units; and facilitates the writing and update of the AQIP Portfolio.
- Use the Institutional Effectiveness Report to document annual progress toward strategic goals.

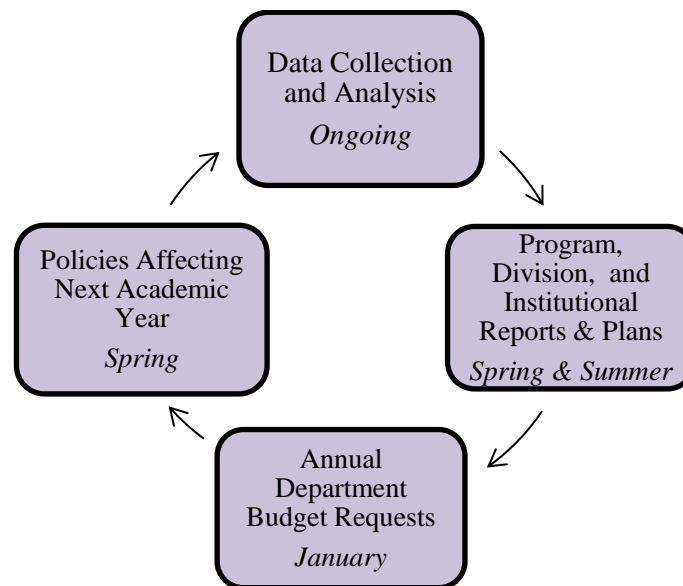
The college has developed a cycle for reviewing progress on the Strategic Plan. Progress toward achieving our goals is reported to the entire campus at the beginning of the fall semester through the Institutional Effectiveness Report. Planning and budgeting for activities related to the goals is done during the spring semester. Additionally, the college is considering a new set of key institutional measures beyond those identified in the strategic plan..

Next Steps - Operationalizing the Strategic Plan

JJC defines operational planning as the implementation component of the Strategic Plan. It defines what JJC will accomplish, how and when it will take place, and how performance will be measured². Operational planning is oriented toward the short-term future (one to three years), focuses on actions that support strategic goals, and the associated allocation of resources. In 2016, JJC began using the Education Plan, since renamed as the Institutional Effectiveness Report. It is a compilation of APU and division level reports, for documenting progress, plans, and requests for resources. It is the guiding document for operationalizing the strategic plan goals.

The following figure is a draft of the annual college planning cycle and is detailed on the following pages.

Figure: Annual Planning Cycle



The college has established a strong link between the budget and the Strategic Plan. Initial progress began in 2015 through the APU process that has college units connect activities to strategic goals and budget needs. The APUs are analyzed at the division level by the appropriate senior leadership team member and at the institutional level by the Program

² Elements of this definition from J. Bryson, 2004, Strategic Planning for Public and Nonprofit Organizations and G. Morrisey, 1987, Guide to Operational Planning

Improvement Committee. The process includes the creation of this Institutional Effectiveness Report, which documents actions and summarizes the effects of those actions as they relate to strategic, budget, and master plans and the achievement of the institutional mission. The IER also documents proposed actions and requests for resources along with their rationales. This information is the foundation for making evidenced-based decisions during strategic, operational, facility and financial planning. Priority is given to requests related to strategic plan goals.

In 2016, the college began efforts to more fully integrate the Higher Learning Commission's Academic Quality Improvement Program (AQIP) process as the model for college level strategic planning. Adjustments to align strategic planning to the four year AQIP continuous improvement process are in progress which allows the college to leverage resources available through AQIP activities such as peer reviews and Strategy Forums. The college is now identifying college priority work as AQIP Action Projects and received feedback from AQIP peer reviewers.

Data Collection and Analysis

A variety of methods can be used to collect and analyze data to ensure JJC's programs/departments meet general standards of quality. The minimum required standard for conducting an acceptable program review for the Illinois Community College Board (ICCB) is an analysis of program need, program cost-effectiveness, and program quality³.

JJC also encourages examining the efficiency, effectiveness, and impact of the program or department.

- **Efficiency** - the degree to which a program has been productive in relationship to its resources.
- **Effectiveness** – the degree to which goals have been reached.
- **Impact** – the degree to which a program has resulted in changes.

Program and Institutional Reports

Program reporting is an integral component of accreditation through the Higher Learning Commission (HLC) and recognition through the ICCB. JJC is required by the ICCB to submit program reviews for academic and administrative programs on a five-year cycle. Program review is the process by which faculty and staff articulate program goals and evaluate results for the program/department they administer. A program is any activity that consumes budget dollars and resources and fulfills a specific need. A department, on the other hand, generally manages several programs, including the budgeting, staffing, equipment, and space needs. Programs/departments selected for a program review are identified in the program review schedule submitted annually to the ICCB.

³ ICCB Program Review Manual. Fiscal Year 2012-2016, <https://www.iccb.org/iccb/wp-content/pdfs/manuals/ProgramReviewManual2012-2016.pdf>

The annual program update (APU), implemented in 2015, identifies program outcomes (goals/results) and how they link to the institution's strategic plan goals. The annual update also includes performance measures, evidence of results, budget requirements, plans for professional development, and a three year action plan for improvement. When compiled, the annual updates can comprise a significant portion of the five-year program review. The five-year program reviews and annual updates provide information for the college's strategic and operational plans.

Annual program updates are compiled and summative reports written at the division level. Through this report division level goals, accomplishments, and operational and personnel priorities are identified and communicated. The finalized division reports are then used to write the Institutional Effectiveness Report. The IER identifies institution level operational and personnel priorities.

Annual Department Budget Submission Complete

Departmental budgets will be completed using the practices established by the budget committee, incorporated through the updated planning process.

Policies Affecting Next Academic Year

Implement institutional policies affecting the next academic year established through the updated planning process.

How the Plan is Linked to Accreditation for Higher Education

As part of our accreditation through the HLC, JJC participates in the Academic Quality Improvement Program (AQIP). AQIP is based upon the principles of continuous quality improvement. According to the HLC, what distinguishes AQIP from traditional accreditation processes is its concentration on systems and processes both as the basis for quality assurance and as the lever enabling institutional improvement. To that end, AQIP has developed six categories that are essential to all effective colleges and universities. The categories take a systematic view in defining and evaluating key systems and processes as they relate to learning. The six AQIP categories are:

- Helping students learn.
- Meeting student and other stakeholder needs.
- Valuing employees.
- Planning and leading
- Knowledge management and resource stewardship
- Quality overview

JJC's processes and results for the strategic and operational plans are central to demonstrating the college meets the HLC accreditation criteria in all categories. AQIP provides feedback on the college's Systems Portfolio regarding strengths and opportunities. Priorities that arise out of the feedback are incorporated in the development of college priorities. The AQIP process also requires institutions to engage in a minimum

of three action projects at any one time. These action projects are automatically considered college priorities in the budgeting process. The AQIP action projects are described below and include the AQIP category and strategic goal to which they are linked or associated.

Institutional Priorities Addressed through AQIP Action Projects

Data Stewardship: Improving Access and Use of Data for Effective Decision-Making

- HLC Category Five: Knowledge Management and Resource Stewardship
- JJC Strategic Goal 2: Improve Data Accessibility and Integrity
- Timeframe: December 2013 – March 2017

The AQIP Systems Portfolio review process revealed a consistent weakness regarding the use of data for continuous improvement across all programs, institutional goals and objectives. JJC is targeting data stewardship across the college and seeks to increase the number of faculty, staff and administrators accessing and using data for reporting and decision-making. The Data Stewardship Action Project has created a permanent institutional *Data Stewardship Committee* as part of Joliet Junior College's shared governance structure. The standing committee is responsible for *ensuring the quality and integrity of institutional data and is charged with* developing and administering standards, policies, procedures/protocols, and professional development to assist in defining, managing, and accessing data at Joliet Junior College. Although the Action Project has ended the committee continues the substantial tasks of engaging and fostering collaboration of data owners and creating a repository for all statutory reporting procedures.

JJC Course Scheduling Assessment and Implementation Plan

- HLC AQIP Category 5: Knowledge Management and Resource Stewardship
- JJC Strategic Goal 1: Provide Education Pathways and Promote Completion
- Student Enrollment Management Plan: Access and Enrollment, Program Offerings – Strategy 1: Evaluate and explore course scheduling at JJC, Analyze the schedule to improve course offerings and help increase enrollment by 1%
- Timeframe: January 2016 – Fall 2017

Scheduling is managed by various academic departments and divisions. Inconsistencies have developed which have contributed to an inefficient and unsatisfactory course schedule. There needed to be improvement in course offerings to support the retention, persistence, and completion of our students. The College has established a stated set of standards for scheduling courses, so that students can complete defined pathways in each program.

This action project has analyzed current course schedules and recommended specific improvements. A multi-year plan is being implemented to maximize student enrollment and completion. The new scheduling process is being documented and a mechanisms established to implement, monitor, and manage the process.

Improving Retention, Persistence and Completion at JJC

- HLC AQIP Category 1: Helping Students Learn
- Timeframe: October 2015 – June 2017

Like many community colleges, JJC faces a challenge in assisting students to persist and complete their educational goals, whether those goals include degrees, certificates or just course completion. The purpose of the Action Project is to identify those positive and negative factors at Joliet Jr. College which impact student persistence, retention and completion. We hope to improve our performance in each of these areas and reduce barriers to student success. We expect that the Action Project will improve key areas such as faculty engagement with students, academic advising, student awareness of degree requirements and more effective student services. During the first year focus group format including procedures and questions were developed and implemented primarily in the Business department. During the second year multiple focus groups were conducted across academic disciplines and locations. The data is being summarized and will be submitted to AQIP for peer review in June. A new team of faculty from all departments will use the data summary and AQIP peer reviewer comments to design faculty interventions beginning in the fall 2017.

Update on Projects Developed through the FY13-FY18 Budget Processes

During the FY13 through FY18 budget processes, decision making for new initiatives was guided by the college’s Strategic Plan. Several new departmental projects were funded.

	Total Projects	Completed	Ongoing/ In Progress	Revised	Postponed
FY13	37	35	2		
FY14	13	12	1		
FY15	42	39	2	1	
FY16	29	27	2		
FY17	14	6	7		1
FY18	19				

Details on the 19 new FY18 projects and uncompleted FY13-17 projects are found in the *Organizational Chart/Department Descriptions* section. Current projects will include an estimated completion date range. Unfinished projects from prior years will include status updates.

**ORGANIZATIONAL CHART/
DEPARTMENT DESCRIPTIONS/
DEPARTMENT INITIATIVES**

DEPARTMENT/PROGRAM DESCRIPTIONS

Joliet Junior College (JJC) has five divisions; three primary operational divisions and three administrative divisions, all of which report to the president of the college. The operational departments, each led by a vice president are:

- Academic Affairs
- Administrative Services
- Student Development

The administrative divisions, each led by an executive director are:

- Human Resources
- Information Technology
- Communications & Marketing

Leadership is provided by a vice president in each operational area. The Human Resources, Communications & Marketing and Information Technology divisions have leadership provided by an executive director. Leadership for these divisions is appointed by the Board of Trustees after recommendation by the president. Three operational leaders, three administrative leaders, and the president make up the membership of the President's Cabinet.

The subsequent pages include division information as follows:

- Organization charts that identify the relationships of units and programs.
- Responsibility narratives for each division or department.
- FY18 funded initiatives guided by the college's strategic plan, as well as active FY13 through FY17 initiative updates.

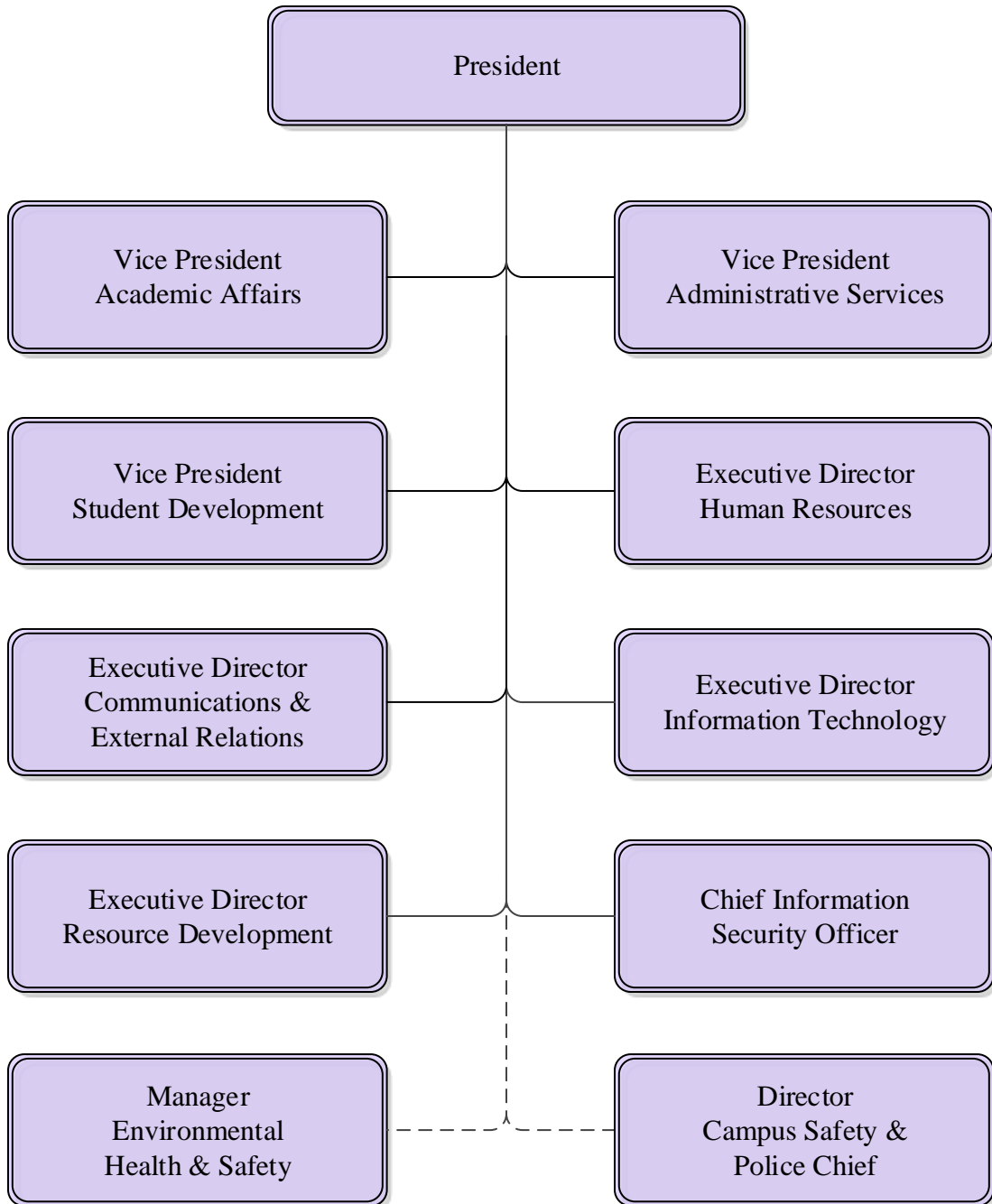
ORGANIZATIONAL CHART DIVISIONS AND DEPARTMENTAL CODES

B O A R D O F T R U S T E E S	P R E S I D E N T	Vice President Academic Affairs <i>01-18101, 01-14522, 01-14525, 05-10519</i>	Dean Arts & Sciences <i>01-18110</i>	Dept Chair English / World Languages <i>01-10005, 05-10505</i>	
			Dept Chair Fine Arts <i>01-10002, 05-10002, 05-10502</i>		
			Dept Chair Math <i>01-10008, 05-10508</i>		
			Dept Chair Natural Science/Physical Education <i>01-10009, 05-10009, 05-10509</i>		
			Dept Chair Social/Behavioral Science <i>01-10014, 05-10514</i>		
			Dean Academic Excellence & Support <i>01-18102, 01-18108, 01-18113, 01-19006, 05-18108</i>	Director iCampus <i>01-14501, 01-23105, 05-23105</i>	
			Director Academic Effectiveness & Research <i>01-25205, 01-94114</i>		
			Dept Chair Library <i>01-21102, 05-21102, 05-69122</i>		
			Dean Career & Technical Education <i>01-18115 06-14949</i>	Dept Chair Agriculture / Horticulture <i>01-10001, 05-10501</i>	
			Dept Chair Business Education <i>01-10003, 05-10503</i>		
			Dept Chair Computer Information & Office Systems <i>01-10004, 05-10504</i>		
			Dept Chair Technical Education <i>01-10015, 05-10515, 05-69070</i>		
		Dean Applied Arts, Workforce Education & Training <i>01-18120, 01-19900, 05-17911-15, 05-41104, 05-49323</i>	Director Adult Education & Literacy <i>01-14514, 06-16513, 06-16516-19</i>		
		Dept Chair Culinary Arts <i>01-10016, 05-10016, 05-10516, 05-49784, 05-61174-75</i>			
		Director Workforce Development, City Center <i>01-19943, 05-17943, 05-17952, 06-42503, 06-42505, 06-42616, 06-42631</i>			
		City Center Campus <i>01-14515</i>			
		Morris Education Center <i>01-14520</i>			
		Dean Nursing, Health & Public Services <i>01-18125</i>	Dept Chair Nursing <i>01-10017, 05-10517</i>		
		Dept Chair Health & Public Services <i>01-10025, 01-19906, 05-10525</i>		Veterinary Technology <i>01-10018, 05-10518, 05-69095</i>	
				Health Care/Continuing Ed <i>05-17933</i>	
		Vice President Administrative Services <i>01-82111</i>	Director Business & Auxiliary Services <i>01-82113</i>	Manager Bookstore <i>05-62022</i>	
			Manager Early Childhood Center <i>05-69069</i>		
			Manager Food Service <i>05-61021, 05-61022</i>		
			Manager Purchasing		
Land Laboratories <i>05-69101</i>			Farmer's Market <i>05-16511</i>		
			Greenhouse <i>05-69090</i>		
Mail Center & Central Stores <i>01-93112</i>					
Print Services <i>01-88118</i>					
Facility Rentals <i>05-67205</i>					
Director Campus Safety & Police Chief <i>02-74204 05-93204</i>	Commanders				
			Sworn Police Officers & Sergeants		
			Campus Safety Officers		
		Communications Staff			
		Records Staff			
Director Facility Services <i>02-76206, 02-78208, 02-92209, Fund 03</i>	Superintendent Custodial Services <i>02-72202</i>				
Assistant Director Roads & Grounds <i>02-73203</i>					
Superintendent Maintenance <i>02-71201</i>					
Receiving <i>02-93113</i>					
Director Financial Services <i>01-42602 01-82112, 12-82112</i>	Assistant Controller				
Manager Budget & Risk					
Manager Accounting					
Manager Payroll					
Bursar, Student Accounts					
Manager Environmental Health & Safety <i>02-79109</i>	PT EHS Specialist				

ORGANIZATIONAL CHART DIVISIONS AND DEPARTMENTAL CODES

B O A R D O F T R U S T E E S	P R E S I D E N T	Vice President Student Development 01-38308	Dean Enrollment Management <i>01-31303</i>	Director Admissions & Recruitment <i>01-31301, 05-31301</i>	
				Director Financial Aid/Veteran's Affairs <i>01-34304</i>	
				Registrar <i>01-31300, 05-31300</i>	
			Dean Student Success <i>01-32303</i>	Director Academic Intervention & Accomodation <i>01-23101, 01-23104, 01-38309, 05-23104</i>	
				Director Career Services <i>01-35305, 05-35306, 05-35309</i>	
				Director Multicultural Student Affairs <i>01-39310</i>	
				Director Project Achieve <i>06-19559, 06-41409</i>	
				Dept Chair Counseling <i>01-32302, 01-32307</i>	GSD / NSO Coordinator <i>01-39311, 05-39311</i>
					Transfer Advising Specialist
			Dean College & Career Readiness <i>01-32315, 01-39311, 05-39311</i>	Dual Credit Extended Campuses Romeoville <i>05-14512</i>	
			College Transfer		
			Developmental Education		
			First Year Experience		
		Dean Students <i>01-32301, 05-32301, 05-63016, 05-63017, 05-69120</i>	Director Student Activities & Campus Life <i>01-33303, 01-36306, 05-36306, 05-65400</i>		
			Holistic Wellness		
		Director Athletics <i>05-64088</i>	Coordinator Women's Athletics		
			Student-Athlete Retention Specialist		
			Athletics <i>05-64564</i>		
		Director Multicultural Recruitment & Outreach <i>01-36310</i>			
		Executive Director Human Resources <i>01-84114</i> Prof. Development <i>01-92113</i>	Assistant Director Human Resources	Manager Human Resources & Labor Relations	
			Manager Human Resources - Compensation & Benefits		
		Executive Director Communications & External Relations <i>01-83116, 05-63006</i>	Director Marketing & Creative Services <i>01-83113</i>	Project Coordinator	
				Marketing Content Specialist	
				Web Content Specialist	
				2 Designers	
		Executive Director Information Technology 01-95115 02-93114 05-95116	Director Technology Support Services	Technology Support <i>01-29109</i>	
Director Application Support Services					
Director Project Management & Enterprise Architecture	Manager Network Services				
Manager Media Services <i>01-22103</i>					
Executive Director Resource Development 01-86116 06-96963	Assistant Director Resource Development				
	Director Grants Development, Compliance, Performance <i>01-86118</i>	Grant Writer			
	Manager Alumni Relations & Annual Fund				
	Coordinator Finance & Scholarship				
01-91111	01-81111	Chief Information Security Officer			

PRESIDENT'S OFFICE



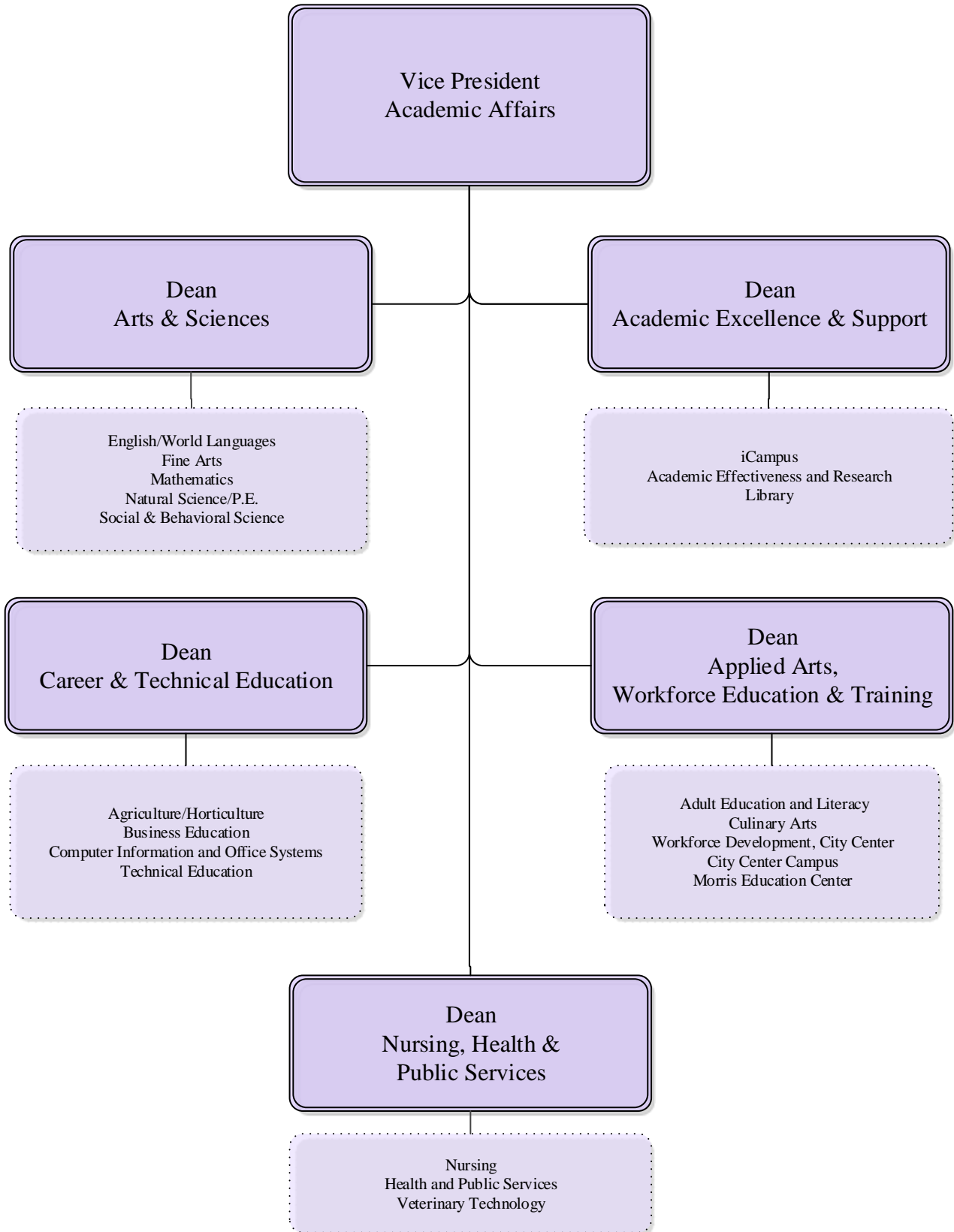
President's Office

The president is the chief executive officer of the college. She is appointed by the Board of Trustees, whose members are elected by the residents of District No. 525. The following positions report to the president: The vice president of academic affairs, the vice president of student development, the vice president of administrative services, the executive director of human resources, the executive director of information technology, the executive director of communications and marketing, the executive director of resource development and the chief Information Security Officer.

In addition, the manager of environmental health and safety; and the director, campus safety and police chief have dotted-line reporting responsibilities to the president.

The following pages have further information on responsibilities and initiatives of the departments that report to the president.

ACADEMIC AFFAIRS



Academic Affairs

The division of academic affairs includes 13 academic departments. Leadership of this division is provided by the vice president of academic affairs. The vice president is the chief academic officer of JJC. The academic departments have leadership provided by a department chair elected by their faculty colleagues. Each department chair reports to a respective dean: dean of arts and sciences, dean of career and technical education, dean of nursing, health and public services, or dean of academic excellence and success. The academic departments are as follows:

- Agriculture/Horticulture
- Business
- Computer Information & Office Systems
- Culinary Arts
- English & World Languages
- Fine Arts
- Health & Public Services
- Library
- Mathematics
- Natural Sciences/Physical Education
- Nursing
- Social & Behavioral Sciences
- Technical

iCampus provides effective, accessible, and affordable learning opportunities through high-quality college courses and programs that utilize educational technologies, good design practices, and emerging content delivery methods to extend educational opportunities beyond the traditional classroom. The department coordinates efforts in offering online and hybrid courses for the college and supports all faculty with the use of educational technologies supported by the department.

In addition to instructional activities, adult education is also provided by the Department of Adult Education and Literacy (DAEL). This department provides educational and support services to residents of the JJC district who are 16 years of age or older, who are not enrolled in high school, who have not earned a high school diploma, who have reading, writing and/or math skills below the high school graduate level (based on standardized assessments), or who have limited English proficiency. The goals of the education and support services provided include preparing students to transition to postsecondary education/career training, and/or employment, and to function more effectively as citizens, parents, and employees. Primary grant funding is allocated through the ICCB, the Illinois Department of Human Services, and the Illinois Secretary of State Literacy Office. DAEL represents JJC on the Will County Workforce Investment Board (WIB) Systems and Trends Committee and Youth Council. Programs and services provided through DAEL include:

- Basic Skills and Literacy instruction at the 0-8 grade level.
- High school equivalency (GED) test preparation.
- High school diploma completion (in coordination with district high schools).
- English as a Second Language from literacy through advanced levels.

- Citizenship preparation for the USCIS citizenship interview and test.
- Early School Leaver Transition Program (high school diploma or equivalency, employment readiness, college & career transition services).
- TANF Employment Readiness and Retention.
- Secretary of State Adult Volunteer Literacy – Volunteer tutor training, placement with individual or small-group of learners, monitoring and support.
- College and Career Transitions – Career interest assessments and advising; college placement test preparation and administration; college, financial aid, and scholarship applications; program and course selection and registration assistance; college tours and connection to programs and services.
- Bridge and Integrated Career and Academic Preparation System (ICAPS) – Provides adult education students at appropriate levels with co-enrollment and support in adult education (High School Equivalency and/or ESL) and college-credit/level coursework in a targeted career pathway in high demand employment sectors.
- Transportation and child-care assistance.
- Tutorial assistance (in partnership with the JJC Academic Skills Center).
- Recruitment, skills assessment, registration and retention services.
- Annual graduation ceremony – Open to all district High School Equivalency, GED and adult high school diploma graduates.
- Tuition assistance is provided to a limited number of successful completers entering non-financial aid eligible CTE programs or general education courses when financial aid is not available.

In addition to the Main Campus, JJC has two extended campuses, three centers and various satellite locations where both credit and non-credit courses are offered at high schools and career centers in the JJC district. These programs are managed by the extended campuses and high school relations department, which is led by a director:

- Romeoville Campus – The Romeoville Campus is located in one of the fastest growing areas in Illinois. Classes offered include art, accounting, computer information systems, nurse assistant training, and a variety of liberal arts courses. A student pursuing an associate in arts degree can complete the requirements at Romeoville.
- City Center Campus – The City Center Campus at 235 North Chicago Street in downtown Joliet offers a variety of educational opportunities and services for JJC district residents. Departments and associated programs housed at the City Center Campus include:
 - Culinary Arts
 - Department of Adult Education and Literacy
 - Workforce Development
- Morris Education Center – The Morris Education Center is located at 725 School Street, Morris. Both credit and non-credit classes are offered at this facility, such as general education, computer, and lifelong learning classes. The office administers the Workforce Investment Act (WIA) grant for Grundy County which provides financial assistance for education and training so that individuals can reenter the workforce.

- Weitendorf Agricultural Education Center – The Weitendorf Agricultural Education Center is located on 32 acres of land donated by John H. Weitendorf Sr., class of 1942. The facility, which is located on Laraway Road in Joliet, Illinois, hosts classroom and laboratory activities for JJC’s agriculture, horticulture, and veterinary medical technology programs. The facility is available for rental to community and business organizations.

FY18 Budget Highlights:

Academic Affairs will leverage FY18 funds to support learning through the purchase of new instructional equipment and supplies across all 13 academic departments. Significant upgrades to the Welding department will be made in the purchase of a dust collector and the Veterinary Technology department, in the upgrade and installation of new laboratory cabinetry.

FY18 Challenges:

The greatest challenge to Academic Affairs in FY18 will be the continued state budget crisis. With uncertainty of state funding, the division is limited in engaging in long-term programmatic planning, this static approach greatly impacts how the division develops new academic programs and engages faculty in meaningful professional development and training. Student success indicators such as program enrollment, persistence and completion are indirectly affected when the academic departments do not have appropriate levels of funding to hire new faculty for existing and new programs and equip classrooms with industry-specific trained CTE faculty and state of the art equipment and supplies.

FY18 Goals and Initiatives:

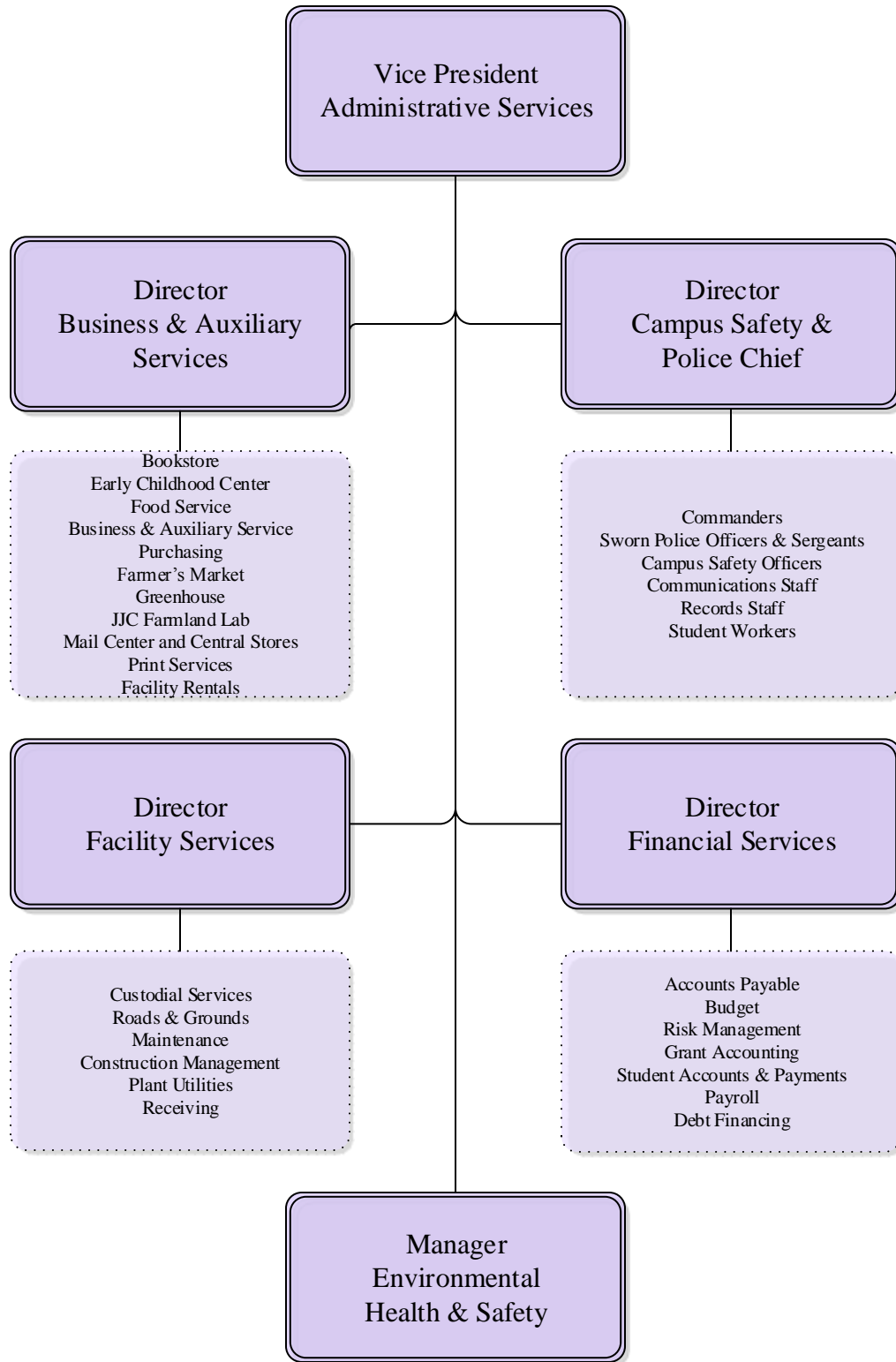
Implementing changes to the course schedule that will impact many areas in Academic Affairs is the division’s primary goal in FY18. These changes will directly affect enrollment, student engagement, and the ability to complete programs in a timely fashion.

Establishing an Academic Affairs retention mechanism where faculty receive training and professional development in the Center for Excellence on the use of existing college-wide retention tools to increase section level retention by 3% in FY18.

Academic Affairs Initiatives

FY	Goals					Project	Department Outcome	Success Criteria	Anticipated Completion				
	1	2	3	4	5				Jul-Sep 2017	Oct-Dec 2017	Jan-Mar 2018	Apr-Jun 2018	FY19 or beyond
FY18	1	2				Implement changes to course schedule	These changes will affect enrollment, student engagement, and program completion in academic affairs	Increases in enrollment, student engagement, and program completion				Apr-Jun 2018	
FY18	1	2				Train faculty in use of college-wide retention tools	Establishment of academic affairs retention mechanism in Center for Excellence	Increase section level retention by 3% in FY18				Apr-Jun 2018	
FY	Goals					Prior Year Initiatives			Status				
FY17	1					<i>Library</i> Increase book collections	Long term plan for library.	Increased book collection numbers.	FY19 or beyond				
FY17	1					<i>Fine Arts</i> Increase instrument inventory	Supports the department's objective of promoting excellence in instruction while promoting engagement and increased opportunities to recruit unique academic offerings.	Increased enrollment and retention.	FY19 or beyond				
FY17	1					<i>Technical</i> Purchase/replace equipment to stay current with industry trends.	Promote excellence in technical instruction and to meet the needs of the regional industry and community.	Increased student skill level and abilities (class project with higher difficulty level). Track students after employment to measure employer satisfaction with skill level.	FY19 or beyond				
FY17	1					<i>Culinary Arts</i> Hire additional personnel for culinary arts department to support the new city center culinary initiative.	To support the classroom and restaurant outlets while advancing the department offerings.	Increased positive feedback on program relating to the city center campus.	FY19 or beyond				
FY17-FY18 Goals: 1. Provide education pathways that promote completion. 2. Improve data accessibility and integrity. 3. Collaborate with employers and the community. 4. Improve community awareness and strategic marketing. 5. Improve internal communications.													
FY16	1		3	4		<i>Developmental Ed</i> Include high school graduates and adult students in College Bridge	Supports the department's objective providing intensive preparatory instruction in reading, writing and mathematics to high school graduates and adult students.	Increase the number of recent high school graduates and adult students who place into college-level English and mathematics courses.	Anticipated Completion April-June 2017				
FY16	1					<i>Extended Campuses/ H.S. Relations</i> Romeoville classroom remodel	Supports the department's objective of providing a safe and upgraded learning and working environment for students and faculty.	This classroom seating replacement brings the seating in these rooms up to current college standards and provides a safe and consistent learning environment for students.	Anticipated Completion FY18 or beyond				
FY15			3	4		<i>CED Ancillary Projects</i> Equipment for non-credit courses	Supports department's objective of appropriately responding to labor market needs.	Increase enrollment by 4%.	Anticipated Completion FY18 or beyond				
FY13-FY16 Goals: 1. Provide education pathways that promote completion. 2. Develop programs that anticipate and respond to labor market demand including the growing number of fields that require an understanding of sustainability. 3. Increase and strengthen resource development and utilization. 4. Address the needs of the growing minority, underrepresented and underprepared student populations. 5. Expand the use of technology and sustainable methods.													

ADMINISTRATIVE SERVICES



Administrative Services

Led by the Vice President of Administrative Services, who is also a member of the President's Cabinet. This division includes five departments:

- Business & Auxiliary Services
- Campus Police
- Facility Services
- Financial Services
- Environmental, Health & Safety

Administrative Services Major Responsibilities:

- Business & Auxiliary Services – is responsible for the functions of mail center and central stores, early childhood center, land laboratories, purchasing, print services, facility rentals, and records disposal. The area also provides leadership for the JJC Bookstore, Food Services, and Renaissance Center operations.
- Campus Police – is responsible for the safety and security of all JJC properties, students and staff. The department is staffed 24 hours a day, seven-days-a-week by sworn, armed and certified police officers supported by a civilian staff of campus safety officers, dispatchers, student aids and clerical personnel.
- Facility Services – oversees all custodial, grounds, maintenance and construction activities of JJC, including building repairs, renovations, and new construction.
- Financial Services – is responsible for budgeting, risk management, general ledger accounting, grants accounting, accounts payable, revenue collection and receivables, payroll, debt financing, and student accounts and payments for tuition billing and collection.
- Environmental, Health & Safety – provides safety training in various areas and departments, monitors the environment for physical and environmental hazards, develops emergency management and health plans, fire drills and severe weather drills, ensures proper storage of chemicals and hazardous waste, and develops safety procedures.

FY18 Budget Highlights:

- 45th balanced operating budget.
- Restructured the Finance department with resignation of one of the managers that resulted in \$20,000 in savings and more cross-training.
- Assisted the institution in balancing the FY18 budget despite a projected 50% reduction in State funding while minimizing the impact on instruction and services to students.

FY18 Challenges:

- Given the uncertainty of State funding, the Administrative Services division must assist the President's Cabinet to effectively allocate its scarce resources in ways that most benefit student success.
- Implement new textbook pricing and sourcing strategies to improve college affordability.
- Effectively manage cash flow when the timing of large cash receipts from the State is uncertain.

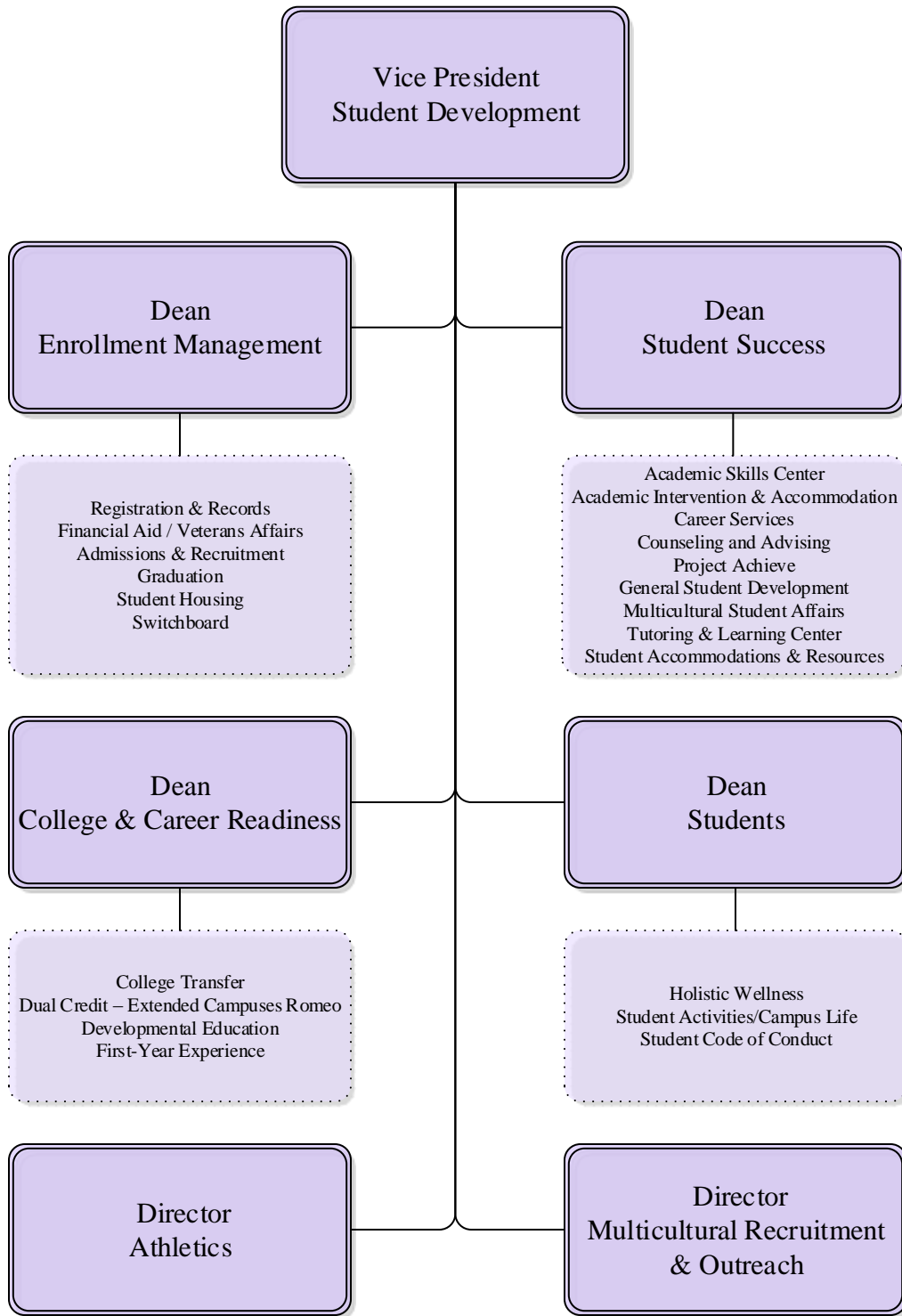
FY18 Goals and Initiatives:

- In anticipation of further funding cuts from the State of Illinois, prepare a "Zero State Funding" Budget Plan.
- Develop an Auxiliary Services Strategic Plan that leads to auxiliary enterprise profitability.
- Completion of the existing Romeoville Campus remodel, which will improve instructional space as identified by faculty and staff during the programming phase.
- Develop a student-focused Active Shooter interactive presentation.

Administrative Services Initiatives

FY	Goals					Project	Department Outcome	Success Criteria	Anticipated Completion				
	1	2	3	4	5				Jul-Sep 2017	Oct-Dec 2017	Jan-Mar 2018	Apr-Jun 2018	FY19 or beyond
FY18	1			4		<i>Vice President Administrative Services</i> "Zero State Funding" Budget Plan	To create a contingency plan that will allow the college to quickly react to additional funding costs from the State of Illinois.	Board of Trustee approval of this budget plan that minimizes impact on students.				Apr-Jun 2018	
FY18		2				<i>Business and Auxiliary Services</i> Strategic Plan	To develop a strategic plan for Auxiliary Services that will lead to improved profitability in auxiliary enterprises.	Completion of strategic plan.				Apr-Jun 2018	
FY18	1		3			<i>Facility Services</i> Completion of the existing Romeoville Campus remodel	Improve instructional space as identified by faculty and staff during the programming phase.	Completing the project on time, on budget.				Apr-Jun 2018	
FY18	1		3			<i>Campus Police</i> Develop a student focused Active Shooter Interactive presentation	A hybrid training presentation and live scenarios directed mainly at students, that teaches appropriate responses to an Active Shooter.	The implementation of student sessions highlighting the presentation and accompanying scenarios.				Apr-Jun 2018	
FY	Goals					Prior Year Initiatives			Status				
FY17	1	2	3	4	5	<i>Vice President Administrative Services</i> FY18 Master Plan	To create a planning document that will shape JJC's future and prioritize actions.	Hiring of an A/E firm and completion of the college's 5-year Master Plan.	Anticipated completion August 2017.				
FY17	1	2	3	4	5	<i>Vice President Administrative Services</i> Current Master Plan	Correct budgeting of funds for needed expenses relating to the current Master Plan.	Establishment of budget and completion of current Master Plan.	Operating costs for the new buildings finished under the Master Plan were budgeted for in the FY 18 budget.				
FY17-FY18 Goals: 1. Provide education pathways that promote completion. 2. Improve data accessibility and integrity. 3. Collaborate with employers and the community. 4. Improve community awareness and strategic marketing. 5. Improve internal communications.													
FY15			3			<i>Business and Auxiliary Services</i> Farmers Market	Supports department's objective of enhancing and strengthening community and sustainable lifestyles through education and support of local farmers and artisans.	Increased availability of fresh produce to JJC students and community members who receive WIC and SNAP subsidies. Expansion of regional farmers' business while simultaneously increasing the number of urban, rural, and tribal areas' access to affordable and nutritious food.	Ongoing				
FY13	1					<i>Facility Services</i> Landscaping	To provide and maintain a physical environment that promotes the pursuit of academic excellence in teaching and research while continually improving the quality of our services to meet public need.	Environment affects behavior and beautifying our natural areas is related to providing students a clean and stress-free environment to learn.	Completed and ongoing				
FY13-FY16 Goals: 1. Increase student success and completion. 2. Develop programs that anticipate and respond to labor market demand including the growing number of fields that require an understanding of sustainability. 3. Increase and strengthen resource development and utilization. 4. Address the needs of the growing minority, underrepresented and underprepared student populations. 5. Expand the use of technology and sustainable methods.													

STUDENT DEVELOPMENT



Student Development

Led by the Vice President of Student Development, who is also a member of the President's Cabinet, this division includes 21 departments:

- Student Success – includes the departments of counseling and advising, project achieve, career services, student accommodations and resources (StAR), tutoring and learning center (TLC), multicultural student affairs, and the academic skills center.
- Enrollment Management – includes the departments of registration & records, admissions & recruitment, graduation, financial aid/veterans affairs, and student housing.
- Office of Student Rights and Responsibilities – includes administration of the student code of conduct and the academic honor code, as well as the departments of student activities/campus life, holistic wellness, and student code of conduct.
- Athletics – includes nine NJCAA Division III teams (men's baseball, women's softball and volleyball, and men's and women's cross country, soccer, basketball, cheerleading, and wrestling).
- International Student Services – includes the administration of international student services while working collaboratively with student development departments.
- College and Career Readiness – includes the departments of developmental education, dual credit, first-year experience and college transfer.

Student Development Division Major Responsibilities:

The Student Development departments provide services and programs which support the academic mission of the institution through a focus on enrollment, retention and student success. The initiatives and activities of the division support the strategic goals of the college, in particular:

- Improve student success with an emphasis on enrollment, retention, graduation, transfer rates, and effective teaching strategies and learning outcomes.
- Utilize technology strategically to advance teaching and learning, expand online and alternative delivery methods, and enable effective administrative and support services.
- Improve the success of minority, underrepresented and under-prepared student populations, in addition to closing the gap between high school and college performance.

FY18 Budget Highlights:

Due to institutional funding, the Student Development Division will successfully:

- Improve academic intervention campus-wide to promote student persistence and success through the use of EAB Grades First.
- Enhance student engagement through intentional advising, milestone goals and outcomes.
- Implement an online orientation platform to allow JJC to educate students about resources and services offered.
- Develop and execute the college's Strategic Enrollment Management (SEM) Plan 2.0 – Momentum 2020 – focused on five strategic pillars: College and Career Readiness, Guided Pathways, Hispanic Serving Institution, Personal and Professional Development, and Technology.

- Implement a communication center to engage students from point of contact through a seamless enrollment, followed by a successful academic progress, and finally college completion.

FY18 Challenges:

- There is a need for additional staffing to meet the growing demands of our student population, specifically for the new buildings.
- Enrollment trends reflect a broader and richer diverse student population; therefore, it is crucial for the division to proactively plan to meet the growing and demanding educational needs of the under-prepared and underrepresented student population as a state of importance.
- Eighty-three percent of our student population test into one or two development courses. As the college expands initiatives related to college and career readiness, the division needs to be prepared to offer additional resources and services in the areas of advising, career exploration, testing and tutoring.

FY18 Goals and Initiatives:

Aligned with the college's Strategic Goals and SEM Plan 2.0 Pillars (College and Career Readiness, Guided Pathways, Hispanic Serving Institution, Personal and Professional Development, and Technology) the following goals and initiatives will be achieved:

- Leverage technology for enrollment and persistence communications to strengthen students' pathways to completion (e.g., online chat, text messages, website course selection, etc.).
- Enhance the identification and recruitment of special populations with the goal of increasing new student enrollment.
- Orientate all students to the college community through the use of technology.
- Explore and implement an advising model to strengthen academic pathways to promote student success.
- Provide a "safety net" for all students as they progress academically through outreach and intervention with the use of EAB Grades First.
- Strengthen our engagement with students through intentional advising, milestone goals and outcomes.
- Institutionalize and reaffirm our commitment of serving diverse students as a Hispanic Serving Institution.
- Continue to strengthen partnership with Academic Affairs to support student development, student learning and student success as collective units.
- Review, explore and recommend best practices and procedures to ensure institutional compliance with ADA, Title IV, Title IX, and other related laws that impact student success.
- Build the foundation for developing a comprehensive P-20 college and career readiness pipeline and initiatives to support student success.
- Continue to partner and support the college's Title III project with the goal of successfully accomplishing the identified goals and outcomes related to guided pathways.
- Strengthen transfer partnerships with four-year institutions.

Each Student Development initiative is aligned with SEM Plan 2.0 and success will be measured as the following:

- Guided Pathways – A model which entails a systemic redesign of the student experience from initial connection to the college through to completion, with changes to program structure, new student intake, instruction, and support services.
 - Increase student enrollment by 2.2% by the year 2020.
 - Increase fall to fall matriculation by 1% by the year 2020.
 - Increase graduation and completion rate by 1% by the year 2020.

- Hispanic Serving Institution – A college or university where the total Hispanic enrollment is a minimum of 25% of the overall enrollment.
 - Grow Hispanic student enrollment to 30% by year the 2020.
 - Increase persistence from semester to semester by 3% from 46.2% to 49.2% by the year 2020.
 - Increase completion rate to 44.2% by the year 2020.

- College and Career Readiness – A student success initiative which involves supporting prospective students in the K-12 system in addition to providing strategically-designed academic programs and student support services to students when they reach the post-secondary level.
 - Reduce the number of students that need traditional remediation by 3% down to 78%, by the year 2020.

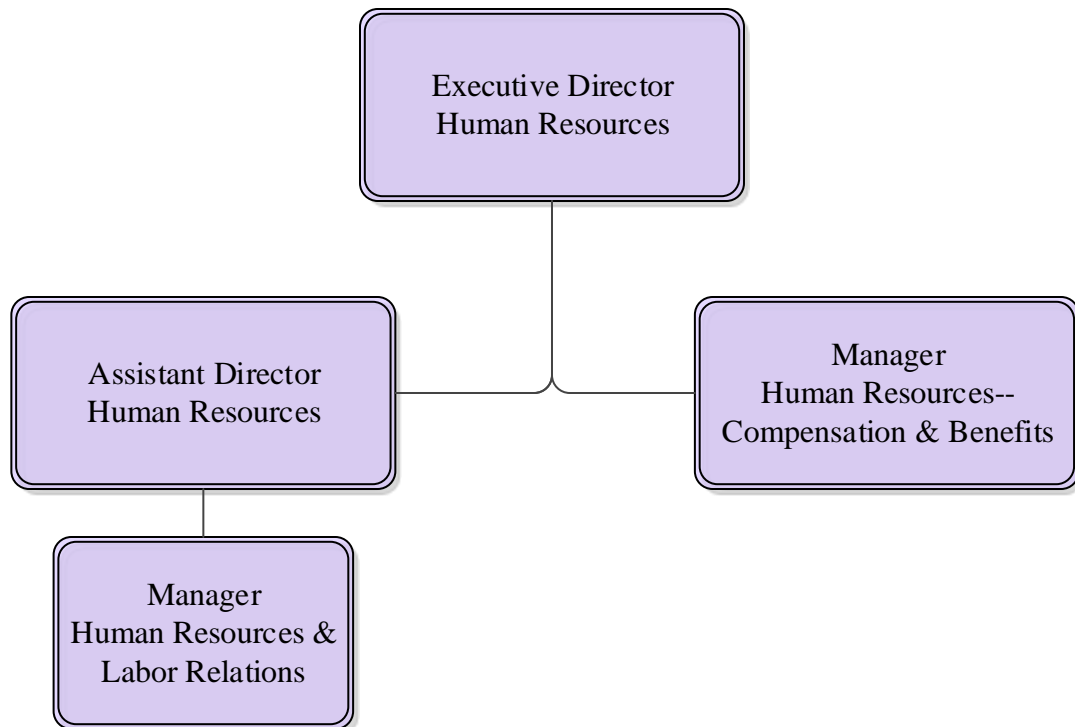
- Technology – The practice of facilitating learning and improving academic performance by creating, using, and managing innovative technological processes and resources for student success.
 - By the year 2020, 80% of our student population will use the student portal.

- Personal and Professional Development – The process through which the college and the employees engage in the process of learning opportunities to meet the institutional goals of supporting student success.
 - Continue to invest in the success of our students by investing in the personal and professional development of the employees.
 - The college will offer personal and professional development throughout the academic year.

Student Development Initiatives

FY	Goals					Project	Department Outcome	Success Criteria	Anticipated Completion					
	1	2	3	4	5				Jul-Sep 2017	Oct-Dec 2017	Jan-Mar 2018	Apr-Jun 2018	FY19 or beyond	
FY18	1					Guided pathways	Redesign student experience from initial connection to completion, with changes to program structure, new student intake, instruction and support services	by the year 2020: --increase student enrollment by 2.2% --increase fall-to-fall matriculation by 1% --increase graduation and completion rate by 1%						FY19 or beyond
FY18	1					Hispanic Serving Institution	Institutionalize and reaffirm our commitment of serving diverse students	by the year 2020: --grow Hispanic student enrollment to 30% --Increase persistence each semester to 49.2% --Increase completion rate to 44.2%						FY19 or beyond
FY18	1					College and Career Readiness	Supporting students in K-12 system as well as students in the post-secondary level	by the year 2020: --reduce the number of students needing traditional remediation by 3% down to 78%						FY19 or beyond
FY18	1			4	5	Technology	Creating, using and managing innovative technology for student success	by the year 2020: --80% of students will use the student portal						FY19 or beyond
FY18	1				5	Personal and Professional Development	Investing in student success by investing in the personal and professional development of employees	ongoing offerings of personal and professional development throughout the year				Apr-Jun 2018		
FY	Goals					Prior Year Initiatives			Status					
FY17				4		<i>Various Student Development Depts.</i> Hire additional personnel for the Student Development division that supports the new city center initiative.	To provide comparable student support similar to those offered at main campus.	Actively advise and support additional students.	The enrollment management and financial aid positions have been postponed pending state funding.					
FY17-FY18 Goals: 1. Provide education pathways that promote completion. 2. Improve data accessibility and integrity. 3. Collaborate with employers and the community. 4. Improve community awareness and strategic marketing. 5. Improve internal communications.														
FY15	1					<i>Financial Aid</i> PT Veterans Certifying Official	Supports department's objective of providing support and certifying benefits for veteran students.	The position will provide additional staff to assist and certify educational benefits for Veteran students.	The committee experienced three failed searches. The job has updated and will be realigned within the college.					
FY13-FY16 Goals: 1. Increase student success and completion. 2. Develop programs that anticipate and respond to labor market demand including the growing number of fields that require an understanding of sustainability. 3. Increase and strengthen resource development and utilization. 4. Address the needs of the growing minority, underrepresented and underprepared student populations. 5. Expand the use of technology and sustainable methods.														

HUMAN RESOURCES



Human Resources

Led by the Executive Director, who is also a member of the President's Cabinet. This division includes three (3) functional areas:

- Employee Relations and HR Administration & Shared Services
- Compensation & Benefits
- Labor Relations

Human Resources Department Major Responsibilities:

- Human Resources Strategic Planning
 - Serves as a strategic partner to the college by securing and building human resources skills, competencies and capabilities expertise to advance college goals
 - Improves HR processes and systems to provide high levels of efficiency, quality and cost-effectiveness
 - Develops and monitors best practices, policies and procedures in recruitment, retention and development of outstanding faculty and staff
 - Ensures the President's Cabinet is informed and knowledgeable of HR issues that impact their respective areas of responsibility
 - Manages HR and Professional Development budget and finances
 - Ensures college compliance with legal and regulatory issues
- Employee Relations
 - Serves as a resource on a broad range of issues, policies, and concerns
 - Creates/revises college policy and institutional procedures
 - Investigates and resolves workplace complaints
 - Counsels employees and supervisors on appropriate corrective action and/or discipline
 - Provides training on sexual harassment and discrimination prevention
 - Conducts new employee orientation, exit interviews, SURS enrollment and terminations, and retirement planning and processing
 - Oversees the college's performance management and appraisal systems
 - Oversight for the college's core value and employee recognition processes and events
 - The Executive Director and the Assistant Director serve as Deputy Title IX Coordinators and investigators
- Compensation
 - Ensures compliance with all applicable laws, wage/hour requirements, policies and procedures, and labor contracts
 - Works with managers to revise and keep job descriptions current and compliant
 - Prepares and processes wage changes, salary letters, and employment contracts
 - Evaluates compensation information to ensure equitable internal pay relationships and external market competitiveness
 - Analyzes requests for upgrade/reclassification

- Conducts and/or completes periodic surveys
- Recruitment, Employment, Onboarding
 - Oversight for the applicant tracking system, PeopleAdmin and onboarding platform Talent Ed. Records
 - Utilizes recruitment sources to maximize effectiveness in candidate pools
 - Conducts search committee training
 - Monitors processes for EEO compliance
 - Organizes and participates in employment fairs
 - Conducts new employee orientations
 - Establishes “packets” of information required to be completed by new hires
 - Partners with hiring departments throughout the college to maximize efficiency of hiring practices
 - Coordinates and communicates pre-employment drug testing, physicals, and criminal background checks
- Diversity and Inclusion
 - Prepares and maintains the college’s diversity and inclusion action plans
 - Measures EEO and related programs for compliance
 - Serves as a co-chair for the President’s Diversity Advisory Council
- Labor Relations
 - Serves as primary point of contact on contract provisions requiring compliance, interpretation, or implementation
 - Participates and/or leads collective bargaining negotiations
 - Develops and maintains cooperative and collaborative relations with labor organizations that represent employees
 - Provides guidance, consultation and training to management on labor relations matters
 - Provides guidance on grievances, mediation and arbitration matters
- Benefits and Wellness
 - Administers employee leave plans, including processes for bi-weekly and annual accruals and manually processing requests for employees that are not on Weftime Entry
 - Oversees all employer paid and employee (voluntary) paid benefits; including health, dental, vision, prescription, flex spending, employee assistance program, life insurance and disability insurance
 - Manages processes for enrollment (initial and annual/open), maintenance, billing/reconciliation, consultant relationships and communication
 - Serves as a co-chair for the Employee Wellness Committee; establishes programs and initiatives to promote a healthy workplace
 - Manages the annual employee benefit fair
 - Oversees annual employee/retiree on-site wellness screenings
 - Manages contractual relationship with the occupational health services vendor
 - Serves as the liaison for the Employee Insurance Committee

- Primary point of contact for FMLA requests and case management
- Primary point of contact for Worker's Compensation claims and management
- Enrolls, maintains, and terminates employees in SURS
- Processes unemployment insurance claims

- Employee Training and Professional Development
 - Collaborates with management on the effective training and knowledge development to close knowledge gaps, correct performance deficiencies, and strengthen competencies
 - Provides and promotes employee development and organizational effectiveness through quality educational training programs and professional development initiatives
 - Serves as co-chair on the Professional Development Advisory Team

- HR Administration
 - Provides timely and relevant communication
 - Prepares all "personnel" materials for the Board of Trustees workshops and meetings
 - Manages portal and website content
 - Generates reports on HR related data
 - Establishes and maintains HR standard operating procedures
 - Maintains records in accordance with state and federal retention requirements
 - Establishes employee position coding in Colleague
 - Oversees the data entry of full time and part-time faculty credentials
 - Manages HR (0184) and Professional Development (0192) budgets

FY18 Budget Highlights:

- HR management reorganization; establishing an Assistant Director Human Resources position and revamping two open manager positions (establishing one as the Manager, Human Resources - Compensation & Benefits; and the other as Manager, Human Resources & Labor Relations).
- Implementation of Colleague Employee Benefits Online module.
- Compensation and benefits consulting.
- Professional development; update/modification to the Supervisor Boot Camp.
- Diversity and inclusion initiatives.
- Continued wellness programming.

FY18 Challenges:

- Recruitment, retention and engagement/satisfaction of part-time (adjunct) faculty.
- Access to data and reporting.
- Budget constraints; working within existing parameters for organization-wide professional development.

FY18 Goals and Initiatives:

- Operational Excellence
 - Enhanced reporting and metrics capabilities
 - Develop a “shared services” model for HR service delivery
 - Ensure compliance with regulatory standards and best practices
 - Review, develop, and update policies as needed
 - Establish a sound compensation philosophy, policy, and compensation structure

- Business Partnership and Alignment
 - Ensure HR plans align with the organization’s strategic plan and the business plans of key stakeholders
 - Establish value-added contributions towards student success and major student development initiatives (such as Title III and Title V)
 - Increase programming and initiatives regarding diversity and inclusion
 - Influence and create awareness for change management understanding and processes

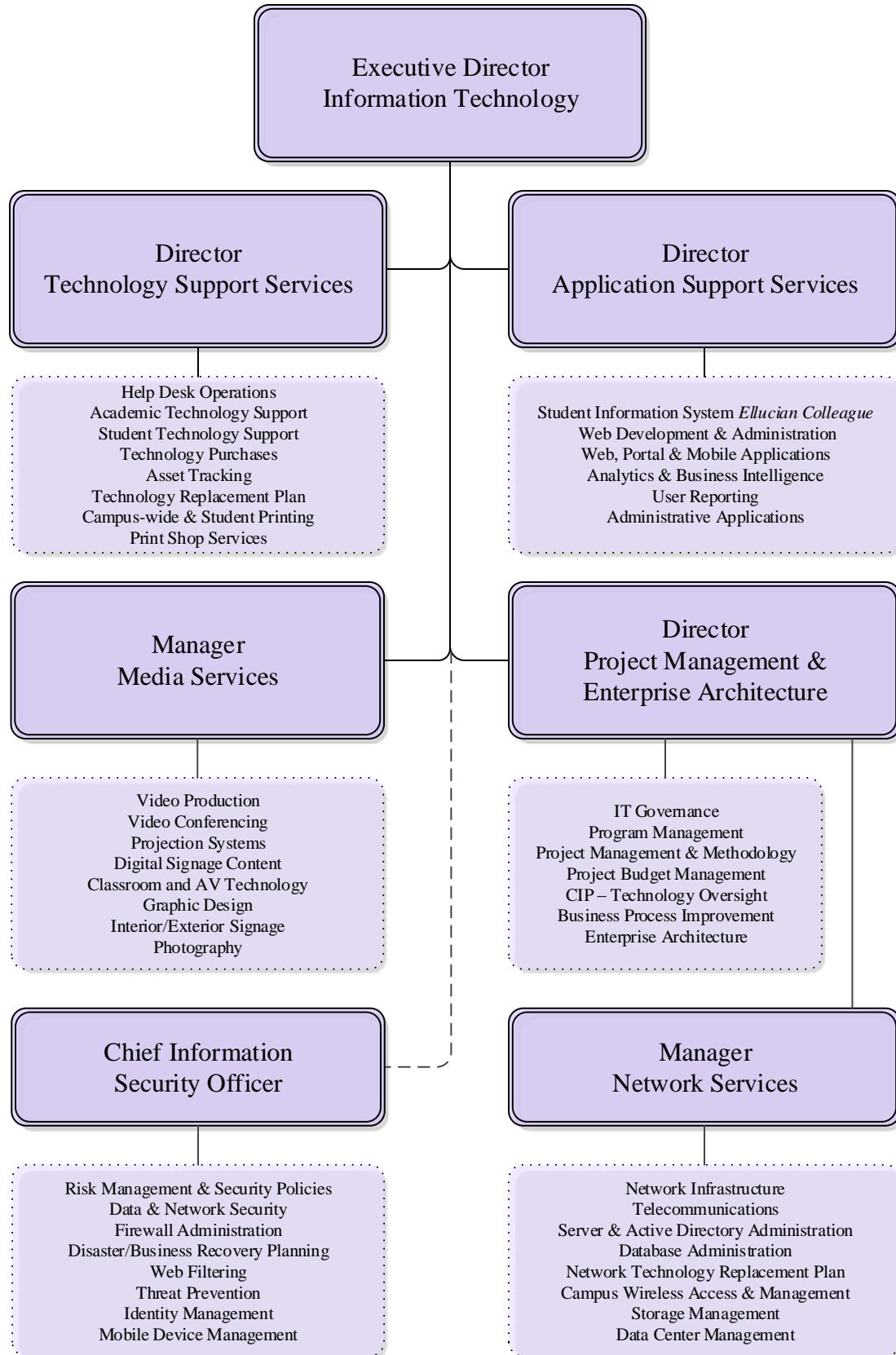
- Talent Management/Talent Development
 - Streamline the search processes for part-time employees
 - Build diverse recruitment pools and community partnerships
 - Create opportunities to proactively staff positions through workforce planning
 - Develop metrics to track search and staffing success (e.g., time to fill, quality of applicant, retention and turnover of new hires, etc.)
 - Expand training in the areas of safety, supervisory development and leadership
 - Explore competency-based performance management and training
 - Create succession planning process
 - Build-out the Halogen Talent Development module

- Building and sustaining an engaged, accountable and rewarding culture
 - Partner with Institutional Research on the PACE survey and develop meaningful communication and action planning around the results
 - Work with President and Cabinet to develop a culture of accountability
 - Enhance the performance management system and processes
 - Develop innovative and effective ways to recognize and reward employees (i.e. valuing employees)

Human Resources Initiatives

FY	Goals					Project	Department Outcome	Success Criteria	Anticipated Completion				
	1	2	3	4	5				Jul-Sep 2017	Oct-Dec 2017	Jan-Mar 2018	Apr-Jun 2018	FY19 or beyond
FY18		2				Operational excellence	Develop enhanced reporting and metrics capabilities; ensure compliance with regulatory standards and best practices; review, develop and update policies as needed	Development of a "shared services" model for HR service delivery; establishment of a sound compensation philosophy, policy, and compensation structure				Apr-Jun 2018	
FY18			3	4	5	Business partnership and alignment	Establish value-added contributions towards student success and major student development initiatives such as Title III and Title V; influence and create awareness for change management understanding and processes	Alignment of HR plans with the institution's strategic plan and business plans of key stakeholders; increased programming and initiatives regarding diversity and inclusion				Apr-Jun 2018	
FY18		2			5	Talent Management / Talent Development	Streamline search processes for p.t. employees; build diverse recruitment pools and community partnerships; create opportunities to proactively staff positions through workforce planning; explore competency-based performance management and training	Metrics to track and search staffing success; expansion of training in safety, supervisory development and leadership; creation of a succession planning process; build-out Halogen Talent Development module				Apr-Jun 2018	
FY18					5	Implementation of Colleague Employee Benefits Online Module	Setup, communication and implementation of the Colleague Employee Benefits Online Module. This module would provide employees with data regarding their benefit choices, deductions, beneficiary and dependent information. Additional features, such as compensation statements are part of this module. It will serve as an excellent communication platform regarding the total remuneration (comp and benefits) provided by JJC.	Utilization metrics. Reduction of staff time spent on manual and dual data entry. Enhanced employee engagement, measured through staff surveys and direct communication with constituents.				Apr-Jun 2018	
FY18		2			5	Building and sustaining an engaged, accountable and rewarding culture	Work with President and Cabinet to develop a culture of accountability; enhance the performance management system and processes; develop innovative and effective ways to recognize and reward employees	Development of meaningful communication and action planning based on PACE survey results				Apr-Jun 2018	
FY17-FY18 Goals: 1. Provide education pathways that promote completion. 2. Improve data accessibility and integrity. 3. Collaborate with employers and the community. 4. Improve community awareness and strategic marketing. 5. Improve internal communications.													
FY	Goals	Prior Year Initiatives						Status					
FY14	1 2 3 4 5	Professional Development Management / supervisory leadership training	Supports department's objective of having enough highly-qualified successors to fill critical positions and become future leaders at the college.						Ongoing				
FY13-FY16 Goals: 1. Increase student success and completion. 2. Develop programs that anticipate and respond to labor market demand including the growing number of fields that require an understanding of sustainability. 3. Increase and strengthen resource development and utilization. 4. Address the needs of the growing minority, underrepresented and underprepared student populations. 5. Expand the use of technology and sustainable methods.													

INFORMATION TECHNOLOGY



Information Technology

Led by the Executive Director Information Technology, who is also a member of the President's Cabinet. This division includes five departments:

- Information Security
- Technology Support Services
- Application Support Services
- Project Management and Enterprise Architecture
- Media Services

Information Technology Major Responsibilities:

- Application Support Services – led by a director, this department has primary responsibility for managing and maintaining the Student Information System (SIS), Ellucian Colleague, and administrative applications. The college has been using the Ellucian Colleague software since 1989. The department is also responsible for the college's web properties, public website (www.jjc.edu) and myJJC portal. In addition, this department is responsible for developing and maintaining mobile applications which serve students and the college community at-large.
- Information Security – led by a chief information security officer (CISO), this office leads and manages all matters of technology and information security including risk and identity management, data and network security, firewall administration, disaster and business recovery planning, web filtering, backup and recovery, mobile device management, and college-wide threat prevention services. This department also provides leadership in the awareness, development, maintenance, monitoring, and support of the information security policies and procedures of the college. This office routinely assists HR and campus police in the application of information security policies and procedures.
- Project Management and Enterprise Architecture – led by a director, this department manages and maintains all of the voice, video, data, wireless, and cloud-based network infrastructure, application and utility servers, and databases. This department is responsible for maintaining the college's data center operations which include all storage and backup systems. In addition, this group is responsible for the college's voice and emergency communication systems and physical wiring plant across all locations. In addition, this office is responsible for IT governance, program and project management, project budgeting, methodology, and communications. This office is also responsible for identifying and coordinating business process improvement initiatives and activities. This office works across the organization to determine and recommend priorities, scope project efforts, develop and facilitate plans and budgets, manage project tasks and activities, and deliver successful outcomes. In addition, the project management office coordinates and manages all technology acquisition and deployments in support of the college's capital improvement projects.

- Media Services – led by the manager of media services, this department provides college-wide multi-media services and support including audio-visual (AV), classroom technology, graphic design, and print-based media, signage, and special projects. Furthermore, this department also provides all video recording services to the college community and for the college’s Board meetings and special events, as well as maintaining a comprehensive digital signage infrastructure and the associated content. This department is responsible for designing, deploying and maintaining all classroom audio-visual technology across all campus locations.
- Technology Support Services (TSS) – led by a director of technology support services, this department is primarily responsible for the college’s Helpdesk services to students, faculty, and staff. The college Helpdesk provides technology support services to the Main Campus and all extended facilities and education centers. In addition, the TSS department helps to facilitate the 24x7x365 student technology support services. TSS has oversight responsibility for the college’s print shop partnership and campus-wide print solutions. TSS is responsible for overseeing technology procurement in line with college’s replacement plan.

FY18 Budget Highlights:

- The college’s IT operations budget will increase by approximately \$200,000 as a result of annual maintenance increases and new investments in software to support both the academic and administrative functions of the college. The college continues to see a shift towards cloud-based software with annual subscription-based pricing models.
- The college has planned and budgeted to nearly double its Internet bandwidth as a result of an increased reliance on the Internet for academic purposes as well as the continued migration to cloud-based services and applications.
- The migration to cloud-based services and applications will positively impact the college’s server and data center budget over time as the college will no longer need to acquire, replace, and support affected hardware and software.

FY18 Challenges:

- The combination of the lack of funding due to the State of Illinois budget situation, lack of enrollment growth, and new facilities coming online will continue to put pressure on the information technology operations budget and new investments in technology. Increases in tuition that are required to offset the state budget deficit have in part led to the college’s technology fee being held flat for the last ten years. The college’s annual technology replacement plan continues to increase as a result of its master planning and capital improvement efforts that require significant investments in technology infrastructure.
- The college is undertaking a significant and strategic shift toward cloud-based services and applications. This shift will continue to present challenges and introduce change and new technologies and services to the college’s information security especially as it relates to email and web application security.
- Providing access to timely, accurate information in a self-service manner at all levels of the institution continues to be challenging. The college has identified this as a goal in its 2016-

2019 strategic plan and achievement of this goal will be critical in an increasingly competitive higher education environment.

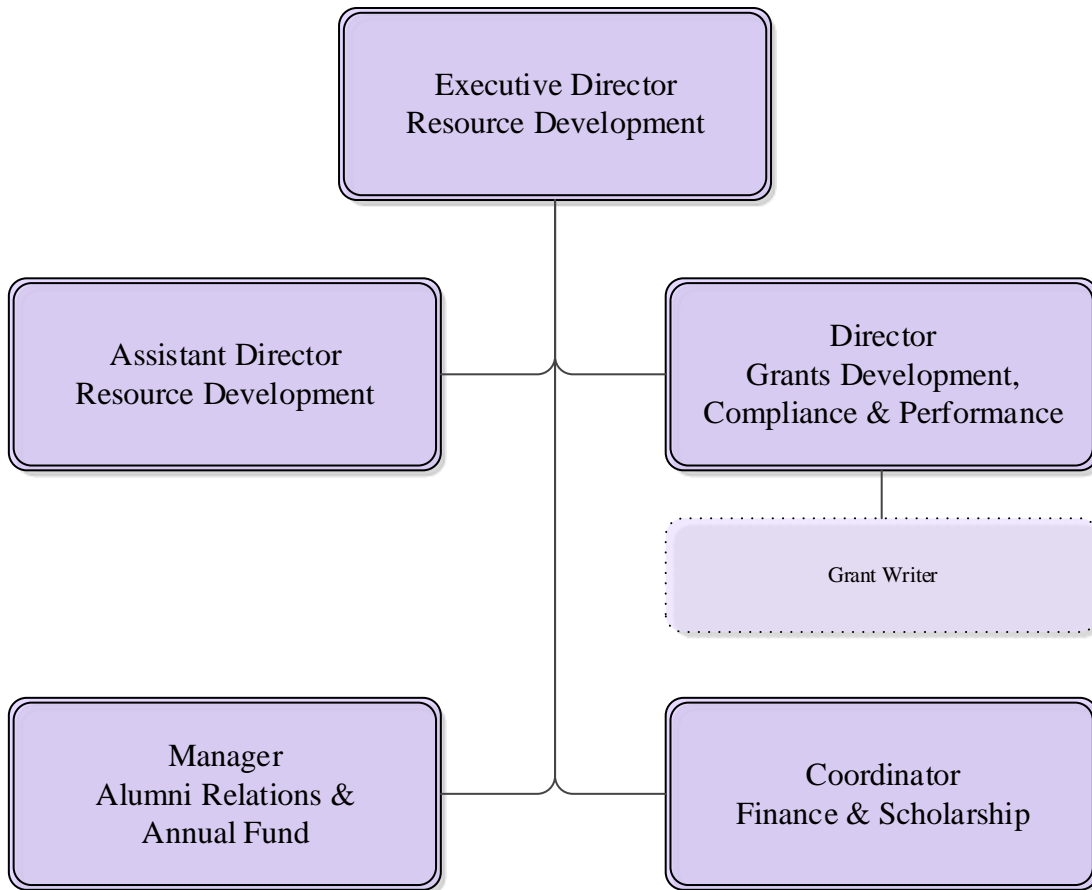
FY18 Goals and Initiatives:

- Complete the request for proposal (RFP) process for the college's mission critical enterprise resource planning (ERP) system that comprises its student, finance, human resource, and integrated systems.
- The college's web site and digital presence will be completely redesigned and launched ahead of the spring 2018 semester. The new web site will be more marketing-driven and focused on the college's targeted student populations (current and prospective), community, and partners.
- The college will add two new collaborative classrooms which supports the trend of providing innovative learning spaces for our students. The City Center and Romeoville campuses will each get a collaborative classroom for their students and faculty.
- The college's digital signage system will be replaced with a cloud-based solution with interactive touch screen capability. Students continue to rate the college's digital signage system high on the list of places to get critical information.

Information Technology Initiatives

FY	Goals					Project	Department Outcome	Success Criteria	Anticipated Completion				
	1	2	3	4	5				Jul-Sep 2017	Oct-Dec 2017	Jan-Mar 2018	Apr-Jun 2018	FY19 or beyond
FY18		2		4	5	Initiate the RFP process for ERP system	Efficient collection and retrieval of data for student, finance, human resource, and integrated systems	Successful completion of RFP process				Apr-Jun 2018	
FY18		2		4	5	Website update	Redesign website and digital presence	Successful launch of new, market-driven website				Apr-Jun 2018	
FY18		2		4	5	Collaborative classroom in City Center & Romeoville	Classrooms will provide innovative learning spaces for students and faculty	Classrooms will be in use with a full schedule of classes				Apr-Jun 2018	
FY18		2		4	5	Update digital signage system	Current digital system to be replaced with cloud-based system with touch-screen capability	Students continue receiving critical information from this signage system				Apr-Jun 2018	
FY	Goals					Prior Year Initiatives			Status				
FY17		1	2		4	<i>Human Resources</i> Halogen Module-Talent Management	Improve software capabilities and accessibility for students, faculty and staff. Improve HR's ability to identify and develop talent college-wide.	Implementation of Student Planning module. Establish benchmarks for utilization and student success/completion. Implement Halogen's talent management module.	Talent management module acquired. To be implemented FY18.				
FY17-FY18 Goals: 1. Provide education pathways that promote completion. 2. Improve data accessibility and integrity. 3. Collaborate with employers and the community. 4. Improve community awareness and strategic marketing. 5. Improve internal communications.													
FY13				3		<i>Information Technology</i> Business impact analysis	Supports department's objectives 1. Inventory and prioritize all systems and data that are critical for maintaining business strategies. 2. Assess current retention processes and determine technology needed. 3. Establish a baseline for acceptable recovery timeframe for critical IT services through validation with each college dept. 4. Assess the current recovery capabilities to identify gaps between requirements and capabilities. 5. Recommend recovery alternatives.	Documented business recovery requirements for each business unit of the College.	In progress with Armando D'Onorio. To be completed FY18.				
FY13-FY16 Goals: 1. Increase student success and completion. 2. Develop programs that anticipate and respond to labor market demand including the growing number of fields that require an understanding of sustainability. 3. Increase and strengthen resource development and utilization. 4. Address the needs of the growing minority, underrepresented and underprepared student populations. 5. Expand the use of technology and sustainable methods.													

RESOURCE DEVELOPMENT



Resource Development

Led by the Executive Director of Resource Development, this division includes the following departments:

- Alumni Relations/Annual Fund
- Grants
- Corporate Giving
- JJC Foundation

Resource Development Major Responsibilities:

The JJC Foundation is the 501c3 arm of the college. All gifts to the college are run through the Foundation. The Foundation provides over 450 annual and endowed scholarships. Several major fundraising events are organized through the Foundation such as the 5K Run, Donor Dinner and the Alumni Brunch.

FY18 Budget Highlights:

This year the Foundation has committed to an increase in payout on endowments to cover the tuition increase. Also the Foundation merit high school scholarships were increased from \$2,750 to \$3,200.

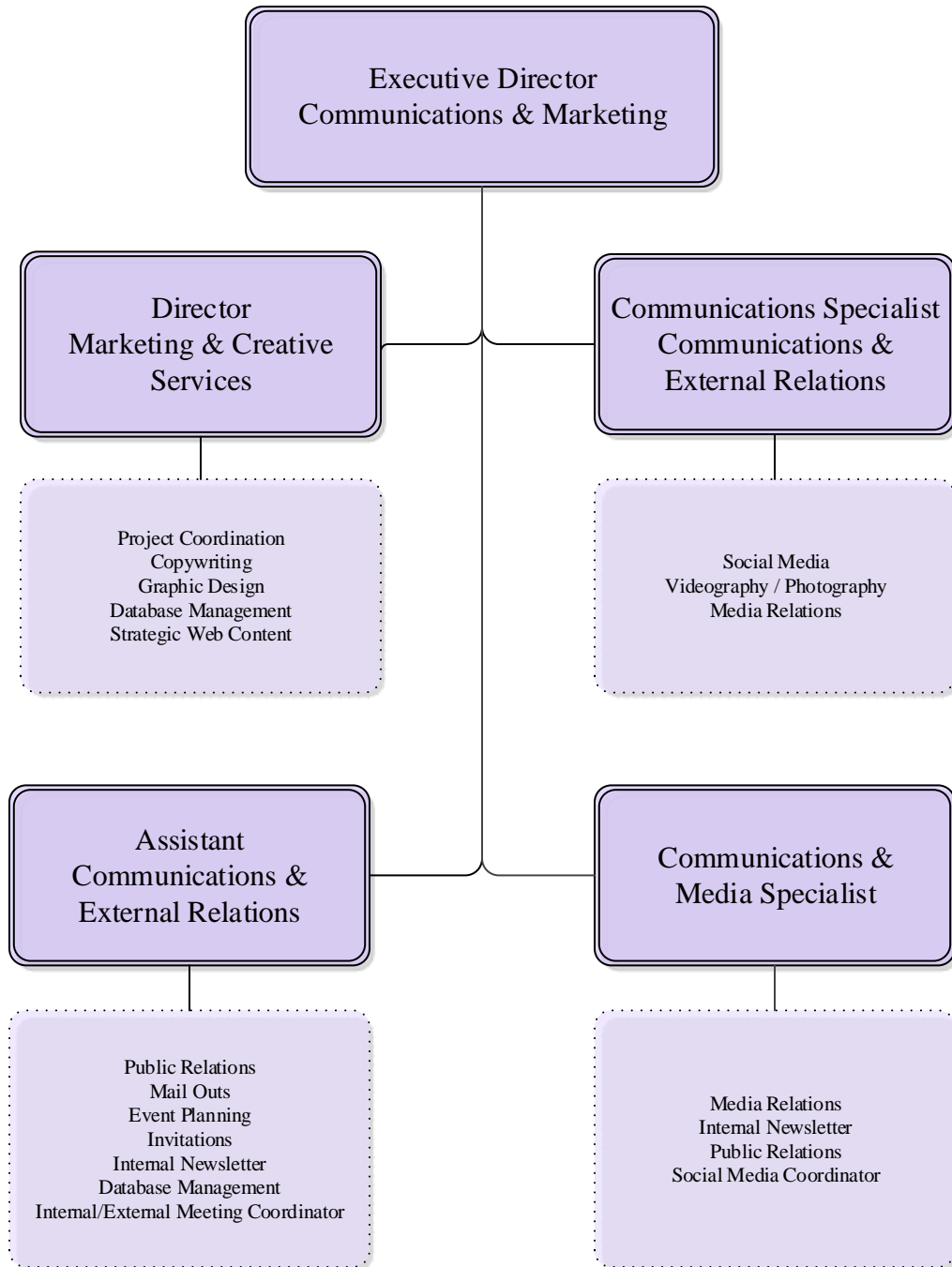
FY18 Challenges:

With cuts in the State of Illinois budget, the Foundation has been challenged to bring in additional corporate support and donor gifts to cover budget shortfalls.

FY18 Goals and Initiatives:

The success of Resource Development is based on the amount of donors that are secured that will financially support the college and the vital relationships we build. Our goal is to continue to tell the story about the excellent education that is available at JJC and seek commitments for financial support.

COMMUNICATIONS AND MARKETING



Communications and Marketing

Led by the Executive Director of Communications and Marketing, who is a member of the President's Cabinet. This division includes two departments:

- Communications and External Relations
- Marketing and Creative Services

Communications and Marketing Major Responsibilities:

Communications and External Relations Office plans and implements strategies to promote and enhance the college's image on local, regional and national levels and assures a positive image through a tactical traditional media relations and social media agenda, as well as a public relations and legislative relations agenda. In addition, the office also coordinates crisis communications and provides strategic communications support to the college president, as well as other senior leaders as applicable. This team also generates the bi-weekly employee newsletter, creates videos to support outreach and recruitment, and advises college leaders on effective internal communications strategies.

Marketing and Creative Services Office is responsible for advancing JJC's brand image and enrollment through marketing efforts and producing key publications. The marketing team focuses on projects that fall under the priorities of enrollment management, strategic planning, branding, and institutional initiatives. In today's competitive marketplace, it is important for an organization to be heard, seen, and remembered in a positive way. In order to deliver messages consistently and effectively, the marketing team develops marketing strategies that strengthen JJC's image and build new and sustained loyalty among our students.

FY18 Challenges:

- With the FY18 tuition increase, marketing and communications must remain focused on positioning JJC as a smart decision in the minds of our target audiences and District 525. Our four positioning pillars that are based on the value, the quality, the convenience and the student focus that people receive by making JJC their choice for higher education will be more important to highlight than ever.
- Higher education, especially in the state of Illinois, has been caught in a wheel of negative press and debate on whether it is safe to choose a school in Illinois based on unpredictable funding and layoffs.

FY18 Goals and Initiatives:

- Co-lead a redesign initiative of the college's website in partnership with Information Technology to support Strategic Goal 4, Improve Community Awareness and Strategic Marketing.
- Develop a new function, web content strategy, through a new web content specialist position to support search engine optimization and strategic and consistent content across the college site.
- Launch Scholar Dollar Program to 2,000 high school seniors enrolled in JJC's dual credit program to offer a monetary incentive to attend JJC.

- Develop an internal, online process for employees to seamlessly request marketing and communications resources for college events, supporting Strategic Goal 5 Internal Communications.
- Launch yearlong Make it Happen campaign to support recruitment messaging for traditional, non-traditional students, and parents. Eight academic and/or career programs will be emphasized during this campaign.

Communications and Marketing Initiatives

FY	Goals					Project	Department Outcome	Success Criteria	Anticipated Completion				
	1	2	3	4	5				Jul-Sep 2017	Oct-Dec 2017	Jan-Mar 2018	Apr-Jun 2018	FY19 or beyond
FY18	1			4		Co-lead redesign of college website	Site redesign will support recruitment efforts and info necessary to become a JJC student	Successful launch of new site 12/17			Jan-Mar 2018		
FY18				4		Launch Scholar Dollar program to 2,000 HS students	Increase number of dual credit students who matriculate to JJC	Number of students who choose to take the Scholar Dollar opportunity	Jul-Sep 2017				
FY18				4	5	Develop internal online request process for marketing and communication resources for college events	New process will provide seamless request process for employees who need marketing and communication resources	Employees gain a clear understanding of the resources available to them using one tool				Apr-Jun 2018	
FY18				4		Launch yearlong Make it Happen campaign to support recruitment messaging for traditional, non-traditional students, and parents. Eight academic and/or career programs will be emphasized during this campaign.	Integrated content marketing and recruitment messaging for each semester should increase awareness for eight academic and/or career programs.	Track Google analytics related to the Make it Happen tagline on the website for complete statistics on program efficacy.				Apr-Jun 2018	
FY18				4	5	Develop new functional area in web content strategy through a new web content specialist position.	Support search engine optimization and strategic and consistent content across the college site	Increase Google analytics that measure JJC's search engine optimization	Jul-Sep 2017				
FY17-FY18 Goals: 1. Provide education pathways that promote completion. 2. Improve data accessibility and integrity. 3. Collaborate with employers and the community. 4. Improve community awareness and strategic marketing. 5. Improve internal communications.													

BUDGET PROCESS

BUDGET PROCESS

For the fiscal year commencing July 1, 2017, budget preparations begin years before. The vice president of administrative services and the controller consult with the President and the Board of Trustees regarding a Three-Year Financial Plan. Simultaneously, the vice presidents for academic affairs, student development, and the executive directors of information technology and human resources consult with the deans and department chairs. The goal is to reach consensus on a set of planning assumptions. Beginning in October 2016, the financial plan is updated based on achieved fall enrollment, as well as other changes resulting from the fall budget revision and consultations with the Board of Trustees. Once the financial plan is developed, it is presented first to the President's Cabinet and then to the Board of Trustees. This [Three-Year Financial Plan](#) provides context for short-term (one-year) budgeting decisions.

Because the FY18 budget is constructed using the FY17 budget as a base, the current year's budget must accurately reflect the current expectations of revenues and expenditures. To achieve this, during the course of the current fiscal year, a department chair, with the approval of his/her vice president or dean, the vice president of administrative services, and the controller, can adjust his/her budget through a budget adjustment.

In December, the Vice President of Administrative Services and the Financial Services office coordinate a budget kickoff meeting inviting anyone who is responsible for creating a department's budget. This meeting provides information regarding the necessary forms needed to complete the budget and also the deadline dates for all required information. Target dates regarding the completion of major tasks are shared with attendees that will result in the adoption of the legal budget document.

Once all the budget requests are received, they are organized by department. Budget meetings with vice presidents, deans and department chairs, if requested, are set up with the vice president of administrative services, controller and the budget manager. These meetings give the opportunity for open discussion and requests on reallocations, additional funding, additional positions, and any capital equipment. The requests are then summarized and presented to the President's Leadership Council (PLC) for review and input.

In addition to these budgets, the controller prepares financial portions of state-required reports, the unit cost report, tax levy documents and other budget-related financial and credit-hour documents. The office of the controller compiles this information and inputs the various budgets into one main budget file. Once balanced, it is this file that will become the final budget.

By early April, a draft final budget is delivered to the various departments for one final review. Any technical corrections are made at this time. The final draft budget is then distributed to the Board of Trustees for review.

At least 30 days before the final budget is approved by the Board of Trustees, the vice president of administrative services publishes a tentative budget as required by state law in local newspapers covering the district, noting the preparation of the budget and its availability and setting the time and location of the scheduled board meeting to consider its approval. After those 30 days, the vice president submits the final budget to the Board of Trustees for approval.

Adjustments to the Budget

It is rare when a budget is constructed with such intuition and foresight that it does not need to be changed. All budgets must be planned to allow for changes in revenue and expenditure levels or shifts in resource requirements between account lines.

Accounting controls depend, in part, upon monitoring spending levels against budget levels. Monies budgeted for one purpose should not be spent for another. Spending in some accounts may stop unnecessarily only because funds are not budgeted sufficiently in those accounts or because extenuating circumstances arise, such as the need to replace a major piece of equipment. Monitoring the status of the funds is easier if budget amounts have been amended to reflect appropriate levels of spending authorization.

Procedurally, the budget, once published, can only be amended through a budget adjustment. The budget adjustment reflects which account(s) to increase or decrease accompanied with the reason for the needed change. Each adjustment must be approved by the department head, department vice president or dean, vice president of administrative services and the controller.

Below illustrates the different tasks and timeline of the budget process.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Start of new fiscal year												
Strategic planning process												
Financial plan development												
Capital improvement planning												
Department planning												
Budget kickoff meeting												
Budget office request review												
President’s Cabinet workshops												
PLC receives summary requests												
Draft budget production												
Draft budget distributed												
Board adopts prelim budget												
Public hearing												
Board adopts final budget												

FY18 Budget Calendar

July thru December	Department Planning (to coordinate with Strategic Plan)
October thru December	Three-year Financial Plan development.
December	Three-year Financial Plan assumptions –President’s Cabinet discussions.
December 8	Kickoff meeting for budget process. Communicate budget process changes. Provide information to access budget development worksheets via web.
December 8 - January 30	Department budget preparation. Vice president/dean/supervisor approval of budget requests.
January 27	Two copies of completed and approved budget requests (line item printouts) due to the budget and risk manager. Budget forms due electronically.
January 31	Board of Trustees input and review of Three-year Financial Plan. Board of Trustees considers tax levy, tuition and course fee recommendation. Board of Trustees inputs and reviews budget information to date.
January 30-February 3	Budget office reviews and summarizes requests.
February 6-15	Budget meetings with individual President’s Cabinet members and budget team to review requests. President’s Cabinet preliminary review of requests.
February 16-24	President’s Leadership Council (PLC) to review requests.
February 27	Budget office summarizes and prepares requests for presentation to President’s Cabinet.
February 28 – March 24	President’s Cabinet budget workshops for final request review.
March 14	Board of Trustees acts upon tuition and course fee recommendation.
March 13-17	Spring break.
March 28	Board of Trustees input and reviews budget information to date.
March 27- April 10; 17-25	Budget production.
April 10-13	President’s Cabinet approves preliminary budgets distributed to departments for technical corrections.
April 25	Board of Trustees reviews draft budget highlights.
May 1	Board of Trustees considers adopting preliminary budget. Legal budget posted for public view. Draft budget document received.
June 13	Board of Trustees holds public hearing of the legal budget. Board of Trustees considers adopting the legal budget.
July 1	Beginning of FY18.

Joliet Junior College Budget Planning Cycle

	July	August	September	October	November	December	January	February	March	April	May	June
Administrative Services	Revisit Previous Budget Process			Three-year Financial Planning Process			BOT Workshop: Review of Three-Year Financial Plan Open Forum/ Kickoff Budget Meeting Budget Request Approvals ↓ Approved Requests Submitted to Budget & Risk Manager Mid-Year Eval of Previous Year Budget Approvals	BOT Workshop: Tuition and Course Fees Budget Office Reviews and Summarizes Requests	BOT Meeting: Tuition & Course Fee Action	Budget Production BOT Workshop: Budget Planning Update	BOT Meeting: Preliminary Budget Adoption	BOT Meeting: Public Hearing and Adoption of Legal Budget Finalize Strategic Matrix for Previous Year Approvals to Include in GFOA Submissions
President's Cabinet	Education Plan reviewed by President's Cabinet; President's Approval on or before August 1st		President's Cabinet Identify Strategic Priorities	BOT Retreat			Division Budget Meetings with President's Cabinet and Budget Team		President's Cabinet Budget Workshops	President's Cabinet Approves Preliminary Budget		
Academic Affairs			Variable Tuition & Academic Planning Program Review		Propose New FT Faculty	Review Course Fees						
Student Development						Review Student Fees						
IT					Three-Year Technology Plan	Review Technology Fees						

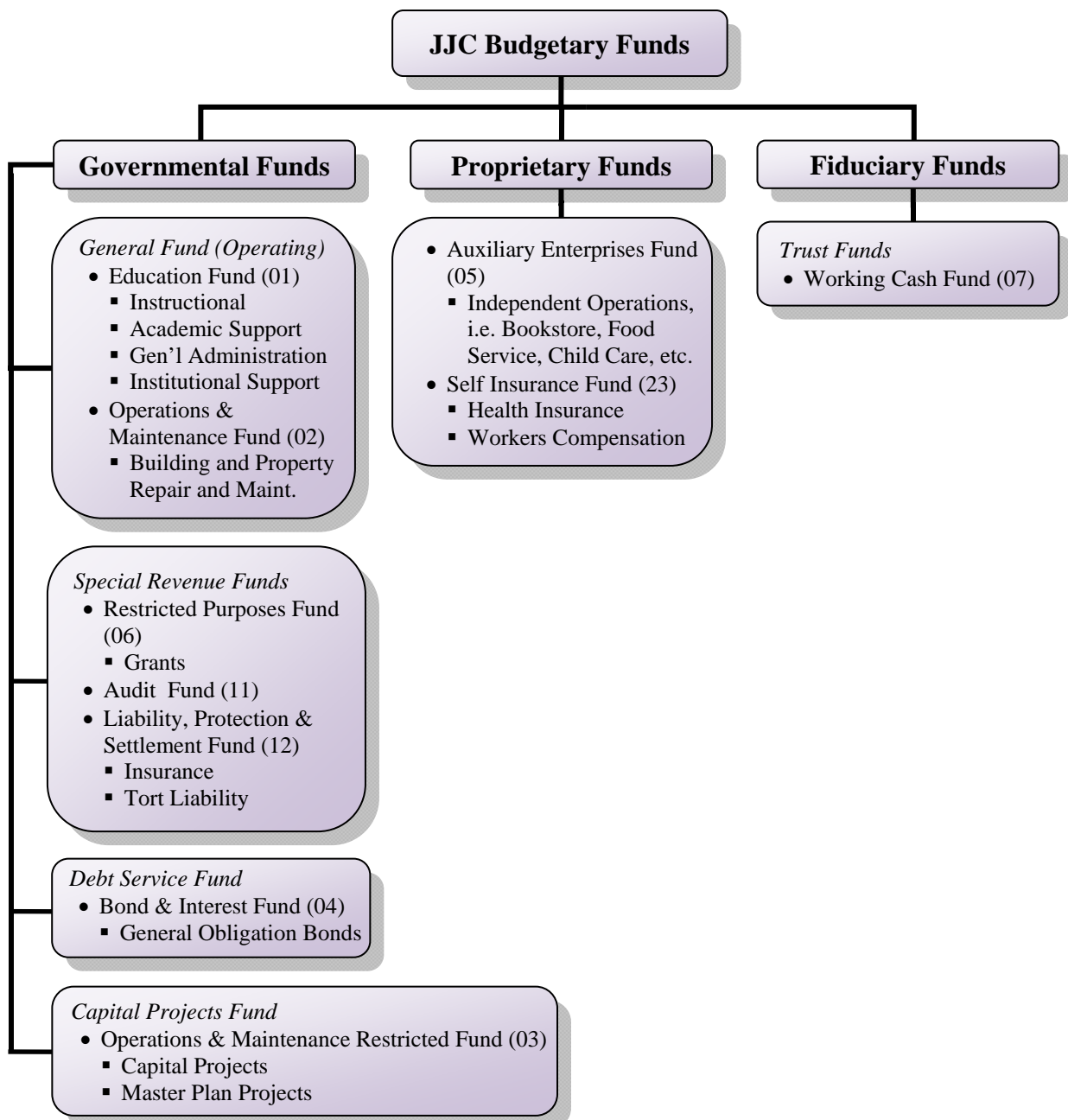
FUND DESCRIPTIONS

FUND DESCRIPTIONS

The college uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain college functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. College resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Funds are classified into three types: governmental, proprietary and fiduciary. Each fund type, in turn, is divided into separate categories.



GOVERNMENTAL FUND TYPES

Most governmental functions are accounted for through governmental funds. The acquisition, use, and balances of the government's expendable financial resources and the related current liabilities—except those accounted for in proprietary funds—are accounted for through governmental funds (general, special revenue, capital projects, debt service, and permanent funds).

General Fund (Operating Funds)

The General Fund, which consists of the Education Fund and the Operations and Maintenance Fund, are the general operating funds of the college. These are used to account for all financial resources except those required to be accounted for in another fund.

- ***Education Fund (01)***

The Education Fund is established by Section 3-1 of the *Illinois Public Community College Act*. The statutory maximum tax rate for the Education Fund is 75 cents per \$100 of equalized assessed valuation for community college districts in cities with less than 500,000 inhabitants. The current, voter-approved maximum is 12.5 cents per \$100.

The Education Fund is used to account for the revenues and expenditures of the academic and service programs of the college. It includes the cost of instructional, administrative, and professional salaries; supplies and moveable equipment; library books and materials; maintenance of instructional and administrative equipment; and other costs pertaining to the educational program of the college. (See Sections 3-20.3 and 7-18 of the *Illinois Public Community College Act*.)

- ***Operations and Maintenance Fund (02)***

The Operations and Maintenance Fund is established by Section 3-1 and Section 3-20.3 of the *Illinois Public Community College Act*. The statutory maximum tax rate is set at 10 cents per \$100 of equalized assessed valuation for community college districts in cities with less than 500,000 inhabitants. The current voter approved maximum is 7.5 cents per \$100.

This fund is used to account for expenditures for the improvement, maintenance, repair, or benefit of buildings and property, including the cost of interior decorating and the installation, improvement, repair, replacement, and maintenance of building fixtures; rental of buildings and property for community college purposes; and payment of all premiums for insurance upon buildings and building fixtures. If approved by resolution of the local board, the payment of salaries of janitors, engineers, or other custodial employees; all costs of fuel, lights, gas, water, telephone service, custodial supplies, and equipment; and professional surveys of the condition of college buildings are allowed. (See Sections 3-20.3 and 7-18 of the *Illinois Public Community College Act*.)

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specific purposes. The Special Revenue Funds include the Restricted Purposes Fund, Audit Fund, and the Liability, Protection and Settlement Fund.

- ***Restricted Purposes Fund (06)***

The Restricted Purposes Fund is for the purpose of accounting for monies that have restrictions regarding their use. Each specific project should be accounted for separately using a complete group of self-balancing accounts within the Restricted Purposes Fund. Care should be taken in establishing each group of self-balancing accounts so that the accounting and reporting requirements of the grantor are met. If the grantor provides an accounting manual, it should be followed for the group of self-balancing accounts. Additionally, this fund is used to account for other state, federal, or other funds which are restricted for a specific purpose.

- ***Audit Fund (11)***

The Audit Fund is established by 50 ILCS 310/9 of Illinois Compiled Statutes for recording the payment of auditing expenses. The audit tax levy should be recorded in this fund, and monies in this fund should be used only for the payment of auditing expenses.

- ***Liability, Protection and Settlement Fund (12)***

This fund is established pursuant to 745 ILCS 10/9-107 and 40 ILCS 5/21-110.1 of the Illinois Compiled Statutes. The tort liability and Medicare insurance/FICA tax levies should be recorded in this fund. The monies in this fund, including interest earned on the assets of this fund, should be used only for the purposes authorized under 745 ILCS 10/9-107, for example, the payment of tort liability, unemployment, or worker's compensation insurance or claims, or 40 ILCS 5/21-110.1, i.e., the cost of participation in the federal Medicare/Social Security programs.

Debt Service Fund

The Debt Service Fund is used to account for the accumulation of resources for and the payment of general, long-term debt principal, interest, and related costs. The Debt Service Fund of the college is the Bond and Interest Fund.

- ***Bond and Interest Fund (04)***

The Bond and Interest Fund is established by Section 3A-1 of the *Illinois Public Community College Act*. This fund is used to account for payment of principal, interest, and related charges on any outstanding bonds.

Debt service for each bond issue must be accounted for separately using a group of self-balancing accounts within the fund.

Capital Projects Fund

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary or trust funds). The Capital Projects Fund of the college is the Operations and Maintenance Restricted Fund.

- ***Operations and Maintenance Restricted Fund (03)***

This fund is used to account for monies restricted for building purposes and site acquisition.

PROPRIETARY FUND TYPES

Proprietary fund types account for the college's ongoing activities, which are similar to those often found in the private sector, where the determination of net income is necessary or useful to sound financial administration, or where services from such activities can be provided to outside parties (enterprise funds or to other departments or agencies primarily within the college's internal service funds). The Proprietary Funds include the Auxiliary Enterprise Funds and the Internal Service Funds (Self Insurance Fund).

- ***Auxiliary Enterprises Fund (05)***

The Auxiliary Enterprises Fund is established by Section 3-31.1 of the *Illinois Public Community College Act* and accounts for college services where a fee is charged to students/staff and the activity is intended to be self-supporting. Each enterprise/service should be accounted for separately using a group of self-balancing accounts within the fund. Examples of accounts in this fund include food services, bookstore, and intercollegiate athletics.

- ***Self-Insurance Fund (23)***

The Self Insurance Fund accounts for the financing of goods or services provided by one department or agency to other departments or agencies of the college or to other governments on a cost reimbursement basis. The use of this fund is appropriate only for activities in which the school district is the predominant participant in the activity.

FIDUCIARY FUND TYPES

Fiduciary funds are used to account for assets held by a government in a trustee capacity or as an agent for individuals, private organizations, or other governmental units. The fiduciary fund category includes pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Trust Funds

Trust Funds are used to account for assets held by the college in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. The Nonexpendable Trust Fund of the college is the Working Cash Fund. The Working

Cash Fund is used to account for financial resources held by the college to be used for temporary transfer to the operating funds. Bonds may be issued by resolution of the Board of Trustees to establish or increase the fund.

- ***Working Cash Fund (07)***

The Working Cash Fund is established by Chapter 110, Act 805, Section 3-33.1 of the *Illinois Public Community College Act*. This fund was first established without voter approval by resolution of the local board of trustees for the purpose of enabling the district to have on hand at all times sufficient cash to meet the demands for ordinary and necessary expenditures.

This fund is used to account for the proceeds of working cash bonds. By making temporary transfers, the Working Cash Fund is used as a source of working capital by other funds. Such temporary transfers assist operating funds in meeting the demands for ordinary and necessary expenditures during periods of temporary low cash balances.

Funds raised by the sale of Working Cash bonds must be maintained in a separate fund, and they are not to be appropriated in the annual budget. The Board of Trustees may transfer from the Working Cash Fund in anticipation of the receipt of federal, state or local funds but the debt to the Working Cash Fund must be satisfied.

Transfers from the Working Cash Fund to the Education or Operations and Maintenance Funds may be made only by board resolution. This section also specifies the terms of such a resolution. The Board of Trustees may also issue a resolution to abolish the Working Cash Fund and direct the treasurer to complete the transfer. If it is abolished, a district may not establish another Working Cash Fund without voter approval. Interest earned by the fund may be transferred to the Education or Operations and Maintenance Funds by board resolution.

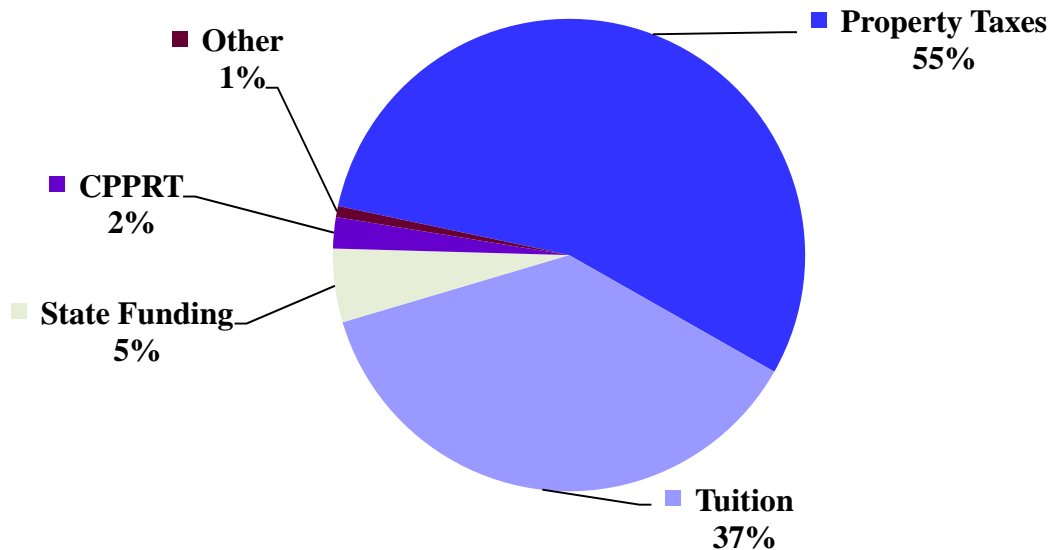
REVENUE SUMMARY

REVENUE SUMMARY

The summary and detail budget information is included by fund in subsequent pages. The following describes the overall revenue assumptions used in preparing the 2017-2018 budget, along with additions and initiatives planned for Fiscal Year 2017-2018.

Three major sources of operating revenue are available to the college: tuition, state funding and property taxes. These three sources make up 97% of the operating revenues. The remaining sources include interest, facilities rental and federal sources. Operating revenues (Education and Operations & Maintenance Funds) including transfers are projected at \$91,496,625 compared to the prior year of \$88,940,811 or a 2.8% increase. This slight increase is due to tuition and property tax increases offset by a decrease in state revenue.

Operating Fund Revenues FY18



Property Taxes

Property taxes are levied each year on the basis of the equalized assessed property values in the district as of January 1 of that year. Assessed values are established by each of the respective counties. Property taxes are billed and collected by the various counties included within the district's boundaries. These taxes are assessed in December and become an enforceable lien on the property as of the preceding January 1. A reduction for collection losses, based on historical collection experience, has been provided to reduce the taxes receivable to the estimated amount to be collected.

The overall property tax rate of the college is affected by the Property Tax Extension Limitation Law (PTELL) imposed by Illinois Public Act 87-17. This law was effective for the 1991 tax levy year and limits the annual growth in the property-tax extensions to either 5% or the percentage increase of the consumer price index (CPI), whichever is less. PTELL allows a taxing district to receive a limited inflationary increase in tax extensions

on existing property, plus an additional amount for new construction and voter-approved rate increases. New property valuation is estimated to be \$275 million. The limitation slows the growth of property tax revenues to taxing districts when property values and assessments are increasing faster than the rate of inflation.

Property taxes are recognized as revenue on the accrual basis of accounting. The property tax levy to be passed in December 2017 is recognized as a receivable and revenue for the year ending June 30, 2018.

The tax rate for the 2016 levy is \$0.3099 per \$100 of assessed valuation. The assessed value will be 33.33% of the property’s market value. A home with a market value of \$171,000 will pay \$176.64 in taxes to the college for 2016 taxes, which are collected in 2017. For the 2017 levy, taxes are anticipated to increase by 1.2%, which is comprised of a 3.6% increase for the college’s operating funds coupled with a 14.0% decrease in the debt service levy for Fiscal Year 2017-2018 (2016 tax levy). The increase is an estimate based upon the tax cap, which includes an increase of 2.1% in the consumer price index (CPI) for 2016 and 1.5% for increases in new construction. For the 2016 levy, the total increase in the college’s levy was 5.1%, which was more than what was budgeted. The operating levy extension was equal to the budget at a 2.2% increase and the debt service extension was a 28.8% increase. This was more than originally budgeted due to the college not being able to abate a portion of the debt service extension due to the lack of state funding. The projected budget for Fiscal Year 2017-2018 property taxes, by fund, is as follows:

	2016 Levy Actual 2016-2017	2017 Levy Projected 2017-2018	2016 Levy Net Collection 2016-2017	2017 Levy Net Collection (Budget) 2017-2018
Education Fund	\$ 31,900,000	\$ 31,944,000	\$ 31,501,000	\$ 31,545,000
O & M	17,020,000	18,481,000	16,807,000	18,250,000
O & M Restricted	1,023,000	1,053,000	1,010,000	1,040,000
Audit	57,000	75,000	56,000	74,000
Liability, Protection & Settlement	265,000	537,000	262,000	530,000
Debt Service	8,090,000	6,957,000	7,989,000	6,870,000
TOTAL	\$ 58,355,000	\$ 59,047,000	\$ 57,625,000	\$ 58,309,000
Percentage change		<u>1.2%</u>		<u>1.2%</u>

Tuition and Fees

The budget detail and schedules reflect the tuition increase from \$94 to \$113 per credit hour commencing with the fall 2017 semester. In addition, the college initiated a differential tuition rate of 150% (1.5 x the base tuition rate) for the culinary arts, automotive service, welding and metal fabrication and electrical/electronic automated systems first year level courses. For FY19, all courses in these programs will have this differential tuition implemented. The student fee and the technology fee is unchanged at \$4 and \$6, respectively, per credit hour. The capital assessment fee, which provides funding for the college’s master plan, also remains at \$21 per credit hour.

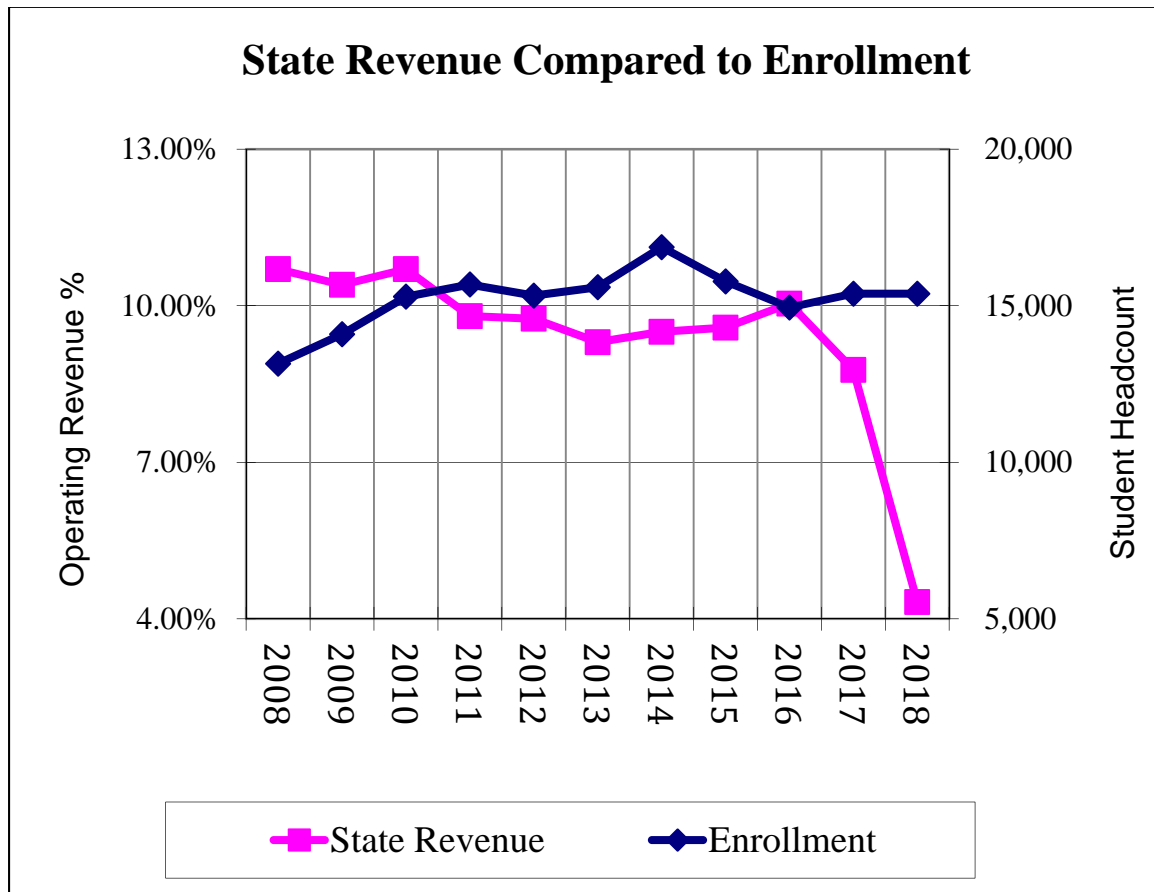
	Actual Fall 16	Actual Fall 17	Dollar Change	Percentage Change
Tuition	\$ 94.00	\$ 113.00	\$ 19.00	20.2%
Student Activity Fee	4.00	4.00	-	0.0%
Technology Fee	6.00	6.00	-	0.0%
Capital Assessment Fee	21.00	21.00	-	0.0%
TOTAL	\$ 125.00	\$ 144.00	\$ 19.00	15.2%

Overall, credit hour enrollment increases for the past ten years have averaged 1.45%. For FY17, the college experienced a decrease in credit hour enrollment of 2.2%. Due to the economy showing signs of improvement over the past few years, enrollment has dropped from its high in FY11. No enrollment growth from actual FY17 hours has been factored into the FY18 budget. Budgeted tuition and fees in the Education Fund is \$33,928,000.

State Sources. State funding is based on credit hours earned during the two years prior to the current year, multiplied by the current year reimbursement rate. The state categorizes credit hours into one of six classifications: Baccalaureate, Business Occupational, Technical Occupational, Health Occupational, Remedial/Development, and Adult Basic Education/Adult Secondary Education. Credit hours generated in 2015-2016 at mid-term for each semester in total were 263,006. Of these hours, 250,810 will be reimbursable from the state of Illinois in Fiscal Year 2017-2018.

State apportionment funding for enrollment reimbursement is estimated to decrease from \$7,800,000 in FY17 to \$3,950,000 in FY18. The number of credit hours used in the states funding formula has decreased 4.0% for FY18 due to the enrollment experienced in FY16. For FY17, the college has only received 3.27 million from a stop-gap budget that the State of Illinois approved on June 30, 2016. The final allocation, if any, is currently unknown due to the state’s inability to approve a budget that covers an entire fiscal year. Due to this uncertainty, for FY18, the college is projecting a 50% reduction or only \$3.6 million in state funding from credit hours. Since 2000, the state’s share of the college’s operating budget has decreased from 18.7% to a projected 5.0% in FY18. The college will continue to monitor the status of state funding and make the appropriate adjustments

to expenditures to ensure financial stability. Possible adjustments include changes in class sizes, program offerings and staffing levels.



In addition, the college is projected to receive from the state \$650,000 for career and technical education, which is based on credit hours two years prior to the budget year in the area of business and occupational programs. This grant encourages instructional spending for career programs, but does not impose spending restrictions.

Corporate Personal Property Replacement Tax

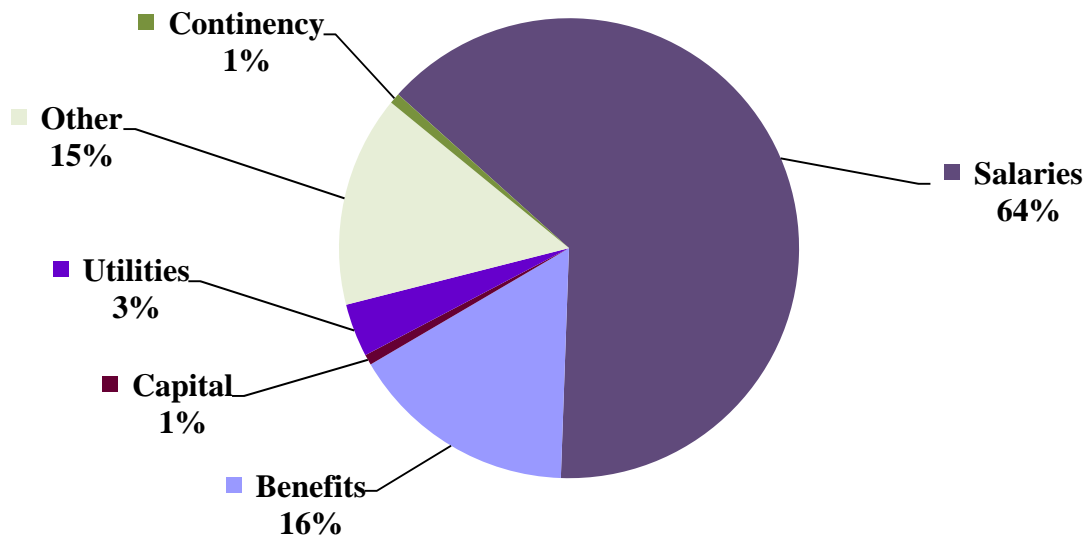
During Fiscal Year 2016-2017 the Corporate Personal Property Replacement Tax (CPPRT) is expected to slightly exceed budget. The FY18 budget was increased to \$1,950,000 from \$1,925,000, which represents the projected amount of CPPRT.

EXPENDITURE SUMMARY

EXPENDITURE SUMMARY

For the operating funds (Education and Operation and Maintenance) of the college, the largest expenditure is personnel costs. Currently, this represents 80% (salary and benefits) of total operating expenses.

Operating Fund Expenditures FY18



Expenditure assumptions are based on the following:

- 1) Departments based their non-personnel budgets (contractual, materials/supplies) at 100% of last year's budgets.
- 2) Salary budgets were based on contractual agreements for all union employees.
- 3) A 6% budgeted increase projected for health and workers' compensation insurance.
- 4) Operational costs, including staffing, for the Romeoville campus expansion and opening of the Event Center.
- 5) Budget allocation for a replacement review of the college's Enterprise Resource Planning (ERP) system.
- 6) Title III requirements.
- 7) The contingency for the Education Fund is \$400,000. The contingency for the Operations and Maintenance Fund is \$200,000.

Personnel

The FY18 focus was a continuum to support student success by strengthening and expanding support services with an emphasis on the opening of the Event Center and for the expansion of the Romeoville campus. A \$40,800 increase from the college is support for the Title 3 as required by the grant.

New FY18 personnel costs, including benefits, are shown below.

Proposed Title	Salary	Fringes	Total
<i>Event Center</i>			
General Maintenance	49,070	27,400	76,470
Building Service Worker	33,925	27,400	61,325
PT Building Service Worker	18,820	-	18,820
(2) PT Campus Safety Officer	49,300	-	49,300
<i>Romeoville Campus</i>			
General Maintenance	49,070	27,400	76,470
Building Service Worker	33,925	27,400	61,325
<i>Title III Grant</i>			
Additional 25% in college support	31,800	9,000	40,800
	265,910	118,600	384,510

In the Auxiliary fund, three positions have been added which will be covered by revenue; one full-time building supervisor and two part-time building specialists to support rental operations for the Event Center.

In addition, four faculty positions that are currently vacant will be budgeted as reserve hires until state resources are received as well as program requirements are met. Several FY17 positions were reevaluated and reallocated for an additional cost of approximately \$58,000 to create new FY18 positions. These new positions are shown below.

FY18 Positions	FY17 Positions
Culinary Arts Faculty	Culinary Operations & Procurement Mgr.
Multicultural Recruitment & Outreach Director	International Student Services Coordinator
Human Resources Assistant Director	Manager of Employee Relations
Project Management & Network Director	Project Manager
Network Engineer	Network Technician
Project Manager (Entry Level)	Project Analyst
Title IV Compliance Coordinator	PT Veterans Certifying Official
PT Financial Aid Receptionist	PT Financial Aid Advisor
PT Graphic Designer	(2) PT Financial Aid Scanner
PT Scholarship Specialist	Marketing Consultant Expense
PT Alumni Assistant	FT Scholarship Specialist

During FY17, the President of the college realigned positions for a cost savings of approximately \$400,000.

Faculty and Staff at JJC

Category	Number		
	FY 2016	FY 2017	FY 2018
Full-time Faculty	220	220	221
Part-time Faculty	490	457	457
Full-time Administrators	37	37	37
Part-time Administrators	0	0	0
Full-time Professional	49	58	56
Part-time Professional	9	14	14
Full-time Support Staff	136	137	134
Part-time Support Staff	192	176	178
Full-time Clerical Staff	76	76	76
Part-time Clerical Staff	88	90	90
Full-time Plant*	81	84	88
Part-time Plant*	65	59	60
Total	1,443	1,408	1,411

*Plant includes Food Service, Police, and Operations and Maintenance

As the faculty and staff table shows, Joliet Junior College employs over 1,400 full- and part-time employees. Part-time faculty represents 69% of total faculty and teaches 44% of credit courses. Eighty-nine percent of full-time faculty and 67% of full-time administrators held a master’s degree or higher during the last fiscal reporting period. Twelve percent of full-time faculty and 24% of full-time administrators come from minority populations.

There are seven bargaining units at Joliet Junior College:

1. Full-time Faculty, represented by the American Federation of Teachers (AFT) Local 604. Contract remains in full force and effect through June 29, 2019.
2. Clerical, represented by AFT Local 604. Contract remains in full force and effect through June 30, 2019.
3. Food Service, represented by the National Conference of Firemen and Oilers, Local #7, affiliated with the Service Employees International Union (SEIU). Contract remains in full force and effect through June 29, 2019.
4. Campus Police, represented by the Illinois Fraternal Order of Police Labor Council. Contract remains in full force and effect through June 30, 2019.
5. Facility Services/Receiving Employees, represented by the National Conference of Firemen and Oilers, Local #7, affiliated with the Service Employees International Union (SEIU). Contract remains in full force and effect through June 30, 2019.
6. Adjunct Faculty, Joliet United Adjuncts Coalition (JUAC), represented by the Illinois Education Association/National Education Association (IEA-NEA). Contract remains in full force through August 14, 2020.
7. Support and Technical Council, represented by AFT Local 604. Contract remains in full force and effect through June 30, 2020.

Benefits

Based on medical cost trending for the college, total benefit costs are budgeted to increase by 6% from the previous year to cover health insurance and workers’ compensation costs. The college is self-insured for both health insurance and workers’ compensation claims and accounts for claim payments in its Self-Insurance Fund. Each department of the college with a covered employee is charged a premium based on expected claim experience. This premium is then deposited into the Self-Insurance Fund and used to pay actual claim costs as they are incurred. Currently, this fund has a projected reserve of five months of projected claims. Employee contributions represent 4.0% of the budgeted health insurance costs for FY18.

Capital Outlay

The replacement of aging physical plant equipment was included in the budget. The following explains in detail the capital items included in the budget.

Capital Outlay

Facilities	
Room Remodeling & Upgrades	\$ 220,000
Furniture Replacements	66,000
Roads and Ground Truck Replacement	<u>40,000</u>
 Total Capital Outlay	 <u><u>\$ 326,000</u></u>

The Facility Service goal is to provide and maintain a physical environment that promotes the pursuit of academic excellence in teaching and research while continually improving the quality of our services to meet the public need.

In addition, the campus police fines auxiliary account will fund the purchase of a new squad vehicle valued at approximately \$38,000.

Deferred Maintenance/Capital Renewal

Funding for repair and the upkeep of the college’s aging buildings have been restricted due to property tax caps as well as no O & M property tax rate increase since 1977. These funding restrictions caused a serious backlog of deferred maintenance. Prior strategic plans recognized this tremendous need and established the maintaining of current facilities as a quality improvement area. In 2003, the Board of Trustees initiated a comprehensive plan to address deferred maintenance issues. The plan included the issuance of \$9.7 million in debt certificates to reduce the backlog of deferred maintenance and the establishment of a capital assessment fee of \$2 beginning in fall 2003 with increases to \$3 in FY05 and to \$4 in FY06. This fee is projected to repay the \$9.7 million in debt certificates and generate annual funds to support ongoing maintenance issues. In FY05, an additional \$1 was added to the capital assessment fee to cover the cost of building a new parking lot.

A new master plan was unveiled in FY08 that was based on a detailed analysis of existing space, growth and needs. In November 2008, \$70 million in alternate revenue bonds were issued to support the master plan. To fund the debt service on this issuance, the capital assessment fee was increased an additional \$9 to a total of \$14 per credit hour for

FY09. For FY11, the capital assessment fee was increased from \$14 to \$16, and in FY11, it was increased to \$17 per credit hour, which was the final planned increase, to provide further funding for the college's master plan.

In 2013, an update to the college's master plan was approved and during FY14 the capital assessment fee was increased an additional \$4 to a total of \$21 per credit hour. This additional revenue is projected to repay the \$45 million in alternate revenue bonds that were issued to build an event center building and an expansion of the Romeoville Campus which are both slated to open July 2017.

The college has started working on a Master Plan update which is scheduled to be completed in FY18.

Summary

Joliet Junior College's Fiscal Year 2017-2018 budget as presented is a balanced operational budget that includes:

- Addressing the impact of the state's fiscal crisis and lack of a budget
- Reallocation of existing resources to fund new requests
- Realistic projections in property tax revenues
- \$19 tuition increase
- No enrollment growth
- Emphasis on student success
- Responsible reserves
- Operational costs from the completion of the master plan projects

The Fiscal Year 2017-2018 budget includes recommendations from the Strategic Planning process and related college initiatives and has been prepared in concert with the Three-Year Financial Plan presented in January 2017.

**FINANCIAL SUMMARY
and
TABLES**

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

SCHEDULE OF BUDGETED REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
Year Ended June 30, 2018

	General		Special Revenue			Debt Service	Capital Projects	Proprietary		Nonexpendable Trust		Total
	Education	Operations and Maintenance	Restricted Purpose	Audit	Liability Protection and Settlement	General Obligation Bond	Operations and Maintenance (Restricted)	Auxiliary	Self Insurance	Working Cash		
REVENUES												
Local government	\$ 31,755,000	\$ 18,325,000	\$ -	\$ 74,000	\$ 536,000	\$ 6,870,000	\$ 1,040,000	\$ -	\$ -	\$ -	\$ -	\$ 58,600,000
Corporate personal property replacement taxes	1,950,000	-	-	-	-	-	-	-	-	-	-	1,950,000
Tuition and fees	33,928,000	-	-	-	-	-	5,250,000	7,187,071	-	-	-	46,365,071
Sales and service fees	-	-	-	-	-	-	-	8,975,893	13,975,000	-	-	22,950,893
State sources	4,600,000	-	21,031,572	-	-	-	26,100,000	-	-	-	-	51,731,572
Federal sources	75,000	-	29,910,772	-	-	1,549,039	-	-	-	-	-	31,534,811
Investment income	150,000	-	-	-	-	-	-	-	7,500	75,000	-	232,500
Miscellaneous	338,000	125,000	127,555	-	-	-	225,000	424,340	620,000	-	-	1,859,895
Total Revenues	72,796,000	18,450,000	51,069,899	74,000	536,000	8,419,039	32,615,000	16,587,304	14,602,500	75,000	-	215,224,742
EXPENDITURES												
Current:												
Instruction	41,504,445	-	2,915,098	-	-	-	26,100,000	3,655,190	-	-	-	74,174,733
Academic support	3,787,177	-	-	-	-	-	-	737,900	-	-	-	4,525,077
Student services	9,122,427	-	25,372,836	-	-	-	-	80,600	-	-	-	34,575,863
Public services	60,000	-	2,654,410	-	-	-	-	254,000	-	-	-	2,968,410
Operation and maintenance plant	-	14,524,165	-	-	-	16,630,468	4,314,000	-	-	-	-	35,468,633
Independent operation	-	-	-	-	-	-	-	10,156,161	14,602,500	-	-	24,758,661
General administration	6,493,527	-	20,000	-	71,000	-	-	-	-	-	-	6,584,527
Institutional support	11,464,305	1,050,835	20,592,127	214,000	1,765,000	-	2,095,887	1,583,000	-	-	-	38,765,154
Total Expenses	72,431,881	15,575,000	51,554,471	214,000	1,836,000	16,630,468	32,509,887	16,466,851	14,602,500	-	-	221,821,058
Revenues over (under) expenditures	364,119	2,875,000	(484,572)	(140,000)	(1,300,000)	(8,211,429)	105,113	120,453	-	75,000	-	(6,596,316)
NON-MANDATORY TRANSFERS												
Transfers in	250,625	-	484,572	-	-	8,630,113	2,875,000	414,969	-	-	-	12,655,279
Transfers (out)	(614,744)	(2,875,000)	-	-	-	-	(8,630,113)	(535,422)	-	-	-	(12,655,279)
Revenues and transfers in over (under) expenditures and transfers (out)	-	-	-	(140,000)	(1,300,000)	418,684	(5,650,000)	-	-	75,000	-	(6,596,316)
Fund Balance:												
July 1, 2017	15,500,000	4,900,000	2,500,000	140,000	1,300,000	4,600,000	7,900,000	6,500,000	6,500,000	6,325,000	-	56,165,000
June 30, 2018	\$ 15,500,000	\$ 4,900,000	\$ 2,500,000	\$ -	\$ -	\$ 5,018,684	\$ 2,250,000	\$ 6,500,000	\$ 6,500,000	\$ 6,400,000	\$ -	\$ 49,568,684

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

BUDGETED EXPENDITURES BY OBJECT
Year Ended June 30, 2018

	General		Special Revenue			Debt Service	Capital Projects	Proprietary		Total
	Education	Operations and Maintenance	Restricted Purpose	Audit	Liability Protection and Settlement	General Obligation Bond	Operations and Maintenance (Restricted)	Auxiliary	Health Insurance	
EXPENDITURES										
Salaries	48,825,641	7,655,931	3,511,863	-	57,288	-	-	3,722,957	-	63,773,680
Employee benefits	11,887,955	2,258,797	880,688	-	63,712	-	-	860,018	14,085,500	30,036,670
Contractual services	1,656,727	764,262	238,335	74,000	50,000	-	2,914,000	1,397,972	515,000	7,610,296
Material and supplies	2,782,002	1,010,097	513,425	-	-	-	255,887	9,105,115	2,000	13,668,526
Conferences and meetings	734,982	56,457	133,817	-	-	-	-	274,317	-	1,199,573
Fixed charges	429,488	6,048	27,160	-	465,000	16,626,968	-	89,650	-	17,644,314
Utilities	2,400	3,297,408	2,460	-	-	-	-	90,458	-	3,392,726
Capital outlay	-	326,000	129,582	-	-	-	29,340,000	601,946	-	30,397,528
Other	<u>6,112,686</u>	<u>200,000</u>	<u>46,117,141</u>	<u>140,000</u>	<u>1,200,000</u>	<u>3,500</u>	<u>-</u>	<u>324,418</u>	<u>-</u>	<u>54,097,745</u>
Total Expenditures	<u>72,431,881</u>	<u>15,575,000</u>	<u>51,554,471</u>	<u>214,000</u>	<u>1,836,000</u>	<u>16,630,468</u>	<u>32,509,887</u>	<u>16,466,851</u>	<u>14,602,500</u>	<u>221,821,058</u>
TRANSFERS										
Transfers out	<u>614,744</u>	<u>2,875,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>8,630,113</u>	<u>535,422</u>	<u>-</u>	<u>12,655,279</u>
Total Expenditures and Transfers out	<u>\$ 73,046,625</u>	<u>\$ 18,450,000</u>	<u>\$ 51,554,471</u>	<u>\$ 214,000</u>	<u>\$ 1,836,000</u>	<u>\$ 16,630,468</u>	<u>\$ 41,140,000</u>	<u>\$ 17,002,273</u>	<u>\$ 14,602,500</u>	<u>\$ 234,476,337</u>

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

COMBINED SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
Years Ended June 30, 2018

	FY2016 <u>Actual</u>	FY2017 <u>Budget</u>	FY2018 <u>Budget</u>
REVENUES			
Local government	\$ 55,334,439	\$ 56,661,000	\$ 58,600,000
Corporate personal property replacement taxes	1,682,297	1,925,000	1,950,000
Tuition and fees	38,004,170	41,886,287	46,365,071
Sales and service fees	19,467,016	21,672,821	22,950,893
State sources	30,375,071	55,706,758	51,731,572
Federal sources	18,303,903	31,503,761	31,534,811
Investment income	1,196,469	232,500	232,500
Miscellaneous	<u>1,706,844</u>	<u>1,433,510</u>	<u>1,859,895</u>
Total Revenues	<u>166,070,209</u>	<u>211,021,637</u>	<u>215,224,742</u>
EXPENDITURES			
Current:			
Instruction	46,415,699	75,792,575	74,174,733
Academic support	3,996,242	4,417,408	4,525,077
Student services	21,097,423	33,568,632	34,575,863
Public services	2,482,800	2,696,408	2,968,410
Operation and maintenance plant	56,768,676	67,678,190	35,468,633
Independent operation	20,153,392	23,123,893	24,758,661
General administration	5,480,196	6,114,568	6,584,527
Institutional support	<u>48,596,560</u>	<u>60,255,773</u>	<u>38,765,154</u>
Total Expenses	<u>204,990,988</u>	<u>273,647,447</u>	<u>221,821,058</u>
Revenues over (under) expenditures	(38,920,779)	(62,625,810)	(6,596,316)
NON-MANDATORY TRANSFERS			
Transfers in	13,933,968	12,374,611	12,655,279
Transfers (out)	<u>(13,933,968)</u>	<u>(12,374,611)</u>	<u>(12,655,279)</u>
Revenues and transfers in over (under) expenditures and transfers (out)	(38,920,779)	(62,625,810)	(6,596,316)
Fund Balance:			
Beginning of Year	<u>162,065,177</u>	<u>111,355,000</u>	<u>56,165,000</u>
End of Year	<u>\$ 123,144,398</u>	<u>\$ 48,729,190</u>	<u>\$ 49,568,684</u>

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

SCHEDULE OF BUDGETED REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
Year Ended June 30, 2017

	General		Special Revenue		Debt Service	Capital Projects	Proprietary		Nonexpendable Trust		Total
	Education	Operations and	Restricted Purpose	Audit	Liability Protection and Settlement	General Obligation Bond	Operations and Maintenance (Restricted)	Auxiliary	Self Insurance	Working Cash	
		Maintenance									
REVENUES											
Local government	\$ 31,536,000	\$ 16,885,000	\$ -	\$ 72,000	\$ 576,000	\$ 6,552,000	\$ 1,040,000	\$ -	\$ -	\$ -	\$ 56,661,000
Corporate personal property replacement taxes	1,925,000	-	-	-	-	-	-	-	-	-	1,925,000
Tuition and fees	29,228,000	-	-	-	-	-	5,493,000	7,165,287	-	-	41,886,287
Sales and service fees	-	-	-	-	-	-	-	8,772,821	12,900,000	-	21,672,821
State sources	8,450,000	-	21,156,758	-	-	-	26,100,000	-	-	-	55,706,758
Federal sources	75,000	-	29,833,381	-	-	1,595,380	-	-	-	-	31,503,761
Investment income	125,000	-	-	-	-	-	25,000	-	7,500	75,000	232,500
Miscellaneous	298,000	200,000	50,000	-	-	-	125,000	175,510	585,000	-	1,433,510
Total Revenues	<u>71,637,000</u>	<u>17,085,000</u>	<u>51,040,139</u>	<u>72,000</u>	<u>576,000</u>	<u>8,147,380</u>	<u>32,783,000</u>	<u>16,113,618</u>	<u>13,492,500</u>	<u>75,000</u>	<u>211,021,637</u>
EXPENDITURES											
Current:											
Instruction	42,838,366	-	3,184,695	-	-	-	26,100,000	3,669,514	-	-	75,792,575
Academic support	3,756,408	-	-	-	-	-	-	661,000	-	-	4,417,408
Student services	8,029,696	-	25,453,036	-	-	-	-	85,900	-	-	33,568,632
Public services	50,000	-	2,382,408	-	-	-	-	264,000	-	-	2,696,408
Operation and maintenance plant	-	13,128,437	-	-	-	16,398,753	38,151,000	-	-	-	67,678,190
Independent operation	-	-	-	-	-	-	-	9,631,393	13,492,500	-	23,123,893
General administration	6,021,568	-	20,000	-	73,000	-	-	-	-	-	6,114,568
Institutional support	10,715,790	1,181,563	20,443,983	197,000	1,853,000	-	24,281,437	1,583,000	-	-	60,255,773
Total Expenses	<u>71,411,828</u>	<u>14,310,000</u>	<u>51,484,122</u>	<u>197,000</u>	<u>1,926,000</u>	<u>16,398,753</u>	<u>88,532,437</u>	<u>15,894,807</u>	<u>13,492,500</u>	<u>-</u>	<u>273,647,447</u>
Revenues over (under) expenditures	225,172	2,775,000	(443,983)	(125,000)	(1,350,000)	(8,251,373)	(55,749,437)	218,811	-	75,000	(62,625,810)
NON-MANDATORY TRANSFERS											
Transfers in	218,811	-	443,983	-	-	8,635,563	2,775,000	301,254	-	-	12,374,611
Transfers (out)	(443,983)	(2,775,000)	-	-	-	-	(8,635,563)	(520,065)	-	-	(12,374,611)
Revenues and transfers in over (under) expenditures and transfers (out)	-	-	-	(125,000)	(1,350,000)	384,190	(61,610,000)	-	-	75,000	(62,625,810)
Fund Balance:											
July 1, 2016	<u>18,700,000</u>	<u>4,600,000</u>	<u>3,100,000</u>	<u>125,000</u>	<u>1,350,000</u>	<u>2,900,000</u>	<u>61,610,000</u>	<u>6,700,000</u>	<u>6,000,000</u>	<u>6,270,000</u>	<u>111,355,000</u>
June 30, 2017	<u>\$ 18,700,000</u>	<u>\$ 4,600,000</u>	<u>\$ 3,100,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,284,190</u>	<u>\$ -</u>	<u>\$ 6,700,000</u>	<u>\$ 6,000,000</u>	<u>\$ 6,345,000</u>	<u>\$ 48,729,190</u>

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

SCHEDULE OF ACTUAL REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
Year Ended June 30, 2016

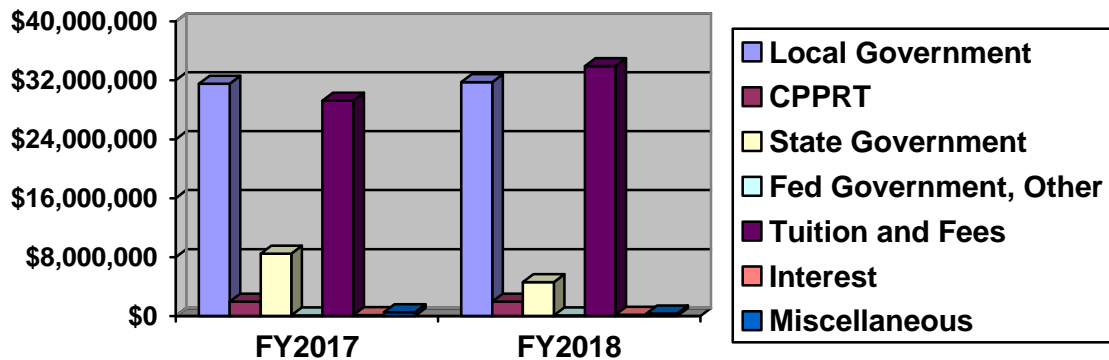
	General		Special Revenue		Debt Service	Capital Projects	Proprietary		Nonexpendable Trust		Total
	Education	Operations and Maintenance	Restricted Purpose	Audit	Liability Protection and Settlement	General Obligation Bond	Operations and Maintenance (Restricted)	Auxiliary	Self Insurance	Working Cash	
REVENUES											
Local government	\$ 31,239,394	\$ 16,121,930	\$ -	\$ 103,781	\$ 572,152	\$ 6,241,417	\$ 1,055,765	\$ -	\$ -	\$ -	\$ 55,334,439
Corporate personal property replacement taxes	1,682,297	-	-	-	-	-	-	-	-	-	1,682,297
Tuition and fees	25,727,107	-	-	-	-	-	5,424,195	6,852,868	-	-	38,004,170
Sales and service fees	-	-	-	-	-	-	-	7,412,927	12,054,089	-	19,467,016
State sources	2,139,220	-	28,235,851	-	-	-	-	-	-	-	30,375,071
Federal sources	58,579	-	16,602,494	-	-	1,642,830	-	-	-	-	18,303,903
Investment income	94,110	-	-	-	-	890,793	160,248	-	12,720	38,598	1,196,469
Miscellaneous	415,222	213,455	84,940	-	-	-	228,820	169,980	594,427	-	1,706,844
Total Revenues	61,355,929	16,335,385	44,923,285	103,781	572,152	8,775,040	6,869,028	14,435,775	12,661,236	38,598	166,070,209
EXPENDITURES											
Current:											
Instruction	40,522,083	-	2,353,291	-	-	-	-	3,540,325	-	-	46,415,699
Academic support	3,470,869	-	7,036	-	-	-	-	518,337	-	-	3,996,242
Student services	7,081,182	-	13,896,717	-	-	-	-	119,524	-	-	21,097,423
Public services	52,520	-	2,207,064	-	-	-	-	223,216	-	-	2,482,800
Operation and maintenance plant	-	11,627,952	-	-	-	17,505,690	27,635,034	-	-	-	56,768,676
Independent operation	-	-	16,035	-	-	-	-	8,405,064	11,732,293	-	20,153,392
General administration	5,403,799	-	14,893	-	61,504	-	-	-	-	-	5,480,196
Institutional support	8,063,675	639,965	26,877,825	78,935	502,366	-	10,759,631	1,674,163	-	-	48,596,560
Total Expenses	64,594,128	12,267,917	45,372,861	78,935	563,870	17,505,690	38,394,665	14,480,629	11,732,293	-	204,990,988
Revenues over (under) expenditures	(3,238,199)	4,067,468	(449,576)	24,846	8,282	(8,730,650)	(31,525,637)	(44,854)	928,943	38,598	(38,920,779)
NON-MANDATORY TRANSFERS											
Transfers in	697,047	-	424,605	-	-	8,637,313	3,775,000	400,003	-	-	13,933,968
Transfers (out)	(574,711)	(3,775,000)	(510,000)	-	-	-	(8,637,313)	(436,944)	-	-	(13,933,968)
Revenues and transfers in over (under) expenditures and transfers (out)	(3,115,863)	292,468	(534,971)	24,846	8,282	(93,337)	(36,387,950)	(81,795)	928,943	38,598	(38,920,779)
Fund Balance:											
July 1, 2015	18,675,671	4,606,977	3,133,854	129,633	1,476,116	29,128,943	85,987,209	6,673,014	5,986,565	6,267,195	162,065,177
June 30, 2016	\$ 15,559,808	\$ 4,899,445	\$ 2,598,883	\$ 154,479	\$ 1,484,398	\$ 29,035,606	\$ 49,599,259	\$ 6,591,219	\$ 6,915,508	\$ 6,305,793	\$ 123,144,398

EDUCATION FUND

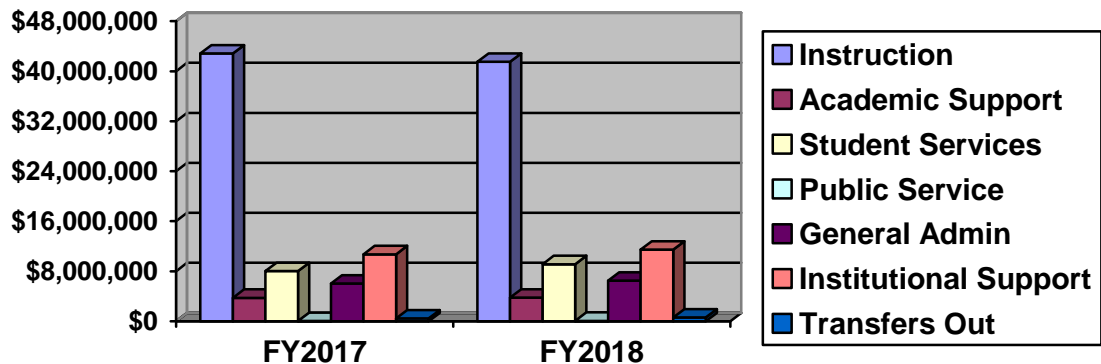
The Education Fund is established by Section 3-1 of the *Illinois Public Community College Act*. It is used to account for revenues and expenditures of the academic and service programs of the college. It includes the costs of instructional, administrative and service programs of the college. It includes the costs of instructional, administrative and professional salaries, supplies and movable equipment; library books and materials; maintenance of instructional and administrative equipment; and other costs pertaining to the educational program of the college.

The Education Fund is projected to increase 1.65% from FY17 to FY18.

Education Fund Revenues



Education Fund Expenditures



**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

EDUCATION FUND REVENUE
Year Ended June 30, 2018

	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget
REVENUES			
Local Government			
Property taxes	\$ 31,162,100	\$ 31,425,000	\$ 31,720,000
Chargeback revenue	62,005	100,000	20,000
Other	15,289	11,000	15,000
Total Local Government	<u>31,239,394</u>	<u>31,536,000</u>	<u>31,755,000</u>
CORPORATE PERSONAL PROPERTY TAXES	<u>1,682,297</u>	<u>1,925,000</u>	<u>1,950,000</u>
STATE GOVERNMENT			
ICCB Credit Hour Grants	2,139,220	7,800,000	3,950,000
ICCB Career and Technical Education	-	650,000	650,000
Total State Government	<u>2,139,220</u>	<u>8,450,000</u>	<u>4,600,000</u>
FEDERAL GOVERNMENT, OTHER	<u>58,579</u>	<u>75,000</u>	<u>75,000</u>
STUDENT TUITION AND FEES			
Tuition	25,493,470	29,000,000	33,700,000
Fees	233,637	228,000	228,000
Total Tuition and Fees	<u>25,727,107</u>	<u>29,228,000</u>	<u>33,928,000</u>
INTEREST	<u>94,110</u>	<u>125,000</u>	<u>150,000</u>
MISCELLANEOUS			
Administrative fee	-	123,000	148,000
Other revenue	415,222	175,000	190,000
Total Other Sources	<u>415,222</u>	<u>298,000</u>	<u>338,000</u>
Total Revenues	<u>61,355,929</u>	<u>71,637,000</u>	<u>72,796,000</u>
Transfers in	<u>697,047</u>	<u>218,811</u>	<u>250,625</u>
Total Revenues and Transfers in	<u>\$ 62,052,976</u>	<u>\$ 71,855,811</u>	<u>\$ 73,046,625</u>

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

EDUCATION FUND EXPENDITURES
Year Ended June 30, 2018

	FY 2016 <u>Actual</u>	FY 2017 <u>Budget</u>	FY 2018 <u>Budget</u>
EXPENDITURES			
By Program:			
Instruction			
Salaries	\$ 32,996,250	\$ 34,469,214	\$ 32,794,524
Employee benefits	5,612,282	6,092,048	6,154,788
Contractual services	163,438	228,844	312,494
Material and supplies	250,649	335,693	329,053
Conferences and meetings	222,411	291,817	258,836
Fixed charges	84,154	75,000	44,000
Other	<u>1,192,899</u>	<u>1,345,750</u>	<u>1,610,750</u>
Total Instruction	<u>40,522,083</u>	<u>42,838,366</u>	<u>41,504,445</u>
Academic Support			
Salaries	2,606,811	2,777,043	2,785,060
Employee benefits	595,251	715,100	745,102
Contractual services	20,500	18,674	18,674
Material and supplies	235,759	227,663	227,063
Conferences and meetings	<u>12,548</u>	<u>17,928</u>	<u>11,278</u>
Total Academic Support	<u>3,470,869</u>	<u>3,756,408</u>	<u>3,787,177</u>
Student Services			
Salaries	5,160,093	5,888,816	6,567,922
Employee benefits	1,400,027	1,575,259	1,832,484
Contractual services	24,249	54,895	84,245
Material and supplies	128,077	171,015	180,915
Conferences and meetings	95,997	95,015	126,725
Other	<u>272,739</u>	<u>244,696</u>	<u>330,136</u>
Total Student Services	<u>7,081,182</u>	<u>8,029,696</u>	<u>9,122,427</u>
Public Service			
Other	<u>52,520</u>	<u>50,000</u>	<u>60,000</u>

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

EDUCATION FUND EXPENDITURES
Year Ended June 30, 2018

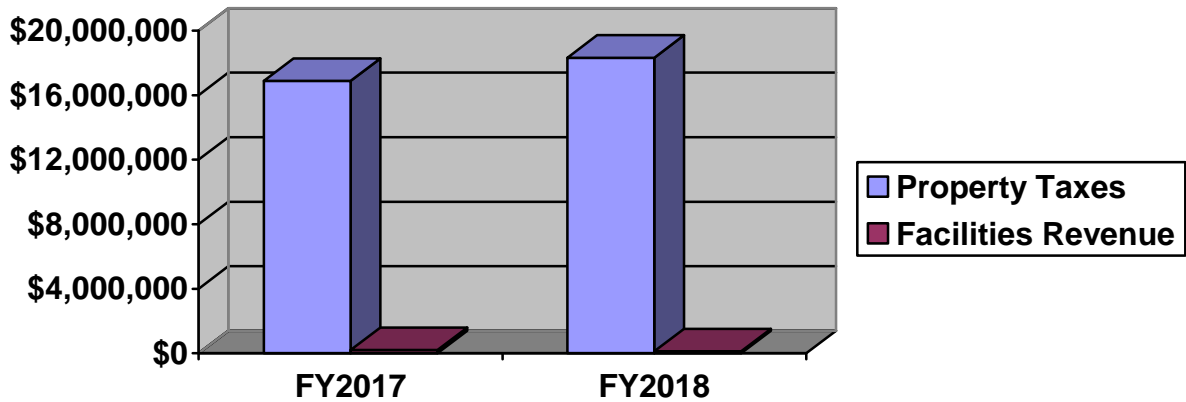
	FY 2016 <u>Actual</u>	FY 2017 <u>Budget</u>	FY 2018 <u>Budget</u>
General Administration			
Salaries	3,211,978	3,419,548	3,741,139
Employee benefits	989,119	1,106,763	1,254,014
Contractual services	166,724	245,651	222,615
Material and supplies	609,793	777,033	777,686
Conferences and meetings	76,295	120,773	122,773
Fixed charges	336,209	345,000	365,000
Utilities	-	-	-
Other	<u>13,681</u>	<u>6,800</u>	<u>10,300</u>
 Total General Administration	 <u>5,403,799</u>	 <u>6,021,568</u>	 <u>6,493,527</u>
Institutional Support			
Salaries	2,503,768	3,039,972	2,936,996
Employee benefits	1,661,492	1,776,559	1,901,567
Contractual services	660,939	764,516	1,018,699
Material and supplies	922,428	1,085,074	1,267,285
Conferences and meetings	158,264	209,681	215,370
Fixed charges	67,487	20,488	20,488
Utilities	-	3,000	2,400
Other	<u>2,089,297</u>	<u>3,816,500</u>	<u>4,101,500</u>
 Total Institutional Support	 <u>8,063,675</u>	 <u>10,715,790</u>	 <u>11,464,305</u>
 Total Expenditures	 <u>64,594,128</u>	 <u>71,411,828</u>	 <u>72,431,881</u>
 Transfers out	 <u>574,711</u>	 <u>443,983</u>	 <u>614,744</u>
 Total Expenditures and Transfers Out	 <u>\$ 65,168,839</u>	 <u>\$ 71,855,811</u>	 <u>\$ 73,046,625</u>

OPERATIONS AND MAINTENANCE FUND

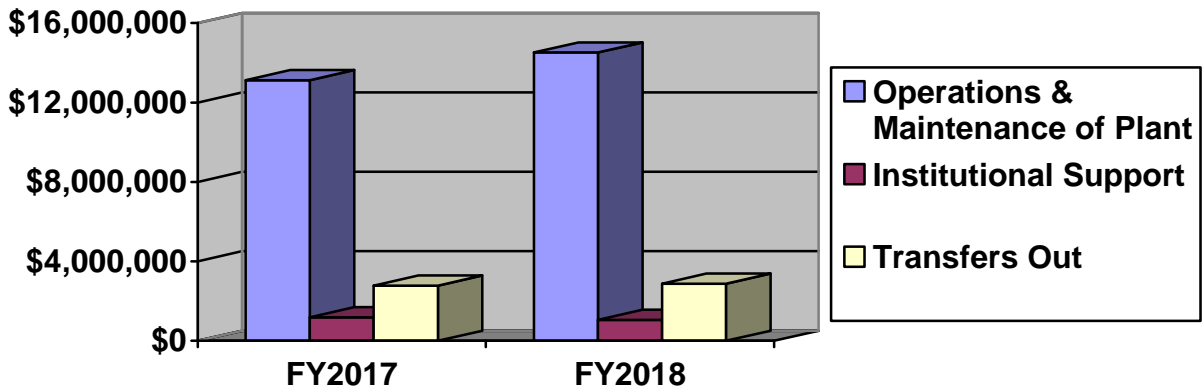
The Operations and Maintenance Fund is established by Section 3-1 and Section 3-20.3 of the *Illinois Public Community College Act*. It used to account for expenditures for the improvement, maintenance, repair or benefit of buildings and property, including the cost of interior decorating, and the installation, improvement, repair, replacement, and maintenance of building fixtures, rental of buildings and property for community and college purposes; salaries of custodians, engineers and related support staff; all costs of fuel, lights, gas, water, telephone services, and custodial supplies and equipment; and the costs of professional surveys of the condition of college buildings.

The Operation and Maintenance Fund is projected to increase 8.0% from FY17 to FY18.

Operations and Maintenance Revenue



Operations and Maintenance Expenditures



**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

OPERATIONS & MAINTENANCE FUND REVENUE
Year Ended June 30, 2018

	<u>FY 2016 Actual</u>	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>
REVENUES			
Local Government			
Property taxes	\$ 16,121,930	\$ 16,885,000	\$ 18,325,000
MISCELLANEOUS			
Facilities revenue	201,216	200,000	125,000
Other revenue	<u>12,239</u>	<u>-</u>	<u>-</u>
Total Other Sources	<u>213,455</u>	<u>200,000</u>	<u>125,000</u>
Total Revenues	<u>\$ 16,335,385</u>	<u>\$ 17,085,000</u>	<u>\$ 18,450,000</u>

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

OPERATIONS & MAINTENANCE FUND EXPENDITURES
Year Ended June 30, 2018

	FY 2016 <u>Actual</u>	FY 2017 <u>Budget</u>	FY 2018 <u>Budget</u>
EXPENDITURES			
By Program:			
Operation and Maintenance Plant			
Salaries	\$ 6,652,127	\$ 7,088,545	\$ 7,533,491
Employee benefits	1,885,256	2,010,803	2,257,953
Contractual services	531,570	666,778	762,662
Material and supplies	688,488	937,799	1,004,256
Conferences and meetings	45,283	50,784	50,784
Fixed charges	4,236	3,441	3,867
Utilities	1,696,372	2,310,287	2,871,152
Capital outlay	<u>124,620</u>	<u>60,000</u>	<u>40,000</u>
 Total Operation and Maintenance Plant	 <u>11,627,952</u>	 <u>13,128,437</u>	 <u>14,524,165</u>
 Institutional Support			
Salaries	208,321	265,523	122,440
Employee benefits	38,376	52,729	844
Contractual services	862	1,600	1,600
Material and supplies	2,659	7,341	5,841
Conferences and meetings	4,782	6,173	5,673
Fixed charges	500	6,941	2,181
Utilities	289,909	426,256	426,256
Capital outlay	94,556	190,000	286,000
Other	<u>-</u>	<u>225,000</u>	<u>200,000</u>
 Total Institutional Support	 <u>639,965</u>	 <u>1,181,563</u>	 <u>1,050,835</u>
 Total Expenditures	 <u>12,267,917</u>	 <u>14,310,000</u>	 <u>15,575,000</u>
 Transfers out	 <u>3,775,000</u>	 <u>2,775,000</u>	 <u>2,875,000</u>
 Total Expenditures and Transfers Out	 <u>\$ 16,042,917</u>	 <u>\$ 17,085,000</u>	 <u>\$ 18,450,000</u>

RESTRICTED PURPOSES FUND

The Restricted Purposes Fund is established by ICCB Rules 1501.508 and 1501.509. It is used for the purpose of accounting for monies that have external restrictions regarding their use. Examples of accounts in this fund are Illinois Community College Board grants and federal and state student financial assistance grants. It is the college's practice to not budget for grants until authorization is received from the granting agency.

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

RESTRICTED PURPOSE FUND REVENUE
Year Ended June 30, 2018

	<u>FY 2016 Actual</u>	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>
REVENUES			
STATE GOVERNMENT			
Career and Technical Education	\$ -	\$ -	\$ -
Adult Education - State Basic	371,044	549,139	549,139
Adult Education - Public Assistance	-	131,649	-
Adult Education - Performance	219,676	363,025	363,025
On-behalf payment - SURS	26,453,220	20,000,000	20,000,000
Illinois Student Assistance Commission	1,035,222	-	-
Other sources	<u>156,689</u>	<u>112,945</u>	<u>119,408</u>
Total State Government	<u>28,235,851</u>	<u>21,156,758</u>	<u>21,031,572</u>
FEDERAL GOVERNMENT			
Dept. of Education	14,379,160	27,349,176	27,531,909
Dept. of Health and Human Services	101,498	158,667	158,667
Dept. of Labor	1,894,088	2,176,981	2,208,983
Small Business Administration	50,000	-	-
National Science Foundation	56,057	68,357	11,213
Other	<u>121,691</u>	<u>80,200</u>	<u>-</u>
Total Federal Government	<u>16,602,494</u>	<u>29,833,381</u>	<u>29,910,772</u>
MISCELLANEOUS	<u>84,940</u>	<u>50,000</u>	<u>127,555</u>
Total Revenues	<u>44,923,285</u>	<u>51,040,139</u>	<u>51,069,899</u>
Transfers in	<u>424,605</u>	<u>443,983</u>	<u>484,572</u>
Total Revenues and Transfers In	<u>\$ 45,347,890</u>	<u>\$ 51,484,122</u>	<u>\$ 51,554,471</u>

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

RESTRICTED PURPOSE FUND EXPENDITURES
Year Ended June 30, 2018

	FY 2016 <u>Actual</u>	FY 2017 <u>Budget</u>	FY 2018 <u>Budget</u>
EXPENDITURES			
By Program:			
Instruction			
Salaries	\$ 1,410,520	\$ 1,858,644	\$ 1,798,410
Employee benefits	216,154	344,893	352,934
Contractual services	91,172	167,050	145,950
Material and supplies	280,966	344,331	276,939
Conferences and meetings	89,004	108,290	63,384
Fixed charges	17,285	27,160	27,160
Utilities	87	150	150
Capital outlay	169,770	184,618	129,582
Other	<u>78,333</u>	<u>149,559</u>	<u>120,589</u>
Total Instruction	<u>2,353,291</u>	<u>3,184,695</u>	<u>2,915,098</u>
Academic Support			
Salaries	400	-	-
Employee benefits	53	-	-
Contractual services	988	-	-
Material and supplies	4,999	-	-
Other	<u>596</u>	<u>-</u>	<u>-</u>
Total Student Services	<u>7,036</u>	<u>-</u>	<u>-</u>
Student Services			
Salaries	178,237	188,746	167,246
Employee benefits	894	2,800	-
Contractual services	49,998	19,000	-
Material and supplies	19,497	17,900	-
Conferences and meetings	6,753	19,000	-
Other	<u>13,641,338</u>	<u>25,205,590</u>	<u>25,205,590</u>
Total Student Services	<u>13,896,717</u>	<u>25,453,036</u>	<u>25,372,836</u>
Public Service			
Salaries	1,045,974	952,557	1,153,787
Employee benefits	366,343	354,339	388,413
Contractual services	13,441	91,000	51,061
Material and supplies	184,670	352,022	204,844
Conferences and meetings	63,138	83,260	64,533
Utilities	-	-	810
Other	<u>533,498</u>	<u>549,230</u>	<u>790,962</u>
Total Public Service	<u>2,207,064</u>	<u>2,382,408</u>	<u>2,654,410</u>

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

RESTRICTED PURPOSE FUND EXPENDITURES
Year Ended June 30, 2018

	FY 2016 <u>Actual</u>	FY 2017 <u>Budget</u>	FY 2018 <u>Budget</u>
Independent Operations			
Salaries	9,492	-	-
Employee benefits	923	-	-
Material and supplies	540	-	-
Conferences and meetings	250	-	-
Other	<u>4,830</u>	-	-
Total Independent Operations	<u>16,035</u>	-	-
General Administration			
Contractual services	10,207	-	-
Material and supplies	4,686	-	-
Capital outlay	-	20,000	20,000
Other	-	-	-
Total General Administration	<u>14,893</u>	<u>20,000</u>	<u>20,000</u>
Institutional Support			
Salaries	263,737	278,327	392,420
Employee benefits	99,341	105,290	139,341
Contractual services	23,975	21,324	21,324
Material and supplies	28,259	31,642	31,642
Conferences and meetings	9,146	5,900	5,900
Utilities	147	1,500	1,500
Other	<u>26,453,220</u>	<u>20,000,000</u>	<u>20,000,000</u>
Total Institutional Support	<u>26,877,825</u>	<u>20,443,983</u>	<u>20,592,127</u>
Total Expenditures	<u>45,372,861</u>	<u>51,484,122</u>	<u>51,554,471</u>
Transfers out	<u>510,000</u>	-	-
Total Expenditures and Transfers Out	<u>\$ 45,882,861</u>	<u>\$ 51,484,122</u>	<u>\$ 51,554,471</u>

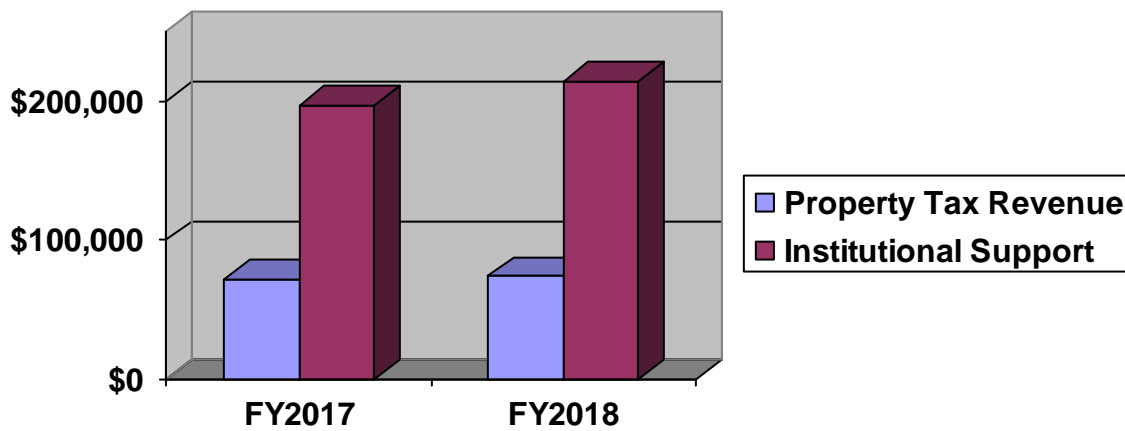
AUDIT FUND

The Audit Fund is established by 50 ILCS310/9 of the *Illinois Compiled Statutes* for recording the payment of auditing expenses. Annually, the college levies separately for and collects property taxes for payment of the annual audit of its financial statements. This fund is used to account for this levy and the related audit expenses.

Change in Fund Balance

The college budgets expenditures equal to all available funds including estimated fund balance by budgeting a contingency expenditure equal to beginning fund balance. The budgeted contingency would only be spent on an unplanned need. Based on the college’s financial projections, the future resources are adequate to properly maintain the college’s Audit fund.

Audit Fund Revenue and Expenditures



**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

AUDIT FUND REVENUE AND EXPENDITURES
Year Ended June 30, 2018

	<u>FY 2016 Actual</u>	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>
REVENUES			
Local Government			
Property taxes	\$ 103,781	\$ 72,000	\$ 74,000
EXPENDITURES			
Institutional Support			
Contractual services	\$ 78,935	\$ 82,000	\$ 74,000
Other	<u>-</u>	<u>115,000</u>	<u>140,000</u>
Total Institutional Support	<u>\$ 78,935</u>	<u>\$ 197,000</u>	<u>\$ 214,000</u>

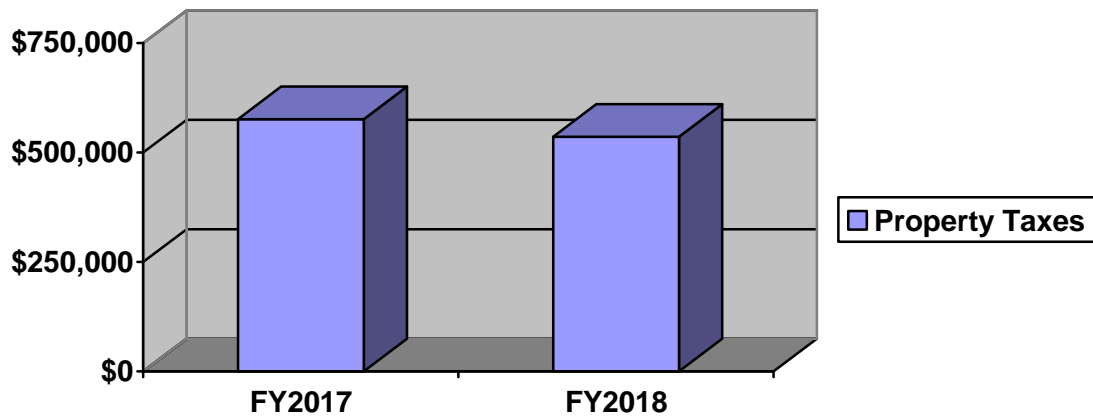
LIABILITY, PROTECTION AND SETTLEMENT FUND

The Liability, Protection and Settlement Fund is established by 745 ILCS 10/9-107 and 40 ILCS 5/21-110.1 of *Illinois Compiled Statutes*. It includes the tort liability, property insurance, Medicare taxes, Social Security taxes (FICA), and unemployment insurance.

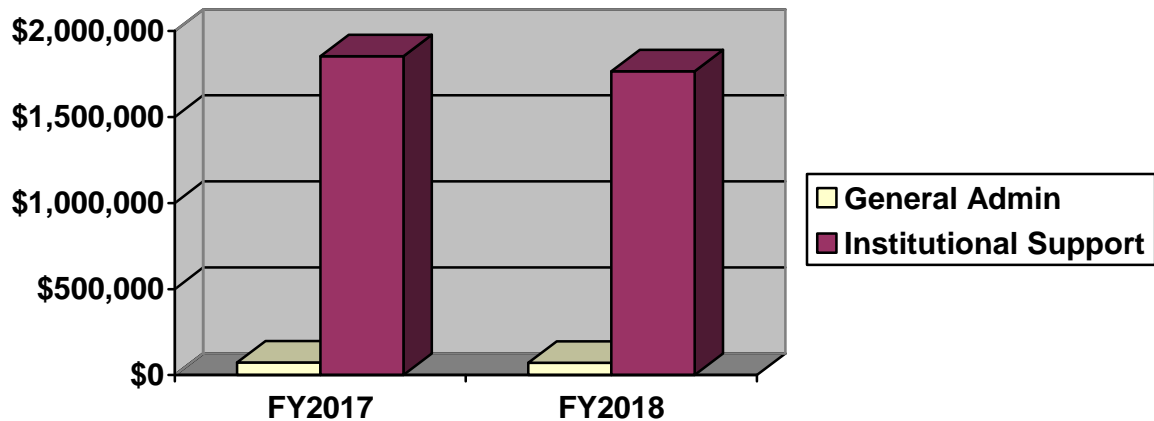
Change in Fund Balance

The college budgets expenditures equal to all available funds including estimated fund balance by budgeting a contingency expenditure equal to beginning fund balance. The budgeted contingency would only be spent on an unplanned need or tort settlement. Based on the college’s financial projections, the future resources are adequate to properly maintain the college’s Liability Protection and Settlement Fund.

Liability, Protection & Settlement Revenue



Liability, Protection & Settlement Expenditures



**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE AND EXPENDITURES
Year Ended June 30, 2018

	<u>FY 2016 Actual</u>	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>
REVENUES			
Local Government			
Property taxes	\$ 572,152	\$ 576,000	\$ 536,000
Total Revenues	<u>\$ 572,152</u>	<u>\$ 576,000</u>	<u>\$ 536,000</u>
EXPENDITURES			
General Administration			
Salaries	\$ 50,224	\$ 58,686	\$ 57,288
Employee benefits	<u>11,280</u>	<u>14,314</u>	<u>13,712</u>
Total General Administration	<u>61,504</u>	<u>73,000</u>	<u>71,000</u>
Institutional Support			
Employee benefits	29,780	100,000	50,000
Contractual services	23,404	100,000	50,000
Fixed charges	449,182	510,000	465,000
Other	<u>-</u>	<u>1,143,000</u>	<u>1,200,000</u>
Total Institutional Support	<u>502,366</u>	<u>1,853,000</u>	<u>1,765,000</u>
Total Expenditures	<u>\$ 563,870</u>	<u>\$ 1,926,000</u>	<u>\$ 1,836,000</u>

GENERAL OBLIGATION BOND FUND

The General Obligation Bond Fund is used to account for payment of principal, interest and related charges on any outstanding bonds or debt. Bonds outstanding are:

- General Obligation Bond (Alternative Revenue Source), Series 2008, used for the support of the Master Plan.
- General Obligation Bond, Series 2009B, used for the support of the Master Plan.
- General Obligation Refunding Bond, Series 2012, used to gain additional overall savings.
- General Obligation Refunding Bond, Series 2013A, used to gain additional overall savings for the college.
- General Obligation Bond (Alternative Revenue Source), Series 2013B, used for the support of a new multipurpose facility and for improvements to the Romeoville campus.

See the Debt Section of this document for further details.

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

GENERAL OBLIGATION BOND FUND REVENUE AND EXPENDITURES
Year Ended June 30, 2018

	<u>FY 2016 Actual</u>	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>
REVENUES			
Local Government			
Property taxes	\$ 6,241,417	\$ 6,552,000	\$ 6,870,000
FEDERAL GOVERNMENT			
Treasury Department	<u>1,642,830</u>	<u>1,595,380</u>	<u>1,549,039</u>
INTEREST	<u>890,793</u>	<u>-</u>	<u>-</u>
Total Revenues	<u>8,775,040</u>	<u>8,147,380</u>	<u>8,419,039</u>
Transfers in	<u>8,637,313</u>	<u>8,635,563</u>	<u>8,630,113</u>
Total Revenues and Other Sources	<u>\$ 17,412,353</u>	<u>\$ 16,782,943</u>	<u>\$ 17,049,152</u>
EXPENDITURES			
Operation and Maintenance Plant			
Fixed charges	\$ 17,503,515	\$ 16,395,253	\$ 16,626,968
Other	<u>2,175</u>	<u>3,500</u>	<u>3,500</u>
Total Operation and Maintenance Plant	<u>17,505,690</u>	<u>16,398,753</u>	<u>16,630,468</u>
Total Expenditures	<u>\$ 17,505,690</u>	<u>\$ 16,398,753</u>	<u>\$ 16,630,468</u>

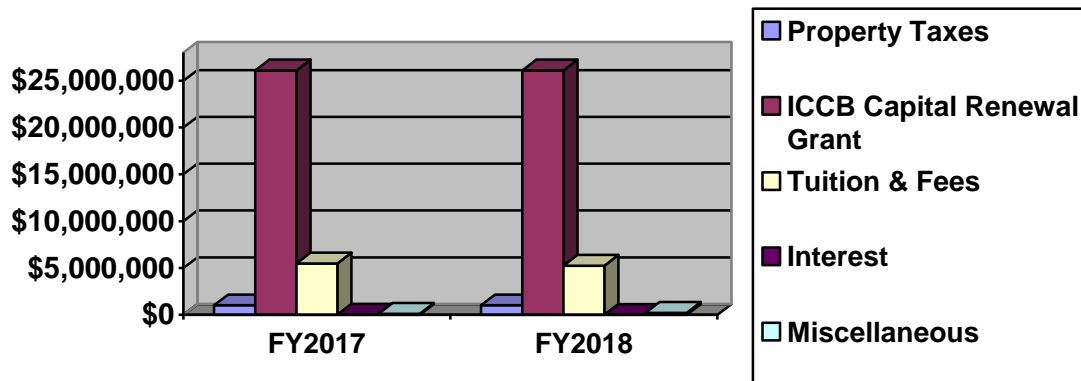
OPERATIONS AND MAINTENANCE FUND (RESTRICTED)

The Operations and Maintenance Fund (Restricted) is used to account for monies restricted for building purposes and site acquisition. The term “Construction Fund” is often used to refer to this fund. Various types of restricted funds are accounted for within this fund. They include Health, Life Safety Funds, Illinois Community College Board Deferred Maintenance Grant, Capital Development Board grants and funds restricted by board resolution to be used for building proposes.

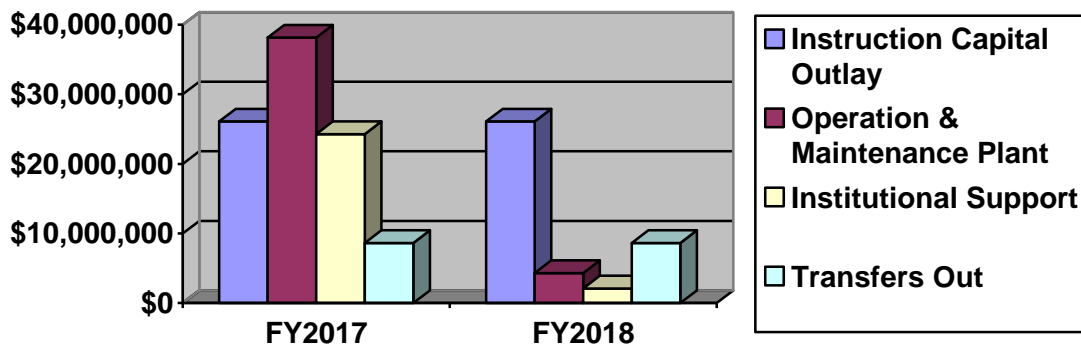
Change in Fund Balance

The college budgets expenditures equal to all available funds including estimated fund balance as the college is spending the proceeds from the 2008, 2009A and 2009B bond issues. Based on the college’s financial projections, the future resources are adequate to properly maintain the college’s buildings and infrastructures.

Operations & Maintenance (Restricted) Revenue



Operations & Maintenance (Restricted) Expenditures



**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

OPERATIONS & MAINTENANCE (RESTRICTED) FUND REVENUE
Year Ended June 30, 2018

	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget
REVENUES			
Local Government			
Property taxes	\$ 1,055,765	\$ 1,040,000	\$ 1,040,000
STUDENT TUITION AND FEES			
Fees	5,424,195	5,493,000	5,250,000
STATE GOVERNMENT			
ICCB Capital Renewal grant	-	26,100,000	26,100,000
Other sources	-	-	-
Total State Government	-	26,100,000	26,100,000
INTEREST	160,248	25,000	-
MISCELLANEOUS	228,820	125,000	225,000
Total Revenues	6,869,028	32,783,000	32,615,000
Transfers in	3,775,000	2,775,000	2,875,000
Total Revenues and Other Sources	\$ 10,644,028	\$ 35,558,000	\$ 35,490,000

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

OPERATIONS & MAINTENANCE (RESTRICTED) FUND EXPENDITURES
Year Ended June 30, 2018

	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget
EXPENDITURES			
By Program:			
Instruction			
Capital outlay	\$ -	\$ 26,100,000	\$ 26,100,000
Total Instruction	-	26,100,000	26,100,000
Operation and Maintenance Plant			
Contractual services	2,325,123	4,051,000	2,914,000
Capital outlay	25,309,911	34,100,000	1,400,000
Total Operation and Maintenance Plant	27,635,034	38,151,000	4,314,000
Institutional Support			
Contractual services	728,543	1,045,000	-
Material and supplies	-	446,437	255,887
Capital outlay	10,031,088	22,790,000	1,840,000
Total Institutional Support	10,759,631	24,281,437	2,095,887
Total Expenditures	38,394,665	88,532,437	32,509,887
Transfers out	8,637,313	8,635,563	8,630,113
Total Expenditures and Transfers Out	\$ 47,031,978	\$ 97,168,000	\$ 41,140,000

AUXILIARY ENTERPRISE FUND

The Auxiliary Enterprise Fund is established by Section 3-31.1 of the *Illinois Public Community College Act*. It is used to account for college services where a fee is charged and the activity is intended to be self-supporting. Examples of accounts in this fund include food service, bookstore, childcare facility, intercollegiate athletics, and non-credit instruction.

	Food Service	Bookstore	Childcare	Automotive	Landlab
Revenue:					
Sales	1,958,718	6,318,000	98,000	372,175	156,600
Fees	-	-	-	-	-
Misc.	14,000	-	-	-	-
Transfer in	-	-	90,646	-	194,151
Total	1,972,718	6,318,000	188,646	372,175	350,751
Expenditures					
Transfer out	-	369,776	-	-	-
Total	\$ 1,972,718	\$ 6,318,000	\$ 188,646	\$ 372,175	\$ 350,751

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

AUXILIARY FUND REVENUE
Year Ended June 30, 2018

	<u>FY 2016 Actual</u>	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>
REVENUES			
STUDENT TUITION AND FEES			
Fees	\$ 6,852,868	\$ 7,165,287	\$ 7,187,071
SALES AND SERVICE FEES			
Food Service	1,526,276	1,806,607	1,958,718
Culinary Restaurants	-	-	88,000
Bookstore	5,283,771	6,318,000	6,318,000
Childcare	78,208	53,750	98,000
Automotive	218,375	371,270	372,175
Landlab	129,106	104,000	104,000
Other	177,191	119,194	37,000
Total Sales and Service Fees	<u>7,412,927</u>	<u>8,772,821</u>	<u>8,975,893</u>
MISCELLANEOUS			
Facilities revenue	6,865	9,625	275,000
Other revenue	163,115	165,885	149,340
Total Other Sources	<u>169,980</u>	<u>175,510</u>	<u>424,340</u>
Total Revenues	<u>14,435,775</u>	<u>16,113,618</u>	<u>16,587,304</u>
Transfers in	<u>400,003</u>	<u>301,254</u>	<u>414,969</u>
Total Revenues and Transfers In	<u>\$ 14,835,778</u>	<u>\$ 16,414,872</u>	<u>\$ 17,002,273</u>

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

AUXILIARY FUND EXPENDITURES
Year Ended June 30, 2018

	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget
EXPENDITURES			
By Program:			
Instruction			
Salaries	\$ 1,011,638	\$ 1,062,638	\$ 1,057,680
Employee benefits	208,979	242,554	213,284
Contractual services	609,146	703,231	739,066
Material and supplies	1,420,768	1,577,672	1,525,435
Conferences and meetings	51,322	53,400	49,800
Utilities	549	2,050	2,050
Capital outlay	198,938	-	-
Other	38,985	27,969	67,875
Total Instruction	3,540,325	3,669,514	3,655,190
Academic Support			
Salaries	84,213	124,887	189,485
Employee benefits	10,264	10,732	11,342
Contractual services	313,309	365,082	365,082
Material and supplies	90,233	130,324	142,016
Conferences and meetings	20,318	29,975	29,975
Capital outlay	-	-	-
Total Academic Support	518,337	661,000	737,900
Student Services			
Salaries	6,900	90	90
Contractual services	45,527	48,000	45,500
Material and supplies	15,023	20,000	21,900
Conferences and meetings	7,659	2,900	8,200
Other	44,415	14,910	4,910
Total Student Services	119,524	85,900	80,600

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

AUXILIARY FUND EXPENDITURES
Year Ended June 30, 2018

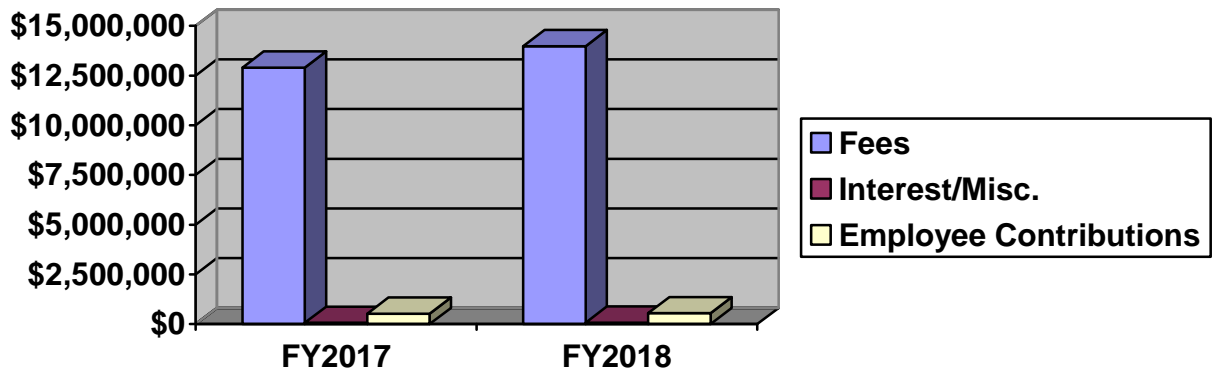
	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget
Public Service			
Salaries	37,285	44,554	42,998
Employee benefits	5,121	1,161	500
Contractual services	27,660	27,600	27,877
Material and supplies	143,057	159,466	153,625
Conferences and meetings	(6,584)	2,219	-
Capital outlay	13,342	25,000	25,000
Other	3,335	4,000	4,000
Total Public Service	<u>223,216</u>	<u>264,000</u>	<u>254,000</u>
Independent Operation			
Salaries	1,961,710	2,142,688	2,432,704
Employee benefits	482,778	513,251	634,892
Contractual services	174,116	217,297	208,447
Material and supplies	5,351,368	6,285,983	6,387,885
Conferences and meetings	85,733	140,518	182,342
Fixed charges	164,886	89,950	89,650
Utilities	364	2,523	2,608
Capital outlay	3,901	24,180	-
Other	180,208	215,003	217,633
Total Independent Operation	<u>8,405,064</u>	<u>9,631,393</u>	<u>10,156,161</u>
Institutional Support			
Contractual services	324,998	3,000	12,000
Material and supplies	845,078	967,000	874,254
Conferences and meetings	3,584	4,000	4,000
Utilities	123,023	57,000	85,800
Capital outlay	346,171	522,000	576,946
Other	31,309	30,000	30,000
Total Institutional Support	<u>1,674,163</u>	<u>1,583,000</u>	<u>1,583,000</u>
Total Expenditures	<u>14,480,629</u>	<u>15,894,807</u>	<u>16,466,851</u>
Transfers out	<u>436,944</u>	<u>520,065</u>	<u>535,422</u>
Total Expenditures and Transfers Out	<u>\$ 14,917,573</u>	<u>\$ 16,414,872</u>	<u>\$ 17,002,273</u>

SELF-INSURANCE FUND

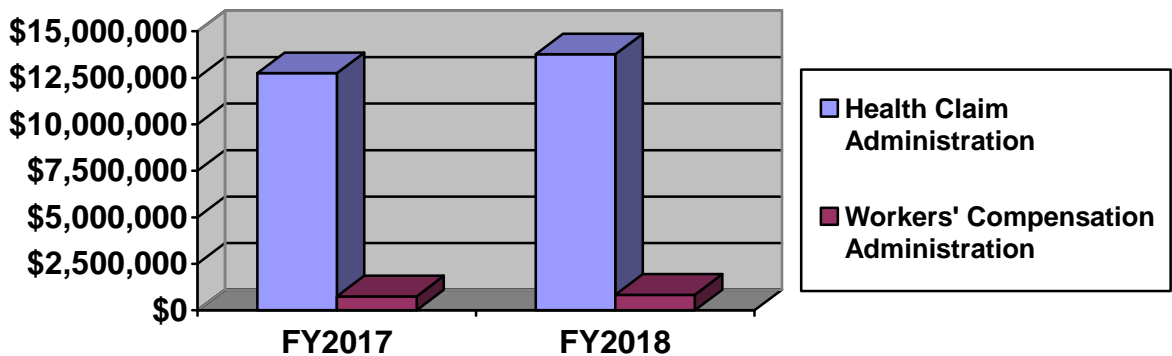
The college is self-insured for medical, vision, dental insurance, and workers' compensation claims for its employees. Funding is provided by a charge to individual department budgets, an employee contribution thru payroll, and interest earned on reserves. These charges represent the source of revenue for this fund.

The expenditures for this fund include medical, vision, dental claims, and workers' compensation claims paid on behalf of the participants. The college also maintains stop-loss coverage for individual medical claims over \$225,000. For workers' compensation claims, the current stop-loss limits are \$400,000 specific and \$1,000,000 in the aggregate.

Self-Insurance Revenue



Self-Insurance Expenditures



**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

SELF-INSURANCE FUND REVENUE AND EXPENDITURES
Year Ended June 30, 2018

	FY 2016 <u>Actual</u>	FY 2017 <u>Budget</u>	FY 2018 <u>Budget</u>
REVENUES			
SALES AND SERVICE FEES			
Fees	\$ 12,054,089	\$ 12,900,000	\$ 13,975,000
INTEREST	12,720	7,500	7,500
MISCELLANEOUS			
Employee Contributions	533,887	525,000	550,000
Other revenue	<u>60,540</u>	<u>60,000</u>	<u>70,000</u>
Total Other Sources	<u>594,427</u>	<u>585,000</u>	<u>620,000</u>
Total Revenues	<u><u>\$ 12,661,236</u></u>	<u><u>\$ 13,492,500</u></u>	<u><u>\$ 14,602,500</u></u>
EXPENDITURES			
By Program:			
Health Claims Administration			
Employee benefits	\$ 10,002,364	\$ 12,240,500	\$ 13,248,500
Contractual services	471,882	505,000	515,000
Material and supplies	<u>-</u>	<u>2,000</u>	<u>2,000</u>
Total Health Claims Administration	<u>10,474,246</u>	<u>12,747,500</u>	<u>13,765,500</u>
Workers Compensation Administration			
Employee benefits	<u>1,258,047</u>	<u>745,000</u>	<u>837,000</u>
Total Expenditures	<u><u>\$ 11,732,293</u></u>	<u><u>\$ 13,492,500</u></u>	<u><u>\$ 14,602,500</u></u>

WORKING CASH FUND

The Working Cash Fund is to account for the proceeds of three working cash bond issues. In 1972, 1976, and 1985, the college issued \$1,000,000, \$775,000 and \$3,000,000, respectively, in working cash bonds. The bonds were levied for and repaid through property tax revenue. The bonds have been fully repaid, and this fund represents the proceeds plus interest earned from these bonds.

The purpose of the Working Cash Fund is to give the college resources to meet payroll and operating expenses while waiting for the receipts from property tax levies. The Board of Trustees votes on a resolution every year to allow the college treasurer to borrow from this fund. At the end of each fiscal year, it is the college's policy to repay this fund from property tax receipts.

**JOLIET JUNIOR COLLEGE-
COMMUNITY COLLEGE DISTRICT NO. 525**

WORKING CASH REVENUE AND EXPENDITURES
Year Ended June 30, 2018

	<u>FY 2016 Actual</u>	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>
REVENUES			
Interest	\$ 38,598	\$ 75,000	\$ 75,000
EXPENDITURES	\$ -	\$ -	\$ -

GRANTS

GRANTS

Overview

As the single point of contact for creation of all grant proposals, the Joliet Junior College Grants Development Office is a centralized administrative office that oversees the grant process and provides support to faculty and staff during the pre and post award grant process. Proposals are submitted to both public and private external sources to: foster learning and teaching; meet student, community and workforce needs; and promote institutional development and effectiveness. Grant funding supports the institutional goals, strategic priorities and mission of JJC. The grants management function ensures compliance with grant regulations, assurances, and certifications. In effect, the Grants Development Office ensures that project directors follow sound administrative practices to fulfill the granting agency requirements.

Diverse Funding

Under the direction of JJC Resource Development, the Grants Development Office is the College's authorized organizational representative for the submission of grant proposals to federal government agencies including the: U.S. Department of Education; National Science Foundation; U.S. Department of Transportation; the U.S. Department of Agriculture; and the Department of Health & Human Services. In addition to federal awards JJC receives grant funding from State agencies including the: Illinois Community College Board (ICCB); Illinois Secretary of State; Illinois State Board of Education and the Illinois Department of Human Services. Grant funding also comprises awards from corporate foundations. In FY17 JJC's Corporate and Community Services STEM Academy for middle and high school students was awarded \$20,000 from Citgo Petroleum and \$25,000 from Constellation, an Exelon Company to provide experiential, hands-on learning in Science Technology, Engineering and Math.

Valuing robust programs and areas of study, JJC's grants support a wide spectrum of educational opportunities and services. Of significance in FY17 was a \$1.2 million award from the U.S. Department of Education TRiO Educational Talent Search (ETS) program which provides academic, career, and financial counseling to low-income, minority, and potentially first-generation college students. Students who are limited English proficient, students from groups that are traditionally underrepresented in postsecondary education, and students with disabilities are also eligible to participate. ETS encourages students to graduate from high school and continue on to and complete their postsecondary education. In FY17 JJC's Project Achieve office was tasked with serving 500 Joliet Central high school students in the Talent Search program. The award is for 5 years.

Also, noteworthy in FY17, was the award of over \$480,000, Carl D. Perkins grant for career and technical education; allocated through ICCB. The goal of Illinois postsecondary career and technical education is to provide students with the skills and knowledge necessary to excel in the global economy. Perkins funding benefitted JJC students in a multitude of areas including: Agriculture; Adult Education & Literacy; Culinary Arts; Nursing & Allied Health; Emergency Services; Technical; and Workforce Development. A key principle of

the Perkins grant is to prepare special populations enrolled in career and technical education programs for high-skill, high wage or high demand occupations that will lead to self-sufficiency.

Joliet Junior College has continued to help meet the needs of businesses for skilled workers and the training education and employment needs of individuals with Workforce Investment Act (WIA) and Workforce Innovation & Opportunity Act (WIOA) funding. Since 1997, JJC has been the primary training provider for Will and Grundy Counties under WIA/WIOA.

Also contributing to economic development, JJC's Community and Corporate Services (CCS) office maintains valuable relationships with the general public and within the business community. CCS also receives grant funding annually from numerous funders including the U.S. Department of Transportation to expand the number of CDL holders who help to reduce crashes on US roads because of enhanced operator safety training; and assists former members of the Armed Forces to obtain a commercial driver's license.

Compliance & Performance

Compliance with the rules and regulations is a guiding principle in Federal Grants and Cooperative Agreements. Increased competition for a declining pool of federal dollars, heightened scrutiny of grant accounting processes as well as performance outcomes, dictates the need for comprehensive grants administration compliance efforts.

As part of an endeavor to improve Federal grant making, the Office of Management and Budget (OMB) published new guidance for Federal award programs. Because auditors will be required to review program performance outcomes in addition to grant accounting, the Grant Development Office is collaborating with JJC Financial Services to implement internal controls that improve communication amongst all groups that touch a grant from planning through close-out. In an effort to centralize grant activity management and reporting processes, the Grant Development Office has implemented *Amplifund*, a web-based grant management database that is specifically designed to manage each stage of the grant lifecycle. The Grant Development Office uses *Amplifund* as a centralized, comprehensive repository to track grant reports, modifications, and other pertinent information to a grant record.

Also, in compliance with the OMB Uniform Grants Guidance; and U.S. Dept. of Education General Administrative Regulations (EDGAR); the Grants Development office continues to collaborate with JJC's Business and Auxiliary Services to educate on procurement policies for federal grants.

Government Funding

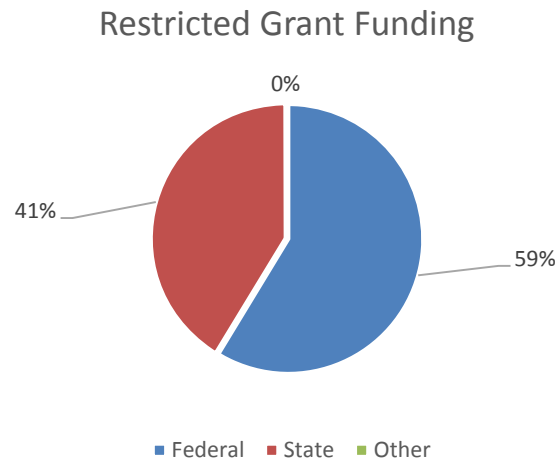
Due to a State of Illinois FY17 budget impasse, and a continuing budget deficit, Illinois education at all levels and a multitude of programs throughout Illinois have been negatively affected to some degree. From students to individuals who depend on an array of grant funded services, the human expense of the stalemate has had wide impact. JJC is one of nearly 50 public community colleges which has not been immune to slashed or delayed

higher education funding. In spite of the current budget stalemate and uncertainty around the FY18 budget, the Grants Development Office will continue to apply for grant dollars for previously funded programs such as adult education and literacy with the expectancy of renewed funding.

On the federal level, mandatory programs such as Medicare and social security, spending in FY17 is 73% while discretionary spending is 27%. Of that, 50% goes to the Department of Defense and the remaining 50% of discretionary funds goes to other federal spending including grants. In FY18, discretionary funding is facing cuts in order to offset more than \$50 billion in proposed budget increases for the Departments of Defense, Homeland Security, and Veterans Affairs. Numerous federal departments and programs face cuts including Department of Education international education programs for which JJC has received funding as recently as FY17, and Health and Human Services nursing training programs.

Anticipated FY18 Funding

In FY18, JJC expects to receive total restricted grants of \$50,962,344 accounted for in the Restricted Purposes fund, compared to \$51,040,139 received in FY17. That amount is broken down as follows: \$29,910,772 in federal government grants including financial aid, \$21,031,572 in state grants including Joliet Junior College’s on behalf payment from SURS, the State University Retirement System, and \$20,000 in grants from other sources. Both state and federal grants are receiving level funding or only slight increases for FY18. This is problematic for the College which must provide services according to the grant agreements, even though it may not receive adequate revenue to fully fund these services.



JOLIET JUNIOR COLLEGE
FY18
GRANT PROJECTION - Government, Foundation, Corporate
JULY 1, 2017 - JUNE 30, 2018

Granting Agency - Government	Title	JJC Department	Grant Manager	Funding Entity	Amount	Start Date	End Date	Description
COMPETITIVE GRANTS								
ICCB Illinois Community College Board	Early School Leavers	Department of Adult Education and Literacy	Director, Adult & Family Services	State	\$72,648	7/1/2017	6/30/2018	Provides GED preparation and job training for clients who leave high school before graduation
Illinois Secretary of State	Literacy Grant	Department of Adult Education and Literacy	Director, Adult & Family Services	State	\$46,760	7/1/2017	6/30/2018**	Provides literacy services for adult learners
U.S. Department of Education	Title III Progressive Pathways to Student Success Year 3 of 5	Student Development	Dean of College and Career Readiness	Federal	\$427,701	10/1/2015	9/30/2020	Funds to expand institutional capacity to serve low-income students - Total award \$2,139,129
U.S. Department of Education	TRIO Student Support Services: Year 3 of 5	Project Achieve	Director, TRIO Programs	Federal	\$378,361	9/1/2015	8/31/2020	Serves first generation/low income/disabled students - Total award \$1,914,507
U.S. Department of Education	TRiO Talent Search Year 2 of 5	Project Achieve	Director, TRIO Programs	Federal	\$240,000	9/1/2016	8/30/2021	Provides academic, career, and financial counseling to high school students to continue on to and complete their postsecondary education - Total award \$1,200,000
U.S. Department of Education	TRiO Upward Bound - Year 1 of 5	Project Achieve	Director, TRIO Programs	Federal	\$257,500	7/1/2017	6/30/2022**	Assist low-income under-represented students to complete secondary education and succeed in post-secondary education - Total Award \$1,287,500
U.S. Department of Justice	Bulletproof Vest Partnership Awards: Year 2 of 2	Campus Police	Director, Campus Safety, & Police Chief	Federal	\$6,080	6/1/2016	7/31/2018	Provides a critical resource to state and local law enforcement.
U.S. Department of Transportation	Commercial Motor Vehicle Operator Safety Training Grant Program: Year 1 of 2	Corporate and Community Services	Dean, Applied Arts, Workforce Education & Training	Federal	\$159,800	9/22/2016	3/31/2018	Provides training to drivers in the safe operation of commercial motor vehicles.
COMPETITIVE GRANTS, GOVERNMENT					\$1,588,850			
Illinois AGENCY ALLOCATED GRANTS								
Illinois Community College Board	Adult Education	Department of Adult Education and Literacy	Director, Adult & Family Services	Federal/State	\$1,550,324	7/1/2017	6/30/2018**	Supports Adult Education instructional and support programs: Federal Basic \$597,960 E/L Civics \$40,200 State Basic \$549,139 State Performance \$363,025
Illinois Community College Board	Perkins III	Career/Technical Education	Dean of Career & Technical Education	Federal	\$474,851	7/1/2017	6/30/2018	Perkins-related Senate Bill 2046 was vetoed by the Governor on June 10; submission is pending; Supports career and technical education
Illinois Community College Board	Program Improvement	Career/Technical Education	Dean of Career & Technical Education	State	\$72,342	7/1/2017	6/30/2018*	Supports career and technical education
Will County Workforce Investment Board	Adult and Dislocated Workers Programs	Workforce Development	Director, Workforce Development, City Center	Federal	\$325,237	7/1/2017	6/30/2018	Provides training and support services to qualified candidates
Grundy,Livingston, Kankakee Workforce Board	WIA Youth Programs	Workforce Development	Director, Workforce Development, City Center	Federal	\$186,016	7/1/2017	6/30/2018	Provides training and support services to eligible youth
Grundy,Livingston, Kankakee Workforce Board	Adult and Dislocated Workers Work Readiness Programs (Career Certified)	Workforce Development	Director, Workforce Development, City Center	Federal	\$332,868	7/1/2017	6/30/2018	Provides job readiness training

JOLIET JUNIOR COLLEGE
FY18
GRANT PROJECTION - Government, Foundation, Corporate
JULY 1, 2017 - JUNE 30, 2018

Granting Agency - Government	Title	JJC Department	Grant Manager	Funding Entity	Amount	Start Date	End Date	Description
Will County Workforce Investment Board	My Future -Youth GED; Youth Work Readiness & Occupational Training for Youth Program (Connect to your Future)	Workforce Development	Director, Workforce Development, City Center	Federal	\$1,493,994	7/1/2016	6/30/2017**	Provides assistance to targeted youth in employment & academic success & occupational skill training program for low-income youth
Illinois State Board of Education	Growing Agriculture Science Teachers (GAST)	Agriculture	Professor, Agriculture/Horticulture	State	\$14,000	7/1/2017	6/30/2018*	Internships for high school Jr/Sr for hands on experience assisting HS Ag teachers
Illinois Department of Human Services	TANF Temporary Assistance for Needy Families	Department of Adult Education and Literacy	Director, Adult & Family Services	Federal	\$158,667	7/1/2017	6/30/2018**	Provides employment readiness, job placement, work experience, case management, and training for Public Aid recipients
ILLINOIS AGENCY ALLOCATED GRANTS					\$4,608,299			
SUBCONTRACTOR/PARTNER IN GRANT								
Illinois State University	National Science Foundation - Noyce Scholarship for STEM teacher - Year 3 of 3		Dean, Applied Arts, Workforce Education & Training	Federal	\$ 11,213	2/1/2016	12/31/2017	3 yr grant to encourage STEM majors & professionals to become K-12 STEM teachers - Total awerd \$33,639
SUBCONTRACTOR/PARTNER GRANTS					\$11,213			
FY 18 Total All Grants: as of May 18, 2017					\$6,208,362			

* allocated not finalized

** applied not finalized

**CAPITAL/FACILITIES
MASTER PLAN**

EXECUTIVE SUMMARY

Joliet Junior College's Capital Improvement Plan (CIP) for FY18 integrates the Master Plan, previously approved infrastructure improvements and the planned annual capital improvements.

The CIP places greater emphasis on safety, interior finishes, site improvements, utility systems, and mechanical equipment. The project list was collectively created from project requests, Facility Service Department assessments, the Facility Condition assessment and the college Master Plan.

This fiscal year the college will embark on approximately \$2.8 million of restricted Operations and Maintenance (O & M) Fund projects, and \$1 million of Protection, Health and Safety (PHS) projects. These projects are identified in 12 categories. A list of annual capital improvement project requests are also included, which total an additional \$230,000.

The City Center build-out submitted to the Resource Allocation Management Plan (RAMP) is listed within this document. In 2014 the state advanced \$10 million of the \$26.1 million total state contribution, but this funding has not been received.

Additional information is also included to explain all aspects of the capital program. A narrative description of capital funds that support the program is included and projects are organized by funding source. The process for developing the CIP is detailed, especially in relation to the college's Master Plan.

CAPITAL IMPROVEMENT PLAN PROCESS

The CIP is designed to ensure that facilities renewal and improvement projects are planned, organized, and coordinated effectively to support the mission and vision of the college. The program is updated annually in conjunction with the budget process beginning in January. Plan objectives and goals include:

- Facilitate learning through facility enhancements
- Ensure facility compliance with environmental, health and safety regulations
- Extend the life expectancies of buildings and infrastructure
- Construct new facilities to meet the academic demands of a growing community

1. Capital Improvement (Master Plan)

Master Plan development

- Develop the college Master Plan considering short- and long-range needs with input from the Master Plan Steering Committee and outside architects
- Solicit needs from all departments at all campuses
- Prioritize projects related to the Master Plan
- Review by President's Cabinet
- Hire financial analyst firm advisor to develop potential funding sources
- Present to JJC Board of Trustees for consideration and approval
- Submit final plan to the Illinois Community College Board (ICCB)

2. Capital Renewal and Deferred Maintenance (Infrastructure) Plan

The college completed a facility condition assessment report in FY08. The purpose of this analysis is to obtain an independent review of present facility conditions and what future funding and management programs are required to maintain the functional operations of the college.

- Develop life-cycle building system and infrastructure replacement plan
- Utilize outside assistance to develop plan
- Implement plan utilizing Facility Services computerized maintenance management system (TMA) software
- Facility condition assessments project a Facilities Condition Index and renewal/replacement spending over time

- For reporting purposes, projects are broken down according to the following major building and infrastructure components:
 - exterior wall systems
 - conveying systems
 - heating systems
 - electrical systems
 - cooling systems
 - roofing systems
 - interior systems
 - electrical lighting
 - safety systems
 - plumbing systems
 - site work
 - specialty projects

- Facility Services Department reviews and modifies the plan and reports monthly on status to the Buildings and Grounds Committee. Plan modifications may be necessitated by a failure to obtain funding from outside sources, unanticipated building system or equipment failures, unforeseen safety concerns, etc.

3. Annual Capital Improvement (Immediate Needs)

For the college's purposes, annual projects include:

- The installation of any item of equipment to be permanently attached to the building or connected to a building system
- Installation of new furnishings, computer, telecommunications or media equipment
- Alteration of space

Annually, during the month of January, Financial Services, in conjunction with Facility Services Department, requests all academic and administrative departments, faculty, employees and students to submit project requests. Project requests submitted after the deadline are deferred for consideration until the following budget preparation period.

The project request provides a summary overview of the proposed project and addresses only pertinent facts that will enable administration to come to a decision regarding continuance with more planning information.

- **Project Narrative/Justification** - A brief narrative description of the deficiencies with the existing situation and how and when the proposed project will alleviate the identified deficiencies. Items considered are demand, functionality, physical condition, etc. How the project will relate to college goals and objectives must also be explained.
- **Alternatives to the Proposal** - All alternatives are discussed and considered. Special attention should be given to those alternatives which could reduce the cost of the proposed project.

- **Space Analysis** - Using the space utilization study as a guide, an explanation of space needs, space availability, flow patterns, future growth, if applicable, function analysis and the effect of the proposed space alterations on space and functions of other departments or services is provided.
- **Furniture/Equipment Need** - New furniture and equipment needs should be identified.
- **Technology/Media Requirements** - The needs for technology equipment and services should be identified.
- **Impact Analysis** – Explanations of both the impact on the operating budget as well as the impact of not proceeding now with this plan are included.

Projects are evaluated using the following criteria:

- Conformance with the Strategic and Master Plans
- Impact on college support services
- Cost and availability of funds
- Code compliance
- Impact on program operations
- Aesthetics
- Impact on building systems
- Availability of space
- Impact on adjacent areas

Upon completion of the review, Facility Services submits a list of recommended projects in priority order. The submittal will include a total project budget summary for each project along with an analysis of the project impact.

Following President's Cabinet review and approval, the Facility Services Department will prepare an annual Capital Improvement Project list for submission to the college's Board of Trustees for review. Upon review by the Board of Trustees, the Facility Services Department will begin the project management process.

The following pages give details of the Master Plan, the Capital Renewal and Deferred Maintenance Plan, and the annual capital improvement (immediate) needs.

FACILITY MASTER PLAN

Overview

The Master Plan is a critical review of the existing facilities and land use for JJC, as well as a plan of prioritized recommendations which responds to the challenges facing the college as it functions in a growing community.

Purpose

The purpose of the JJC Master Plan is to provide a rational and orderly system to address existing physical concerns, and accommodate future needs throughout the JJC district. In order to help accomplish the college's vision, mission, core values and Strategic Plan, additional structures and other improvements to its existing physical resources have been approved by the board.

The steering committee focused its efforts on the physical needs of the Main Campus, Romeoville Campus and City Center Campus, while acknowledging the need for a continued presence in Grundy County and the potential need for a new presence in Bolingbrook and in the eastern part of the JJC district.

Process

The master planning process is organized and overseen by a Steering Committee that comprised representatives from the Board of Trustees, faculty and administration. The Steering Committee also establishes the following overall goals:

- Strategic alignment
- Function and aesthetics
- Prioritized growth
- Programmatic focus
- Financial responsibility
- Sustainable approach

The planning effort also involves a wide cross-section of other faculty, administration, staff, students, and community members who provide valuable input during the numerous space needs, interviews and focus group meetings. Interaction with the steering committee and President's Cabinet occurs during a series of on-campus meetings and presentations. Between these sessions, the master planning team documents generated and developed concepts and ideas for review at subsequent sessions.

The ICCB requires the Master Plan to be updated every five years. The 2019-2023 Master Plan update is scheduled to be completed in FY18.

MASTER PLAN PROJECT DESCRIPTIONS

2008 – 2013 MASTER PLAN REMAINING PROJECTS

City Center Campus: New construction is proposed to house the culinary arts, hospitality, general educational development/English as second language (GED/ESL) training, adult education programs, support library, computer lab and student spaces. Core and shell were completed in FY14. The interior build-out was completed in FY17. Local funding will be expended when the hotel is demolished in FY17. The project will remain incomplete until State RAMP funding becomes available. Estimated Total Cost: \$58,000,000

City Center Final Stage: Hotel demolition and Renaissance Center wall restoration. Estimated Cost \$300,000

2013 – 2018 MASTER PLAN UPDATE

The Master Plan update includes the Romeoville expansion and the JJC Events Center which have been identified as the large construction top priorities. Remaining projects will be prioritized and completed as funding becomes available.

Romeoville Campus Expansion: Romeoville campus is experiencing the most pronounced growth rate when compared to the other JJC campuses. Additional space (49,392 GSF) for both academic programs and student development space are needed to respond to this growth and provide for a more self-sufficient operation and delivery of educational services. Completed in FY17. Cost: \$22,250,000

JJC Events Center: The athletics and physical education facility previously envisioned has now been reconsidered as a multi-purpose facility that would combine athletics, physical education, conference center and corporate training (80,863 GSF). Completed in FY17. Cost: \$22,750,000

Bookstore Renovations: Modify orientation of cashier stations creating efficient sales area. Completed in FY13. Cost: \$6,150

Bookstore Staging: Enclose space on second floor A-Building for expanded text book staging. Completed in FY14. Cost: \$8,950

Dean's Office Career and Technical Education (CTE): Create office and reception area in C-concourse for greater efficiencies. Completed in FY14. Cost: \$43,000

Dual Credit: Renovate vacated Math Learning Center C-2019 to accommodate offices, meeting space, workspace and storage. Completed in FY14. Cost: \$91,772

Foundation/Alumni Wall: Develop space at the eastern end of C-concourse with digital display and casement to securely exhibit alumni history. Completed in FY14. Cost: \$11,185

Tutoring/Computing Center: Renovate vacated nursing classrooms to accommodate classroom-based tutoring and skills practice lab space. Completed in FY14. Cost: \$840,357

Veterans Center: Renovate vacated nursing offices into area to be used by veterans for meeting counseling space. Completed in FY14. Cost: \$237,118

ESTIMATED OPERATING COST IMPACT

The chart below depicts cost implications associated with each year of new construction as projected to completion. These numbers are a good representation of Facility Services' operating needs associated with capital development. Please note the cost for new academic program spending is not included.

	Romeoville Campus Expansion FY18	JJC Events Center FY18	Main Campus Renovation	Cumulative Totals
Custodial	\$60,000	\$164,000	\$0	\$224,000
Maintenance	\$77,000	\$74,000	\$0	\$151,000
Grounds	\$0	\$0	\$0	\$0
Campus Police	\$0	\$209,360	\$0	\$209,360
Utilities	\$94,000	\$270,000	\$0	\$364,000
Supplies and Contract Services	\$64,000	\$67,000	\$0	\$131,000
Totals	\$295,000	\$784,360	\$0	\$1,079,360

Romeoville Campus Expansion (49,392 GSF) - assumes an increase in one full-time custodial building service worker, one full-time maintenance staff, utilities and supplies/contract services.

JJC Events Center (80,863 GSF) - assumes an increase of two full-time custodial building service workers, two part-time custodial building service workers, one full-time maintenance staff, one full-time Police Officer, one full-time Campus Safety Officer and three part-time Campus Safety Officers (CSOs), utilities and supplies/contract services.

CAPITAL RENEWAL & DEFERRED MAINTENANCE PLAN

CAPITAL FUNDING SOURCE DESCRIPTION

Resource Allocation and Management Plan (RAMP)

A community college may request state funding for up to 75 percent of total project costs of any type of project listed in ICCB Rule 1501.603. The vehicle for requesting state funds is the RAMP request submitted to the ICCB in July of each year. ICCB staff reviews all requests submitted in RAMP to determine their eligibility for funding. Eligible projects are then rated and prioritized. The projects receiving the highest evaluation are submitted to the ICCB for its consideration. Approved projects comprise the annual ICCB budget request to the Illinois Board of Higher Education (IBHE). Final approval and funding for RAMP projects are dependent on recommendations and action by the Governor and State Legislature.

Protection, Health and Safety (PHS) Funds

PHS projects are authorized by Section 3-20.3.01 of the Public Community College Act. The purpose of this funding is to alter and repair the facilities of a district such that the health and safety of the occupants may be protected, energy may be conserved, handicapped accessibility may be increased, the structural integrity of the facility may be preserved, or environmental hazards corrected.

Section 3-20.3.01 of the Public Community College Act provides two methods of funding PHS projects. ICCB approval is required for either method. Upon approval, the ICCB will issue a certificate of approval authorizing the college to sell bonds or levy a tax. The law permits a college to have a total of \$4.5 million in protection, health, and safety bonds outstanding at any one time. Taxes may be levied up to \$.05 per \$100 of equalized assessed valuation for any one year. Also, projects may be funded using both bond proceeds and tax levy authority.

Grants

Capital renewal grants are state grants allocated proportionally to each community college district based on the latest fall on-campus nonresidential gross square feet of facilities as certified by the ICCB. Such grants are to be utilized for miscellaneous capital improvements such as rehabilitation, remodeling, improvement, and repair; architect/engineer (A/E) services; supplies; fixed equipment and materials; and all other expenses required to complete the work. These funds will not lapse at the end of the fiscal year.

Energy-related grants and rebates that have been received through organizations such as Department of Community and Economic Opportunity (DCEO) or Illinois Clean Energy Foundation enable JJC to further expand energy saving initiatives.

Operations and Maintenance (O & M) Restricted Funds

O & M Restricted Funds are identified as surplus monies from the O & M levy used for building and site acquisition purposes. Monetary funds identified as surplus in the Education and O & M Funds for the current fiscal year will be transferred at year-end into this fund.

Bond Funding

The college has the ability to raise funds from the capital markets through the issuance of bonds and/or debt certificates. Bonds can be sold and repaid with either property taxes or a specific revenue source. Bonds supported by property taxes must be approved by the voters through referendum. Alternative revenue bonds or debt certificates can be sold if a specific revenue source is identified such as tuition. In 2013 and 2008, the college borrowed \$45 million and \$70 million respectively, by issuing alternate revenue bonds which will be repaid with an increase to the student capital fees. In 2009, the taxpayers of the Community College District #525 successfully passed an \$89 million referendum.

Capital Assessment Fee

A capital assessment fee is currently levied at the rate of \$21 per credit hour. This assessment supports the 2013 and 2008 bond issues and other capital projects. This capital fee is paid by all students and is solely used for costs associated with capital projects.

Capital Improvement Program					
Fiscal Year 2018					
	BONDS	PHS	RAMP	Restricted O&M	Total All Projects
Exterior Walls System 0371-301-534.000					
Boiler House Façade Upgrade				\$150,000	\$150,000
Misc. Windows/Doors Replacement				\$20,000	\$20,000
Conveying Systems 0371-302-534.000					
Misc. Equipment Replacement				\$8,000	\$8,000
Heating Systems 0371-303-534.000					
Misc. Heating Equipment Replacement				\$20,000	\$20,000
Electrical Systems 0371-304-534.000					
Replace Electrical Panels				\$85,000	\$85,000
Misc. Equipment/Electrical Repair				\$20,000	\$20,000
Cooling Systems 0371-305-534.000					
Misc. Cooling System Repairs				\$25,000	\$25,000
Roofing System 0371-306-534.000					
Misc. Roof Repairs				\$15,000	\$15,000
Interior Systems 0371-307-534.000					
Replacement of Carpet/Tile				\$75,000	\$75,000
Painting Work				\$25,000	\$25,000
Romeoville Interior Remodel	\$1,362,000			\$1,423,000	\$2,785,000
ADA Transition Plan-Phase I				\$50,000	\$50,000
Misc. Renovations (Office moves, etc.)				\$25,000	\$25,000
Misc. ACT Replacement				\$25,000	\$25,000
Electrical Lighting 0371-308-534.000					
Replacement Interior Light Fixtures w/LED				\$75,000	\$75,000
Misc. Electrical Lighting				\$15,000	\$15,000

<i>continued</i>	BONDS	PHS	RAMP	Restricted O&M	Total All Projects
Safety Systems 0392-318-584.000					
Keyless Entry-Phase IX		\$200,000			\$200,000
Fire Alarm Upgrade		\$115,000			\$115,000
Repair Exterior Stairs		\$125,000			\$125,000
Camera Replacement		\$150,000			\$150,000
C-G AHU Upgrade Phase II		\$450,000			\$450,000
Plumbing Systems 0371-310-534.000					
Remodel C-Building Washroom				\$150,000	\$150,000
Misc. Repairs				\$10,000	\$10,000
Site Work 0371-312-534.000					
Parking Lot Improvements				\$360,000	\$360,000
Signage				\$25,000	\$25,000
Landscape Upgrades/Restoration				\$50,000	\$50,000
Lake Treating				\$10,000	\$10,000
Update Main & Extended Campus GIS				\$60,000	\$60,000
Annual Inspection & Reporting - Pavement Maintenance Program				\$8,000	\$8,000
Misc. Site Work Improvements				\$25,000	\$25,000
Specialty Projects 0371-311-534.000					
Misc. A/E Projects				\$60,000	\$60,000
RAMP					
City Center Hotel Demolition			\$300,000		\$300,000
Master Plan					
					\$0
	\$1,362,000	\$1,040,000	\$300,000	\$2,814,000	\$5,516,000

CAPITAL IMPROVEMENT PLAN PROJECT DESCRIPTIONS

EXTERIOR WALL SYSTEM 0371-301-534.000

Boiler House Façade Upgrade: With the completion of the Event Center, the view of the west side of the boiler house requires upgrades with fencing and landscaping to improve concealment of unsightly mechanical and electrical equipment that has been exposed to the elements creating a weathered appearance. This budget will allow for design and installation of landscaping and upgraded fencing. Estimated Cost: \$150,000

Replacement of Miscellaneous Windows and Doors: The main campus has windows and doors that are original to the campus. From time to time these windows and doors require maintenance or even replacement. This project scope provides for identifying and addressing such windows and doors when required. Estimated Cost: \$20,000

CONVEYING SYSTEMS 0371-302-534.000

Miscellaneous Elevator Equipment Replacement: The College has addressed the elevators that were in need of replacement but the other elevators encounter parts that fail throughout the year. The project scope is to replace any elevator components that fail during the year. Estimated Cost: \$8,000

HEATING SYSTEMS 0371-303-534.000

Miscellaneous Heating Equipment Replacement: The project scope is to replace any unforeseen heating components that fail during the year. Estimated Cost: \$20,000

ELECTRICAL SYSTEMS 0371-304-534.000

Replace Electrical Panels: There are antiquated electrical panels around campus that are no longer serviceable due to parts being unavailable. This project will begin to phase in new panels inclusive of engineering and installation. Estimated Cost: \$85,000

Miscellaneous Equipment/Electrical Repair: The college continues to address electrical systems in need of replacement but there may be components that fail throughout the year. The project scope is to replace any electrical components that fail during the year. Estimated Cost: \$20,000

COOLING SYSTEMS 0371-305-534.000

Miscellaneous Cooling System Equipment Repair: The college continues to address cooling systems that are in need of replacement but there may be components that fail throughout the year. The project scope is to replace any cooling components that fail during the year. Estimated Cost: \$25,000

ROOFING SYSTEMS 0371-306-534.000

Miscellaneous Roofing Repairs: The college continues to address roofing systems that are in need of replacement but failures occur during the year. The project scope is to repair/maintain any failures during the year. Estimated Cost: \$15,000

INTERIOR SYSTEMS 0371-307-534.000

Replacement of Carpet/Tile: The replacement of worn vinyl composition tile (VCT), carpet and other flooring material is an ongoing effort by the college. This project will continue those efforts by replacing carpet in office areas, and classrooms that have not yet received new flooring. New flooring is bought to match the current standards set forth as part of the current Master Plan. Estimated Cost: \$75,000

Painting Work: Scheduled painting of classrooms and offices is an ongoing effort by the college. This project will continue those efforts by performing patching and painting in offices and classrooms to match the current JJC standards. Estimated Cost: \$25,000

Romeoville Interior Remodel: The existing Romeoville Campus requires remodeling and upgrading to meet programming requirements. The scope of work includes interior demo and new construction of walls, floors, ceilings, lighting and painting of classrooms, labs, student lounge and adjunct faculty spaces. Estimated Cost: \$2,785,000

ADA Transition Plan-Phase I: There are existing areas around campus that are not in compliance with the current ADA regulations. The college is mandated to maintain ADA accessible facilities. Through a multi-year phasing plan, the college will go through and make necessary corrections to be in compliance with all known deficiencies. Estimated Cost: \$50,000

Miscellaneous Renovations (office moves, etc.): Minor renovations do not always get captured in planning but require a variety of infrastructure modifications such as electrical, data, phone, walls, doors, etc. Estimated cost: \$25,000

Miscellaneous Acoustical Ceiling Tile Replacement: Areas of acoustical ceiling become damaged or worn during any given fiscal year. This project scope repairs or replaces ceiling grid and tiles to match existing JJC standards. Estimated Cost: \$25,000

ELECTRICAL LIGHTING 0371-308-534.000

Replace Interior Light Fixtures with LED: The College will continue with the replacement of old fluorescent light fixtures with LED light fixtures. The replacement of these light fixtures is an ongoing sustainability effort by the college. Estimated Cost: \$75,000

Miscellaneous Electrical Lighting: Miscellaneous areas of lighting requiring repairs or replacement that are unplanned may be identified during the fiscal year. Estimated Cost: \$15,000

SAFETY SYSTEMS 0392-318-584.000

Keyless Entry Phase IX: The keyless entry system is an ongoing program. This project will continue with interior doors at the main and extended campuses as determined through priority planning with campus police. This project allows for further securing and monitoring of the college. Estimated Cost: \$200,000

Fire Alarm Upgrade: The existing Honeywell fire alarm system will be obsolete in the near future. This project will entail replacing panel boards and devices, and installing new panels as well as a backbone system. This will be a multiyear phased project. The scope of work includes all necessary engineering fees. Estimated Cost: \$115,000

Repair Exterior Stairs: There are exterior stairs original to the campus at the Boiler House and S-Building that continue to spall and fall apart and have become a safety issue. This project allows for the design and replacement of new exterior stairs. Estimated Cost: \$125,000

Security Cameras Replacement: In a continued effort for the increased safety and well-being of our students, faculty and staff, installation of additional cameras is a critical part of our comprehensive safety and security program. Estimated Cost: \$150,000

C through G Air Handling Unit (AHU) Upgrade – Phase II: These antiquated AHUs are beyond their useful life which have potential health and safety concerns. This work will entail the replacement of AHUs with new energy efficient units. The scope will include engineering and replacement. Estimated Cost: \$450,000

PLUMBING SYSTEMS 0371-310-534.000

Remodel C-Building Washroom: The restroom facilities within the automotive department were not remodeled as part of the master plan due to budget constraints. This project is for the renovation and new fixtures to match the current college standards and minor modifications to meet the programming requirements of the department. The project is inclusive of A/E services. Estimated Cost: \$150,000

Miscellaneous Equipment Replacement: The college has addressed the plumbing system that was in need of replacement but other systems may fail throughout the year. The project scope is to replace plumbing system components that unexpectedly fail during the year. Estimated Cost: \$10,000

SITE WORK 0371-312-534.000

Parking Lot Improvements: During the course of our recent master plan projects, the parking layouts of the existing parking lots have been revised for improved capacity and safety standards. Surface wear and weathering has resulted in bleed through of former lot striping and markings. The scope of this project is to resurface, stripe parking lots and modify any required power, data, emergency phones and cameras. Estimated Cost: \$360,000

Signage: New signage consistent with the College's new standards is required in some existing and renovated areas. This scope provides continued upgrade of college signage. Estimated Cost: \$25,000

Landscape Upgrades/Restoration: In a continued effort to maintain and tie in landscaping from new buildings to existing areas around main and Romeoville campuses, this scope of work includes any necessary architectural fees, replacement of deteriorated landscaping to match recent landscape projects meeting college standards. Estimated Cost: \$50,000

Lake Treating: The new pond that is part of campus water detention requires ongoing maintenance. Estimated Cost: \$10,000

Update Main and Extended Campus GIS: As a result of newly constructed master plan buildings (including Events Center and Romeoville Expansion), the GIS system requires significant updating of utilities. This project would include incorporating Romeoville and Weitendorf. Estimated Cost: \$60,000

Annual Inspection and Reporting: Pavement Maintenance Program: A maintenance program has been implemented through a multi-year phased plan. This program requires an annual inspection and report. This scope includes inspecting, reporting and revising the maintenance of college pavement. Estimated Cost: \$8,000

Miscellaneous Sitework Improvements: Over the years, pavement and sidewalks have become deteriorated and require attention. This project provides miscellaneous repairs or replacement to site work as needed. Estimated Cost: \$25,000

SPECIALTY PROJECTS 0371-311-534.000

Miscellaneous A/E Projects: This account is for any miscellaneous items that develop during the year that requires an Architect/Engineer. Estimated Cost: \$60,000

ANNUAL IMPROVEMENT PROJECTS

Welding Dust Collector: Review, evaluate and repair or replace the existing dust particle collector used by the welding lab. The existing one is starting to rust and should be evaluated for an overhaul or replacement if needed. This equipment is 17 years old and needs a complete evaluation. Estimated Cost: \$230,000

DEBT

DEBT SUMMARY

Total outstanding, long-term debt and interest payable as of June 30, 2017, is \$282,464,742. Debt service, or the amount budgeted for payment of principal and interest in FY18 is \$16,626,968. Of this amount, \$6,265,000 is for the payment of principal and \$11,710,968 is for the payment of interest. The escrow account created from the Series 2012 and 2013 refunding bonds will pay \$1,349,000 of scheduled interest payments. The following is a summary of the debt obligations.

- A general obligation bond (alternate revenue source) issue dated November 12, 2008, for the support of the Master Plan, provides for the retirement of principal of \$2,940,000 in 2018, \$3,105,000 in 2019, \$4,210,000 in 2020, \$4,470,000 in 2021, \$4,750,000 in 2022, \$5,045,000 in 2023, \$6,335,000 in 2024, \$6,735,000 in 2025, \$7,610,000 in 2026, \$7,760,000 in 2027, and \$8,205,000 in 2028. Interest is payable on December 1 and June 1 at 5.25% to 6.25%. The district has pledged tuition revenues for the repayment of these bonds. The original amount of the note was \$70,000,000. These bonds received an “AA” rating from Standard & Poor’s.
\$ 61,165,000
- A general obligation bond issue dated July 31, 2009, Series 2009B, for the support of the Master Plan, provides for the retirement of principal of \$3,225,000 in 2018, \$3,650,000 in 2019, \$4,110,000 in 2020, \$4,610,000 in 2021, \$5,155,000 in 2022, \$5,745,000 in 2023, \$6,395,000 in 2024, \$7,095,000 in 2025, \$7,860,000 in 2026, \$8,685,000 in 2027, \$9,575,000 in 2028, and \$10,555,000 in 2029. Commencing in 2011, interest is payable on July 1 and January 1 at 4.30% to 7.0%. The original amount of the note was \$82,000,000. These bonds received an “AA” rating from Standard & Poor’s.
\$ 76,660,000
- A general obligation refunding bond (alternate revenue source) issue dated December 17, 2012, for the advance refunding of a portion of the Series 2008 bonds to gain overall savings for the college, provides for the retirement of principal of \$100,000 in years 2018 through 2024, \$1,920,000 in 2025, 2,080,000 in 2026, \$1,240,000 in 2027 and \$3,000,000 in 2028. Interest is payable on December 1 and June 1 at 2.00% to 4.00%. The escrow account established by this issue invested in bond obligations of the State of Illinois. This escrow does not accomplish an in-substance defeasance of the refunded bonds. Therefore, the entire outstanding amount of the Series 2008 bonds is presented as an outstanding long-term obligation. The district has pledged tuition revenues for the repayment of these bonds. The original amount of the note was \$9,445,000. These bonds received an “AA” rating from Standard & Poor’s.
\$ 8,940,000

<ul style="list-style-type: none"> • A general obligation refunding bond (alternate revenue source), Series 2013A, issue dated September 27, 2013, for the advance refunding of a portion of the Series 2008 bonds to gain overall savings for the college, provides for the retirement of principal of \$2,340,000 in 2020, 2,570,000 in 2021, \$2,975,000 in 2022, \$2,905,000 in 2023 and \$3,325,000 in 2024. Commencing in 2014, interest is payable on December 1 and June 1 at 5.00%. The escrow account established by this issue invested in bond obligations of the State of Illinois. This escrow does not accomplish an in-substance defeasance of the refunded bonds. Therefore, the entire outstanding amount of the Series 2008 bonds is presented as an outstanding long-term obligation. The district has pledged tuition revenues for the repayment of these bonds. The original amount of the note was \$14,465,000. These bonds received an “AA” rating from Standard & Poor’s, as well as an “Aa1” rating from Moody’s Investors Service. 	\$ 14,115,000
<ul style="list-style-type: none"> • A general obligation bond issue (alternate revenue source), Series 2013B, dated November 19, 2013, for the support of a new multipurpose facility and for improvements to the Romeoville campus, provides for the retirement of principal of \$1,380,000 in 2029, \$1,545,000 in 2030, \$3,375,000 in 2031, \$3,570,000 in 2032, \$5,040,000 in 2033, \$5,305,000 in 2034, \$5,585,000 in 2035, \$5,880,000 in 2036, \$6,190,000 in 2037, and \$6,495,000 in 2038. Commencing in 2014, interest is payable on December 1 and June 1 at 5.00% to 5.50%. The district has pledged tuition revenues for the repayment of these bonds. The original amount of the note was \$44,365,000. These bonds received an “AA” rating from Standard & Poor’s, as well as an “Aa1” rating from Moody’s Investors Service. 	<u>\$ 44,365,000</u>
Total Long-Term Obligations	205,245,000
Less: Current Portion	<u>(6,265,000)</u>
Total	<u>\$198,980,000</u>

The summary of future debt service requirements as of June 30, 2017, is as follows:

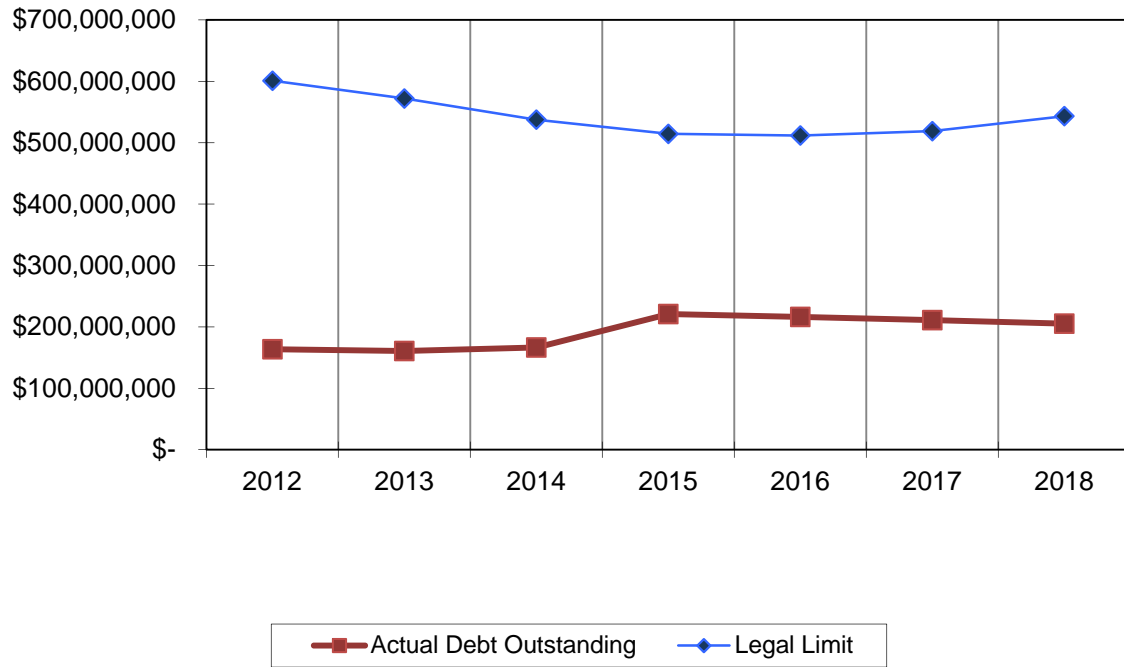
<u>Fiscal</u> <u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>To Be Paid</u> <u>From Escrow</u>	<u>Total College</u> <u>Obligation</u>
2018	6,265,000	11,710,968	17,975,968	1,349,000	16,626,968
2019	6,855,000	11,378,618	18,233,618	1,349,000	16,884,618
2020	10,760,000	10,981,362	21,741,362	3,629,000	18,112,362
2021	11,750,000	10,361,520	22,111,520	3,741,500	18,370,020
2022	12,980,000	9,671,798	22,651,798	4,018,064	18,633,735
2023	13,795,000	8,896,752	22,691,752	3,797,438	18,894,315
2024	16,155,000	8,082,501	24,237,501	4,073,675	20,163,826
2025	15,750,000	7,085,907	22,835,907	2,372,425	20,463,482
2026	17,550,000	6,149,113	23,699,113	2,473,750	21,225,363
2027	17,685,000	5,071,703	22,756,703	1,553,000	21,203,703
2028	20,780,000	3,957,888	24,737,888	3,278,250	21,459,638
2029	11,935,000	2,691,550	14,626,550	-	14,626,550
2030	1,545,000	2,246,225	3,791,225	-	3,791,225
2031	3,375,000	2,161,250	5,536,250	-	5,536,250
2032	3,570,000	1,975,625	5,545,625	-	5,545,625
2033	5,040,000	1,779,275	6,819,275	-	6,819,275
2034	5,305,000	1,514,675	6,819,675	-	6,819,675
2035	5,585,000	1,236,163	6,821,163	-	6,821,163
2036	5,880,000	942,950	6,822,950	-	6,822,950
2037	6,190,000	634,250	6,824,250	-	6,824,250
2038	6,495,000	324,750	6,819,750	-	6,819,750
Total	\$ 205,245,000	\$ 108,854,843	\$ 314,099,843	\$ 31,635,101	\$ 282,464,742

Debt Limits

The legal debt limit or the total amount of debt that can be issued by the college is 2.875 percent of assessed valuation. Assessed valuation in levy year 2016 is \$18,895,754,818. At 2.875%, the debt limit translates into \$543,252,951. The current debt outstanding that applies to this limit totals \$76,660,000. This amount subtracted from the debt limit is the college's debt margin of \$466,592,951.

The graph illustrates how historically the college's total debt has been well below the legal limit.

Legal Debt Limit vs. Debt Outstanding



FINANCIAL POLICIES

FINANCIAL POLICIES

Financial and Budgetary Guidelines

JJC's Board of Trustees recognizes the importance of protecting funds and using them sensibly. In addition to JJC policies and procedures, major aspects of budgeting and finance are prescribed by the *Illinois Public Community College Act* and the Illinois Community College Board (ICCB). These guidelines help keep the College financially viable and assist in planning, preparing and administering a balanced budget. Synopses of these guidelines are listed below.

JJC BOARD APPROVED POLICIES

8.01.00 Budget

This policy describes the general guidelines for budgeting and the budgeting process.

Contained within this policy are the College's policies governing the preparation and approval of operating and capital budgets, policies defining the role of Financial Services and other departments, agencies and activities which participate in the budgetary process, and policies pertaining to the implementation and control of operating and capital budgets. These policies apply to all college divisions/agencies, departments and activities.

Budgeting

The following policies govern budget preparation. An explanation of the role of the Financial Services Department is provided and the process by which operating activities, departments and divisions of the college participate in the preparation of budgets is described.

Preparation and Approval of College Budgets

The President, through the Senior Leadership Team, has primary responsibility for planning, coordinating, and participating in the preparation of college budgets. Schedules, minimum standards, formats, procedures, and expenditure/revenue estimation criteria are promulgated by the Financial Services Department. Participation at all levels and managers responsible for specific accounts is an integral part of this process.

For purposes of this policy statement, annual operating budgets, capital budgets and other special purpose budgets are encompassed by the term College Budgets. This general policy statement is applicable to all funds, Federal, State and Local.

The Board approves the annual operating budgets of the College in accordance to state statutes.

Capital budgets and other special purpose budgets are approved by the Board or the College President as appropriate.

Budget Guidelines Covering Revenue Estimation and Expenditure Criteria

The Vice President of Administrative Services is responsible for providing guidance pertaining to the estimation of revenues and projection of expenditures. Such guidance will

come from the annual Three-Year Financial Plan presented to the Board. Additional guidance may take the form of communication provided by the State or result from independent studies and the application of budget assumptions.

This policy does not preclude activities from submitting justification for variance from standard guidelines in formats designated by the Financial Services Department.

Revenues will be estimated conservatively, using an objective and analytical approach.

All guidelines related to revenues will place primary emphasis on the estimates of the Controller.

Balanced Budget

Every effort will be made to submit a balanced operating budget (Education and Operations & Maintenance Funds) in which revenues are greater than or equal to expenditures and one-time revenues will not be used for operational expenditures.

Timetable of Budget Functions

It is the responsibility of the vice president of administrative services to establish a schedule of budget functions which will serve to guide the budget development and implementation process for all divisions of the College. The schedule which is developed will be based on requirements and due dates established by the State, guidance received from the vice president of administrative services and the management needs of the College. Efforts will be made to provide for participation of all divisions in the development of the timetable of budget functions.

Vice presidents, deans, directors, and department or activity heads are authorized to establish working schedules within the general schedule established by Financial Services.

The method of communicating the schedule of budget functions shall be generally consistent from year to year and will be by such media as is deemed necessary and appropriate. The Board will ensure the preparation of a tentative budget for the College for each fiscal year and the vice president of administrative services will make the tentative budget available for public inspection in accordance with state law, which is currently thirty (30) days prior to the Board 's final action on the budget. All efforts should be made to allow the Board time to review the tentative budget and approve the annual budget prior to the beginning of each fiscal year (July 1).

8.01.01 Spending Plan

The College budget should be regarded as an educational spending plan. Once it has been adopted it becomes the responsibility of the president to administer that spending plan including the purchase of materials and supplies as authorized by the budget. Sound business practice and specific regulations of the Board will be observed.

8.01.02 College Indebtedness

The securing of funds through the sale of general obligation bonds, revenue bonds, tax anticipation warrants, and other written financial instruments issued by the college shall

constitute a purchase of a commodity, and as such shall be subject to the purchasing policies as established by the Board.

The vice president of administrative services shall seek to maintain and, if possible, to improve its current general obligation bond rating of 'AA-' from Standard and Poor's and Aal from Moody's so borrowing costs are minimized and access to credit is preserved. It is imperative that the College demonstrate to rating agencies, financial advisors, investment bankers, creditors, and taxpayers that the College officials are following a prescribed financial plan.

Bonds will be sold on a competitive basis unless it is in the best interest of the College to conduct a negotiated sale. Competitive sales will be the preferred method; however, negotiated financing may be used where market volatility or the use of an unusual or complex financing or security structure is a concern with regard to marketability. The vice president of administrative services will recommend to the Board which method shall be used. This decision will be based on discussions with financial advisors, underwriters and/or bond council.

Taxpayer Equity

The College's property taxpayers and citizens who benefit from projects financed by bonds should be the source of the related debt service funding. This principle of taxpayer equity should be a primary consideration in determining the type of projects selected for financing through bonds.

Uses

Bond proceeds should be limited to financing the costs of planning, design, land acquisition, buildings, permanent structures, attached fixtures or equipment, and movable pieces of equipment or other costs as permitted by law. Acceptable uses of bond proceeds can be viewed as items which can be capitalized. Non-capital furnishings and supplies will not be financed from bond proceeds. Refunding bond issues designed to restructure currently outstanding debt are an acceptable use of bonds proceeds.

The College will not use short-term borrowing to finance operating needs except in the case of an extreme financial emergency which is beyond its control or reasonable ability to forecast. Recognizing that bond issuance costs add to the total interest costs of financing, a cost benefit analysis should be conducted to determine that bond financing is necessary for financing a project.

Decision Analysis

Whenever the College is contemplating a possible bond issue, information will be developed concerning the following four categories commonly used by rating agencies assessing the College's credit worthiness. The subcategories are representative of the types of items to be considered. This information will be presented by the vice president of administrative services to the College President's Senior Leadership Team for its review and recommendation to the Board.

Debt Analysis

- Debt capacity analysis
- Purpose for which debt is issued
- Debt structure
- Debt burden
- Debt history and trends
- Adequacy of debt and capital planning
- Obsolescence of capital plant

Financial Analysis

- Stability, diversity, and growth rates of tax or other revenue sources
- Trend in assessed valuation and collections
- Current budget trends
- Appraisal of past revenue and expenditure trends
- History and long-term trends of revenues and expenditures
- Evidences of financial planning
- Adherence to generally accepted accounting principles
- Audit results
- Fund balance status and trends in operating and debt funds
- Financial monitoring systems and capabilities
- Cash flow projections

Governmental and Administrative Analysis

- Government organization structure
- Location of financial responsibilities and degree of control
- Adequacy of basic service provision
- Intergovernmental cooperation/ conflict and extent of duplication

Economic Analysis

- Geographic and location advantages
- Population and demographic characteristics
- Wealth indicators
- Housing characteristics
- Level of new construction
- Types of employment, industry, and occupation
- Evidences of industrial decline
- Trend of the economy

The College may use the services of qualified internal staff and outside advisors to assist in the analysis, evaluation, and decision process, including bond counsel and financial advisors. Recognizing the importance and value to the College's creditworthiness and marketability of the College's bonds, this policy is intended to insure that potential debt complies with all laws and regulations, as well as sound financial principles.

Debt Planning

Unlimited-tax general obligation bond borrowing should be planned and the details of the plan must be incorporated in the College Capital Improvement Plan. Unlimited-tax general obligation bond issues should be included in at least two Capital Improvement Plans preceding the year of the bond sale. The first inclusion should contain a general description of the project, its timing, and financial limits; subsequent inclusions should become increasingly specific.

Communication and Disclosure

The College will follow a policy of full disclosure on every financial report, voluntarily following disclosure guidelines provided by the Government Finance Officers Association unless the cost of compliance with the higher standard is unreasonable.

General Obligation Bonds

Every project proposed for financing through general obligation debt should be accompanied by a full analysis of the future operating and maintenance costs associated with the project.

Generally, bonds cannot be issued for a longer maturity schedule than a conservative estimate of the useful life of the asset to be financed. The College will attempt to keep the average maturity of general obligation bonds at or below 20 years. In accordance with state statutes, the College will limit the total of its general obligation debt to 2.875% of the College's assessed value and/or debt services which is less than 15% of operating expenditures unless otherwise approved by the Board.

Whenever possible, the College will finance capital projects by using self-supporting alternate revenue bonds. Alternate revenue bonds assure the greatest degree of equity because those who benefit from a project and those who pay for a project are most closely matched.

Limited Tax General Obligation Debt

Limited tax general obligation bonds should be considered only when constraints preclude the preferred practice of voter approved general obligation bonds. As a precondition to the issuance of limited tax general obligation bonds, all alternative methods of financing should have been investigated. Consideration should always be given to provide a pledge of facility revenue to accompany the basic pledge of limited tax revenues.

Alternate Revenue Bonded Debt

It will be a long-term goal that each enterprise will ensure future capital financing needs are met by using a combination of current operating revenues and alternate revenue bond financing.

Each enterprise should provide adequate debt service coverage. A specific factor is established by the College that projected operating revenues in excess of operating expenses less capital expenditures, depreciation and amortization in the operating fund should be at least 1.25 times the annual debt service costs.

Short Term Financing/Capital Lease Debt

Short-term financing or capital lease debt will be considered to finance certain equipment and rolling stock purchases when the aggregate cost of equipment to be purchased exceeds \$25,000 unless otherwise approved by the Board. Adequate funds for the repayment of principal and interest must be included in the requesting department's approved budget. The term of short-term financing will be limited to the usual useful life period of the vehicle or equipment, but in no case will exceed ten years.

8.01.03 Audit

A statement of the financial condition of the College shall be published annually in accordance with state Law.

The Office of the Vice President of Administrative Services will keep the Board members informed of the financial condition of the college by providing them with a monthly budget-to-actual report. An annual audit will be conducted of the College's financial transactions by a certified public accountant licensed to practice public accounting in the State of Illinois and appointed by the Board. The audit will be conducted in accordance with generally accepted auditing standards as established by statutes or laws governing junior college operations in the State of Illinois.

8.01.06 Capital Funds Policy

This policy describes the governing principles for preparing the capital budget and the Capital Improvement Plan (CIP). To facilitate informed investment decisions and promote effective management of existing capital assets.

The capital improvement program includes all capital projects, regardless of size, financed with Federal, State and/or College funds, and all departmentally funded projects exceeding the amount stated in the Budget Procedure 8.5(1). The capital improvement program is an ongoing process that includes:

- Assessing capital needs, opportunities and resources
- Assess utility conservation and sustainability opportunities
- Ensuring that potential projects conform with academic priorities and investment strategies
- Establishing priorities for project funding

The CIP is compiled by the Facility Services Department and presented to the President's Senior Leadership Team for input. The president recommends college wide priorities and if approved are included in the capital budget.

Capital Improvement Program

Providing the facilities essential to the accomplishment of the College's mission is a primary concern.

To ensure the availability of such facilities, a 3-Year Capital Improvement Program (CIP) will be developed and updated on an annual basis.

Plan objectives and goals include:

- Improving learning through educational facility enhancements.
- Ensuring facilities compliance with Environmental, Health and Safety Regulations.
- Extending the life expectancy of buildings and infrastructure.
- Construction of new facilities to meet the demands of increasing student enrollment.

The CIP will integrate projects from the college's Facilities Master Plan (Capital Improvement) and 10-Year Facility Condition Assessment with annual immediate needs into a short-range 3-Year Plan. Major components will include:

- Executive summary
- Program/physical history
- Campus Master Plan and description
- CIP process description
- Fund source description
- Project list for coming fiscal year and amounts
- Project descriptions
- 3-year plan for projects by category
- 10-year Facility Condition Assessment
- Program schedule
- Impact on operating budget
- Campus Maps identifying project location

8.01.07 Fund Balance

This policy describes the guidelines for unreserved fund balances in the College operating (general) fund.

Goal

Fund balance is the balance of a fund after all liabilities have been deducted from the assets of the fund. Unreserved fund balances will be unallocated cash at the completion of each fiscal year. The goal is to establish and maintain a general fund balance of twenty five percent of revenues.

Utilization

The proposed recommended use of the unreserved general fund balance is for projects in the Capital Improvement Program (CIP) or other unanticipated one-time expenditures that do not result in recurring operating costs. Expenditures from the unreserved fund balance must be approved by the Board of Trustees.

Replenishment of Reserve Deficits

Once the goal of twenty five percent has been reached, in the event the balance falls below fifteen percent, the vice president of administrative services will implement and submit to the Board, in conjunction with the proposed budget, a plan for corrective action to restore the fund balance to its goal of twenty five percent.

Annual Review

Compliance of this policy will be reviewed by the vice president of administrative services during the budget adoption process.

The Board will receive a report of year end reserves in the general fund as part of the year-end financial report.

8.01.08 Tax Levy

The Board shall annually determine the total amount of taxes to be levied based on the college's approved annual budget. The Board shall authorize the amount of tax levy by fund and shall authorize the appropriate county and local officials to collect the taxes on the College's behalf in compliance with applicable state statutes and local ordinances.

8.02.00 Federal and State Funds

To provide funds for the support of the College, the Board shall file applications with appropriate federal and state agencies for operating and capital assistance.

8.03.00 Authorization of Expenditures

All expenditures of College funds must be authorized by Board policies through the budget process or by special Board approval.

8.03.01 Pay Advancements

Generally, College employees receive pay on a regularly scheduled basis and in the amount approved by the Board. Individual employee's pay can be impacted by the federal income tax withholding, insurance contributions, and a number of other deductions relating to pay and benefits. It is the responsibility of the individual employee to insure that the required tax forms are completed in an accurate manner. Other occurrences which may impact individual paychecks are time sheet submissions, differential hourly pay, lost time pay sheets, shift differentials, and calculation errors. While it is not the intent of the Board that individual employees be penalized for pay problems beyond their own control, it is believed that the College needs to set some parameters relating to pay advance.

Therefore, it is the policy the Board that pay advances for the reasons noted above may not exceed the sum of dollars allocated for one pay period for the individual involved and will be deducted from the subsequent pay period. Any pay advance in excess of \$1,500 will be reported to the Board. Requests and approval for a pay advance should be directed to the vice president for administrative services or his/her designee.

8.03.02 Payment of Expenditures

The Board will receive a list of all bills submitted for payment monthly. The list will include payee, purpose of expenditure, detail, and check amount, as required under section 110 ILLCS 805/3-27. The bills will be classified in two categories.

- 1) Revolving Fund, and
- 2) Bills to be Approved.

Revolving Fund

To insure prompt payment to our vendors and compliance with the Illinois State Prompt Payment Act a revolving fund under section 110 805/3-27 (b) is established. Expenditures that meet one of the following criteria will be paid bi-weekly, at a minimum, from the Revolving Fund.

- 1) Expenditures under \$5000
- 2) Expenditures under \$5000 made on the College's procurement card
- 3) Utilities i.e., water, electric, gas sewer, waste disposal, telephone, etc.
- 4) Resale expenditures for Food Service and Bookstore
- 5) Monthly life insurance, workers compensation insurance, property insurance and liability insurance premiums
- 6) Travel and travel related expenditures
- 7) Disbursement of student loans, grants and student/miscellaneous refunds
- 8) Independent contractors for instructional services
- 9) Payroll taxes, payroll deductions and unemployment payments
- 10) Postage
- 11) Credit card payments
- 12) Expenditures where the College has a contractual obligation to make the payment by a certain date.
- 13) Expenditure with the approval of the college treasurer or his/her designee.

The Board will receive an itemized listing of those payments made during the previous month.

Bills to be Approved

All bills presented for payment that do not meet the criteria to be disbursed from the Revolving Fund will be listed under this category. It is the responsibility of the Board to approve these bills for payment prior to disbursement being made.

8.5 Purchasing Policy

It shall be the responsibility of the president through his/her designated representative to ensure that all qualified suppliers have the opportunity to bid or offer for sale on a negotiated basis merchandise or services that are to be purchased by the college. The board will be guided by the principle that the college should receive the best quality merchandise and services available for the purchase dollar regardless of who the vendor may be.

It shall be the responsibility of the president through the vice president for business services or his/her designee to maintain vendor bid lists in the Business Office. Additions or deletions can be made upon request by any vendor. Vendors may be removed from the vendor bid list as a result of any unsatisfactory performance on any previous contracts.

A. Purchase of Budgeted Items Not Subject to Competitive Bid:

All purchases of items supported by the adopted budget and not subject to competitive bid as required by the Public Community College Act (Illinois Compiled Statutes, Chapter 110, Paragraph 805/3-27.1, as amended) may be made by the vice president for business services or his/her designee without advertising for bids and without requiring price quotations. If for any reason competitive bids or price quotations are deemed advisable by the vice president for business services, they will be obtained and awards made on the basis of conformance to specifications and the amount of the bids.

B. Purchases Subject to Competitive Bidding

All purchases of goods and services, except as noted in Sections 8.5 (A), 8.5.1 and 8.5.2, shall be awarded by the Board of Trustees upon the recommendation of the president of the college. When any purchase to be made by the college is subject to competitive bidding as specified by the Public Community College Act (Illinois Compiled Statutes, Chapter 110, Paragraph 805/3-27.1 as amended), the vice president for business services or his/her designee guarantee due (e.g. sufficient or adequate) advertisement for bids for the sale of those goods and services required by the college. Formal contracts may be any of the following types, as appropriate under the circumstances:

Cost plus Fixed Fee – or time and material.

Fixed Price – both parties share the risk.

Predetermined price w/ceiling – maximum price established and negotiations entered at 40% and 80% of the work.

Open End – volume price given for orders exceeding a stipulated dollar value to be delivered during the course of the year.

Due (e.g. sufficient or adequate) advertisement for bids shall include, but is not limited to, one public notice at least ten days before the bid date in a newspaper or newspapers or general circulation within Illinois Community College District No. 525. In addition to such public advertisement, bids may be solicited directly from such persons who may be deemed, reliable and competent to furnish the item or items required.

All bids must be sealed by the bidder and must be opened by a member of the board at a public bid opening at which the contents of the bids must be announced. The vice president for business services or his/her designee shall prepare a tabulation for consideration for the Board of Trustees and will make recommendations through the president to the Board of Trustees. The board shall award the contract to the lowest responsible bidder considering conformity with specifications, terms of delivery, quality, and serviceability. The board shall always reserve the right to reject any or all bids.

8.5.1 Emergency Purchases or Repairs

Necessary purchases or emergency repairs, which require major expenditures of monies otherwise subject to Board of Trustees approval, but which require prompt action, may be made as an emergency purchase. Such an emergency expenditure must be approved by three-fourths of the members of the Board of Trustees.

8.5.2 Construction Contracts

Contracts for repair, maintenance, remodeling, renovation, or construction, or a single project involving an expenditure in excess of the amount specified by the Public Community College Act (Illinois Compiled Statutes, Chapter 110, Paragraph 805/3-27.1 (j), as amended) shall be awarded on the basis of due advertisement for bids. All bids must be sealed by the bidder and must be opened by a member or employee of the Board at a public bid opening at which the contents of the bids must be announced. The vice president

for administrative services or his/her designee shall prepare a tabulation for consideration by the Board of Trustees and will make recommendations through the president to the Board of Trustees.

Contracts for repair, maintenance, remodeling, renovation, or construction, or a single project involving an expenditure not in excess of the statutorily specified amount subject to competitive bidding may be awarded by the vice president for administrative services or his/her designee.

8.5.3 Responsible Bidder

The Board of Trustees will exercise its discretion in determining the responsibility of the bidders and will award the contract to the lowest responsible bidder considering conformity with specifications, terms of delivery, quality and serviceability.

In the event of tie bids, preferences will be given to persons or firms located within the confines of the college district if they are recognized as qualified and can provide the needed services of materials on a substantially equal basis with persons located outside of the college district. At all times, the Business & Auxiliary Services Office will seek to purchase goods and services in line with officially approved policies of the educational institution in a manner that will be in the best interests of the students attending the college and in the best interests of the taxpayers of the district.

In addition to all other requirements bidders must comply with the “Responsible Bidder Ordinance” minimum legal requirements:

1. The bidder must be a duly organized legal entity in good standing with the Illinois Secretary of State and in compliance with all laws prerequisite to doing business in Illinois.
2. The bidder must have a valid Federal Employer Tax Identification Number (FEIN) or social security number.
3. The bidder must be an equal opportunity employer.
4. The bidder must provide certificates of insurance indicating the following coverages if called for in the bid solicitation: general liability, workers compensation, completed operations, automobile, hazardous occupation and product liability.
5. The bidder must comply with all provisions of the Illinois Prevailing Wage Act (820 ILCS130), including wages, medical and hospitalization insurance and retirement for those trades covered in the Act.
6. For construction projects over \$25,000, the bidder must provide an apprenticeship and training program that is registered with the United States Department of Labor’s Bureau of Apprenticeship and Training or is reasonably equivalent to such programs. The bidder must be compliant with the Illinois Drug-Free Workplace Act 30 ILCS 580/.

8.5.4 Procurement of Goods and Services

Employee versus Independent Contractor

The Board recognizes the need for and will compensate for personal services in accordance with the following criteria:

1. Any person who is already an employee of Joliet Junior College cannot be considered an independent contractor by Joliet Junior College except for individuals defined in number two.
2. Individuals who offer their services to the public, and provide a qualified business tax identification number. Number as a normal part of their business may be considered independent contractors.
3. Services rendered to the college will be reimbursed at rates that are reasonable, necessary, consistent with the level of expertise required, and approved by the president, or designee, of the college.
4. All other individuals under the direction of the college, and paid by the college, will be hired as employees through established procedures and paid through the payroll system.

8.5.5 Consultant Services

Consultant expenses for services rendered to the college will be reimbursed at rates that are reasonable, necessary, and consistent with the level of expertise required, and approved by the president, or designee, of the college.

Written professional service agreements related to grant, allied health employees, and staff development consultant services will be utilized.

8.11 Grants – Indirect Cost

During all grant application processes Joliet Junior College will attempt to obtain money for indirect costs whenever allowable. Any indirect costs received will then be directed to the general fund.

12.02.00 Insurance

Insurance shall be purchased on a bid or quote, basis every two to five years as determined by the vice president of administrative services, summarized on standard proposal form in order to provide adequate coverage with satisfactory and convenient service at the lowest cost.

The Board shall purchase with district funds the type and amount of insurance necessary to protect itself as a corporate body, its individual members, its appointed officers, and its employees from financial loss arising out of any claim, demand, suit, or judgment by reason of alleged negligence or other act resulting in accidental injury to any person or property damage within or without the college buildings while the above-named insured are acting in the discharge of their duties within the scope of their employment and/or under the direction of the Board.

ICCB REGULATIONS

Annual Budget

The budget is a controlled plan to be used in implementing the philosophy and the objectives of the college. Its development should involve maximum participation and, therefore, the aims and objectives of the college should be reflected at each level.

Colleges are encouraged to use either of the following budgetary formats: line-item appropriation or program budgeting in conjunction with program performance budgeting (PPB), or zero-based budgeting (ZBB). However, a budgetary crosswalk may be necessary to complete the line-item appropriation by function budget required by the ICCB.

Each local Board of Trustees must adopt a budget for each fiscal year within or before the first quarter of each fiscal year. Moreover, a tentative budget must be available for public inspection for at least 30 days, or ten days for community college districts in cities of over 500,000 inhabitants, prior to final adoption; and at least one public hearing must be held on the tentative budget.

It is anticipated that each district will develop an expanded operational budget that is more detailed than the budget required by the ICCB. Care should be taken that any budget adopted by the local Board of Trustees meets the requirements of Section 3-20.1 of the *Public Community College Act* for community college districts in cities with less than 500,000 inhabitants or Sections 7-8 through 7-16 for other community college districts.

The budget shall contain a statement of the cash on hand at the beginning of the fiscal year, an estimate of the cash expected to be received during such fiscal year from all sources, an estimate of the expenditures contemplated for such fiscal year, and a statement of the estimated cash expected to be on hand at the end of such year. The estimate of taxes to be received may be based upon the amount of actual cash receipts that may reasonably be expected by the district during such fiscal year, estimated from the experience of the district in prior years and with due regard for other circumstances that may substantially affect such receipts. (Section-3-20.1)

The budget shall set forth estimates, by classes, of all current assets and liabilities of each fund of the board as of the beginning of the fiscal year, and the amounts of those assets estimated to be available for appropriation in that year, either for expenditures or charges to be made or incurred during that year or for liabilities unpaid at the beginning thereof. Estimates of taxes to be received from the levies of prior years shall be net, after deducting amounts estimated to be sufficient to cover the loss and cost of collecting those taxes and also deferred collections thereof and abatements in the amount of those taxes extended or to be extended upon the collector's books. (Section 7-9)

The local Boards of Trustees of community college districts in cities of less than 500,000 inhabitants may transfer among budgeted items in a fund, providing that all transfers do not exceed 10 percent of the total of such fund as set forth in the budget. The local Board of Trustees also may amend the budget by using the same procedure as the original adoption.

One copy of the annual budget in the format prescribed shall be filed with the ICCB no later than October 15.

Certificate of Tax Levy

The language for the Certificate of Tax Levy suggested by Section 3-20.5 of the *Public Community College Act* is included in this section. This certificate must be filed with each county clerk on or before the last Tuesday in December. A copy of the certificate, along with each county clerk's verification of the levy, should be filed with the ICCB no later than January 31. In addition to the adopted annual budget, each college must file with each county clerk, within 30 days of its adoption, the local board's budget resolution and a certified summary of anticipated revenues for the fiscal year. Failure to file these documents authorizes the county clerk to refuse to extend the district's tax levy. Suggested forms for the budget resolution and the summary of anticipated revenues are included as part of this section.

Moreover, when a district levies more than 105 percent of the previous year's tax extensions, the district must have at least one public hearing which may not coincide with the hearing on the tentative budget. The notice must fulfill the following requirements:

The notice shall appear no more than 14 days nor less than (7) seven days prior to the date of the public hearing. The notice shall be no less than one-eighth page in size, and the smallest type used shall be 12 point and shall be enclosed in a black border no less than 1/4 inch wide. The notice shall not be placed in that portion of the newspaper where legal notices and classified advertisements appear. The notice shall state in plain and simple language the following information: (1) the legal name of the taxing district; (2) the commonly known name of the taxing district; (3) the amount of property taxes, exclusive of election costs, extended or estimated to be extended on behalf of the taxing district for the preceding year; (4) the amount of the proposed levy, exclusive of election costs, for the current year; (5) the percentage increase; and (6) the date, time and place of the public hearing concerning the proposed budget and the proposed levy increase. Such hearing may not coincide with the hearing on the proposed budget of the taxing district.

Any notice which includes information substantially in excess of that specified and required by this Act shall be an invalid notice. (Chapter 120, Section 866)

Additionally, an amended Certificate of Tax Levy may be filed within ten days of notification from the county clerk of the multiplier providing such multipliers will alter the amount of revenue received by the district.

External Audit

Each district is required to submit three copies of its external audit to the ICCB by October 15 following the end of the fiscal year. Required schedules and recommended formats are detailed by the ICCB.

Annual Financial Report

Pursuant to Section 3-22.2 of the *Public Community College Act*, each district is required to publish a financial statement at least once annually prior to November 15 in a newspaper

of general circulation in the district, and a copy of this publication must be filed with the ICCB by December 1.

Community College Treasurer's Bond

Each community college treasurer must be bonded. A copy of each bond must be filed with the county clerk(s) and the ICCB.

Requirements for Financial Transactions

The *Public Community College Act* and ICCB rules contain many financial requirements. Although several requirements are highlighted below, you are encouraged to review the *Public Community College Act* and ICCB rules.

Payment of Orders and Bills

The local Boards of Trustees of community college districts in cities of less than 500,000 inhabitants must approve payment of all bills showing to whom and for what purpose each payment is to be made and to what budgetary item each payment should be debited. The payment's purpose and budgetary line item can be shown by Fiscal Management Manual account codes. College staff should ensure that each item is properly charged to the correct account and that authority exists for such a transaction. For example, custodial salaries and utilities can be paid from the Operations and Maintenance Fund only upon resolution of the local Board of Trustees.

Bidding Policy

Section 3.27.1 of the *Public Community College Act* requires each district to let all contracts for supplies, materials, or work involving an expenditure in excess of \$10,000 to the lowest responsible bidder after due advertisement, excluding the exceptions which are listed in Section 3-27.1 of the Act. The local board may adopt a more restrictive bidding policy.

THE PUBLIC ACT REGULATIONS

805/3-20.1. Adoption of Annual Budget--Contents--Fiscal year

Community college boards are required to adopt a budget before or within the first quarter of a new fiscal year. The budget must "...specify the objects and purposes of each item and amount needed for each object or purpose." The budget must contain a statement of cash on hand at the beginning of a fiscal year, an estimate of cash to be received and expended during the year, and an estimate of cash expected on hand at the end of the fiscal year. Nothing in this section is to be interpreted as a requirement for a district to change its basis or system of accounting. The board is required to establish the fiscal year. The budget "...shall be prepared in tentative form by some person or persons designated by the board, and in such tentative form shall be made conveniently available to inspection for at least 30 days prior to final action thereon. At least one public hearing shall be held as to such budget prior to final action thereon." Districts are required to publish a notice of the availability of the budget for public inspection, and notice of the public hearing. Finally, this section authorizes the board to "...from time to time make transfers between the various items in any fund not exceeding in the aggregate 10% of the total of such fund as set forth in the budget." The board may amend the budget by following the same procedures for the original adoption outlined in this section.

805/3-20.2. Additional or Supplemental Budget

If the voters of a community college district approve an increase in the district's tax rate for the Education or Operations and Maintenance Funds after the budget for that period has been adopted, the board may adopt or pass a budget reflecting the supplemental or additional funds to be collected.

805/3-20.3. Expenses Payable from Taxes for Operation and Maintenance of Facilities Purposes and for Purchase of College Grounds--Educational Fund

This section specifies expenditures that must be paid from the amount levied for operations and maintenance purposes. Included are "...obligations incurred for the improvement, maintenance, repair or benefit of buildings and property, including the cost of interior decorating and the installation, improvement, repair, replacement, and maintenance of building fixtures, for the rental of buildings and property for community college purposes..." Other expenditures are to be paid from the Educational Fund.

805/3-20.5. Determination of Amount to be Raised by Tax for Educational Purposes and for Operations and Maintenance of Facilities Purposes--Certificate of Tax Levy

Each year, the college must determine the amount of funds to be raised by the tax levy for the ensuing year. These amounts must be certified by the board and submitted to the county clerk before the last Tuesday in December each year. Suggested language for the Certificate of Tax Levy is also included in this section.

805/3-20.6. Districts in Two or More Counties--Determination of Amounts--Certificates of Tax Levy

If a college district lies in two or more counties, the Certificate of Tax Levy must be filed with each of the county clerks within the district. Each county clerk is then to determine the portion of the district valuation that lies within the county and provide this information to the county clerk where the institution is located. Based on the levy certification, the county clerk will determine the tax rates for all of the counties.

805/3-27. Payment of Orders and Bills--Revolving Funds--Collection of Funds

The board may include in the authorized minutes a list of bills approved for payment, showing to whom and for what purpose the debt was incurred. This does not preclude the board from authorizing a voucher system or other system in accordance with the State Board. The board may establish revolving funds, providing they are in the custody of a bonded employee and are subject to annual audit by a licensed public accountant.

805/2-27.1. Contracts

Contracts for the purchase of supplies, materials, or work exceeding \$10,000 are awarded to the lowest responsible bidder considering conformity with specifications, terms of delivery, quality, and serviceability. Several exceptions to this rule are noted in this section, including (1) services of individuals possessing a high degree of professional skill, (2) contracts for printing financial reports, (3) contracts for printing or engraving bonds or other debt instruments, (4) and many others as outlined in the statute. This section also includes procedures for awarding contracts through the sealed bid process.

805/3-33.5. Working Cash Fund--Monies Derived from Bonds--State and Federal Funds

Funds raised by the sale of working cash bonds must be maintained in a separate fund, and they are not to be appropriated in the annual budget. The board may transfer from the Working Cash Fund in anticipation of the receipt of federal or state funds, but the debt to the Working Cash Fund must be satisfied.

805/3-33.6. Working Cash Fund--Transfers of Monies--Abolition of Fund

Transfers from the Working Cash Fund to the Education or Operations and Maintenance Fund may be made only by board resolution. This section also specifies the terms of such a resolution. The board may also issue a resolution to abolish the Working Cash Fund and direct the treasurer as to directing the transfer. If it is abolished, a district may not establish another Working Cash Fund without voter approval. Interest earned by the fund may be transferred to the Education or Operations and Maintenance Fund by board resolution.

Measurement Focus, Basis of Accounting, and Basis of Presentation

The district is a special-purpose government engaged only in business-type activities. Therefore, the district's financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as eligibility requirements imposed by the provider have been met.

For both budget and financial reporting, summer session revenues and expenditures are deferred and reported in the succeeding fiscal year in which the program is predominantly conducted. This is considered an immaterial difference from accrual accounting primarily because it is consistently applied from year to year.

Cash and Cash Equivalents

For purposes of reporting cash flows, all highly liquid investments with a maturity of three months or less when purchased are considered to be cash equivalents.

Investments

All investments are carried at fair value.

Receivables

All receivables are expected to be received within one year.

Inventories

Inventories are valued at the lower of cost or market, on a first-in, first-out basis. Inventories consist primarily of supplies and items held for resale by the bookstore. The cost is recorded as an expense at the time individual inventory items are utilized or sold.

Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

Capital Assets

Capital assets include buildings, property, equipment and infrastructure assets, such as roads. Capital assets are defined by the district as assets with an initial unit cost of \$2,500 or more and an estimated useful life in excess of three years. Such assets are recorded at historical cost and depreciated over their estimated useful lives (excluding salvage value). Donated capital assets are recorded at their estimated fair value at the date of donation. Estimated useful life is management’s estimate of how long the asset is expected to meet service demands. Straight-line depreciation is used based on the following estimated useful lives:

Buildings and improvements	20 – 50 years
Furniture and equipment	5 – 10 years
Improvements other than buildings	20 years

Compensated Absences

Vacation leave can be accumulated up to 240 hours. Sick leave does not vest and is accumulated at a rate of 20 days per year, with a maximum of 380 days. All compensated absences, which are earned during the year are, therefore, reported as an expense and as a liability.

Deferred Revenue

Deferred tuition revenue represents that portion of tuition and other fees received before June 30, 2016, but applicable to sessions occurring after June 30, 2016. Deferred government claims and grants represent monies received before all eligibility requirements imposed by the provider have been met.

Property Taxes

Property taxes are levied each year on the basis of the equalized assessed property values in the district as of January 1 of that year. Assessed values are established by each of the respective counties. Property taxes are billed and collected by the various counties included within the district’s boundaries. These taxes are assessed in December and become an enforceable lien on the property as of the preceding January 1. A reduction for collection losses, based on historical collection experience, has been provided to reduce the taxes receivable to the estimated amount to be collected.

Property taxes are recognized as revenue on the accrual basis of accounting. The property tax levy to be passed in December 2016 is recognized as a receivable and revenue for the year ended June 30, 2017.

Enterprise Activity Accounting and Financial Reporting

In accounting for and reporting on its business-type (enterprise) activities, the district has elected to apply all applicable Governmental Accounting Standards Board (GASB) pronouncements and has elected not to follow Financial Accounting Standards Board pronouncements issued after November 30, 1989.

Classification of Revenues and Expenses

Operating revenues include activities that have the characteristics of exchange transactions, such as (1) student tuition and fees and (2) sales and service fees. Non-operating revenues include activities that have the characteristics of non-exchange transactions, such as local property taxes, state appropriations, most federal, state, and local grants, and interest.

Operating expenses include the cost of sales and services, administrative expenses, and depreciation on capital assets. Expenses not meeting this definition are reported as nonoperating expenses.

Basis of Budgeting

The accounting policies of the college conform to generally accepted accounting principles as accepted in the United States applicable to colleges and universities as well as those prescribed by the Illinois Community College Board (ICCB). The following is a summary of the more significant policies:

In December 1998, the Government Accounting Standards Board (GASB) released Statement No. 33 “Accounting and Financial Reporting For Nonexchange Transactions,” which revised reporting of property tax revenue. In June 1999, GASB approved Statement No. 34 “Basic Financial Statements and Management Discussion and Analysis for State and Local Governments,” followed by Statement No. 35 “Basic Financial Statements and Management’s Discussion and Analysis for Public College and Universities.” The change in financial statement presentation provides a comprehensive one-column portrait of the total government.

The college’s budgetary basis of accounting differs from generally accepted accounting principles (GAAP) as follows: 1) Though budgeted, capital and equipment expenditures greater than \$2,500 will be eliminated from the statement of revenues, expenses and changes in net assets. Depreciation expense will be reflected. 2) Internal service and intra-agency (primarily health insurance charges) revenue and expenditures, while budgeted, will be eliminated for financial reporting. 3) For financial statement purposes, the college reports restricted and unrestricted net assets. For budgetary purposes, fund balances are reported, which encompass both of these categories.

Fund Groups

For budgetary control and to comply with legal regulations, the college’s accounts are organized into funds and account groups, each of which is considered a separate accounting entity. Expenditures within each fund are further delineated by function and object to more fully reflect the planned activities of the fund.

The college adopts legal budgets for all governmental fund types.

<u>Fund Type</u>	<u>Fund</u>	<u>Fund #</u>
<u>Governmental</u>		
General	Education	01
	Operations and Maintenance	02

Special Revenue	Restricted Purpose–Grants/Contract Etc.	06
	Audit	11
	Liability, Protection and Settlement – Tort	12
Debt Service Fund	Bond and Interest	04
Capital Projects Fund	Operations and Maintenance (Restricted)	03
<u>Proprietary</u>	Auxiliary Enterprise	05
	Self-Insurance	23
<u>Fiduciary</u>	Working Cash	07

The level of budgetary control (the level at which expenditures cannot exceed the appropriated amount) is established for each individual fund rather than the fund group and within the fund by object and function (which is the legal budget organization). Managers at all levels are charged with continuously monitoring expenditures within their programs. While the exact legal limits on expenditures are established by the amounts in the legal budget (within the 10 percent transfer limitation), the usual management practice is to monitor expenditures by program and by line item within the program. Minor unfavorable variances may be permitted on a case-by-case basis after appropriate review; significant variances require prior approval and may be compensated through budget adjustments. The controller monitors expenditures to ensure compliance with the legal budget requirements and limitations and with college policy on fiscal management. (See also “Budget Process.”)

The college also maintains an encumbrance accounting system as one technique of accomplishing budgetary control. Encumbered amounts lapse at the end of each year; however, encumbrances are generally reauthorized as part of the following year’s budget.

Expenditure Controls

Overall responsibility for budget management lies with the vice president of administrative services. Day-to-day oversight is the responsibility of the controller.

Budget Managers

All funds of the college are divided into cost or responsibility centers. A budget manager is assigned to each center and has authority for approving expenditures from this center.

Requisitions

Expenditures are generally processed via a requisition form. Once approved by the budget manager, the requisition flows to the appropriate vice president or the president for approval, if in excess of \$5,000, before going to the director of administrative and auxiliary services for final approval. Additionally, the director of administrative and auxiliary services approves that bidding requirements and other legal restrictions have been met along with funding availability and account coding.

Purchase Orders

Once a requisition contains all necessary approvals, a purchase order is created.

Encumbrances

Once purchase orders are approved, they are encumbered against the current year's funds. Encumbrances reduce the balance of budgetary funds available for future expenditures. While salaries cannot currently be encumbered, several other controls exist to prevent over-expenditure in these areas.

Budget Adjustments

Because a budget is only a plan, it is usually necessary to allow transfers between accounts during the year. This maintains the budget as a viable working plan and also helps to monitor the overall status of budget funds and the extent to which they have been appropriately authorized. Working within the guidelines/regulations noted below, all budget adjustments also follow a similar approval process to the requisition. The primary difference is that the controller must approve all budget adjustments and Senior Leadership Team must approve all adjustments involving salary lines.

Management Information Reports

Each month, budget managers receive reports detailing current and year-to-date expenditures, encumbrances, and original and remainder budget balances for each account in their various centers of responsibility. These reports reflect both function and object perspectives. Budget adjustments made during the month are also reflected.

Detailed reports are prepared monthly for the Board of Trustees. These reports include comparisons by fund of actual expenditures against budgets by function and object; revenue receipts against budget; total salary commitments against budget; and cash and investment balances. Additionally, the report includes a listing of bills paid by fund. The board is asked to review and approve these monthly reports.

The monitoring of revenue is a crucial component of the management of the budget. In the event of an unexpected decline in revenue, certain non-essential expenses would be the first to be identified and frozen to ensure a balanced budget at year-end.

Additionally, day-to-day operations require the use of various management information reports by the controller and vice president of administrative services. All budget managers have daily access to an online database query of the detail of expenditures and budget transactions under their control.

TUITION AND FEE HISTORY

Fiscal Year	Tuition Per Cr. Hr.	Student Fee	Technology Fee	Capital	Total	%	ICCB Average	
				Assessment Fee			Tuition and Fees	%
2017-18	\$ 113.00	\$ 4.00	\$ 6.00	\$ 21.00	\$ 144.00	15.20%	N/A	
2016-17	\$ 94.00	\$ 4.00	\$ 6.00	\$ 21.00	\$ 125.00	8.70%	133.42	6.32%
2015-16	\$ 84.00	\$ 4.00	\$ 6.00	\$ 21.00	\$ 115.00	0.00%	125.49	5.66%
2014-15	\$ 84.00	\$ 4.00	\$ 6.00	\$ 21.00	\$ 115.00	3.60%	118.77	5.43%
2013-14	\$ 80.00	\$ 4.00	\$ 6.00	\$ 21.00	\$ 111.00	3.74%	112.65	4.41%
2012-13	\$ 80.00	\$ 4.00	\$ 6.00	\$ 17.00	\$ 107.00	3.88%	107.89	3.85%
2011-12	76.00	4.00	6.00	17.00	103.00	0.00%	103.89	5.73%
2010-11	76.00	4.00	6.00	17.00	103.00	10.75%	98.26	10.57%
2009-10	67.00	4.00	6.00	16.00	93.00	5.68%	88.87	5.75%
2008-09	64.00	4.00	6.00	14.00	88.00	15.79%	84.04	6.89%
2007-08	62.00	3.00	6.00	5.00	76.00	4.11%	78.62	6.19%
2006-07	60.00	3.00	5.00	5.00	73.00	2.82%	74.04	5.89%
2005-06	58.00	3.00	5.00	5.00	71.00	4.41%	69.92	10.86%
2004-05	56.00	3.00	5.00	4.00	68.00	12.40%	63.07	6.09%
2003-04	51.00	3.00	4.50	2.00	60.50	8.04%	59.45	8.80%
2002-03	49.00	3.00	4.00		56.00	0.00%	54.64	6.47%
2001-02	49.00	3.00	4.00		56.00	5.66%	51.32	3.61%
2000-01	46.00	3.00	4.00		53.00	3.92%	49.53	4.69%
1999-00	44.00	3.00	4.00		51.00	4.08%	47.31	4.00%
1998-99	42.00	3.00	4.00		49.00	6.52%	45.49	3.74%
1997-98	41.00	3.00	2.00		46.00	4.55%	43.85	4.31%
1996-97	39.00	3.00	2.00		44.00	4.76%	42.04	4.29%
1995-96	39.00	3.00	-		42.00	7.69%	40.31	3.17%
1994-95	36.00	3.00	-		39.00	8.33%	39.07	4.21%
1993-94	33.00	3.00	-		36.00	5.88%	37.49	
1992-93	31.00	3.00	-		34.00	6.25%		
1991-92	29.00	3.00	-		32.00	10.34%		
1990-91	26.00	3.00	-		29.00	16.00%		
1989-90	23.00	2.00	-		25.00	0.00%		
1988-89	23.00	2.00	-		25.00	8.70%		
1987-88	21.00	2.00	-		23.00	15.00%		
1986-87	18.00	2.00	-		20.00	0.00%		
1985-86	18.00	2.00	-		20.00	0.00%		
1984-85	18.00	2.00	-		20.00	0.00%		
1983-84	18.00	2.00	-		20.00	25.00%		
1982-83	15.00	1.00	-		16.00	14.29%		
1981-82	13.00	1.00	-		14.00	0.00%		
1980-81	13.00	1.00	-		14.00	0.00%		
1979-80	13.00	1.00	-		14.00	0.00%		
1978-79	13.00	1.00	-		14.00	0.00%		
1977-78	13.00	1.00	-		14.00	0.00%		
1976-77	13.00	1.00	-		14.00	7.69%		
1975-76	12.00	1.00	-		13.00	18.18%		
1974-75	10.00	1.00	-		11.00	0.00%		
1973-74	10.00	1.00	-		11.00	0.00%		
1972-73	10.00	1.00	-		11.00	40.49%		
1971-72	7.00	0.83	-		7.83	0.00%		
1970-71	7.00	0.83	-		7.83	0.00%		
1969-70	7.00	0.83	-		7.83	2.09%		
1968-69	7.00	0.67	-		7.67	-28.12%		
1967-68	10.00	0.67	-		10.67	0.00%		
1966-67	10.00	0.67	-		10.67			

N/A - Information not available.

COMMUNITIES SERVED

Braceville	Mazon
Braidwood	Millington
Bolingbrook	Minooka
Carbon Hill	Mokena
Channahon	Morris
Coal City	New Lenox
Crest Hill	Newark
Custer Park	Odell
Diamond	Orland Park
Dwight	Peotone
East Brooklyn	Plainfield
Elwood	Plattville
Essex	Ransom
Frankfort	Ritchie
Gardner	Rockdale
Godley	Romeoville
Homer Glen	Tinley Park
Joliet	Shorewood
Kinsman	So. Wilmington
Lemont	Symerton
Lisbon	Verona
Lockport	Wilton Center
Manhattan	Wilmington
Marley	

STUDENT ENROLLMENT AND DEMOGRAPHIC STATISTICS

Fall	Fall Enrollment				Gender		Attendance		Enrollment Status			
	Head Count	% Change	FTE	% Change	Male	Female	Full Time	Part Time	Continuing Student	New	Transfer	Re-Admit
2016	15,383	2.94%	8,662	(0.43%)	46%	54%	33%	67%	51%	31%	2%	16%
2015	14,944	(5.27%)	8,699	(3.56%)	45%	55%	36%	64%	54%	27%	2%	17%
2014	15,776	(6.48%)	9,020	(6.40%)	46%	54%	35%	65%	52%	30%	2%	16%
2013	16,870	8.22%	9,637	2.18%	46%	54%	35%	65%	55%	26%	2%	17%
2012	15,589	1.74%	9,431	(1.93%)	44%	56%	39%	61%	60%	18%	2%	20%
2011	15,322	(2.26%)	9,617	(1.91%)	43%	57%	42%	58%	62%	16%	3%	19%
2010	15,676	2.54%	9,804	4.08%	44%	56%	44%	56%	61%	17%	3%	19%
2009	15,288	8.52%	9,420	9.91%	44%	56%	44%	56%	58%	17%	3%	19%
2008	14,088	7.14%	8,571	8.78%	41%	59%	43%	57%	60%	23%	1%	16%
2007	13,149	1.74%	7,879	3.78%	41%	59%	41%	59%	59%	23%	1%	17%
Ten Year Average		1.88%		1.45%								
Five Year Average		0.23%		(2.03%)								

ILLINOIS COMMUNITY COLLEGE BOARD FUNDING

	<u>2017-18</u>	<u>2016-17</u>	<u>2015-16</u>	<u>2014-15</u>	<u>2013-14</u>	<u>2012-13</u>	<u>2011-12</u>	<u>2010-11</u>	<u>2009-10</u>	<u>2008-09</u>
Education Fund										
Credit Hour	3,950,000	3,269,947	2,139,220	7,448,835	7,146,016	7,048,510	6,994,843	6,994,843	7,290,831	6,735,316
Square Footage	-	-	-	-	-	32,637	76,538	76,538	74,886	73,788
Hold Harmless	-	-	-	-	-	-	-	-	-	-
Career and Technical Education	650,000	651,073	-	645,414	669,381	653,001	707,431	689,329	622,056	351,297
Total	4,600,000	3,921,020	2,139,220	8,094,249	7,815,397	7,734,148	7,778,812	7,760,710	7,987,773	7,160,401
	17.32%	83.29%	-73.57%	3.57%	1.05%	-0.57%	0.23%	-2.84%	11.55%	7.68%
Operation & Maintenance										
Deferred Maintenance	-	-	-	-	-	-	-	-	-	-
Capital Renewal	-	-	-	-	-	-	-	-	-	-
Capital Appropriation	-	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-	-
Restricted Purposes										
Workforce Development										
Business & Industry	-	-	-	-	-	-	131,935	130,203	121,281	116,490
P-16 Initiative	-	-	-	-	-	-	-	-	-	-
Student Success	-	-	-	-	-	-	-	-	-	-
Special Incentive	-	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	131,935	130,203	121,281	116,490
	0.00%	0.00%	0.00%	0.00%	0.00%	-100.00%	1.33%	7.36%	4.11%	-48.61%
Total All Funds	4,600,000	3,921,020	2,139,220	8,094,249	7,815,397	7,734,148	7,910,747	7,890,913	8,109,054	7,276,891
	17.32%	83.29%	-73.57%	3.57%	1.05%	-2.23%	0.25%	-2.69%	11.44%	5.83%

COMPARISON OF TAX AND STATE REVENUE BY COLLEGES

	2014 Tax Rate	Equalized Assessed Valuation (EAV)	Tax Extension	Tax Dollars Per District Resident	Tax Rate Restricted Under PTELL	Annual FTE Fiscal 2015	Tax Dollars Per FTE	Fiscal 2016 Equalization Grant	Fiscal 2016 Operating Grants	Total State Grants	State Grants Per FTE	Tax and State Grants Per FTE
Elgin	0.6110	10,026,440,546	61,261,552	129.41	Yes	7,428	8,247	-	1,401,245	1,401,245	189	8,436
Harper	0.4496	16,824,424,132	75,642,611	146.54	Yes	10,223	7,399	-	1,992,338	1,992,338	195	7,594
Oakton	0.2578	19,191,924,000	49,476,780	104.24	Yes	6,766	7,313	-	1,390,786	1,390,786	206	7,519
Lake County	0.3059	21,481,556,144	65,712,080	96.76	Yes	9,740	6,747	-	2,180,192	2,180,192	224	6,971
Waubensee	0.5449	7,859,377,538	42,825,748	106.97	Yes	7,009	6,110	50,000	1,406,631	1,456,631	208	6,318
McHenry	0.4306	6,280,858,927	27,045,379	101.97	Yes	4,512	5,994	-	841,645	841,645	187	6,181
DuPage	0.3014	36,639,612,040	110,431,791	104.27	Yes	19,298	5,722	-	3,501,271	3,501,271	181	5,903
Joliet	0.3086	17,696,962,322	54,612,826	73.94	Yes	9,848	5,546	-	2,139,220	2,139,220	217	5,763
South Suburban	0.5990	3,109,474,542	18,625,753	68.56	Yes	3,469	5,369	50,000	688,949	738,949	213	5,582
Kishwaukee	0.7121	1,881,580,168	13,398,732	119.91	No	2,823	4,746	513,525	595,046	1,108,571	393	5,139
Illinois Valley	0.3707	2,994,383,259	11,100,179	76.14	No	2,406	4,614	50,000	561,896	611,896	254	4,868
Kankakee	0.4605	2,163,186,375	9,961,473	73.60	No	2,490	4,001	179,151	736,762	915,913	368	4,369
Morton	0.6753	1,538,198,334	10,387,453	65.66	Yes	3,009	3,452	857,969	531,292	1,389,261	462	3,914
Triton	0.3313	7,591,518,565	25,150,701	76.88	Yes	6,941	3,623	-	1,262,019	1,262,019	182	3,805
Prairie State	0.4585	3,047,110,481	13,971,002	65.53	Yes	3,994	3,498	50,000	690,195	740,195	185	3,683
Moraine Valley	0.4027	9,303,736,891	37,466,148	91.33	Yes	11,066	3,386	50,000	2,132,951	2,182,951	197	3,583
Peer Average	0.4512	10,476,896,517	39,191,888	93.86		6,939	5,360				241	5,602

ASSESSED VALUE AND TAX LEVY OF TAXABLE PROPERTY

Last Ten Fiscal Years

Year of Levy	Tax Rates	Assessed Valuation	%	Tax Levy \$	%	Current Year Taxes Collected	Percent of Levy Collected
2015	0.3078	\$ 18,040,252,901	1.94%	\$ 55,515,001	1.67%	\$ 55,260,193	99.54%
2014	0.3086	17,696,962,322	(0.86%)	54,603,348	3.55%	54,350,000	99.54%
2013	0.2945	17,850,068,427	(4.40%)	52,733,266	2.15%	52,584,615	99.72%
2012	0.2766	18,670,894,035	(5.40%)	51,623,161	6.06%	51,321,101	99.41%
2011	0.2466	19,737,548,883	(5.19%)	48,671,918	2.91%	48,042,861	98.71%
2010	0.2272	20,818,247,143	(2.30%)	47,296,757	3.44%	46,966,219	99.30%
2009	0.2146	21,307,945,484	0.51%	45,724,841	13.75%	45,253,617	98.97%
2008	0.1896	21,200,304,630	7.62%	40,198,903	7.42%	39,834,732	99.09%
2007	0.1901	19,698,629,345	10.63%	37,422,299	8.35%	37,269,645	99.59%
2006	0.1939	17,805,881,791	16.38%	34,538,141	8.10%	34,429,529	99.69%
Ten-Year Average Increase (Decrease)			1.89%		5.74%		99.36%
Five-Year Average Increase (Decrease)			(2.78%)		3.27%		99.38%

Note: Assessed value is computed by various county clerks' offices and is equal to approximately one-third of the estimated actual value.

Sources: The County Clerk's Office of Cook, Grundy, Kankakee, Kendall, LaSalle, Livingston, and Will Counties.

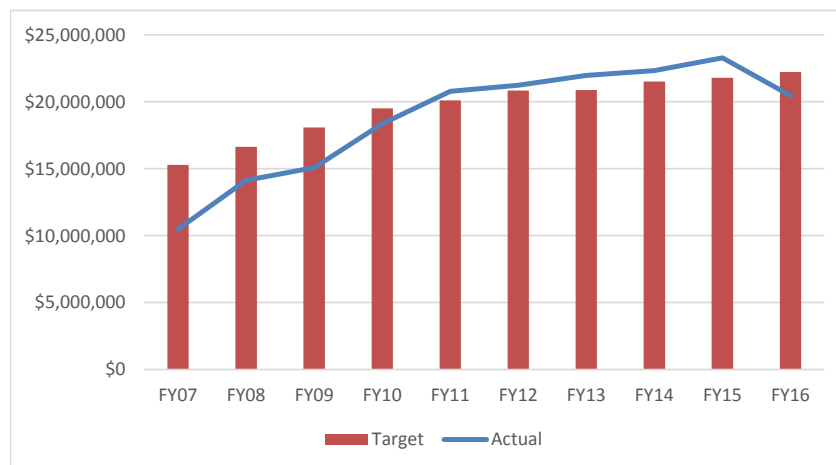
FUND BALANCES - BUDGETARY BASIS

Last Ten Fiscal Years

Fiscal Year	Education	Operation & Maintenance	Operation & Maintenance Restricted	Liability, Protection, & Settlement	1988 Insurance Reserve	Health Insurance
2016	15,559,808	4,899,445	49,599,259	1,484,398		6,915,508
2015	18,675,671	4,606,977	85,987,209	1,476,116		5,986,565
2014	17,984,787	4,349,747	86,132,168	1,556,904	-	3,954,935
2013	17,717,440	4,247,187	51,283,403	1,351,296	-	3,347,852
2012	17,566,350	3,660,528	62,647,981	1,086,607	-	3,769,369
2011	17,424,458	3,361,339	101,511,037	934,026	-	4,212,679
2010	15,553,853	2,803,726	142,303,484	1,028,044	-	5,763,159
2009	12,484,697	2,605,844	74,217,582	1,009,042	-	5,919,367
2008	11,639,009	2,486,135	5,098,872	774,446	-	5,989,770
2007	8,283,800	2,199,647	6,158,682	575,890	-	4,703,332

10 year Ave. \$ 15,288,987.30 \$ 3,522,058 \$ 66,493,968 \$ 1,127,677 \$ - \$ 5,056,254

Source: Annual audited financial statements.



Per Board Policy 8.01.07

To maintain an operating (Education + O&M) fund balance of 25% of revenues.

ENROLLMENT BY ETHNICITY FALL 1995-2016

Ethnicity	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
African-American	771	833	753	820	796	932	1,136	1,405	1,343	1,242	1,369	1,318	1,356	1,495	1,599	1,852	1,884	1,713	1,705	1,547	1,486
Native-American	24	26	35	31	21	26	31	22	33	18	36	21	25	28	31	90	89	138	176	150	121
Asian	150	154	152	166	199	213	222	213	278	279	332	346	353	394	393	420	385	374	426	448	430
Latino	588	716	645	708	786	1,276	1,434	1,614	1,756	1,493	1,882	2,009	2,015	2,150	2,165	2,782	3,013	3,369	3,747	3,585	3,705
White	8,706	8,676	9,054	9,398	9,019	8,853	9,236	9,620	9,810	9,703	9,385	9,217	9,390	10,011	10,157	9,956	9,444	9,535	10,411	9,633	8,835
Non-Resident Alien	9	9	8	14	37	34	30	30	25	16	18	13	10	10	13	8	10	2	3	6	7
Unknown/Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	930	568	497	458	402	407	360
TOTAL	10,248	10,414	10,647	11,137	10,858	11,334	12,089	12,904	13,245	12,751	13,022	12,924	13,149	14,088	15,288	15,676	15,322	15,589	16,870	15,776	14,944

Ethnicity	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
African-American	7.5%	8.0%	7.1%	7.4%	7.3%	8.2%	9.4%	10.9%	10.1%	9.7%	10.5%	10.2%	10.3%	10.6%	10.5%	11.8%	12.3%	11.0%	10.1%	9.8%	9.9%
Native-American	0.2%	0.2%	0.3%	0.3%	0.2%	0.2%	0.3%	0.2%	0.2%	0.1%	0.3%	0.2%	0.2%	0.2%	0.2%	0.6%	0.6%	0.9%	1.0%	1.0%	0.8%
Asian	1.5%	1.5%	1.4%	1.5%	1.8%	1.9%	1.8%	1.7%	2.1%	2.2%	2.5%	2.7%	2.7%	2.8%	2.6%	2.7%	2.5%	2.4%	2.5%	2.8%	2.9%
Latino	5.7%	6.9%	6.1%	6.4%	7.2%	11.3%	11.9%	12.5%	13.3%	11.7%	14.5%	15.5%	15.3%	15.3%	14.2%	17.7%	19.7%	21.6%	22.2%	22.7%	24.8%
White	85.0%	83.3%	85.0%	84.4%	83.1%	78.1%	76.4%	74.6%	74.1%	76.1%	72.1%	71.3%	71.4%	71.1%	66.4%	63.5%	61.6%	61.2%	61.7%	61.1%	59.1%
Non-Resident Alien	0.1%	0.1%	0.1%	0.1%	0.3%	0.3%	0.2%	0.2%	0.2%	0.1%	0.1%	0.1%	0.1%	0.1%	0.1%	0.1%	0.1%	0.0%	0.0%	0.0%	0.0%
Unknown/Other	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	6.1%	3.6%	3.2%	2.9%	2.4%	2.6%	2.4%
TOTAL	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

Minorities	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
African-American	771	833	753	820	796	932	1,136	1,405	1,343	1,242	1,369	1,318	1,356	1,495	1,599	1,852	1,884	1,713	1,705	1,547	1,486
Native-American	24	26	35	31	21	26	31	22	33	18	36	21	25	28	31	90	89	138	176	150	121
Asian	150	154	152	166	199	213	222	213	278	279	332	346	353	394	393	420	385	374	426	448	430
Latino	588	716	645	708	786	1,276	1,434	1,614	1,756	1,493	1,882	2,009	2,015	2,150	2,165	2,782	3,013	3,369	3,747	3,585	3,705
Non-Resident Alien	9	9	8	14	37	34	30	30	25	16	18	13	10	10	13	8	10	2	3	6	7
TOTAL	1,542	1,738	1,593	1,739	1,839	2,481	2,853	3,284	3,435	3,048	3,637	3,707	3,759	4,077	4,201	5,152	5,381	5,596	6,057	5,736	5,749

Minorities	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
African-American	50.0%	47.9%	47.3%	47.2%	43.3%	37.6%	39.8%	42.8%	39.1%	40.7%	37.6%	35.6%	36.1%	36.7%	38.1%	35.9%	35.0%	30.6%	28.1%	27.0%	25.8%
Native-American	1.6%	1.5%	2.2%	1.8%	1.1%	1.0%	1.1%	0.7%	1.0%	0.6%	1.0%	0.6%	0.7%	0.7%	0.7%	1.7%	1.7%	2.5%	2.9%	2.6%	2.1%
Asian	9.7%	8.9%	9.5%	9.5%	10.8%	8.6%	7.8%	6.5%	8.1%	9.2%	9.1%	9.3%	9.4%	9.7%	9.4%	8.2%	7.2%	6.7%	7.0%	7.8%	7.5%
Latino	38.1%	41.2%	40.5%	40.7%	42.7%	51.4%	50.3%	49.1%	51.1%	49.0%	51.7%	54.2%	53.6%	52.7%	51.5%	54.0%	56.0%	60.2%	61.9%	62.5%	64.4%
Non-Resident Alien	0.6%	0.5%	0.5%	0.8%	2.0%	1.4%	1.1%	0.9%	0.7%	0.5%	0.5%	0.4%	0.3%	0.2%	0.3%	0.2%	0.2%	0.0%	0.0%	0.1%	0.1%
TOTAL	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

Overall	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Minorities	1,542	1,738	1,593	1,739	1,839	2,481	2,853	3,284	3,435	3,048	3,637	3,707	3,759	4,077	4,201	5,152	5,381	5,596	6,057	5,736	5,749
Total Enrollment	10,248	10,414	10,647	11,137	10,858	11,334	12,089	12,904	13,245	12,751	13,022	12,924	13,149	14,088	15,288	15,676	15,322	15,589	16,870	15,776	14,944
% Minority	15.0%	16.7%	15.0%	15.6%	16.9%	21.9%	23.6%	25.4%	25.9%	23.9%	27.9%	28.7%	28.6%	28.9%	27.5%	32.9%	35.1%	35.9%	35.9%	36.4%	38.5%

Source: Fall Census Enrollment (E1) File
Institutional Research and Effectiveness

STUDENTS AT A GLANCE

ALL STUDENTS				
Fall Semester	Head Count		FTE	
	JJC	All Illinois*	JJC	All Illinois*
2006	12,924	350,508	7,592	13,125
2007	13,149	347,277	7,879	13,165
2008	14,088	357,157	8,571	13,604
2009	15,288	383,960	9,420	14,935
2010	15,676	379,736	9,801	14,978
2011	15,322	372,566	9,617	14,512
2012	15,589	358,562	9,431	13,901
2013	16,870	351,570	9,636	13,667
2014	15,776	336,102	9,020	12,966
2015	14,944	316,155	8,699	12,258
2016	15,383	303,896	8,662	11,274

Change '06-16	Head Count		FTE	
	JJC	All Illinois	JJC	All Illinois
Number Change	2,459	-46,612	1,070	-1,851
Percent Change	19.0%	-13.3%	14.1%	-14.1%

FALL 2006-2016 ENROLLMENT BY AGE, RACE, GENDER, & STATUS												
Fall Semester	African-Am.	Nat-Am.	Asian	Latino	White	Non-Res. Alien	All Minority	Male	Female	Avg. Age	Full-Time	Part-Time
2006	1,318	21	346	2,009	9,217	13	3,673	5,363	7,561	27.3	5,103	7,821
2007	1,356	25	353	2,015	9,390	10	3,759	5,365	7,784	27.2	5,372	7,777
2008	1,495	28	394	2,150	10,011	10	4,077	5,821	8,267	26.5	6,054	8,034
2009	1,599	31	393	2,165	10,157	13	4,201	6,699	8,589	26.4	6,668	8,620
2010	1,852	90	420	2,782	9,956	8	5,152	6,840	8,836	26.4	6,866	8,810
2011	1,884	89	385	3,013	9,444	10	5,381	6,617	8,705	26.1	6,407	8,915
2012	1,713	138	374	3,369	9,535	2	5,596	6,864	8,725	25.7	6,013	9,576
2013	1,705	176	426	3,747	10,411	3	6,057	7,792	9,078	24.6	5,849	11,021
2014	1,547	150	448	3,585	9,633	6	5,736	7,212	8,564	24.1	5,562	10,214
2015	1,486	121	430	3,705	8,835	7	5,749	6,790	8,154	23.9	5,327	9,617
2016	1,455	119	491	4,025	8,966	3	6,093	7,052	8,331	23.4	5,130	10,253

Change '06-16	African-Am.	Nat-Am.	Asian	Latino	White	Non-Res. Alien	All Minority	Male	Female	Avg. Age	Full-Time	Part-Time
Number Change	137	98	145	2,016	-251	-10	2,420	1,689	770	-3.9	27	2,432
Percent Change	10.4%	466.7%	41.9%	100.3%	-2.7%	-76.9%	65.9%	31.5%	10.2%	-14.3%	0.5%	31.1%

Source: Fall Census Enrollment (E1) File

HIGH SCHOOL STUDENTS WHO ATTEND JOLIET JUNIOR COLLEGE

County	Fall 2016 - High School Graduates Who Attend JJC by County			
	HS Graduates	% at JJC	HS Graduates Who Attend College*	% Who Choose JJC
Cook	364	2.2%	240	2.9%
Kendall	46	13.0%	30	32.9%
LaSalle	128	23.4%	84	33.1%
Will	8,357	20.5%	5,516	30.6%
Livingston	68	11.8%	45	31.2%
Grundy	1,031	29.9%	680	36.7%
Total	9,994	20.8%	6,596	30.3%

**Source: U.S. Department of Education, National Center for Education Statistics. The Condition of Education 2014 (NCES 2014-083), Immediate Transition to College. (Estimated Matriculation Rate is 66%).*

The fifth column represents the percent of high school graduates who enroll in college and choose to enroll in JJC.

Institutional Research and Effectiveness

OCCUPATIONAL PROJECTIONS

BY STANDARD OCCUPATIONAL CLASSIFICATION (SOC) CODE - JJC DISTRICT 525

SOC Code	Description	2017 Jobs	2022 Jobs	# Change	% Change	Median Hourly Wage
11-0000	Management Occupations	13,519	14,584	1,065	8%	\$ 49.97
13-0000	Business and Financial Operations Occupations	8,528	9,376	848	10%	31.43
15-0000	Computer and Mathematical Occupations	4,674	5,246	572	12%	35.71
17-0000	Architecture and Engineering Occupations	3,026	3,313	287	9%	35.24
19-0000	Life, Physical, and Social Science Occupations	1,109	1,263	153	14%	30.67
21-0000	Community and Social Service Occupations	2,225	2,414	189	8%	22.26
23-0000	Legal Occupations	830	894	65	8%	45.65
25-0000	Education, Training, and Library Occupations	17,048	17,932	884	5%	25.09
27-0000	Arts, Design, Entertainment, Sports, and Media Occupations	1,898	2,073	175	9%	23.38
29-0000	Healthcare Practitioners and Technical Occupations	12,612	14,249	1,637	13%	34.81
31-0000	Healthcare Support Occupations	6,310	7,276	966	15%	15.03
33-0000	Protective Service Occupations	4,599	4,740	141	3%	25.02
35-0000	Food Preparation and Serving Related Occupations	21,124	22,803	1,679	8%	10.21
37-0000	Building and Grounds Cleaning and Maintenance Occupations	7,401	8,093	692	9%	13.81
39-0000	Personal Care and Service Occupations	6,766	7,308	542	8%	12.19
41-0000	Sales and Related Occupations	27,424	29,822	2,398	9%	17.86
43-0000	Office and Administrative Support Occupations	33,042	35,717	2,675	8%	16.24
45-0000	Farming, Fishing, and Forestry Occupations	444	440	(5)	-1%	14.40
47-0000	Construction and Extraction Occupations	10,363	10,946	583	6%	30.81
49-0000	Installation, Maintenance, and Repair Occupations	8,452	9,343	892	11%	23.07
51-0000	Production Occupations	17,251	18,648	1,397	8%	17.01
53-0000	Transportation and Material Moving Occupations	25,143	28,475	3,332	13%	15.62
		233,789	254,955	21,165	9%	\$ 21.81

Source: EMSI industry data and final EMSI staffing patterns. Wage estimates are based on Occupational Employment Statistics (QCEW and Non-QCEW Employees classes of worker) and the American Community Survey (Self-Employed and Extended Proprietors).

DEMOGRAPHIC DATA - JOLIET JUNIOR COLLEGE DISTRICT 525

District Land Area

1,442 Square miles

Total Population

2017 730,391

2022 741,328

Change 2017-2022: 10,937

% Change 2017-2022: 1.5%

% Annual Rate 2017-2022: 0.3%

Race

% White 67.8%

% Black 9.4%

% Asian/ Pac. Isl. 4.3%

% Hispanic or Latino 16.9%

% Am/ Ind/AK Native 0.1%

% 2 or More Races 1.5%

% Total 100.0%

Gender

% Males 49.4%

% Females 50.6%

Age

% Under 5 6.1%

% 5 to 19 21.7%

% 20 to 64 59.4%

% 65 and Over 12.8%

Households

2017 240,823

2040 396,682

Change 2017-2040: 155,859

% Change 2017-2040: 64.7

% Annual Rate 2017-2040: 2.8

Median Home Value \$209,800

Household Income

5-Yr Estimate 2011-2015 \$76,101

Persons Below Poverty

5-Yr Estimate 2011-2015 8.0%

Per Capita Income

JJC District 2011-2015 \$31,310

Illinois 2011-2015 \$30,494

Bachelor's Deg. Higher Age 25+

5-Yr Estimate 2011-2015 32.3%

Workforce

2017 356,274

2040 647,350

Change 2017-2040: 291,076

% Change 2017-2040: 81.7%

% Annual Rate 2017-2040: 3.6%

Consumer Spending*

Total Household Expenditure 118

Contributions 124

Insurance 124

Clothing 119

Education 125

Entertainment 120

Food 116

Health Care 113

Household Furnishings 122

Shelter 119

Household Operations 124

Other 115

Personal Care 117

Reading 118

Tobacco 107

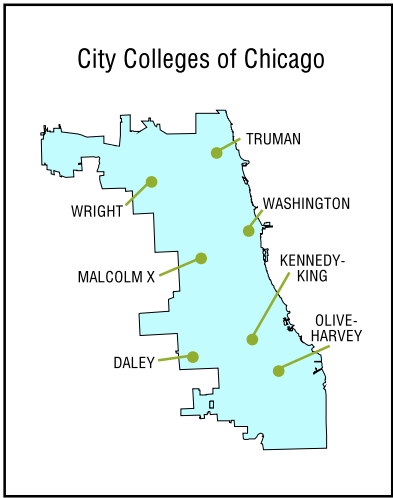
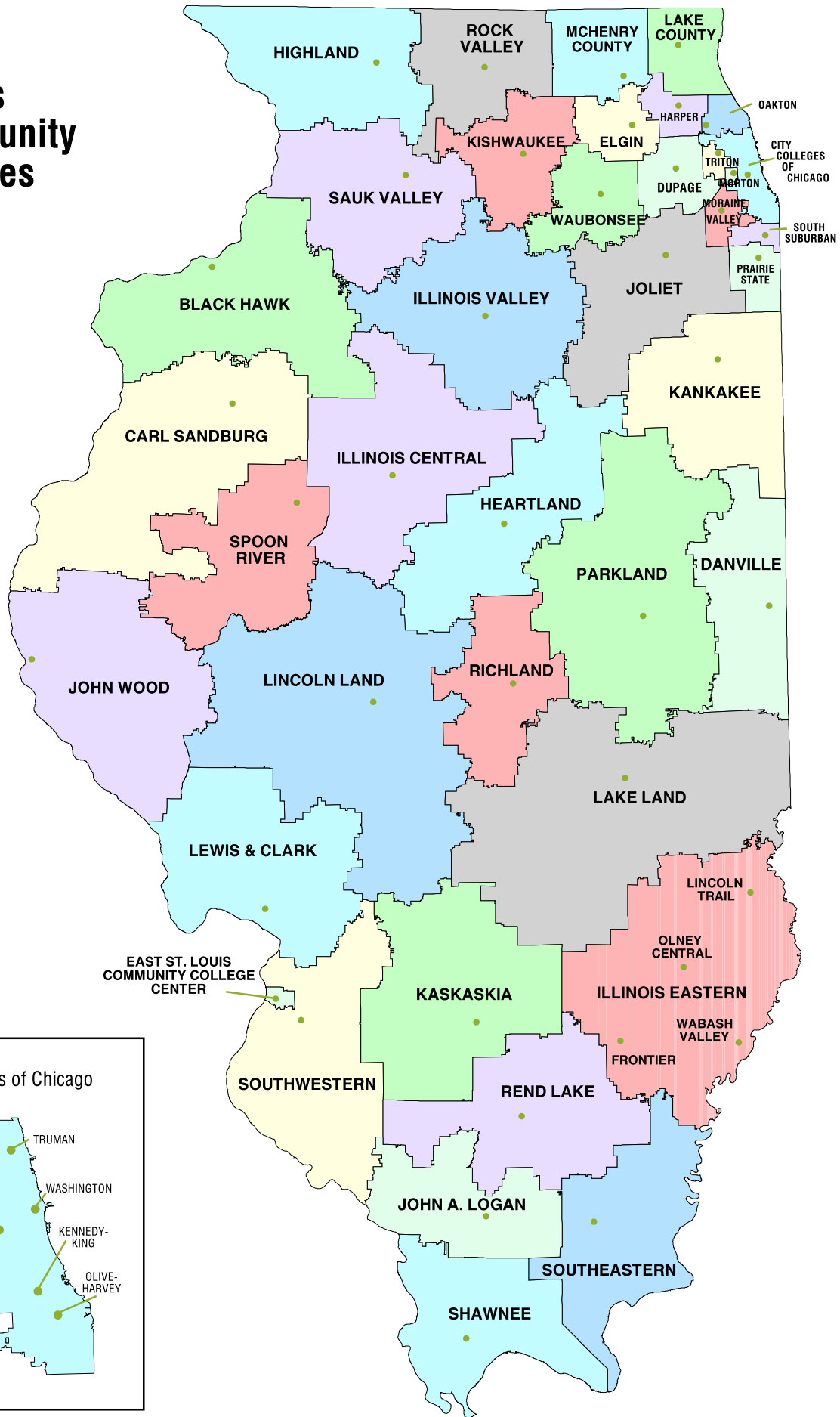
Transportation 118

Utilities 113

Gifts 122

*National Average is 100

Illinois Community Colleges



CAMPUS LOCATIONS



Joliet Junior College District 525 encompasses approximately 1,442 square miles in area and serves all or parts of the following counties:

- Will
- Grundy
- Kankakee
- Kendall
- LaSalle
- Livingston
- Cook

The main campus is located at 1215 Houbolt Road in Joliet, Illinois which is positioned on the west side of Joliet and relatively in the center of the overall district. The campus is bounded by the Will County Forest Preserve to the north, Houbolt Road to the east, Olympic Boulevard and Rock Run Industrial Park to the south and Rock Run Creek to the west. The main campus site is very unique. At 368 acres, it is the largest site of all Illinois Community Colleges.

The main campus is located approximately 45 miles from downtown Chicago and is considered to be geographically part of the Chicago metropolitan area. Located near major interstates I-55 and I-80, Joliet and Joliet Junior College are a major part of the metropolitan area.

In addition to the main campus, the college offers programs at four other sites within the district. They are located in:



Romeoville
Romeoville Campus,

Morris
Morris Education Center,

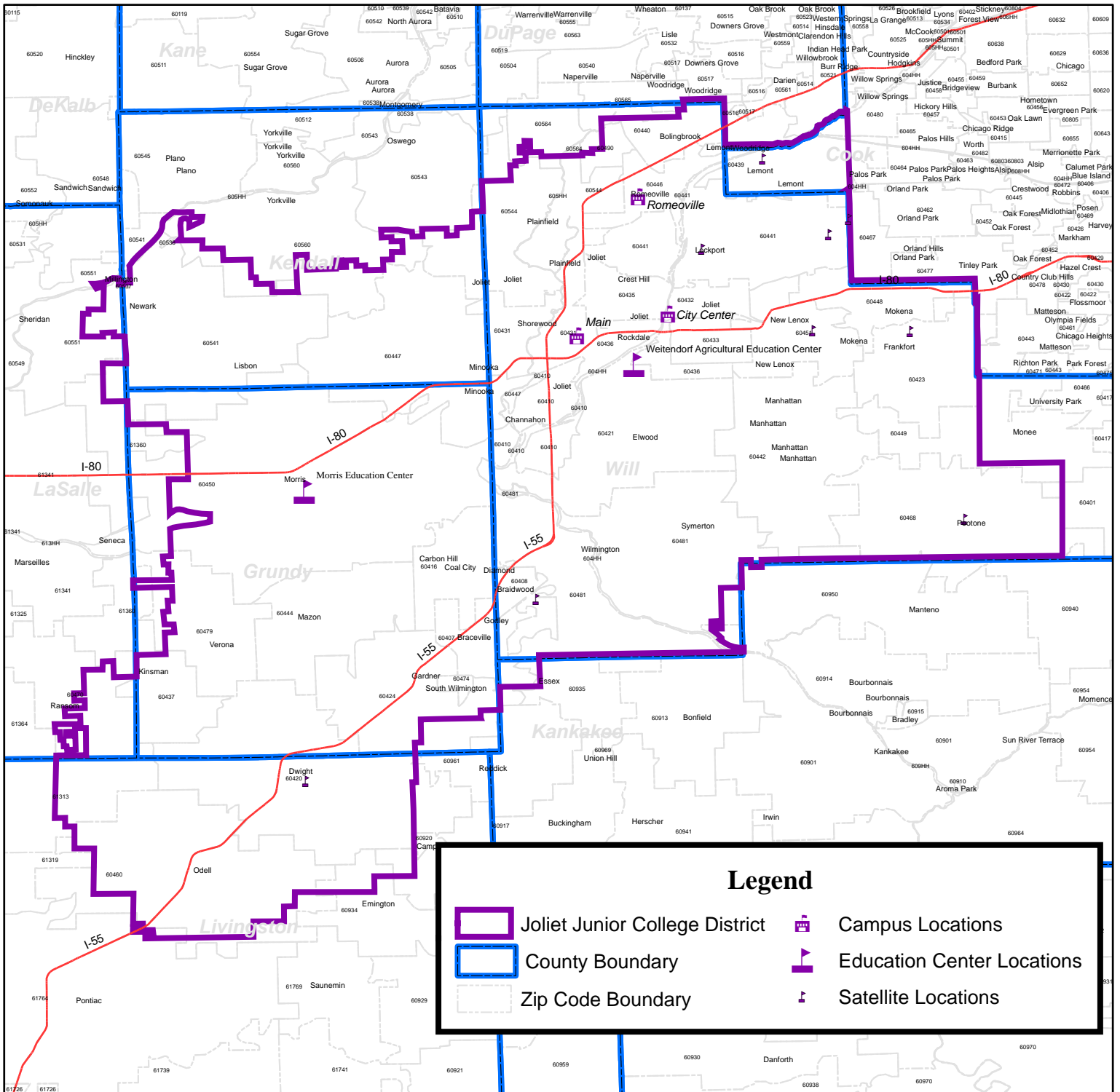


Laraway Road, Joliet
Weitendorf Agricultural Education Center,

and downtown Joliet
City Center Campus.



Joliet Junior College District 525



**JOLIET JUNIOR COLLEGE
RESOLUTION TO ADOPT TENTATIVE FISCAL YEAR 2017-2018 BUDGET
OF THE ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 525
COUNTIES OF WILL, GRUNDY, LIVINGSTON, COOK,
KENDALL, LASALLE, AND KANKAKEE,
STATE OF ILLINOIS**

For the fiscal college year beginning July 1, 2017, and ending June 30, 2018.

WHEREAS, the Illinois Public Community College Act, 110 ILCS 805/3-20.1, requires the adoption of a budget.

NOW, THEREFORE, BE IT RESOLVED by the College Board of the Illinois Community College District No. 525, Counties of Will, Grundy, Livingston, Cook, Kendall, LaSalle, and Kankakee, State of Illinois as follows:

- (1) That the fiscal year of the college district be and the same hereby is fixed and declared to be from July 1, 2017 to June 30, 2018.
- (2) That a tentative budget for said fiscal year be and same hereby is adopted.
- (3) That the budgeted named sums, or so much thereof as may be necessary, respectively, for the purpose named, are hereby tentatively appropriated to meet the necessary expense and liability of Illinois Community College District No. 525, Counties of Will, Grundy, Livingston, Cook, Kendall, LaSalle, and Kankakee, State of Illinois, for said fiscal year beginning July 1, 2017 and ending June 30, 2018.
- (4) That the tentative budget shall be open and available for public inspection at the office of Robert P. Galick, Vice President, Administrative Services, Joliet Junior College, Joliet, Illinois, room A-3120, 1215 Houbolt Road, Joliet, Illinois, from this date until the 13th day of June, 2017.

On the 13th day of June 2017, at 5:30 p.m. C.D.S.T., a public hearing shall be held at Joliet Junior College, Illinois Community College District No. 525, in the Board Room, A-3104, 1215 Houbolt Road, Joliet, Illinois, upon said tentative budget.

- (5) That the Vice President, Administrative Services shall cause publication of the date, time, and place of said public hearing and the purpose therefore in a newspaper printed and published and of general circulation in the Illinois Community College District No. 525, once at least 30 days prior to the date of said hearing.

ADOPTED this 1st day of May 2017.

ATTEST:

Chairman, Board of Trustees, Joliet Junior College, Illinois
Community College District No. 525, Counties of Will,
Grundy, Livingston, Cook, Kendall, LaSalle, and Kankakee,
State of Illinois

Secretary, Board of Trustees, Joliet Junior College
Illinois Community College District No. 525, Counties
of Will, Grundy, Livingston, Cook, Kendall, LaSalle,
and Kankakee, State of Illinois

JOLIET JUNIOR COLLEGE
ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 525
STATE OF ILLINOIS
BUDGET RESOLUTION FOR FISCAL YEAR 2017-2018

The budget for Joliet Junior College, Illinois Community College District No. 525, Counties of Will, Grundy, Livingston, Cook, Kendall, LaSalle, and Kankakee, State of Illinois, for the fiscal year beginning July 1, 2017, and ending on June 30, 2018.

WHEREAS the Board of Trustees of Joliet Junior College, Illinois Community College District No. 525, Counties of Will, Grundy, Livingston, Cook, Kendall, LaSalle, and Kankakee, State of Illinois, caused to be prepared in tentative form a budget, and the Vice President, Administrative Services has made the same conveniently available for public inspection for at least thirty days prior to final action thereon; and

WHEREAS a public hearing was held on such budget on the 13th day of June, 2017, notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of said district as follows:

Section 1: That the fiscal year of Joliet Junior College be and the same hereby is fixed and declared to be beginning July 1, 2017, and ending June 30, 2018.

Section 2: That the following budget, containing an estimate of amounts available in each Fund, separately, and of expenditures from each be and the same is hereby adopted as the budget of Joliet Junior College for the same fiscal year.

Motion for adoption was made by _____ and seconded by _____ . On roll, there being _____ members present, the vote was:

<u>AYES</u>	<u>NAYS</u>
(1)	(1)
(2)	(2)
(3)	(3)
(4)	(4)
(5)	(5)
(6)	(6)
(7)	(7)

The ayes being _____ and the nays being _____ the absentees being _____ and those voting present being _____, the Chairman declared the budget adopted as of this 13th day of June 2017.

Secretary of the Board of Trustees, Joliet Junior College,
Illinois Community College District No. 525, Counties
of Will, Grundy, Livingston, Cook, Kendall, LaSalle,
and Kankakee, State of Illinois

**JOLIET JUNIOR COLLEGE
CERTIFICATION OF BUDGET/APPROPRIATION
IN ACCORDANCE WITH CHAPTER 35 SECTION 200/18-50
ILLINOIS COMPILED STATUTES**

The undersigned, Chairman of the Board of Trustees of Joliet Junior College, Illinois, Community College District No. 525, Counties of Will, Grundy, Livingston, Cook, Kendall, LaSalle, and Kankakee, State of Illinois, and the Chief Financial Officer of said taxing district, do hereby certify that the attached hereto is a true and correct copy of the Budget/Appropriation of said Joliet Junior College District 525 for its 2017-18 fiscal year, adopted on June 13, 2017.

We further certify that the estimate of revenues, by source, anticipated to be received by said taxing district, either set forth in said document or attached hereto separately, is a true statement of said estimate.

Dated this _____ day of _____, 2017.

Chairman, Board of Trustees, Joliet
Junior College, Illinois Community
College District 525, Counties of
Will, Grundy, Livingston, Cook,
Kendall, LaSalle, and Kankakee,
State of Illinois

Chief Financial Officer/Treasurer,
Joliet Junior College, Illinois
Community College District 525,
Counties of Will, Grundy, Livingston,
Cook, Kendall, LaSalle, and Kankakee,
State of Illinois

GLOSSARY/ACRONYMS

GLOSSARY OF TERMS

NOTE: Terms which relate to FUND, OBJECT, PROGRAM, and REVENUES have been grouped under those general headings within the glossary in order to emphasize those relationships and financial groupings. All entries are listed alphabetically except for ACRONYMS, which, for convenience, are listed at the end of the glossary section.

ACADEMIC SUPPORT. (See PROGRAM)

ACADEMIC TERM. An academic term is any period of time in which course work is offered by the institution and for which students seek enrollment. The term may include a regular session or a special session or both. The college uses the semester system, which consists of the summer, fall and spring semesters.

ACCOUNT NUMBER. An account number is a defined code for recording and summarizing financial transactions.

ACCOUNTING PERIOD. The accounting period is a period at the end of which and for which financial statements are prepared.

ACCRUAL BASIS. Accrual basis accounting is an accounting system that records revenues when earned, but not necessarily received, and expenditures when a liability is created, regardless of the accounting period in which cash payment is actually made. An encumbrance system may be used in conjunction with an accrual basis accounting system.

ACCRUED EXPENSES. Accrued expenses are those expenses which have been incurred and have not been paid as of a given date.

ACCRUED INTEREST. Accrued interest is earned between interest dates but not yet paid.

ACCRUED LIABILITIES. Accrued liabilities are those amounts owed, but not yet paid.

ACCRUED REVENUE. Accrued revenue is earned and not yet collected regardless of whether due or not.

APPROPRIATION. An appropriation is an authorization that enables the college to make expenditures and incur obligations for a specific purpose.

ASSESSED VALUATION. The assessed valuation is the value on each unit of property for which a prescribed amount must be paid as property taxes.

ASSETS. The entire property owned by the college.

AUDIT. An audit is an examination of the financial records of the college to obtain reasonable assurance that the financial statements prepared by the college are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. It further includes an assessment of the accounting principles and procedures used and of the significant financial estimates made by management.

AUDIT FUND. (See FUND)

AUXILIARY ENTERPRISES FUND. (See FUND)

BALANCED BUDGET. A balanced budget is a budget for which revenues plus other funding sources are equal to or are greater than expenditures.

BOND. A bond is a written promise to pay a specific sum of money, called the face value or principle amount, at a specified date (or dates) in the future, called the maturity date, and with periodic interest at a rate specified in the bond. A bond is generally issued for a specific purpose or project, such as construction of a new facility.

BOND AND INTEREST FUND. (See FUND)

BONDED DEBT. Bonded debt is the part of the college debt which is covered by outstanding bonds.

BUDGET. The budget is a controlled plan to be used in implementing the philosophy and the objectives of the college. Its development should involve maximum participation and, therefore, the aims and objectives of the college should be reflected at each level. The budget is a legal document once it has been approved by the board.

BUILDINGS. Facilities permanently affixed to the land, including their associated heating and air conditioning systems, electrical and sound systems, plumbing and sewer systems, elevators, and other fixed equipment.

CAPITAL EQUIPMENT. (See OBJECT)

CASH. (See REVENUES)

CONFERENCE AND MEETING EXPENSES. (See OBJECT)

CONTINGENCY. (See OBJECT)

CONTRACTUAL SERVICES. (See OBJECT)

CORPORATE PERSONAL PROPERTY REPLACEMENT TAX. The CPPR tax is collected by the Illinois Department of Revenue as a replacement for the personal property tax.

COST BENEFIT. Cost benefit analyses are those studies which provide the means for comparing the resources to be allocated to a specific program with the results likely to be obtained from it, or the analyses which provide the means for comparing the results likely to be obtained from the allocation of certain resources toward the achievement of alternate or competing objectives.

COURSE. A course is defined as an educational unit within the instructional programs dealing with a particular subject and consisting of instructional periods and one or more instructional delivery systems. Courses are generally classified by the discipline they belong to and the level of instruction

COURSE CREDIT. Course credit is the number of credits that will be earned by the student for successful completion of a course.

CREDIT HOUR GRANT. Credit hour grants are received for courses for each semester credit hour or equivalent for students who were certified as being in attendance at midterm of the semester during the fiscal year. There are no special restrictions on the use of these funds.

CURRENT ASSETS. Current assets are cash or anything that can be readily converted into cash.

CURRENT EXPENSES. Current expenses are any expenses except for capital outlay and debt service. They include total charges incurred, whether paid or unpaid.

CURRENT LIABILITIES. Current liabilities are debts which are payable within a relatively short period of time, usually no longer than a year.

DEBT SERVICE. Debt service includes expenditures for the retirement of debt and expenditures for interest on debt, except principal and interest on current loans, which are loans payable in the same fiscal year in which the money was borrowed.

DEFERRED CHARGES. Deferred charges include expenditures which are not chargeable to the fiscal year in which they are made, but are carried over on the asset side of the balance sheet pending amortization or some other disposition. Deferred charges differ from prepaid expenses in that they usually extend over a long period of time and may or may not be regularly recurring costs of operation.

DEFERRED REVENUE. Deferred revenues are those monies or entitlements which have been recognized as revenues, but have not been received and are therefore not available for use. Deferred revenue is considered a liability.

DEFICIT. A deficit is a shortfall of revenues under expenditures and transfers.

DEPRECIATION. Depreciation is a fall in value, reduction of worth. It is the deterioration, or the loss or lessening in value, arising from age, use and improvements due to better methods.

DIRECT COSTS. Direct costs are those elements of cost which can be easily, obviously, and conveniently identified with specific programs or activities, as distinguished from those costs incurred for several different activities or programs and whose elements are not readily identified with specific activities.

DISBURSEMENTS. Disbursements are the actual payment of cash by the college.

DOUBLE-ENTRY ACCOUNTING. Double-entry accounting is an accounting system that requires for every entry made to the debit side of an account or accounts, there must be an equal entry to the credit side of an account or accounts.

EDUCATION FUND. (See FUND)

EMPLOYEE BENEFITS. (See OBJECT)

ENCUMBRANCES. Encumbrances are actual or anticipated liabilities provided for by an appropriation which is recognized when a contract, purchase order, or salary commitment is made. It reduces the appropriation to avoid expenditure of funds needed to pay anticipated liabilities or expenditures.

EQUALIZATION GRANT. Equalization grants attempt to reduce the disparity in local funds available per student among districts. Equalized assessed valuations, full-time equivalent students, corporate personal property replacement tax revenue, fixed costs, and the district's program mix are considered in the equalization calculations.

EXPENDITURES. Expenditures are the total charges incurred by the college regardless of the time of payment.

FACILITIES REVENUE. (See REVENUES)

FEDERAL GOVERNMENT SOURCES. (See REVENUES)

FINANCIAL STATEMENT. A financial statement is a formal summary of accounting records setting forth the district's financial condition and results of operations.

FISCAL YEAR. The fiscal year is the year by or for which accounts are reckoned or the year between one annual time of settlement or balancing of accounts and another. It consists of a period of 12 months, not necessarily concurrent with the calendar year, with reference to which appropriations are made and expenditures are authorized and at the end of which accounts are made up and the books are balanced. The college's fiscal year is the period July 1 to June 30 of the following calendar year inclusive.

FIXED ASSETS. Fixed assets are those assets essential to continuance of proper operation of the college. They include land, buildings, machinery, furniture, and other equipment which the college intends to hold or continue to use over a long period of time.

FIXED CHARGES. (See OBJECT)

FULL-TIME EQUIVALENT. For students, the full-time equivalent indicator is the statistical student unit calculated by dividing all credit hours (both certificate and degree) generated at the college by 15 credit hours for any given academic term. To determine the annual full-time equivalent student, the total credit hours for the year are divided by 30 credit hours. This is not to be confused with a full-time student, which is a student who is enrolled for 12 or more credit hours per semester. For faculty the full-time equivalent is 30 instructional hour equivalents per year. For classified staff personnel, the full-time equivalent is 40 hours of work per week.

FUND. A fund is an accounting entity with a self-balancing set of accounts for recording assets, liabilities, a fund balance, and changes in the fund balance. Separate accounts are maintained for each fund to insure observance of limitations and restrictions placed on the use of resources. For accounting and reporting purposes, funds of similar characteristics may be combined into fund groups. Funds are established and organized for budgeting, accounting, and reporting purposes in accordance with activities and objectives as specified by donors of resources, in accordance with regulations, restrictions, or limitations imposed by sources outside the college, or in accordance with directions issued by the Board of Trustees. The fund number follows the fund name.

AUDIT FUND (Fund 11) (a Special Revenue Fund)

The Audit Fund is used for recording the payment of auditing expenses. The audit tax levy is recorded in this fund and monies in this fund should be used only for the payment of auditing expenses.

AUXILIARY ENTERPRISES FUND (Fund 05) (a Special Revenue Fund)

The Auxiliary Enterprises Fund accounts for college services where a fee is charged to students/staff. Each enterprise/service should be accounted for separately using a group of self-balancing accounts within the fund.

BOND AND INTEREST FUND (Fund 04) (a Debt Service Fund)

The Bond and Interest Fund is used to account for payment of principal, interest, and related charges on any outstanding bonds. Debt service for each bond issue must be accounted for separately using a group of self-balancing accounts within the fund.

EDUCATION FUND (Fund 01) (a General Fund)

The Education Fund is used to account for the revenues and expenditures of the academic and service programs of the college. It includes the cost of instructional, administrative, and professional salaries; supplies and equipment; library books and materials; maintenance of instructional and administrative equipment; and other costs pertaining to the educational program of the college.

LIABILITY, PROTECTION, AND SETTLEMENT FUND (Fund 12) (a Special Revenue Fund)

Tort liability, property insurance, unemployment insurance, and worker's compensation levies should be recorded in this fund. Monies in this fund, including interest earned on the assets of the fund, should be used for payment of

tort liability property, unemployment, or worker's compensation insurance or claims.

OPERATIONS AND MAINTENANCE FUND (Fund 02) (a General Fund)

The Operations and Maintenance Fund is used to account for expenditures for the improvement, maintenance, repair, or benefit of buildings and property, including the cost of interior decorating and the installation, improvement, repair, replacement, and maintenance of building fixtures; rental of buildings and property for community college purposes; payment of all premiums for insurance upon buildings and building fixtures; salaries of janitors, engineers, or other custodial employees; all costs of fuel, lights, gas, water, telephone service, custodial supplies, and equipment; and professional surveys of the condition of college buildings.

OPERATIONS AND MAINTENANCE FUND (Restricted) (Fund 03) (a Capital Projects Fund)

The Operations and Maintenance Fund (Restricted) is used to account for monies restricted for building purposes and site acquisition.

RESTRICTED PURPOSES FUND (Fund 06) (a Special Revenue Fund)

The Restricted Purposes Fund is used for the purpose of accounting for monies that have restrictions regarding their use. Each specific grant or project should be accounted for separately using a complete group of self-balancing accounts within the fund.

SELF-INSURANCE FUND (Fund 23) (a Proprietary Fund) The Self-Insurance Fund is used for the purpose of accounting for monies used for medical, vision, dental insurance, and workers' compensation claims for employees.

WORKING CASH FUND (Fund 07) (a Nonexpendable Trust Fund)

The Working Cash Fund is used to enable the district to have on hand at all times sufficient cash to meet the demands of ordinary and necessary expenditures. This fund is used to account for the proceeds of working cash bonds. By making temporary transfers, the Working Cash Fund is used as a source of working capital by other funds. Such transfers assist operating funds in meeting demands during periods of temporary low cash balances.

FUND BALANCE. The fund balance is the balance of a fund after all liabilities have been deducted from the assets of the fund. Also termed Fund Equity.

GENERAL ADMINISTRATION. (See PROGRAM)

GENERAL MATERIALS AND SUPPLIES. (See OBJECT)

INDEPENDENT OPERATIONS. (See AUXILIARY ENTERPRISES FUND)

INDIRECT COSTS. Indirect costs are those elements of cost necessary in the provision of a service which are of such nature that they cannot be readily or accurately identified with the specific service

INSTITUTIONAL SUPPORT. (See PROGRAM)

INSTRUCTION. (See PROGRAM)

INTERFUND TRANSFERS. Interfund transactions are for transfer of monies between funds. Monies may not be transferred between funds except by the same procedure as that used to approve the budget, including public notification, publication, inspection, and comment. Interfund transfers are usually part of the overall budget plan and are built into the budget at the time of its approval by the Board of Trustees.

INTERNAL CONTROL. The purpose of internal control is to safeguard the use of public funds and to protect the public trust on behalf of the college. Internal controls are those activities and organizational preparations designed to insure effective accounting control over assets, liabilities, revenues, expenditures, and any other activities associated with the finance and accounting actions of the college. Some of the precautions instituted by internal control are ensuring that no single individual can perform a complete cycle of financial operations and that procedures of the finance and accounting system are specific and monitored. Internal control also requires designated levels of authorization for all actions under the system.

INVESTMENT REVENUE. (See REVENUES)

INVESTMENTS. Investments are securities or other properties in which money is held, either temporarily or permanently, in expectation of obtaining revenues. Legal investments for community college funds are governed by state statute, which allow funds belonging to or in the custody of the college, including restricted and nonrestricted funds, to be invested. Bonds, treasury bills, certificates of deposit, and short-term discount obligations issued by the Federal National Mortgage Association are some of the types of investments which are permitted by law.

LIABILITY. Obligations incurred by the college when deed passes that must be liquidated, renewed, or refunded at a future date.

LIABILITY, PROTECTION, AND SETTLEMENT FUND. (See FUND)

LOCAL GOVERNMENT SOURCES. (See REVENUES)

MODIFIED ACCRUAL BASIS ACCOUNTING. Modified accrual basis accounting is any accounting system that records revenue when susceptible to accrual both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay the liabilities of the current period. Expenditures other than interest on long-term debts generally are recognized when the related fund liability is incurred.

NET CURRENT ASSETS. Net current assets is the difference between current assets and current liabilities. This is also known as working capital.

NET EXPENDITURE. A net expenditure is the actual cost incurred by the college for some service or object after the deduction of any discounts, rebates, reimbursements, or revenue produced by the service or activity.

NET REVENUE. Net revenue is defined as the balance remaining after deducting from the gross revenue for a given period all expenditures during the same period.

NON-GOVERNMENTAL GIFTS, GRANTS, AND BEQUESTS. (See REVENUES)

OBJECT. The term object applies to expenditure classifications and designates materials or services purchased. Expenditures are grouped by major objects, such as salaries, supplies, or capital outlay, and are further divided as needed for cost accounting and control purposes.

CAPITAL EQUIPMENT. Also termed capital outlay, the capital equipment object group includes site acquisition and improvement, office equipment, instructional equipment, and service equipment. Generally expenditures in this category cost more than \$2,500.00, have a useful life of greater than three years and would not normally be purchased from general materials and supplies. Furniture, computer servers and related equipment, and laboratory equipment would be typical examples of items included in this category.

CONFERENCE AND MEETING EXPENSES. The category of conference and meeting expenses includes expenses associated with conference registration and fees, costs for hosting or attending meetings, and related travel costs, whether local or otherwise.

CONTINGENCY. Contingency funds are those appropriations set aside for emergencies or unforeseen expenditures. Contingency funds are used only by budget transfers and may not be expensed directly.

CONTRACTUAL SERVICES. Contractual service costs are those monies paid for services rendered by firms and individuals under contract who are not employees of the college.

EMPLOYEE BENEFITS. Employee benefits costs are for all benefits which employees accrue through continued employment with the college. Benefits include health insurance coverage, sabbatical leave salaries, tuition reimbursement, life insurance, early retirement contributions assignable to the college, and others.

FIXED CHARGES. The fixed charges object category includes charges for rentals of facilities and equipment, payment of debt interest and principal, general insurance charges, installment payments for lease/purchase agreements, and property/casualty insurance.

GENERAL MATERIALS AND SUPPLIES. The general materials and supplies category includes the cost of materials and supplies necessary for the conduct of the college's business. Business forms, envelopes, postage costs, printing costs, and handouts to students typically fall into this category.

OTHER EXPENDITURES. The other expenditures object category includes expenditures not readily assignable to another object category. Examples include student grants and scholarships, tuition chargebacks, charges and adjustments, and student loans.

SALARIES. Salaries are monies paid to employees of the college for personal services rendered to the college. Full-time, part-time, and temporary employees, whether administrators, faculty, or staff, are paid wages or salaries.

UTILITIES. The utilities object account covers all utility costs necessary to operate the physical plant and other on going services, including gas, water, sewage, telephone, and refuse disposal.

OPERATING FUNDS. Operating Funds refers to the combination of the Education Fund and the Operations and Maintenance Funds (Funds 01 and 02).

OPERATIONS AND MAINTENANCE FUND. (See FUND)

OPERATIONS AND MAINTENANCE FUND (Restricted). (See FUND)

OPERATION AND MAINTENANCE OF PLANT. (See PROGRAM)

ORGANIZED RESEARCH. (See PROGRAM)

OTHER EXPENDITURES. (See OBJECT)

OTHER REVENUES. (See REVENUES)

PROGRAM. A program is defined as a level in the program classification structure hierarchy representing the collection of program elements serving a common set of objectives that reflect the major institutional missions and related support objectives. The program classification structure, established by the ICCB, is a means of identifying and organizing the activities of the college in a program-oriented manner.

ACADEMIC SUPPORT. Academic support includes those programs which directly support the instruction process and academic programs, including tutoring and instructional assistance. These programs include library operations, instructional support services, television production services, audiovisual services, and instructional technology administration. This last program provides instructional technology support to the academic programs of the college, including maintenance of the academic computer network and operation of the computer labs. Instructional technology operation and equipment costs are allocated on a pro rata basis to the academic programs which use the academic

computer services. This consolidated effort provides considerable economy of effort, expertise, and resources.

GENERAL ADMINISTRATION. General administration includes those activities devoted to the general regulation, direction, and day-to-day operation of the college. The offices of the president, college development, business administration/treasurer, accounting services, business services, human resources, and community relations are included in general administration. Typical services provided include purchasing for the entire college, printing services, shipping and receiving services, and financial services. The annual audit and the annual budget are produced by offices of general administration.

INSTITUTIONAL SUPPORT. Also called general institutional, this category includes those costs and activities not readily assignable to another category or which apply to the college on an institution-wide basis. The Board of Trustees' costs, institutional membership and accreditation costs, commencement, and certain institutional expenses, such as bank service charges, some benefit costs, and NDSL administrative costs are assigned to this category.

INSTRUCTION. Instruction consists of those activities dealing with the teaching of students. It includes the activities of faculty in the baccalaureate-oriented/transfer, occupational-technical career, general studies, and remedial and ABE/ASE programs (associate degree credit and certificate credit). It includes expenditures for department chairs, administrators, and support staff for whom instruction is an important role. It also includes all equipment, materials, supplies and costs that are necessary to support the instructional program.

OPERATION AND MAINTENANCE OF PLANT. Operation and maintenance of plant includes those activities necessary for the proper and safe operation of the physical plant of the college, including buildings, grounds, and roadways. Public safety, transportation, maintenance services, and housekeeping are part of operation and maintenance of plant.

ORGANIZED RESEARCH. Organized research includes separately budgeted research projects other than institutional research (which is included under instructional administration). The college does not engage in independent research projects.

PUBLIC SERVICE. Public service includes services provided to the general college community and residents by making college facilities and expertise available to the public outside of the academic realm. It includes college-sponsored seminars, workshops, forums, lecture series, cultural events and exhibits, and other non-academic services to the residents of the district.

STUDENT SERVICES. Student services include those activities which provide direct support services to students other than academic support services. These activities include registration and records, financial aid, counseling, placement testing, career placement assistance, health services, and student activities.

PROPERTY TAXES. In general, property taxes are those taxes levied on real property for the purpose of providing service for the public good. In the case of the college, property taxes are levied on the real property of the district for the purpose of fulfilling the goal of educational service.

PUBLIC SERVICE. (See PROGRAM)

REIMBURSABLE CREDIT HOUR. A reimbursable credit hour is an ICCB-certified instructional credit hour used as the basis for distributing selected ICCB grants.

RESTRICTED PURPOSE FUND. (See FUND)

REVENUES. Revenues are additions to assets which do not increase any liability, do not represent the recovery of expenditure, or do not represent the cancellation of certain liabilities without a corresponding increase in other liabilities or a decrease in assets.

CASH. The cash source category includes currency, coin, checks, money orders, and bank drafts on hand or deposit with the official or agent designated as custodian of cash or in demand deposit accounts. Petty cash funds, change funds, and other imprest cash funds are recorded in the cash object.

FACILITIES REVENUE. Facilities revenue accrues from the use of college facilities, such as building/space rentals, data processing charges, and equipment rentals.

FEDERAL GOVERNMENT SOURCES. The category of federal government revenue sources includes all revenues which originate with federal agencies and are paid directly to the college or administered by pass-through agencies for the federal government. Department of Education grants, certain vocational education grants, and JTPA grants are recorded in this category.

INVESTMENT REVENUE. The investment revenue source category records revenues from investments.

LOCAL GOVERNMENT SOURCES. Revenues from local government sources accrue from district taxes (property taxes), from chargebacks, and from all governmental agencies below the state level.

NON-GOVERNMENTAL GIFTS, GRANTS, AND BEQUESTS. The category of non-governmental gifts, grants, and bequests records revenues from private persons, firms, foundations, or other non-governmental entities in the form of restricted or unrestricted gifts, bequests, or grants for specific projects.

OTHER REVENUES. Other revenues are those which do not fall into an established, specific revenue source category. Typical examples would include parking and library fines, commissions, and sales of surplus property.

SALES AND SERVICE FEES. The sales and service fees source category includes all student fees and charges other than education and general purposes. Examples would be bookstore sales, student organization fees, and admissions charges to athletic events.

STATE GOVERNMENTAL SOURCES. State governmental revenues accrue from all state governmental agencies. Typical examples include credit hour grants, ICCB grants, ISBE grants, and the Department of Veterans Affairs.

STUDENT TUITION AND FEES. The student tuition and fees category includes all student tuition and student fees assessed against students for educational and general purposes. Tuition is the amount per credit hour times the number of credit hours charged a student for taking a course at the college. Fees include laboratory fees, application fees, transcript fees, and similar charges not covered by tuition. Student tuition and fees may not exceed one-third the per capita cost as defined in the chargeback reimbursement calculation.

SALARIES. (See OBJECT)

SALES AND SERVICE FEES. (See REVENUES)

SELF-INSURANCE FUND. (See FUND)

STATE GOVERNMENT SOURCES. (See REVENUES)

STRAIGHT-LINE DEPRECIATION. Straight-line depreciation is a method of calculating the depreciation of an asset which assumes the asset will lose an equal amount of value each year.

STRUCTURALLY BALANCED BUDGET. A balanced budget is a budget for which current revenues equal or exceed current expenditures.

STUDENT CHARGEBACK. The student chargeback is the fee paid for a student of one community college district attending a community college in another district to pursue a curriculum not offered in the college of his home district. The home community college pays the college which the student attends a chargeback at the rate established in the chargeback calculations for each college.

STUDENT SERVICES. (See PROGRAM)

STUDENT TUITION AND FEES. (See REVENUES)

SURPLUS. A surplus is an excess of revenues over expenditures and transfers.

TAX ANTICIPATION WARRANTS. Tax anticipation warrants are issued by the governmental body in anticipation of collection of taxes, usually can be retired only from tax collections and frequently only from the tax collections anticipated with issuance. The

proceeds of tax anticipation notes or warrants are treated as current loans if they are paid back from the tax collections anticipated with the issuance of the notes.

UTILITIES. (See OBJECT)

WORKING CASH FUND. (See FUND)

LIST OF ACRONYMS

AA	Associates of Arts
AACC	American Association of Community Colleges
AAS	Associates of Applied Science
AAWCC	American Association for Women in Community College
ABE	Adult Basic Education
ACT	Acoustical Ceiling Tile
ADA	American with Disabilities Act
A/E	Architect(ure)/Engineer(ing)
AFT	American Federation of Teachers
AGB	Association of Governing Board of Universities & Colleges
AGS	Associates of General Studies
AHU	Air Handling Unit
APU	Annual Program Updates
AQIP	Academic Quality Improvement Program
AS	Associates of Science
ASC	Academic Skills Center
ASE	Adult Secondary Education
ATE	Advanced Technical Education
ATAC	Administrative Technology Advisory Committee
AV	Audio Visual
BOT	Board of Trustees
BRC	Budget Review Committee
CAFR	Comprehensive Annual Financial Report
CCS	Community and Corporate Services
CCSSE	Community College Survey of Student Engagement
CDL	Commercial Driver’s License
CED	Community and Economic Development
CIP	Capital Improvement Plan
CISO	Chief Information Security Officer
COA	Certificate of Achievement
COC	Certificate of Completion
CPI	Consumer Price Index
CPPR	Corporate Personal Property Tax
CPPRT	Corporate Personal Property Replacement Tax
CQIN	Continuous Quality Improvement Network
CSO	Campus Safety Officer
CTE	Career and Technical Education
DAEL	Department of Adult Education and Literacy
DAFS	Division of Adult and Family Services
DAVTE	Department of Adult, Technical, and Vocational Education

LIST OF ACRONYMS (Continued)

DCEO	Department of Community and Economic Opportunity
DDC	Direct Digital Controls
EAV	Equalized Assessed Valuation
EDGAR	US Department of Education General Administrative Regulations
EEO	Equal Employment Opportunity
EEOC	Equal Employment Opportunity Commission
EIFS	Exterior Insulation Finishing Systems
ERP	Enterprise Resource Planning
ESL	English as a Second Language
ETC	Education to Careers
ETS	Educational Talent Search
EV	Electric Vehicle
FASB	Financial Accounting Standards Board
FICA	Federal Insurance Contributions Act (Social Security)
FMLA	Family Medical Leave Act
FMPP	Farmers Market Promotion Program
FT	Full-time
FTE	Full-time Equivalent
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Government Accounting Standards Board
GED	General Education Development
GIS	Geographic Information System
GSD	General Student Development
GFOA	Government Finance Officers Association
GSF	Gross Square Feet
HLC	Higher Learning Commission
HR	Human Resources
HVAC	Heating Ventilation Air Conditioning
IBHE	Illinois Board of Higher Education
ICAPS	Integrated Career and Academic Preparation System
ICCB	Illinois Community College Board
IDHS	Illinois Department of Human Services
IEA	Illinois Education Association
IER	Institutional Effectiveness Report
INAM	Illinois Network for Advanced Manufacturing
IPTIP	Illinois Public Treasurers Investment Pool
ISAC	Illinois Student Aid Commission
ISBE	Illinois State Board of Education
IT	Information Technology
IVC	Illinois Virtual Campus
JJC	Joliet Junior College District #525
JTPA	Job Training Partnership Act
JUAC	Joliet United Adjuncts Coalition
KPI	Key Performance Indicator
LED	Light-Emitting Diode

LIST OF ACRONYMS (Continued)

LEED	Leadership in Energy and Environmental Design
MAP	Monetary Access Program
NACUBO	National Association of College and University Business Officers
NCA	North Central Association of Colleges & Secondary Schools
NCGA	National Council on Governmental Accounting
NEA	National Education Association
NJCAA	National Junior College Athletics Association
NSF	National Science Foundation
O & M	Operations and Maintenance
OMB	Office and Management and Budget
OSA	Office of Student Activities
PACE	Personnel Assessment of the College Environment
PCCS	Partnerships for College and Career Success
PHS	Protection Health and Safety
PIC	Program Improvement Committee
PLC	President's Leadership Council
PPB	Program Performance Budgeting
PT	Part-time
PTELL	Property Tax Extension Limitation Law
QAP	Quality Action Project
RAMP	Resource Allocation and Management Plan
RFP	Request for Proposal
SBS	Sep-Becalos-Santander Universidades
SEIU	Service Employees International Union
SEM	Strategic Enrollment Management
SIS	Student Information System
SMHEC	South Metropolitan Higher Education Consortium
StAR	Student Accommodations and Resources
STEM	Science, Technology, Engineering, Mathematics
SURS	State University Retirement System
SWOT	Strengths, Weaknesses, Opportunities, and Threats
TAACCCT	Trade Adjustment Assistance Community College and Career Training
TANF	Temporary Assistance for Needy Families
TLC	Tutoring and Learning Center
TMA	Software for Computerized Maintenance Management System
TSS	Technology Support Services
USCIS	United States Citizenship and Immigration Services
USDA	United States Department of Agriculture
USDE	United States Department of Education
VCT	Vinyl Composition Tile
WAEC	Weitendorf Agricultural Education Center
WIA	Workforce Investment Act
WIOA	Workforce Innovation and Opportunity Act
WIB	Workforce Investment Board
ZBB	Zero-Based Budgeting

		EDUCATION FUND REVENUES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
LOCAL GOVT SOURCES					
0100-000-411.000		CURRENT TAXES	30,914,428	31,275,000	31,545,000
0100-000-412.000		BACK TAXES	247,672	150,000	175,000
0100-000-413.500		CPPRT	1,682,297	1,925,000	1,950,000
0100-000-414.000		CHARGE-BACK REVENUE	62,005	100,000	20,000
0100-000-419.613		WILL COUNTY/CDT	15,289	11,000	15,000
	TOTAL	LOCAL GOVT SOURCES	32,921,691	33,461,000	33,705,000
STATE GOVT SOURCES					
0100-000-421.000		ICCB STATE GRANTS	2,139,220	7,800,000	3,950,000
0100-000-422.000		ICCB/CTE/IL BD VOC EDUC	0	650,000	650,000
	TOTAL	STATE GOVT SOURCES	2,139,220	8,450,000	4,600,000
FED GOVT SOURCES					
0100-000-431.003		PELL ADMIN EXP	19,345	60,000	25,000
0100-000-433.001		FEDERAL WORK STUDY	18,180	5,000	25,000
0100-000-439.004		GENERAL FUND INC 10%	21,054	10,000	25,000
	TOTAL	FED GOVT SOURCES	58,579	75,000	75,000
STUDENT TUITION/FEES					
0100-000-441.000		TUITION	25,493,470	29,000,000	33,700,000
0100-000-442.040		LAB FEE	153,890	155,000	155,000
0100-000-442.052		COURSE FEES	79,747	73,000	73,000
	TOTAL	STUDENT TUITION/FEES	25,727,107	29,228,000	33,928,000
INTEREST ON INVSTMNT					
0100-000-470.000		INTEREST ON INVSTMNT	94,110	125,000	150,000
	TOTAL	INTEREST ON INVSTMNT	94,110	125,000	150,000
OTHER REVENUES					
0100-000-499.000		OTHER REVENUE	148,321	75,000	90,000
0100-000-499.116		Misc. Revenue-Service Charge	144,709	123,000	148,000
0100-000-499.117		TRANSCRIPTS	122,191	100,000	100,000
	TOTAL	OTHER REVENUES	415,221	298,000	338,000

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JOLIET JUNIOR COLLEGE
BUDGET BOOKLET

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EDUCATION FUND REVENUES		2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
TRANS FROM OTHER FUNDS				
0100-000-720.005	TRANS FROM AUX ENT FUND	187,047	218,811	250,625
0100-000-720.006	TRANS FROM R.P.	510,000	0	0
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TOTAL	TRANS FROM OTHER FUNDS	697,047	218,811	250,625
TOTAL	EDUCATION FUND	62,052,975	71,855,811	73,046,625

JOLIET JUNIOR COLLEGE
BUDGET BOOKLET

EDUCATION FUND
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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INSTRUCTION
INSTRUCTION
AGRICULTURE

0110-001-511.000	ADMIN. SALARIES	1,780	6,000	5,600
0110-001-513.000	INSTRUCTIONAL (F.T.)	771,883	794,521	759,774
0110-001-513.010	F.T. FAC - SUMMER	34,906	34,000	24,000
0110-001-513.022	F.T. FAC - OVERLOADS	107,583	107,000	128,000
0110-001-513.100	P.T. FAC - FALL/SPRG	8,808	9,000	11,000
0110-001-516.000	OFFICE STAFF	42,853	48,048	48,984
0110-001-518.010	SAL-STU EMPLOYEES W/	27,744	37,200	37,200

SUBTOTAL SALARIES		995,557	1,035,769	1,014,558
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0110-001-521.000	EMPLOYEE BENEFITS	223,015	234,318	220,395
0110-001-532.000	CONTR SVC CONSULTAT	616	822	822
0110-001-534.000	CNTR SVC MNT & REPRS	1,492	1,500	1,500
0110-001-542.010	PRNT XEROX CHRGS ALL	9,990	9,581	9,581
0110-001-543.030	BEDDING & FEED SUPPLIES	2,081	3,599	3,599
0110-001-543.044	SUPPLS CENTRL STORES	22	1,484	1,484
0110-001-546.000	PUBLICATIONS & DUES	2,283	2,527	2,527
0110-001-551.011	PROFESSIONAL DEVEL.	4,706	4,500	3,200
0110-001-551.020	PROGRAM COORDINATION TRAVEL	9,566	8,500	8,500

TOTAL	AGRICULTURE	1,249,328	1,302,600	1,266,166
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FINE ARTS

0110-002-511.000	ADMIN. SALARIES	6,271	13,000	13,500
0110-002-512.000	PROF/TECH SALARIES	69,366	70,754	72,169
0110-002-512.110	P.T. PROF TECH	28,125	31,621	31,939
0110-002-513.000	INSTRUCTIONAL (F.T.)	1,639,730	1,722,262	1,626,060
0110-002-513.010	F.T. FAC - SUMMER	117,166	112,000	114,000
0110-002-513.022	F.T. FAC - OVERLOADS	283,318	288,000	280,000
0110-002-513.100	P.T. FAC - FALL/SPRG	506,049	510,000	544,000
0110-002-513.110	P.T. FAC - SUMMER	4,042	0	0
0110-002-516.000	OFFICE STAFF	37,886	42,037	42,869
0110-002-516.110	P.T. CLERICAL	9,895	17,696	18,048

EDUCATION FUND
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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INSTRUCTION
INSTRUCTION
FINE ARTS

0110-002-518.010	SAL-STU EMPLOYEES W/	32,564	21,600	21,600
0110-002-519.024	OVERTIME ALLOCATION	13,255	0	0

	SUBTOTAL SALARIES	----- 2,747,667	----- 2,828,970	----- 2,764,185
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0110-002-521.000	EMPLOYEE BENEFITS	464,825	512,318	556,880
0110-002-534.000	CNTR SVC MNT & REPRS	800	852	852
0110-002-539.000	CONT.SC-OTHER	12,809	14,817	14,817
0110-002-541.000	OFFICE SUPPLIES	3,270	1,954	1,954
0110-002-542.000	PRINTING	9,174	8,183	8,183
0110-002-543.044	SUPPLS CNTRL STORES	1,287	1,898	1,898
0110-002-543.902	ART GALLERY SUPPLIES	2,605	3,298	3,298
0110-002-546.000	PUBLICATIONS & DUES	532	1,123	1,123
0110-002-551.000	TRAVEL & MEETINGS	436	0	0
0110-002-551.011	PROFESSIONAL DEVEL.	6,237	7,600	7,200
0110-002-551.020	PROGRAM COORDINATION TRAVEL	2,444	2,200	2,200

	TOTAL FINE ARTS	----- 3,252,086	----- 3,383,213	----- 3,362,590
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BUSINESS

0110-003-511.000	ADMIN. SALARIES	4,600	13,000	13,000
0110-003-513.000	INSTRUCTIONAL (F.T.)	1,408,867	1,397,094	1,157,240
0110-003-513.010	F.T. FAC - SUMMER	178,697	172,000	159,000
0110-003-513.022	F.T. FAC - OVERLOADS	327,774	322,000	217,000
0110-003-513.100	P.T. FAC - FALL/SPRG	383,114	388,000	343,000
0110-003-513.110	P.T. FAC - SUMMER	4,255-	0	0
0110-003-516.000	OFFICE STAFF	50,159	41,205	42,869
0110-003-518.010	SAL-STU EMPLOYEES W/	0	10,200	10,200

	SUBTOTAL SALARIES	----- 2,348,956	----- 2,343,499	----- 1,942,309
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0110-003-521.000	EMPLOYEE BENEFITS	354,814	397,014	318,426
0110-003-534.000	CNTR SVC MNT & REPRS	438	670	670

EDUCATION FUND
EXPENSES

2015-16
ACTUAL 2016-17
BUDGET 2017-18
BUDGET

INSTRUCTION
INSTRUCTION
BUSINESS

0110-003-542.010	PRNT XEROX CHRGS ALL	8,025	9,829	8,829
0110-003-543.044	SUPPLS CENTRL STORES	0	500	500
0110-003-546.000	PUBLICATIONS & DUES	0	1,300	1,300
0110-003-551.011	PROFESSIONAL DEVEL.	3,981	5,200	4,800
0110-003-551.020	PROGRAM COORDINATION TRAVEL	1,375	2,600	2,100

TOTAL BUSINESS		2,717,589	2,760,612	2,278,934
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COMPUTER INFO & OFFICE SYSTMS DEPT

0110-004-511.000	ADMIN. SALARIES	2,380	8,000	7,400
0110-004-513.000	INSTRUCTIONAL (F.T.)	1,377,154	1,430,522	1,382,765
0110-004-513.010	F.T. FAC - SUMMER	157,332	151,000	160,000
0110-004-513.022	F.T. FAC - OVERLOADS	462,366	469,000	381,000
0110-004-513.100	P.T. FAC - FALL/SPRG	99,990	102,000	93,000
0110-004-516.000	OFFICE STAFF	57,190	58,947	60,133
0110-004-516.110	P.T. CLERICAL	34,623	37,930	20,050
0110-004-518.010	SAL-STU EMPLOYEES W/	1,393	8,600	8,600

SUBTOTAL SALARIES		2,192,428	2,265,999	2,112,948
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0110-004-521.000	EMPLOYEE BENEFITS	318,939	337,671	328,320
0110-004-532.000	CONTR SVC CONSULTAT	0	225	225
0110-004-534.000	CNTR SVC MNT & REPRS	2,898	2,393	2,393
0110-004-541.000	OFFICE SUPPLIES	746	775	8,869
0110-004-542.014	C/S PRINT/XEROX CHG.	3,711	5,957	5,957
0110-004-543.044	SUPPLS CENTRL STORES	11,158	9,594	1,500
0110-004-551.011	PROFESSIONAL DEVEL.	6,666	6,400	6,000
0110-004-551.020	PROGRAM COORDINATION TRAVEL	2,016	3,473	3,473

TOTAL COMPUTER INFO & OFFICE SYSTMS		2,538,562	2,632,487	2,469,685
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EDUCATION FUND
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

INSTRUCTION
INSTRUCTION
ENGLISH FR. LANGUAGE

0110-005-511.000	ADMIN. SALARIES	8,816	18,000	17,500
0110-005-513.000	INSTRUCTIONAL (F.T.)	2,125,470	2,178,543	2,280,196
0110-005-513.010	F.T. FAC - SUMMER	155,462	149,000	118,000
0110-005-513.021	F.T. FAC - EXTRA PAY	1,482	2,000	2,000
0110-005-513.022	F.T. FAC - OVERLOADS	194,678	202,000	157,000
0110-005-513.100	P.T. FAC - FALL/SPRG	732,517	759,000	679,000
0110-005-513.110	P.T. FAC - SUMMER	275	0	0
0110-005-516.000	OFFICE STAFF	62,216	62,962	64,230
0110-005-519.024	OVERTIME ALLOCATION	622	0	0
0110-005-519.408	SALARY SILP TUTORS	12,029	16,000	16,000

	SUBTOTAL SALARIES	3,293,567	3,387,505	3,333,926
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0110-005-521.000	EMPLOYEE BENEFITS	555,479	572,533	604,550
0110-005-532.000	CONTR SVC CONSULTAT	6,038	10,150	10,150
0110-005-534.000	CNTR SVC MNT & REPRS	0	59	59
0110-005-542.010	PRNT XEROX CHRGS ALL	55	3,563	2,063
0110-005-543.044	SUPPLS CENTRL STORES	355	1,510	1,510
0110-005-551.011	PROFESSIONAL DEVEL.	9,778	10,400	10,000
0110-005-551.020	PROGRAM COORDINATION TRAVEL	0	1,500	1,500

TOTAL	ENGLISH FR. LANGUAGE	3,865,272	3,987,220	3,963,758
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MATH

0110-008-511.000	ADMIN. SALARIES	8,092	17,500	17,000
0110-008-512.000	PROF/TECH SALARIES	46,296	47,221	48,165
0110-008-513.000	INSTRUCTIONAL (F.T.)	1,683,328	1,744,440	1,821,115
0110-008-513.010	F.T. FAC - SUMMER	172,988	166,000	204,000
0110-008-513.019	INSTRUCTIONAL SUPPORT	2,625	3,500	3,500
0110-008-513.022	F.T. FAC - OVERLOADS	292,245	299,000	291,000
0110-008-513.100	P.T. FAC - FALL/SPRG	716,177	747,000	641,000
0110-008-516.000	OFFICE STAFF	59,002	59,946	61,152
0110-008-518.010	SAL-STU EMPLOYEES W/	9,302	9,900	9,900

EDUCATION FUND
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

INSTRUCTION
INSTRUCTION
MATH

0110-008-519.000	SALARIES-OTHER	3,687	5,300	5,300
0110-008-519.024	OVERTIME ALLOCATION	170	0	0
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SUBTOTAL	SALARIES	2,993,912	3,099,807	3,102,132

0110-008-521.000	EMPLOYEE BENEFITS	461,373	482,414	510,770
0110-008-541.000	OFFICE SUPPLIES	0	50	50
0110-008-542.010	PRNT XEROX CHRGS ALL	15,662	25,985	24,485
0110-008-551.011	PROFESSIONAL DEVEL.	6,081	7,600	7,600
0110-008-551.020	PROGRAM COORDINATION TRAVEL	264	2,500	2,500
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	TOTAL MATH	3,477,292	3,618,356	3,647,537
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NATURAL SCI & P.E.

0110-009-511.000	ADMIN. SALARIES	8,687	19,500	19,200
0110-009-512.000	PROF/TECH SALARIES	194,561	202,587	206,638
0110-009-512.110	P.T. PROF TECH	35,079	31,940	32,543
0110-009-513.000	INSTRUCTIONAL (F.T.)	2,476,724	2,569,791	2,657,666
0110-009-513.010	F.T. FAC - SUMMER	202,698	195,000	199,000
0110-009-513.022	F.T. FAC - OVERLOADS	607,018	610,000	566,000
0110-009-513.100	P.T. FAC - FALL/SPRG	658,647	690,000	629,000
0110-009-516.000	OFFICE STAFF	69,641	70,200	71,599
0110-009-516.110	P.T. CLERICAL	19,910	21,504	21,938
0110-009-518.010	SAL-STU EMPLOYEES W/	12,021	16,200	16,200
0110-009-519.024	OVERTIME ALLOCATION	4,155	0	0
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	SUBTOTAL SALARIES	4,289,141	4,426,722	4,419,784
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0110-009-521.000	EMPLOYEE BENEFITS	669,325	695,985	778,930
0110-009-532.013	CONT SVC-PLANETARIUM	0	6,000	6,784
0110-009-534.012	CONTR SVC-BIO SCI	2,200	3,336	3,336
0110-009-539.011	TRAINING SERVICES	6,300	21,840	21,840
0110-009-542.010	PRNT XEROX CHRGS ALL	25,745	23,564	23,564

EDUCATION FUND
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

INSTRUCTION
INSTRUCTION

NATURAL SCI & P.E.

0110-009-543.044	SUPPLS CENTRL STORES	662	707	707
0110-009-543.318	MICRO-COMP RESOURCES	2,297	3,911	3,911
0110-009-543.319	INST SUPS ASTR/PLAN.	0	1,328	1,328
0110-009-546.000	PUBLICATIONS & DUES	0	900	900
0110-009-551.011	PROFESSIONAL DEVEL.	4,593	10,800	10,800
0110-009-551.020	PROGRAM COORDINATION TRAVEL	1,811	3,748	3,748

TOTAL	NATURAL SCI & P.E.	5,002,074	5,198,841	5,275,632
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SOCIAL SCIENCE

0110-014-511.000	ADMIN. SALARIES	7,821	17,500	16,500
0110-014-513.000	INSTRUCTIONAL (F.T.)	1,585,420	1,612,240	1,641,867
0110-014-513.010	F.T. FAC - SUMMER	148,860	143,000	153,000
0110-014-513.022	F.T. FAC - OVERLOADS	249,371	239,000	247,000
0110-014-513.100	P.T. FAC - FALL/SPRG	753,479	785,000	766,000
0110-014-516.000	OFFICE STAFF	55,634	56,326	57,450
0110-014-516.110	P.T. CLERICAL	9,990	18,843	19,250
0110-014-518.010	SAL-STU EMPLOYEES W/	4,400	4,500	4,500
0110-014-519.024	OVERTIME ALLOCATION	6	0	0

SUBTOTAL	SALARIES	2,814,981	2,876,409	2,905,567
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0110-014-521.000	EMPLOYEE BENEFITS	386,032	418,487	459,008
0110-014-532.000	CONTR SVC CONSULTAT	0	1,500	1,500
0110-014-542.114	PRINTING XEROX SS	9,560	14,290	14,290
0110-014-543.044	SUPPLS CENTRL STORES	855	1,000	1,000
0110-014-551.011	PROFESSIONAL DEVEL.	4,730	6,800	6,400
0110-014-551.020	PROGRAM COORDINATION TRAVEL	119	1,000	1,000

TOTAL	SOCIAL SCIENCE	3,216,277	3,319,486	3,388,765
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EDUCATION FUND
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

INSTRUCTION
INSTRUCTION
TECH OCCUPATIONAL

0110-015-511.000	ADMIN. SALARIES	2,856	11,500	11,000
0110-015-512.000	PROF/TECH SALARIES	135,863	138,580	141,351
0110-015-512.110	P.T. PROF TECH	33,391	32,594	33,248
0110-015-513.000	INSTRUCTIONAL (F.T.)	1,963,754	2,048,881	2,025,627
0110-015-513.010	F.T. FAC - SUMMER	104,350	96,000	81,000
0110-015-513.021	F.T. FAC - EXTRA PAY	253	0	0
0110-015-513.022	F.T. FAC - OVERLOADS	585,488	581,000	562,000
0110-015-513.100	P.T. FAC - FALL/SPRG	354,469	363,000	320,000
0110-015-516.000	OFFICE STAFF	48,501	49,026	50,003
0110-015-516.110	P.T. CLERICAL	19,209	21,084	21,504
0110-015-518.010	SAL-STU EMPLOYEES W/	35,801	52,500	52,500

SUBTOTAL	SALARIES	3,283,935	3,394,165	3,298,233
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0110-015-521.000	EMPLOYEE BENEFITS	634,361	686,968	699,425
0110-015-534.000	CNTR SVC MNT & REPRS	13,001	15,000	15,000
0110-015-541.112	SUPPLIES, RECRUITMENT	3,750	5,000	5,000
0110-015-542.010	PRNT XEROX CHRGS ALL	6,939	8,750	8,750
0110-015-543.044	SUPPLS CENTRL STORES	1,943	4,169	4,169
0110-015-551.011	PROFESSIONAL DEVEL.	8,894	8,400	9,600
0110-015-551.020	PROGRAM COORDINATION TRAVEL	2,908	3,000	3,000
0110-015-554.000	TRAVEL-RECRUITMENT	1,390	2,500	2,500

TOTAL	TECH OCCUPATIONAL	3,957,121	4,127,952	4,045,677
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CULINARY ARTS

0110-016-511.000	ADMIN. SALARIES	1,923	6,000	6,000
0110-016-513.000	INSTRUCTIONAL (F.T.)	734,486	766,460	864,262
0110-016-513.010	F.T. FAC - SUMMER	44,277	43,000	22,000
0110-016-513.022	F.T. FAC - OVERLOADS	320,907	324,000	290,000
0110-016-513.100	P.T. FAC - FALL/SPRG	43,272	45,000	30,000
0110-016-516.000	OFFICE STAFF	50,780	51,397	52,416
0110-016-518.010	SAL-STU EMPLOYEES W/	52,391	16,100	16,100

EDUCATION FUND
EXPENSES

2015-16
ACTUAL

2016-17
BUDGET

2017-18
BUDGET

INSTRUCTION
INSTRUCTION
CULINARY ARTS

0110-016-519.024 OVERTIME ALLOCATION 26 0 0

SUBTOTAL SALARIES 1,248,062 1,251,957 1,280,778

0110-016-521.000 EMPLOYEE BENEFITS 196,425 210,812 250,145
 0110-016-534.000 CNTR SVC MNT & REPRS 999 999 999
 0110-016-541.000 OFFICE SUPPLIES 1,084 2,000 2,000
 0110-016-542.010 PRNT XEROX CHRGS ALL 2,766 2,191 2,191
 0110-016-543.044 SUPPLS CENTRL STORES 203 400 400
 0110-016-546.000 PUBLICATIONS & DUES 1,741 2,000 2,000
 0110-016-551.011 PROFESSIONAL DEVEL. 117 4,500 3,600
 0110-016-551.020 PROGRAM COORDINATION TRAVEL 261 1,000 1,000
 0110-016-554.005 TRAVEL-STUDENT COMPETITIONS 4,110 5,000 5,000
 0110-016-561.000 RENTAL-FACILITIES 12,000 0 0

TOTAL CULINARY ARTS 1,467,768 1,480,859 1,548,113

NURSING

0110-017-511.000 ADMIN. SALARIES 3,015 9,500 8,000
 0110-017-512.000 PROF/TECH SALARIES 153,930 158,470 153,794
 0110-017-512.110 P.T. PROF TECH 42,106 41,475 39,960
 0110-017-513.000 INSTRUCTIONAL (F.T.) 1,908,833 1,901,918 1,830,803
 0110-017-513.010 F.T. FAC - SUMMER 29,960 6,500 4,500
 0110-017-513.022 F.T. FAC - OVERLOADS 743,706 676,000 635,000
 0110-017-513.100 P.T. FAC - FALL/SPRG 188,601 225,000 212,000
 0110-017-516.000 OFFICE STAFF 65,860 78,603 81,494
 0110-017-516.110 P.T. CLERICAL 60,453 66,124 46,452
 0110-017-518.010 SAL-STU EMPLOYEES W/ 8,695 7,200 7,200
 0110-017-519.024 OVERTIME ALLOCATION 157 0 0

SUBTOTAL SALARIES 3,205,316 3,170,790 3,019,203

0110-017-521.000 EMPLOYEE BENEFITS 674,597 666,565 676,000

JOLIET JUNIOR COLLEGE
BUDGET BOOKLET

EDUCATION FUND
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

INSTRUCTION
INSTRUCTION
NURSING

0110-017-532.000	CONTR SVC CONSULTAT	2,605	3,000	3,000
0110-017-534.000	CNTR SVC MNT & REPRS	0	560	560
0110-017-541.000	OFFICE SUPPLIES	3,083	3,000	3,000
0110-017-542.010	PRNT XEROX CHRGS ALL	7,872	4,719	7,719
0110-017-543.000	INSTRUCTIONAL SUPPLIES	31	31	31
0110-017-543.044	SUPPLS CENTRL STORES	738	748	748
0110-017-546.000	PUBLICATIONS & DUES	2,700	2,900	2,900
0110-017-551.011	PROFESSIONAL DEVEL.	9,633	8,400	8,000
0110-017-551.020	PROGRAM COORDINATION TRAVEL	6,515	6,350	6,350

	TOTAL NURSING	3,913,090	3,867,063	3,727,511
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VETERINARY TECHNOLOGY PROGRAM

0110-018-511.000	ADMIN. SALARIES	1,979	10,000	10,000
0110-018-512.110	P.T. PROF TECH	88,412	107,215	105,328
0110-018-513.000	INSTRUCTIONAL (F.T.)	438,518	430,850	355,852
0110-018-513.010	F.T. FAC - SUMMER	23,515	8,000	8,000
0110-018-513.022	F.T. FAC - OVERLOADS	50,223	51,000	37,000
0110-018-513.100	P.T. FAC - FALL/SPRG	23,872	22,000	16,000
0110-018-516.000	OFFICE STAFF	48,679	48,859	50,773
0110-018-518.010	SAL-STU EMPLOYEES W/	4,193	6,200	6,200

	SUBTOTAL SALARIES	679,391	684,124	589,153
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0110-018-521.000	EMPLOYEE BENEFITS	127,833	133,314	112,778
0110-018-539.000	CONT.SC-OTHER	3,123	3,141	3,141
0110-018-542.010	PRNT XEROX CHRGS ALL	4,454	4,207	4,207
0110-018-543.025	FACILITY SUPPLIES	13,866	13,000	13,000
0110-018-543.044	SUPPLS CENTRL STORES	756	1,203	1,203
0110-018-546.000	PUBLICATIONS & DUES	280	1,900	1,900
0110-018-551.011	PROFESSIONAL DEVEL.	1,604	2,000	1,200
0110-018-551.020	PROGRAM COORDINATION TRAVEL	11,143	9,000	9,000

	TOTAL VETERINARY TECHNOLOGY PROGRAM	842,450	851,889	735,582
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EDUCATION FUND
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

INSTRUCTION
INSTRUCTION

HEALTH & PUBLIC SERVICES

0110-025-511.000	ADMIN. SALARIES	0	7,000	6,700
0110-025-512.102	PROF/TECH TESTING	1,300	3,000	3,000
0110-025-512.110	P.T. PROF TECH	10,969	23,820	24,300
0110-025-513.000	INSTRUCTIONAL (F.T.)	278,680	421,602	735,857
0110-025-513.010	F.T. FAC - SUMMER	2,553	22,500	22,500
0110-025-513.022	F.T. FAC - OVERLOADS	19,129	90,000	96,000
0110-025-513.100	P.T. FAC - FALL/SPRG	96,071	111,000	91,000
0110-025-516.000	OFFICE STAFF	44,647	46,322	48,984

	SUBTOTAL SALARIES	----- 453,349	----- 725,244	----- 1,028,341
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0110-025-521.000	EMPLOYEE BENEFITS	86,213	143,095	236,117
0110-025-532.105	CONTRACTUAL SERVICE	16,001	33,000	33,000
0110-025-532.513	CONSULTING SER - ADJUNCTS	53,085	35,000	135,320
0110-025-542.010	PRNT XEROX CHRGS ALL	2,354	1,150	2,150
0110-025-551.011	PROFESSIONAL DEVEL.	0	1,750	3,200
0110-025-551.020	PROGRAM COORDINATION TRAVEL	1,261	1,120	1,620

TOTAL	HEALTH & PUBLIC SERVICES	----- 612,263	----- 940,359	----- 1,439,748
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TOTAL	INSTRUCTION	36,111,172	37,470,937	37,149,698
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EVENING SCHOOL
ADJUNCT FACULTY CENTER

0114-501-516.110	P.T. CLERICAL	28,923	27,872	28,432
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SUBTOTAL SALARIES		----- 28,923	----- 27,872	----- 28,432
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0114-501-534.000	CNTR SVC MNT & REPRS	1,243	1,200	1,310
0114-501-541.000	OFFICE SUPPLIES	0	500	0
0114-501-542.010	PRNT XEROX CHRGS ALL	390	1,000	1,000
0114-501-543.000	INSTRUCTIONAL SUPPLIES	4,048	4,916	5,806
0114-501-543.044	SUPPLS CENTRL STORES	707	1,000	0

EDUCATION FUND
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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INSTRUCTION
EVENING SCHOOL
ADJUNCT FACULTY CENTER
0114-501-551.000

TRAVEL & MEETINGS	3,628	4,129	4,629
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TOTAL ADJUNCT FACULTY CENTER	----- 38,939	----- 40,617	----- 41,177
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ROMEDEVILLE CAMPUS
0114-512-511.000
0114-512-511.010
0114-512-516.000
0114-512-516.110

ADMIN. SALARIES	73,574	75,045	0
ADM SAL-PART TIME	27,123	30,384	0
OFFICE STAFF	40,837	43,576	0
P.T. CLERICAL	117,892	140,052	0

SUBTOTAL SALARIES	----- 259,426	----- 289,057	----- 0
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200

0114-512-521.000
0114-512-534.000
0114-512-541.000
0114-512-542.010
0114-512-543.000
0114-512-543.044
0114-512-547.000
0114-512-551.000

EMPLOYEE BENEFITS	50,717	52,343	0
CNTR SVC MNT & REPRS	663	1,404	0
OFFICE SUPPLIES	821	3,050	0
PRNT XEROX CHRGS ALL	1,848	3,225	0
INSTRUCTIONAL SUPPLIES	4,370	5,735	0
SUPPLS CENTRL STORES	86	700	0
ADVERTISING	1,581	4,350	0
TRAVEL & MEETINGS	1,425	2,160	0

TOTAL ROMEDEVILLE CAMPUS	----- 320,937	----- 362,024	----- 0
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ADULT BASIC EDUC PR
0114-514-511.000
0114-514-512.000

ADMIN. SALARIES	82,986	84,646	21,585
PROF/TECH SALARIES	61,549	63,761	0

SUBTOTAL SALARIES	----- 144,535	----- 148,407	----- 21,585
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0114-514-521.000
0114-514-539.021
0114-514-541.000
0114-514-542.010
0114-514-543.000

EMPLOYEE BENEFITS	50,983	52,756	7,013
CNTR SC GRDUATION	723	7,016	7,016
OFFICE SUPPLIES	2,078	1,800	1,800
PRNT XEROX CHRGS ALL	0	4,017	4,017
INSTRUCTIONAL SUPPLIES	190	2,863	2,863

		EDUCATION FUND EXPENSES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
INSTRUCTION					
EVENING SCHOOL					
ADULT BASIC EDUC PR					
0114-514-551.000		TRAVEL & MEETINGS	2,100	2,100	2,100
0114-514-590.014		TUITION WAIVERS	1,175,328	1,325,000	1,590,000
0114-514-590.526		TUITION	10,000	10,000	10,000
	TOTAL	ADULT BASIC EDUC PR	1,385,937	1,553,959	1,646,394
CITY CENTER CAMPUS					
0114-515-511.010		ADM SAL-PART TIME	36,781	33,138	33,750
0114-515-516.110		P.T. CLERICAL	35,576	40,288	41,113
	SUBTOTAL	SALARIES	72,357	73,426	74,863
0114-515-541.000		OFFICE SUPPLIES	165	947	947
0114-515-542.000		PRINTING	688	748	748
0114-515-543.000		INSTRUCTIONAL SUPPLIES	0	250	250
0114-515-543.044		SUPPLS CENTRL STORES	159	300	300
0114-515-544.022		POSTAGE	0	100	100
0114-515-551.000		TRAVEL & MEETINGS	166	500	500
	TOTAL	CITY CENTER CAMPUS	73,535	76,271	77,708
MORRIS EDUCATION CENTER					
0114-520-511.000		ADMIN. SALARIES	21,434	22,379	22,827
0114-520-516.110		P.T. CLERICAL	27,335	27,965	28,525
	SUBTOTAL	SALARIES	48,769	50,344	51,352
0114-520-521.000		EMPLOYEE BENEFITS	8,895	9,189	9,727
0114-520-541.000		OFFICE SUPPLIES	750	1,458	1,858
0114-520-542.000		PRINTING	202	500	300
0114-520-543.000		INSTRUCTIONAL SUPPLIES	0	200	0
0114-520-543.044		SUPPLS CENTRL STORES	0	50	50
0114-520-547.000		ADVERTISING	948	200	200
0114-520-551.000		TRAVEL & MEETINGS	488	300	300

EDUCATION FUND
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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INSTRUCTION				
EVENING SCHOOL				
MORRIS EDUCATION CENTER				
0114-520-561.000	RENTAL-FACILITIES	72,154	75,000	37,000
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TOTAL	MORRIS EDUCATION CENTER	132,206	137,241	100,787
WEITENDORF AG EDUCATION CENTER				
0114-522-512.000	PROF/TECH SALARIES	60,711	61,925	63,164
		-----	-----	-----
SUBTOTAL	SALARIES	60,711	61,925	63,164
0114-522-521.000	EMPLOYEE BENEFITS	10,335	10,844	11,455
0114-522-541.000	OFFICE SUPPLIES	960	720	720
0114-522-542.010	PRNT XEROX CHRGS ALL	0	500	500
0114-522-543.044	SUPPLS CENTRL STORES	87	90	90
0114-522-551.000	TRAVEL & MEETINGS	73	388	388
		-----	-----	-----
TOTAL	WEITENDORF AG EDUCATION CENTER	72,166	74,467	76,317
EXTENDED CAMPUSES & HIGH SCHLS				
0114-524-511.000	ADMIN. SALARIES	89,706	91,500	0
0114-524-512.000	PROF/TECH SALARIES	54,338	55,426	0
0114-524-512.110	P.T. PROF TECH	57,529	73,486	0
0114-524-516.110	P.T. CLERICAL	30,167	43,904	0
0114-524-519.007	COORDINATORS SALARIES	1,468	3,000	0
0114-524-519.021	PHONE STIPEND	600	600	0
		-----	-----	-----
SUBTOTAL	SALARIES	233,808	267,916	0
0114-524-521.000	EMPLOYEE BENEFITS	20,834	21,971	0
0114-524-534.200	CNTR SVC SATLITE FEE	2,293	5,510	0
0114-524-541.000	OFFICE SUPPLIES	2,443	2,500	0
0114-524-542.000	PRINTING	1,466	1,000	0
0114-524-542.010	PRNT XEROX CHRGS ALL	50	700	0
0114-524-543.044	SUPPLS CENTRL STORES	797	300	0
0114-524-544.022	POSTAGE	0	100	0

EDUCATION FUND
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

INSTRUCTION					
EVENING SCHOOL					
EXTENDED CAMPUSES & HIGH SCHLS					
0114-524-547.000	ADVERTISING	1,368	1,370	0	
0114-524-551.000	TRAVEL & MEETINGS	11,724	11,371	0	
		-----	-----	-----	
	TOTAL EXTENDED CAMPUSES & HIGH SCHLS	274,783	312,738	0	
FRANKFORT EDUCATION CENTER					
0114-525-516.110	P.T. CLERICAL	38,198	0	0	
0114-525-519.007	COORDINATORS SALARIES	33,999	0	26,722	
		-----	-----	-----	
	SUBTOTAL SALARIES	72,197	0	26,722	
0114-525-534.200	CNTR SVC SATLITE FEE	15,120	0	0	
0114-525-541.000	OFFICE SUPPLIES	117	0	0	
0114-525-542.010	PRNT XEROX CHRGS ALL	125	0	100	
0114-525-543.000	INSTRUCTIONAL SUPPLIES	822	0	0	
0114-525-543.044	SUPPLS CENTRL STORES	276	0	0	
0114-525-547.000	ADVERTISING	181	0	0	
0114-525-551.000	TRAVEL & MEETINGS	150	0	0	
0114-525-561.000	RENTAL-FACILITIES	0	0	7,000	
		-----	-----	-----	
	TOTAL FRANKFORT EDUCATION CENTER	88,988	0	33,822	
	TOTAL EVENING SCHOOL	2,387,491	2,557,317	1,976,205	
ADMINISTRATION					
V.P. ACADEMIC AFFAIRS					
0118-101-511.000	ADMIN. SALARIES	132,923	142,800	145,656	
0118-101-512.000	PROF/TECH SALARIES	153,582	156,258	161,774	
0118-101-513.021	F.T. FAC - EXTRA PAY	0	8,000	8,000	
0118-101-519.000	SALARIES-OTHER	0	3,200	3,200	
0118-101-519.008	OTHER SAL PROF DEV	5,625	5,600	5,600	
0118-101-519.021	PHONE STIPEND	300	600	600	
0118-101-519.024	OVERTIME ALLOCATION	545	7,800	7,950	
0118-101-519.050	F.T. MENTORS	5,000	8,400	8,400	

EDUCATION FUND
EXPENSES

2015-16
ACTUAL

2016-17
BUDGET

2017-18
BUDGET

INSTRUCTION
ADMINISTRATION
V.P. ACADEMIC AFFAIRS

SUBTOTAL SALARIES

297,975

332,658

341,180

0118-101-521.000	EMPLOYEE BENEFITS	69,886	90,430	95,674
0118-101-532.000	CONTR SVC CONSULTAT	0	10,450	10,450
0118-101-532.204	DEPARTMENT ACCREDITATION	13,766	30,000	30,000
0118-101-534.000	CNTR SVC MNT & REPRS	0	950	950
0118-101-541.000	OFFICE SUPPLIES	1,545	3,000	3,000
0118-101-542.010	PRNT XEROX CHRGS ALL	3,680	808	808
0118-101-543.044	SUPPLS CENTRL STORES	0	250	250
0118-101-544.018	COMPUTER SOFTWARE	19,420	40,000	40,000
0118-101-544.022	POSTAGE	0	300	300
0118-101-546.000	PUBLICATIONS & DUES	1,858	3,340	3,340
0118-101-546.112	DUES - PROFESSIONAL ORGANIZATI	4,678	6,180	6,180
0118-101-551.000	TRAVEL & MEETINGS	10,386	16,954	16,954
0118-101-551.011	PROFESSIONAL DEVEL.	571	7,000	8,600
0118-101-551.027	PROFESSIONAL DEV-ADJUNCTS	8,005	8,000	8,000
0118-101-559.000	OTHR CONFR & MTNG EX	6,799	7,871	7,871

TOTAL V.P. ACADEMIC AFFAIRS

438,569

558,191

573,557

HONORS PROGRAM

0118-102-512.000	PROF/TECH SALARIES	46,296	47,221	48,165
0118-102-513.021	F.T. FAC - EXTRA PAY	7,600	7,600	8,000
0118-102-513.100	P.T. FAC - FALL/SPRG	1,800	1,000	1,000
0118-102-516.000	OFFICE STAFF	98	0	0

SUBTOTAL SALARIES

55,794

55,821

57,165

0118-102-521.000	EMPLOYEE BENEFITS	10,280	10,742	11,355
0118-102-541.000	OFFICE SUPPLIES	2,497	2,510	2,510
0118-102-543.044	SUPPLS CENTRL STORES	198	200	200
0118-102-546.000	PUBLICATIONS & DUES	855	856	856

		EDUCATION FUND EXPENSES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
INSTRUCTION					
ADMINISTRATION					
HONORS PROGRAM					
0118-102-551.000		TRAVEL & MEETINGS	7,299	7,300	7,300
	TOTAL	HONORS PROGRAM	76,923	77,429	79,386
PHI THETA KAPPA					
0118-108-541.000		OFFICE SUPPLIES	4,391	2,600	2,600
0118-108-551.000		TRAVEL & MEETINGS	1,897	4,002	4,002
	TOTAL	PHI THETA KAPPA	6,288	6,602	6,602
DEAN, ARTS & SCIENCES					
0118-110-511.000		ADMIN. SALARIES	109,772	109,000	117,300
0118-110-512.000		PROF/TECH SALARIES	50,688	53,764	54,839
	SUBTOTAL	SALARIES	160,460	162,764	172,139
0118-110-521.000		EMPLOYEE BENEFITS	13,325	27,482	29,115
0118-110-541.000		OFFICE SUPPLIES	233	975	975
0118-110-542.000		PRINTING	26	175	175
0118-110-543.044		SUPPLS CENTRL STORES	53	250	250
0118-110-546.000		PUBLICATIONS & DUES	0	200	200
0118-110-551.000		TRAVEL & MEETINGS	307	1,643	1,643
0118-110-551.011		PROFESSIONAL DEVEL.	13,901	14,000	14,000
	TOTAL	DEAN, ARTS & SCIENCES	188,305	207,489	218,497
DEAN OF MATH & SCIENCE					
0118-111-511.000		ADMIN. SALARIES	0	109,000	0
	SUBTOTAL	SALARIES	0	109,000	0
0118-111-521.000		EMPLOYEE BENEFITS	0	26,804	0
0118-111-541.000		OFFICE SUPPLIES	0	500	0
0118-111-542.000		PRINTING	0	500	0
0118-111-543.044		SUPPLS CENTRL STORES	0	500	0

		EDUCATION FUND EXPENSES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
INSTRUCTION					
ADMINISTRATION					
DEAN OF MATH & SCIENCE					
0118-111-546.000	PUBLICATIONS & DUES		0	500	0
0118-111-551.000	TRAVEL & MEETINGS		0	2,500	0
0118-111-551.011	PROFESSIONAL DEVEL.		0	500	0
TOTAL DEAN OF MATH & SCIENCE			0	140,804	0
DEAN, ACAD EXCELLENCE/SUPPORT					
0118-113-511.000	ADMIN. SALARIES		80,761	177,787	100,880
0118-113-512.000	PROF/TECH SALARIES		0	9,513	0
0118-113-512.110	P.T. PROF TECH		0	25,462	0
0118-113-513.105	SAL INST SEMINAR		5,663	10,900	0
0118-113-516.110	P.T. CLERICAL		0	0	27,328
SUBTOTAL SALARIES			86,424	223,662	128,208
0118-113-521.000	EMPLOYEE BENEFITS		26,396	55,834	11,920
0118-113-532.000	CONTR SVC CONSULTAT		0	1,000	1,000
0118-113-541.000	OFFICE SUPPLIES		128	1,700	1,700
0118-113-541.020	INSTRUCTIONAL SUPPL.		144	600	0
0118-113-542.000	PRINTING		907	2,150	2,150
0118-113-543.044	SUPPLS CENTRL STORES		238	750	750
0118-113-546.000	PUBLICATIONS & DUES		0	500	500
0118-113-551.000	TRAVEL & MEETINGS		1,878	5,750	5,750
0118-113-551.011	PROFESSIONAL DEVEL.		0	500	500
0118-113-559.111	MTG/WKSHP EXPNSE		679	6,800	0
TOTAL DEAN, ACAD EXCELLENCE/SUPPORT			116,794	299,246	152,478
DEAN, CAREER & TECHNICAL					
0118-115-511.000	ADMIN. SALARIES		99,379	109,586	108,120
0118-115-512.000	PROF/TECH SALARIES		91,908	97,726	99,681
SUBTOTAL SALARIES			191,287	207,312	207,801

EDUCATION FUND
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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INSTRUCTION
ADMINISTRATION
DEAN, CAREER & TECHNICAL

0118-115-521.000	EMPLOYEE BENEFITS	72,337	78,951	67,215
0118-115-541.000	OFFICE SUPPLIES	2,498	1,949	1,949
0118-115-542.000	PRINTING	225	200	200
0118-115-543.044	SUPPLS CENTRL STORES	84	100	100
0118-115-546.000	PUBLICATIONS & DUES	210	250	250
0118-115-551.000	TRAVEL & MEETINGS	1,361	1,351	1,351
0118-115-551.011	PROFESSIONAL DEVEL.	3,043	8,100	8,100
0118-115-590.135	SUSTAINABILITY INITIATIVES	7,457	10,000	10,000

TOTAL DEAN, CAREER & TECHNICAL	278,502	308,213	296,966
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DEAN, APPL ARTS & WORKFORCE ED

0118-120-511.000	ADMIN. SALARIES	0	109,000	110,160
0118-120-516.110	P.T. CLERICAL	0	0	25,000

SUBTOTAL SALARIES	0	109,000	135,160
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0118-120-521.000	EMPLOYEE BENEFITS	0	26,804	28,340
0118-120-534.000	CNTR SVC MNT & REPRS	0	0	2,500
0118-120-541.000	OFFICE SUPPLIES	0	500	2,943
0118-120-542.000	PRINTING	0	500	5,000
0118-120-543.044	SUPPLS CENTRL STORES	0	500	500
0118-120-546.000	PUBLICATIONS & DUES	0	500	9,500
0118-120-547.000	ADVERTISING	0	0	10,000
0118-120-551.000	TRAVEL & MEETINGS	0	2,500	4,000
0118-120-551.011	PROFESSIONAL DEVEL.	0	500	500

TOTAL DEAN, APPL ARTS & WORKFORCE ED	0	140,804	198,443
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DEAN, NURSING, HEALTH & PUBLIC

0118-125-511.000	ADMIN. SALARIES	126,225	128,550	125,636
0118-125-512.000	PROF/TECH SALARIES	48,454	51,824	52,861

SUBTOTAL SALARIES	174,679	180,374	178,497
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EDUCATION FUND
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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INSTRUCTION
ADMINISTRATION
DEAN, NURSING, HEALTH & PUBLIC

0118-125-521.000	EMPLOYEE BENEFITS	51,075	53,125	56,110
0118-125-534.000	CNTR SVC MNT & REPRS	3,600	4,000	2,900
0118-125-541.000	OFFICE SUPPLIES	1,214	2,000	2,000
0118-125-542.000	PRINTING	355	1,550	1,000
0118-125-544.022	POSTAGE	18	150	150
0118-125-546.000	PUBLICATIONS & DUES	312	500	500
0118-125-551.000	TRAVEL & MEETINGS	3,515	4,000	4,000
0118-125-551.011	PROFESSIONAL DEVEL.	6,812	5,350	7,000

TOTAL	DEAN, NURSING, HEALTH & PUBLIC	241,580	251,049	252,157
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TOTAL	ADMINISTRATION	1,346,961	1,989,827	1,778,086
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OTHER
INTERNATIONAL EDUCATION

0119-006-532.000	CONTR SVC CONSULTAT	0	400	400
0119-006-541.211	OFFC SUPPLS GRNT ADM	505	575	575
0119-006-542.010	PRNT XEROX CHRGS ALL	89	225	225
0119-006-544.022	POSTAGE	0	100	100
0119-006-546.000	PUBLICATIONS & DUES	1,500	1,500	1,350
0119-006-547.000	ADVERTISING	0	400	400
0119-006-551.011	PROFESSIONAL DEVEL.	5,120	8,400	8,400
0119-006-551.020	PROGRAM COORDINATION TRAVEL	291	1,000	1,000

TOTAL	INTERNATIONAL EDUCATION	7,505	12,600	12,450
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COMMUNITY & ECONOMIC DEVELOP

0119-900-511.000	ADMIN. SALARIES	96,422	98,350	0
0119-900-512.110	P.T. PROF TECH	3,283	0	0
0119-900-513.105	SAL INST SEMINAR	0	30,000	0

SUBTOTAL	SALARIES	99,705	128,350	0
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EDUCATION FUND
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

INSTRUCTION
OTHER

COMMUNITY & ECONOMIC DEVELOP

0119-900-521.000	EMPLOYEE BENEFITS	25,665	26,672	0
0119-900-534.000	CNTR SVC MNT & REPRS	3,625	10,000	0
0119-900-541.000	OFFICE SUPPLIES	2,999	2,000	0
0119-900-543.000	INSTRUCTIONAL SUPPLIES	1,933	4,600	0
0119-900-543.044	SUPPLS CENTRL STORES	1,161	1,193	0
0119-900-553.000	TRAVEL	7,533	9,000	0
0119-900-553.031	STAFF TRAVEL	3,136	3,150	0

	TOTAL COMMUNITY & ECONOMIC DEVELOP	145,757	184,965	0
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ALLIED HEALTH

0119-906-511.000	ADMIN. SALARIES	37,980	38,740	39,515
0119-906-513.100	P.T. FAC - FALL/SPRG	249,902	293,000	248,000
0119-906-513.110	P.T. FAC - SUMMER	3,807	0	0
0119-906-516.110	P.T. CLERICAL	0	0	16,300

	SUBTOTAL SALARIES	291,689	331,740	303,815
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0119-906-521.000	EMPLOYEE BENEFITS	14,143	14,477	15,330
0119-906-553.031	STAFF TRAVEL	643	1,350	1,350

	TOTAL ALLIED HEALTH	306,475	347,567	320,495
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WORKFORCE SERVICES

0119-943-511.000	ADMIN. SALARIES	84,287	100,804	102,821
0119-943-512.000	PROF/TECH SALARIES	8,942	11,632	35,947
0119-943-512.110	P.T. PROF TECH	31,973	61,852	31,556
0119-943-516.000	OFFICE STAFF	1,820	0	0
0119-943-516.110	P.T. CLERICAL	44,224	44,338	22,400
0119-943-519.021	PHONE STIPEND	0	0	600

	SUBTOTAL SALARIES	171,246	218,626	193,324
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0119-943-521.000	EMPLOYEE BENEFITS	34,179	42,130	59,790
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JOLIET JUNIOR COLLEGE
BUDGET BOOKLET

EDUCATION FUND
EXPENSES

	2015-16	2016-17	2017-18
	ACTUAL	BUDGET	BUDGET

INSTRUCTION
OTHER

WORKFORCE SERVICES

0119-943-534.000	CNTR SVC MNT & REPRS	0	2,050	0
0119-943-541.000	OFFICE SUPPLIES	2,651	2,659	2,659
0119-943-542.000	PRINTING	28	990	990
0119-943-543.044	SUPPLS CENTRL STORES	831	900	900
0119-943-544.022	POSTAGE	114	300	300
0119-943-547.000	ADVERTISING	714	941	2,991
0119-943-549.100	ASSESSMENT SUPPLIES	0	300	300
0119-943-553.031	STAFF TRAVEL	6,845	5,507	5,507
0119-943-599.113	VOCATIONAL TRAINING	115	750	750

TOTAL	WORKFORCE SERVICES	----- 216,723	----- 275,153	----- 267,511
TOTAL	OTHER	676,460	820,285	600,456
TOTAL	INSTRUCTION	40,522,084	42,838,366	41,504,445

LIBRARY CENTER
LIBRARY CENTER
LIBRARY

0121-102-511.000	ADMIN. SALARIES	888	8,000	7,500
0121-102-515.000	ACAD SUPP. STAFF SAL	310,151	320,264	331,674
0121-102-515.010	F.T. ACADEMIC SUPPORT SUMMER	24,975	27,361	28,774
0121-102-515.120	P.T. ACADEMIC SUPPORT FALL/SPR	63,670	61,250	61,250
0121-102-516.000	OFFICE STAFF	197,860	207,584	216,632
0121-102-516.110	P.T. CLERICAL	18,215	29,354	29,258
0121-102-518.010	SAL-STU EMPLOYEES W/	2,223	6,400	6,400
0121-102-519.024	OVERTIME ALLOCATION	2,588	0	0

SUBTOTAL	SALARIES	----- 620,570	----- 660,213	----- 681,488
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0121-102-521.000	EMPLOYEE BENEFITS	158,078	173,767	200,308
0121-102-532.105	CONTRACTUAL SERVICE	15,650	15,650	15,650
0121-102-541.000	OFFICE SUPPLIES	3,292	3,000	3,000

EDUCATION FUND
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

ACADEMIC SUPPORT
LIBRARY CENTER
LIBRARY

0121-102-542.010	PRNT XEROX CHRGS ALL	834	630	630
0121-102-543.044	SUPPLS CENTRL STORES	371	638	638
0121-102-544.002	DIGITAL MEDIA	25,578	15,607	15,607
0121-102-544.014	COMMERCIAL MEDIA, NORTH CAMPUS	1,352	1,352	1,352
0121-102-545.000	SUPPLIES - BOOKS	26,037	36,628	33,628
0121-102-545.001	SUPP.-BOOKS-BINDING	42	600	600
0121-102-545.004	BOOKS, ROMEOVILLE CAMPUS	1,036	1,042	1,042
0121-102-546.000	PUBLICATIONS & DUES	175	0	0
0121-102-546.001	PRINT PERIODICALS	18,913	18,926	21,926
0121-102-546.005	ON-LINE LIBRARY CONTENT	103,303	102,999	102,999
0121-102-551.000	TRAVEL & MEETINGS	4,401	4,500	4,500
0121-102-551.011	PROFESSIONAL DEVEL.	1,599	1,600	1,600

TOTAL	LIBRARY	981,231	1,037,152	1,084,968
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TOTAL	LIBRARY CENTER	981,231	1,037,152	1,084,968
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INSTRUC. MATER. CNTR
INST MEDIA CENTER

0122-103-512.000	PROF/TECH SALARIES	191,463	217,449	245,348
0122-103-512.110	P.T. PROF TECH	20,739	24,458	24,948
0122-103-519.021	PHONE STIPEND	150	360	360
0122-103-519.024	OVERTIME ALLOCATION	4,449	2,600	2,650

SUBTOTAL	SALARIES	216,801	244,867	273,306
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0122-103-521.000	EMPLOYEE BENEFITS	61,241	89,441	94,637
0122-103-534.000	CNTR SVC MNT & REPRS	1,500	1,500	1,500
0122-103-541.000	OFFICE SUPPLIES	901	918	918
0122-103-542.010	PRNT XEROX CHRGS ALL	159	124	124
0122-103-543.044	SUPPLS CENTRL STORES	177	177	177
0122-103-544.003	MATERIALS-A.V.MAINT.	9,779	9,081	9,081
0122-103-544.004	MATERIALS-AUDIO	907	999	999

JOLIET JUNIOR COLLEGE
BUDGET BOOKLET

EDUCATION FUND EXPENSES		2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
ACADEMIC SUPPORT				
INSTRUC. MATER. CNTR				
INST MEDIA CENTER				
0122-103-544.005	MATERIALS-GRAPHICS	4,018	4,120	4,120
0122-103-544.006	MATERIALS-CLASSROOM TECHNOLOGY	3,122	3,189	3,189
0122-103-544.007	MATERIALS-VIDEO	2,209	2,209	2,209
0122-103-551.000	TRAVEL & MEETINGS	1,019	999	999
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TOTAL	INST MEDIA CENTER	301,833	357,624	391,259
TOTAL	INSTRUC. MATER. CNTR	301,833	357,624	391,259
COMMUNICATION CENTER				
TUTORING & LEARNING CENTER				
0123-101-511.000	ADMIN. SALARIES	0	0	82,704
0123-101-512.000	PROF/TECH SALARIES	72,266	124,447	51,751
0123-101-512.110	P.T. PROF TECH	265,206	271,000	271,000
0123-101-516.110	P.T. CLERICAL	19,010	21,504	21,938
0123-101-518.010	SAL-STU EMPLOYEES W/	75,096	76,700	76,700
0123-101-518.012	STUDENT EMP-COMMUN CENTER	0	0	5,000
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SUBTOTAL	SALARIES	431,578	493,651	509,093
0123-101-521.000	EMPLOYEE BENEFITS	25,492	52,465	55,542
0123-101-541.000	OFFICE SUPPLIES	2,422	3,000	3,000
0123-101-542.010	PRNT XEROX CHRGS ALL	5,296	5,000	5,000
0123-101-543.000	INSTRUCTIONAL SUPPLIES	1,864	1,751	1,751
0123-101-551.000	TRAVEL & MEETINGS	374	400	400
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TOTAL	TUTORING & LEARNING CENTER	467,026	556,267	574,786
ACADEMIC SKILLS CNTR				
0123-104-512.000	PROF/TECH SALARIES	53,780	54,856	55,953
0123-104-516.000	OFFICE STAFF	122,764	158,205	196,414
0123-104-516.110	P.T. CLERICAL	164,349	219,016	174,916
0123-104-518.010	SAL-STU EMPLOYEES W/	2,887	0	0
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SUBTOTAL	SALARIES	343,780	432,077	427,283

EDUCATION FUND
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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ACADEMIC SUPPORT
COMMUNICATION CENTER
ACADEMIC SKILLS CNTR

0123-104-521.000	EMPLOYEE BENEFITS	74,374	140,474	132,242
0123-104-541.000	OFFICE SUPPLIES	1,860	1,895	1,895
0123-104-542.010	PRNT XEROX CHRGS ALL	2,856	1,679	1,679
0123-104-543.000	INSTRUCTIONAL SUPPLIES	59	0	0
0123-104-543.044	SUPPLS CENTRL STORES	411	600	600
0123-104-546.011	MEMBERSHIP DUES	450	525	525
0123-104-551.000	TRAVEL & MEETINGS	870	786	786

	TOTAL ACADEMIC SKILLS CNTR	----- 424,660	----- 578,036	----- 565,010
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iCAMPUS

0123-105-511.000	ADMIN. SALARIES	82,986	84,646	86,339
0123-105-512.000	PROF/TECH SALARIES	166,157	170,749	174,165
0123-105-512.110	P.T. PROF TECH	23,205	32,750	31,088

	SUBTOTAL SALARIES	----- 272,348	----- 288,145	----- 291,592
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0123-105-521.000	EMPLOYEE BENEFITS	55,877	58,767	78,473
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	TOTAL iCAMPUS	----- 328,225	----- 346,912	----- 370,065
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	TOTAL COMMUNICATION CENTER	1,219,911	1,481,215	1,509,861
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INSTITUTIONAL ASSESSMENT
ASSESSMENT OF STUDENT LEARNING

0125-205-512.000	PROF/TECH SALARIES	73,293	74,759	0
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	SUBTOTAL SALARIES	----- 73,293	----- 74,759	----- 0
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0125-205-521.000	EMPLOYEE BENEFITS	25,499	26,386	0
0125-205-541.000	OFFICE SUPPLIES	775	350	0
0125-205-542.010	PRNT XEROX CHRGS ALL	135	250	0
0125-205-551.000	TRAVEL & MEETINGS	2,007	6,650	0

EDUCATION FUND
EXPENSES

2015-16
ACTUAL

2016-17
BUDGET

2017-18
BUDGET

ACADEMIC SUPPORT
INSTITUTIONAL ASSESSMENT
ASSESSMENT OF STUDENT LEARNING

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TOTAL ASSESSMENT OF STUDENT LEARNING		101,709	108,395	0
STUDENT RETENTION INITIATIVES				
0125-206-512.000	PROF/TECH SALARIES	99,482	0	0
0125-206-518.010	SAL-STU EMPLOYEES W/	10,261	0	0
SUBTOTAL SALARIES		-----	-----	-----
		109,743	0	0
0125-206-521.000	EMPLOYEE BENEFITS	25,709	0	0
0125-206-532.000	CONTR SVC CONSULTAT	3,350	0	0
0125-206-541.000	OFFICE SUPPLIES	2,902	0	0
0125-206-542.010	PRNT XEROX CHRGS ALL	6,067	0	0
0125-206-551.011	PROFESSIONAL DEVEL.	647	0	0
TOTAL STUDENT RETENTION INITIATIVES		-----	-----	-----
		148,418	0	0
TOTAL INSTITUTIONAL ASSESSMENT		250,127	108,395	0
OTHER				
TECHNOLOGY SUPPORT				
0129-109-512.000	PROF/TECH SALARIES	473,455	497,665	506,510
0129-109-512.110	P.T. PROF TECH	63,426	85,666	95,788
0129-109-519.024	OVERTIME ALLOCATION	1,815	0	0
SUBTOTAL SALARIES		-----	-----	-----
		538,696	583,331	602,298
0129-109-521.000	EMPLOYEE BENEFITS	168,982	173,800	183,900
0129-109-534.000	CNTR SVC MNT & REPRS	0	1,524	1,524
0129-109-541.000	OFFICE SUPPLIES	4,178	5,230	5,230
0129-109-542.010	PRNT XEROX CHRGS ALL	18	229	229
0129-109-544.018	COMPUTER SOFTWARE	4,261	4,915	4,915
0129-109-559.000	OTHR CONFR & MTNG EX	1,631	2,993	2,993
TOTAL TECHNOLOGY SUPPORT		-----	-----	-----
		717,766	772,022	801,089

EDUCATION FUND
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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ACADEMIC SUPPORT
OTHER
TECHNOLOGY SUPPORT

TOTAL	OTHER	717,766	772,022	801,089
TOTAL	ACADEMIC SUPPORT	3,470,868	3,756,408	3,787,177

ADMISSIONS & RECORDS
ADMISSIONS & RECORDS
REGISTRATION & RECORDS

0131-300-511.000	ADMIN. SALARIES	92,714	98,350	100,317
0131-300-512.000	PROF/TECH SALARIES	51,321	51,824	52,861
0131-300-512.110	P.T. PROF TECH	24,738	29,988	60,914
0131-300-516.000	OFFICE STAFF	398,534	422,240	413,566
0131-300-516.110	P.T. CLERICAL	15,417	21,700	22,610
0131-300-518.010	SAL-STU EMPLOYEES W/	13,942	16,000	16,000
0131-300-519.000	SALARIES-OTHER	1,000	200	200
0131-300-519.024	OVERTIME ALLOCATION	24,008	7,250	7,400

SUBTOTAL	SALARIES	621,674	647,552	673,868
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0131-300-521.000	EMPLOYEE BENEFITS	223,320	245,908	276,481
0131-300-534.000	CNTR SVC MNT & REPRS	1,142	2,278	2,278
0131-300-541.000	OFFICE SUPPLIES	8,453	12,310	12,310
0131-300-542.000	PRINTING	0	200	200
0131-300-542.010	PRNT XEROX CHRGS ALL	1,242	2,622	2,622
0131-300-543.044	SUPPLS CENTRL STORES	978	2,247	2,247
0131-300-543.045	OFFICE SUP GRADUAT	26,514	24,597	28,597
0131-300-544.022	POSTAGE	4	150	150
0131-300-546.000	PUBLICATIONS & DUES	2,365	3,350	3,350
0131-300-551.000	TRAVEL & MEETINGS	11,865	9,860	5,860
0131-300-592.100	PETITION REF. SCHOL.	27,500	31,000	36,000

TOTAL	REGISTRATION & RECORDS	925,057	982,074	1,043,963
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EDUCATION FUND
EXPENSES

	2015-16	2016-17	2017-18
	ACTUAL	BUDGET	BUDGET

STUDENT SERVICES
ADMISSIONS & RECORDS
ADMISSIONS

0131-301-511.000	ADMIN. SALARIES	96,422	98,350	100,317
0131-301-512.000	PROF/TECH SALARIES	203,214	207,743	211,139
0131-301-516.000	OFFICE STAFF	137,007	143,728	186,659
0131-301-516.110	P.T. CLERICAL	61,077	63,726	84,332
0131-301-518.010	SAL-STU EMPLOYEES W/	20,277	21,700	21,700
0131-301-519.024	OVERTIME ALLOCATION	1,507	5,200	5,300

	SUBTOTAL SALARIES	519,504	540,447	609,447
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0131-301-521.000	EMPLOYEE BENEFITS	168,418	178,379	232,563
0131-301-534.000	CNTR SVC MNT & REPRS	0	2,134	1,134
0131-301-541.000	OFFICE SUPPLIES	10,602	11,530	12,530
0131-301-542.010	PRNT XEROX CHRGS ALL	5,404	5,000	6,000
0131-301-543.044	SUPPLS CENTRL STORES	1,545	1,550	1,550
0131-301-544.022	POSTAGE	391	500	500
0131-301-546.000	PUBLICATIONS & DUES	2,565	3,505	3,505
0131-301-551.000	TRAVEL & MEETINGS	10,352	7,180	7,180
0131-301-554.000	TRAVEL-RECRUITMENT	3,576	4,970	4,970

	TOTAL ADMISSIONS	722,357	755,195	879,379
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DEAN OF ENROLLMENT MANAGEMENT

0131-303-511.000	ADMIN. SALARIES	66,850	101,889	103,927
0131-303-512.000	PROF/TECH SALARIES	48,035	119,775	148,192
0131-303-512.110	P.T. PROF TECH	2,124	46,886	0
0131-303-516.000	OFFICE STAFF	0	0	44,450
0131-303-516.110	P.T. CLERICAL	0	0	124,368
0131-303-518.010	SAL-STU EMPLOYEES W/	0	5,000	0

	SUBTOTAL SALARIES	117,009	273,550	420,937
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0131-303-521.000	EMPLOYEE BENEFITS	29,458	88,958	95,195
0131-303-541.000	OFFICE SUPPLIES	1,202	600	600

EDUCATION FUND
EXPENSES

2015-16
ACTUAL

2016-17
BUDGET

2017-18
BUDGET

STUDENT SERVICES

ADMISSIONS & RECORDS

DEAN OF ENROLLMENT MANAGEMENT

0131-303-542.000	PRINTING	21	500	500
0131-303-543.044	SUPPLS CENTRL STORES	59	350	350
0131-303-546.000	PUBLICATIONS & DUES	0	250	250
0131-303-551.000	TRAVEL & MEETINGS	2,472	1,800	1,800

TOTAL	DEAN OF ENROLLMENT MANAGEMENT	150,221	366,008	519,632
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TOTAL	ADMISSIONS & RECORDS	1,797,635	2,103,277	2,442,974
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COUNSELING & TESTING

OFFICE STUD RIGHTS & RESPONSIB

0132-301-511.000	ADMIN. SALARIES	102,972	105,031	107,132
0132-301-512.000	PROF/TECH SALARIES	101,301	103,326	105,392
0132-301-512.010	P.T. PROF SAL-ADVISOR	0	0	6,490
0132-301-512.110	P.T. PROF TECH	23,294	24,633	24,975
0132-301-516.110	P.T. CLERICAL	9,779	9,600	9,794
0132-301-518.010	SAL-STU EMPLOYEES W/	1,156	0	0

SUBTOTAL	SALARIES	238,502	242,590	253,783
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0132-301-521.000	EMPLOYEE BENEFITS	76,381	78,962	83,580
0132-301-534.000	CNTR SVC MNT & REPRS	50	50	50
0132-301-541.000	OFFICE SUPPLIES	758	900	1,200
0132-301-542.010	PRNT XEROX CHRGS ALL	2,544	3,403	3,403
0132-301-543.044	SUPPLS CENTRL STORES	0	300	0
0132-301-546.000	PUBLICATIONS & DUES	1,364	1,837	1,837
0132-301-551.000	TRAVEL & MEETINGS	3,835	3,700	3,700

TOTAL	OFFICE STUD RIGHTS & RESPONSIB	323,434	331,742	347,553
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EDUCATION FUND
EXPENSES

	2015-16	2016-17	2017-18
	ACTUAL	BUDGET	BUDGET

STUDENT SERVICES
COUNSELING & TESTING
COUNSELING

0132-302-511.000	ADMIN. SALARIES	1,905	8,000	7,500
0132-302-512.000	PROF/TECH SALARIES	72,476	45,228	46,133
0132-302-512.010	P.T. PROF SAL-ADVISOR	105,222	113,000	113,000
0132-302-512.110	P.T. PROF TECH	31,904	0	0
0132-302-515.000	ACAD SUPP. STAFF SAL	787,643	819,562	837,977
0132-302-515.010	F.T. ACADEMIC SUPPORT SUMMER	71,110	53,600	46,200
0132-302-515.020	F.T. ACADEMIC SUPPORT FALL/SPR	31,736	42,800	43,700
0132-302-515.110	P.T. ACADEMIC SUPPORT SUMMER	32,331	60,700	62,000
0132-302-515.120	P.T. ACADEMIC SUPPORT FALL/SPR	95,813	116,800	119,200
0132-302-515.210	F.T. ACADEMIC SUP OVERLOAD	72,049	80,915	93,696
0132-302-516.000	OFFICE STAFF	53,927	37,253	38,002
0132-302-516.110	P.T. CLERICAL	42,407	42,003	42,848
0132-302-518.010	SAL-STU EMPLOYEES W/	10,622	11,700	11,700

	SUBTOTAL SALARIES	1,409,145	1,431,561	1,461,956
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0132-302-521.000	EMPLOYEE BENEFITS	248,157	261,507	276,044
0132-302-541.000	OFFICE SUPPLIES	4,489	7,300	7,300
0132-302-542.000	PRINTING	70	424	424
0132-302-542.010	PRNT XEROX CHRGS ALL	4,261	4,666	4,666
0132-302-543.000	INSTRUCTIONAL SUPPLIES	1,739	2,970	2,970
0132-302-543.044	SUPPLS CENTRL STORES	710	950	950
0132-302-551.000	TRAVEL & MEETINGS	3,988	3,608	3,608
0132-302-551.024	TRAVEL & MTGS-TRANSFER ARTICUL	1,690	0	0
0132-302-554.000	TRAVEL-RECRUITMENT	219	550	550
0132-302-559.111	MTG/WKSHP EXPNSE	0	1,260	1,260

	TOTAL COUNSELING	1,674,468	1,714,796	1,759,728
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EDUCATION FUND
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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STUDENT SERVICES
COUNSELING & TESTING
DEAN OF STUDENT SUCCESS

0132-303-511.000	ADMIN. SALARIES	49,561	101,889	103,927
0132-303-512.000	PROF/TECH SALARIES	49,191	0	0
0132-303-512.110	P.T. PROF TECH	7,000	0	0
0132-303-516.110	P.T. CLERICAL	22,351	22,946	24,654

	SUBTOTAL SALARIES	----- 128,103	----- 124,835	----- 128,581
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0132-303-521.000	EMPLOYEE BENEFITS	38,815	26,790	28,263
0132-303-532.000	CONTR SVC CONSULTAT	0	7,500	7,500
0132-303-541.000	OFFICE SUPPLIES	1,327	900	900
0132-303-542.000	PRINTING	0	500	500
0132-303-543.044	SUPPLS CENTRL STORES	0	300	300
0132-303-546.000	PUBLICATIONS & DUES	0	800	800
0132-303-551.000	TRAVEL & MEETINGS	367	1,800	1,800

	TOTAL DEAN OF STUDENT SUCCESS	----- 168,612	----- 163,425	----- 168,644
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PROJECT SUCCESS

0132-307-519.004	SAL OTHER/MENTOR	7,600	7,600	7,600
0132-307-519.007	COORDINATORS SALARIES	6,000	6,000	6,000

	SUBTOTAL SALARIES	----- 13,600	----- 13,600	----- 13,600
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0132-307-521.000	EMPLOYEE BENEFITS	51	0	0
0132-307-543.000	INSTRUCTIONAL SUPPLIES	2,181	2,743	2,743
0132-307-551.000	TRAVEL & MEETINGS	3,214	3,398	2,958
0132-307-590.014	TUITION WAIVERS	4,368	3,696	4,136

	TOTAL PROJECT SUCCESS	----- 23,414	----- 23,437	----- 23,437
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JOLIET JUNIOR COLLEGE
BUDGET BOOKLET

EDUCATION FUND
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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STUDENT SERVICES
COUNSELING & TESTING
CAREER & COLLEGE READINESS

0132-315-511.000	ADMIN. SALARIES	0	0	178,435
0132-315-511.010	ADM SAL-PART TIME	0	0	30,624
0132-315-512.000	PROF/TECH SALARIES	0	0	252,110
0132-315-512.110	P.T. PROF TECH	0	0	141,946
0132-315-513.105	SAL INST SEMINAR	0	0	10,900
0132-315-516.110	P.T. CLERICAL	0	0	63,464
0132-315-518.010	SAL-STU EMPLOYEES W/	0	0	11,000
0132-315-519.007	COORDINATORS SALARIES	0	0	3,000
0132-315-519.021	PHONE STIPEND	0	0	600

	SUBTOTAL SALARIES	----- 0	----- 0	----- 692,079
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0132-315-521.000	EMPLOYEE BENEFITS	0	0	156,211
0132-315-532.000	CONTR SVC CONSULTAT	0	0	3,350
0132-315-541.000	OFFICE SUPPLIES	0	0	3,427
0132-315-542.000	PRINTING	0	0	600
0132-315-542.010	PRNT XEROX CHRGS ALL	0	0	6,295
0132-315-551.011	PROFESSIONAL DEVEL.	0	0	660
0132-315-551.024	TRAVEL & MTGS-TRANSFER ARTICUL	0	0	3,703
0132-315-559.111	MTG/WKSHP EXPNSE	0	0	6,800

	TOTAL CAREER & COLLEGE READINESS	----- 0	----- 0	----- 873,125
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	TOTAL COUNSELING & TESTING	2,189,928	2,233,400	3,172,487
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HEALTH
HOLISTIC WELLNESS

0133-303-512.000	PROF/TECH SALARIES	47,569	48,812	49,789
0133-303-512.010	P.T. PROF SAL-ADVISOR	6,490	6,490	0
0133-303-518.010	SAL-STU EMPLOYEES W/	3,366	5,150	5,150

	SUBTOTAL SALARIES	----- 57,425	----- 60,452	----- 54,939
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EDUCATION FUND
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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STUDENT SERVICES
HEALTH

HOLISTIC WELLNESS

0133-303-521.000	EMPLOYEE BENEFITS	24,617	26,069	27,603
0133-303-532.000	CONTR SVC CONSULTAT	517	0	0
0133-303-542.000	PRINTING	0	50	50
0133-303-542.010	PRNT XEROX CHRGS ALL	459	499	499
0133-303-543.000	INSTRUCTIONAL SUPPLIES	999	1,254	1,254
0133-303-546.000	PUBLICATIONS & DUES	80	0	0
0133-303-551.000	TRAVEL & MEETINGS	765	1,118	1,118

TOTAL	HOLISTIC WELLNESS	84,862	89,442	85,463
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TOTAL	HEALTH	84,862	89,442	85,463
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FINANCIAL AID

FINANCIAL AID/VETERANS

0134-304-511.000	ADMIN. SALARIES	23,016	80,134	81,737
0134-304-512.000	PROF/TECH SALARIES	130,016	126,794	129,330
0134-304-512.110	P.T. PROF TECH	0	33,600	0
0134-304-516.000	OFFICE STAFF	416,916	434,886	447,574
0134-304-516.110	P.T. CLERICAL	83,085	84,390	56,788
0134-304-518.010	SAL-STU EMPLOYEES W/	23,991	37,200	37,200
0134-304-519.024	OVERTIME ALLOCATION	5,208	9,600	9,800

SUBTOTAL	SALARIES	682,232	806,604	762,429
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0134-304-521.000	EMPLOYEE BENEFITS	252,242	297,903	315,220
0134-304-534.000	CNTR SVC MNT & REPRS	10	1,500	1,500
0134-304-539.003	CONTR SVC-TAPES EXCH	112	575	575
0134-304-541.000	OFFICE SUPPLIES	1,998	4,300	2,500
0134-304-542.010	PRNT XEROX CHRGS ALL	1,568	4,500	2,500
0134-304-543.044	SUPPLS CENTRL STORES	2,005	4,915	2,125
0134-304-546.000	PUBLICATIONS & DUES	3,512	2,910	4,500
0134-304-551.000	TRAVEL & MEETINGS	12,328	13,590	18,590

TOTAL	FINANCIAL AID/VETERANS	956,007	1,136,797	1,109,939
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EDUCATION FUND
EXPENSES

	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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STUDENT SERVICES
FINANCIAL AID

FIN.AID.WORK STUDY MATCH

0134-309-518.010	SAL-STU EMPLOYEES W/	1,449	10,000	10,000
0134-309-518.020	SAL COLLEGE W.S.	151,811-	130,000-	140,000-

	TOTAL FIN.AID.WORK STUDY MATCH	150,362-	120,000-	130,000-
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	TOTAL FINANCIAL AID	805,645	1,016,797	979,939
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CAREER SERVICES
CAREER SERVICES

0135-305-511.000	ADMIN. SALARIES	131,899	134,537	140,274
0135-305-512.010	P.T. PROF SAL-ADVISOR	58,687	62,478	61,516
0135-305-516.000	OFFICE STAFF	48,105	40,144	40,955
0135-305-518.010	SAL-STU EMPLOYEES W/	8,288	6,900	6,900

	SUBTOTAL SALARIES	246,979	244,059	249,645
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0135-305-521.000	EMPLOYEE BENEFITS	71,974	78,501	83,120
0135-305-541.000	OFFICE SUPPLIES	892	990	990
0135-305-542.010	PRNT XEROX CHRGS ALL	1,673	1,400	1,700
0135-305-543.000	INSTRUCTIONAL SUPPLIES	1,648	990	990
0135-305-543.044	SUPPLS CENTRL STORES	53	200	200
0135-305-544.018	COMPUTER SOFTWARE	1,575	4,735	4,435
0135-305-546.000	PUBLICATIONS & DUES	481	750	750
0135-305-551.000	TRAVEL & MEETINGS	1,366	975	975

	TOTAL CAREER SERVICES	326,641	332,600	342,805
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	TOTAL CAREER SERVICES	326,641	332,600	342,805
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EDUCATION FUND
EXPENSES

	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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STUDENT SERVICES			
STUDENT ACTIVITIES			
STUDENT SERVICES & ACTIVITIES			
0136-306-511.000	ADMIN. SALARIES	72,126	73,569
0136-306-512.011	SAL-PROF STF-CLUB SP	28,850	40,800
0136-306-516.000	OFFICE STAFF	48,998	49,608
0136-306-516.110	P.T. CLERICAL	18,911	21,294
0136-306-518.010	SAL-STU EMPLOYEES W/	12,117	16,400
	SUBTOTAL SALARIES	----- 181,002	----- 201,671
0136-306-521.000	EMPLOYEE BENEFITS	36,537	37,003
0136-306-534.000	CNTR SVC MNT & REPRS	175	150
0136-306-541.000	OFFICE SUPPLIES	972	1,000
0136-306-542.010	PRNT XEROX CHRGS ALL	2,312	2,412
0136-306-543.044	SUPPLS CENTRL STORES	199	200
0136-306-546.000	PUBLICATIONS & DUES	600	600
0136-306-551.000	TRAVEL & MEETINGS	1,613	1,736
	TOTAL STUDENT SERVICES & ACTIVITIES	----- 223,410	----- 244,772
INTERNATIONAL STUDENT SERVICES			
0136-310-512.000	PROF/TECH SALARIES	57,753	58,908
0136-310-516.110	P.T. CLERICAL	21,855	22,722
	SUBTOTAL SALARIES	----- 79,608	----- 81,630
0136-310-521.000	EMPLOYEE BENEFITS	25,386	26,192
0136-310-541.000	OFFICE SUPPLIES	1,477	300
0136-310-546.011	MEMBERSHIP DUES	0	2,500
0136-310-547.209	ADVERTISING-OTHER	3,017	3,000
0136-310-551.000	TRAVEL & MEETINGS	15,496	14,200
	TOTAL INTERNATIONAL STUDENT SERVICES	----- 124,984	----- 127,822
	TOTAL STUDENT ACTIVITIES	----- 348,394	----- 372,594
			----- 2017-18 BUDGET 392,676

EDUCATION FUND
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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STUDENT SERVICES
VETERANS

VETERANS AFFAIRS

0137-307-590.014	TUITION WAIVERS	240,871	210,000	290,000
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TOTAL	VETERANS AFFAIRS	240,871	210,000	290,000
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TOTAL	VETERANS	240,871	210,000	290,000
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ADMINISTRATION

V.P. STUDENT DEVELOPMENT

0138-308-511.000	ADMIN. SALARIES	161,178	155,082	158,184
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0138-308-512.000	PROF/TECH SALARIES	98,505	57,773	58,928
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0138-308-512.110	P.T. PROF TECH	0	17,150	0
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0138-308-518.010	SAL-STU EMPLOYEES W/	1,245	6,500	1,400
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0138-308-519.021	PHONE STIPEND	600	600	600
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0138-308-519.024	OVERTIME ALLOCATION	0	3,200	3,250
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SUBTOTAL	SALARIES	261,528	240,305	222,362
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0138-308-521.000	EMPLOYEE BENEFITS	60,855	38,664	40,332
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0138-308-532.000	CONTR SVC CONSULTAT	0	4,170	34,170
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0138-308-534.058	CONTRACTUAL-NEW INITIATIVES	7,500	12,800	12,800
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0138-308-541.000	OFFICE SUPPLIES	335	1,100	1,100
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0138-308-542.010	PRNT XEROX CHRGS ALL	172	831	831
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0138-308-543.044	SUPPLS CENTRL STORES	0	50	50
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0138-308-546.000	PUBLICATIONS & DUES	758	870	870
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0138-308-547.002	MEDIA/MARKETING	0	0	8,000
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0138-308-551.000	TRAVEL & MEETINGS	7,837	8,500	8,500
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0138-308-553.010	TRAINING	0	0	25,000
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TOTAL	V.P. STUDENT DEVELOPMENT	338,985	307,290	354,015
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EDUCATION FUND
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

STUDENT SERVICES
ADMINISTRATION

StAR (Disability Services)

0138-309-512.000	PROF/TECH SALARIES	51,681	52,715	49,741
0138-309-512.110	P.T. PROF TECH	21,276	23,320	31,294
0138-309-516.000	OFFICE STAFF	37,545	39,749	40,540
0138-309-519.405	SIGN LANGUAGE INTERPRETERS	71,409	150,000	140,235
0138-309-519.412	ACCOMODATION SPECIALIST SUPPRT	135,794	138,700	140,950
0138-309-519.445	SAL NOTE TAKERS	4,558	5,800	5,800

SUBTOTAL SALARIES		-----	-----	-----
		322,263	410,284	408,560

0138-309-521.000	EMPLOYEE BENEFITS	25,594	26,582	28,077
0138-309-532.000	CONTR SVC CONSULTAT	4,299	4,700	4,700
0138-309-541.000	OFFICE SUPPLIES	2,035	1,700	1,700
0138-309-542.010	PRNT XEROX CHRGS ALL	1,647	1,800	1,800
0138-309-543.000	INSTRUCTIONAL SUPPLIES	7,725	9,000	9,500
0138-309-543.044	SUPPLS CENTRL STORES	402	500	500
0138-309-551.000	TRAVEL & MEETINGS	3,408	5,000	4,500

TOTAL StAR (Disability Services)		-----	-----	-----
		367,373	459,566	459,337

TOTAL ADMINISTRATION		706,358	766,856	813,352
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OTHER

MULTICULTURAL STUDENT AFFAIRS

0139-310-511.000	ADMIN. SALARIES	86,345	88,072	89,833
0139-310-512.000	PROF/TECH SALARIES	102,129	104,368	106,704
0139-310-516.000	OFFICE STAFF	51,155	51,792	53,768
0139-310-518.010	SAL-STU EMPLOYEES W/	5,290	6,570	6,570

SUBTOTAL SALARIES		-----	-----	-----
		244,919	250,802	256,875

0139-310-521.000	EMPLOYEE BENEFITS	76,416	74,037	94,665
0139-310-532.000	CONTR SVC CONSULTAT	2,495	3,931	3,931
0139-310-532.004	CONTR SVC MENTORS	4,850	6,000	6,000

EDUCATION FUND EXPENSES		2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
STUDENT SERVICES				
OTHER				
MULTICULTURAL STUDENT AFFAIRS				
0139-310-532.418	CON SVC SPEAKERS	3,100	6,107	6,107
0139-310-541.000	OFFICE SUPPLIES	3,163	1,904	1,904
0139-310-541.017	SUPPLIES-PEER MENTOR PROGRAM	1,000	1,000	1,000
0139-310-542.010	PRNT XEROX CHRGS ALL	1,793	1,618	1,618
0139-310-543.044	SUPPLS CENTRL STORES	127	549	549
0139-310-546.000	PUBLICATIONS & DUES	125	443	443
0139-310-551.000	TRAVEL & MEETINGS	10,211	5,457	5,457
TOTAL MULTICULTURAL STUDENT AFFAIRS		348,199	351,848	378,549
STUDENT SERVICES/OTHER GSD				
0139-311-512.000	PROF/TECH SALARIES	32,639	215,109	0
0139-311-512.110	P.T. PROF TECH	0	29,736	0
0139-311-513.010	F.T. FAC - SUMMER	3,609	4,000	3,000
0139-311-513.022	F.T. FAC - OVERLOADS	1,629	55,000	67,000
0139-311-513.100	P.T. FAC - FALL/SPRG	115,198	67,000	61,000
0139-311-516.000	OFFICE STAFF	33,888	54,829	55,931
0139-311-518.010	SAL-STU EMPLOYEES W/	0	11,000	0
0139-311-519.008	OTHER SAL PROF DEV	0	2,200	2,200
SUBTOTAL SALARIES		186,963	438,874	189,131
0139-311-521.000	EMPLOYEE BENEFITS	41,807	89,804	28,282
0139-311-532.000	CONTR SVC CONSULTAT	0	3,000	0
0139-311-541.000	OFFICE SUPPLIES	1,057	2,801	1,524
0139-311-542.010	PRNT XEROX CHRGS ALL	1,432	12,090	3,445
0139-311-551.000	TRAVEL & MEETINGS	1,394	6,313	1,800
TOTAL STUDENT SERVICES/OTHER GSD		232,653	552,882	224,182
TOTAL OTHER		580,852	904,730	602,731
TOTAL STUDENT SERVICES		7,081,186	8,029,696	9,122,427

JOLIET JUNIOR COLLEGE
BUDGET BOOKLET

EDUCATION FUND
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

PUBLIC SERVICES
CONTINUING EDUCATION
COMMUNITY EDUC 525
0142-602-590.014

	TUITION WAIVERS	52,520	50,000	60,000
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TOTAL	COMMUNITY EDUC 525	52,520	50,000	60,000
TOTAL	CONTINUING EDUCATION	52,520	50,000	60,000
TOTAL	PUBLIC SERVICES	52,520	50,000	60,000

EXECUTIVE OFFICE
EXECUTIVE OFFICE
GEN ADM EXCT OFF

0181-111-511.000	ADMIN. SALARIES	327,757	278,139	286,574
0181-111-512.000	PROF/TECH SALARIES	103,906	107,439	54,726
0181-111-516.110	P.T. CLERICAL	36,434	17,888	31,000
0181-111-519.021	PHONE STIPEND	438	600	600
0181-111-519.034	CAR ALLOWANCE	2,842	6,000	6,000
0181-111-519.038	PRESIDENT'S RESERVE	0	80,500	315,000
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SUBTOTAL	SALARIES	471,377	490,566	693,900

0181-111-521.000	EMPLOYEE BENEFITS	134,468	134,042	87,598
0181-111-521.111	BENEFIT RESERVE	12,000	26,450	138,130
0181-111-532.000	CONTR SVC CONSULTAT	127,077	150,354	150,354
0181-111-534.000	CNTR SVC MNT & REPRS	0	264	264
0181-111-539.004	ELECTIONS	0	300	300
0181-111-541.000	OFFICE SUPPLIES	2,057	4,715	4,715
0181-111-542.010	PRNT XEROX CHRGS ALL	854	2,000	2,000
0181-111-543.044	SUPPLS CENTRL STORES	0	100	100
0181-111-546.000	PUBLICATIONS & DUES	29,314	34,900	34,900
0181-111-547.209	ADVERTISING-OTHER	5,684	5,235	5,235
0181-111-551.000	TRAVEL & MEETINGS	8,546	14,000	14,000
0181-111-551.015	TRAVEL & MEETINGS--C.Q.I.	8,100	20,000	20,000
0181-111-559.000	OTHR CONFR & MTNG EX	4,500	3,100	3,100

		EDUCATION FUND EXPENSES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
GENERAL ADMINISTRAT. EXECUTIVE OFFICE GEN ADM EXCT OFF					
0181-111-590.000	OTHER EXPENDITURES		13,681	6,800	6,800
	TOTAL GEN ADM EXCT OFF		----- 817,658	----- 892,826	----- 1,161,396
	TOTAL EXECUTIVE OFFICE		817,658	892,826	1,161,396
BUSINESS OFFICE V.P. ADMINISTRATIVE SERVICES					
0182-111-511.000	ADMIN. SALARIES		61,401	77,541	73,950
0182-111-512.000	PROF/TECH SALARIES		52,707	55,414	54,716
0182-111-519.021	PHONE STIPEND		0	600	0
0182-111-519.024	OVERTIME ALLOCATION		0	0	610
	SUBTOTAL SALARIES		----- 114,108	----- 133,555	----- 129,276
0182-111-521.000	EMPLOYEE BENEFITS		35,070	39,762	41,983
0182-111-532.000	CONTR SVC CONSULTAT		3,370	3,295	3,295
0182-111-541.000	OFFICE SUPPLIES		4,139	4,200	4,200
0182-111-542.010	PRNT XEROX CHRGS ALL		1,668	1,240	1,640
0182-111-543.044	SUPPLS CENTRL STORES		80	450	450
0182-111-544.022	POSTAGE		0	125	125
0182-111-546.000	PUBLICATIONS & DUES		6,200	6,940	6,940
0182-111-547.000	ADVERTISING		3,574	3,500	3,500
0182-111-551.000	TRAVEL & MEETINGS		4,535	5,400	5,400
	TOTAL V.P. ADMINISTRATIVE SERVICES		----- 172,744	----- 198,467	----- 196,809
FINANCIAL SERVICES					
0182-112-511.000	ADMIN. SALARIES		176,808	177,745	181,301
0182-112-512.000	PROF/TECH SALARIES		482,318	497,014	486,936
0182-112-516.000	OFFICE STAFF		180,750	185,141	188,864
0182-112-516.110	P.T. CLERICAL		102,637	123,763	124,091
0182-112-518.010	SAL-STU EMPLOYEES W/		7,515	8,700	8,700
0182-112-519.024	OVERTIME ALLOCATION		17,262	18,600	15,600

EDUCATION FUND
EXPENSES

2015-16
ACTUAL

2016-17
BUDGET

2017-18
BUDGET

GENERAL ADMINISTRAT.
BUSINESS OFFICE
FINANCIAL SERVICES

SUBTOTAL SALARIES

967,290

1,010,963

1,005,492

0182-112-521.000
0182-112-532.000
0182-112-534.000
0182-112-541.000
0182-112-542.010
0182-112-543.044
0182-112-546.000
0182-112-551.000

EMPLOYEE BENEFITS
CONTR SVC CONSULTAT
CNTR SVC MNT & REPRS
OFFICE SUPPLIES
PRNT XEROX CHRGS ALL
SUPPLS CENTRL STORES
PUBLICATIONS & DUES
TRAVEL & MEETINGS

263,064
259
0
8,699
1,750
414
4,934
6,566

282,721
1,000
1,225
11,838
2,394
1,100
5,470
8,775

299,068
1,000
1,225
11,838
2,394
1,100
5,970
8,775

TOTAL FINANCIAL SERVICES

1,252,976

1,325,486

1,336,862

BUSINESS & AUXILIARY SERVICES

0182-113-511.000
0182-113-512.000
0182-113-512.110
0182-113-516.110
0182-113-519.024

ADMIN. SALARIES
PROF/TECH SALARIES
P.T. PROF TECH
P.T. CLERICAL
OVERTIME ALLOCATION

77,229
104,405
51,847
16,841
98

78,773
107,108
53,032
0
1,550

80,350
109,251
54,082
0
1,580

SUBTOTAL SALARIES

250,420

240,463

245,263

0182-113-521.000
0182-113-532.000
0182-113-541.000
0182-113-542.010
0182-113-543.044
0182-113-546.000
0182-113-547.000
0182-113-551.000

EMPLOYEE BENEFITS
CONTR SVC CONSULTAT
OFFICE SUPPLIES
PRNT XEROX CHRGS ALL
SUPPLS CENTRL STORES
PUBLICATIONS & DUES
ADVERTISING
TRAVEL & MEETINGS

58,674
0
1,484
818
262
2,596
4,730
3,495

60,805
230
2,500
1,200
500
2,500
3,000
4,190

64,337
600
2,000
750
500
2,580
3,500
4,190

TOTAL BUSINESS & AUXILIARY SERVICES

322,479

315,388

323,720

EDUCATION FUND
EXPENSES

2015-16
ACTUAL

2016-17
BUDGET

2017-18
BUDGET

GENERAL ADMINISTRAT.
BUSINESS OFFICE
BUSINESS & AUXILIARY SERVICES

	TOTAL	BUSINESS OFFICE	1,748,199	1,839,341	1,857,391
COMMUNITY RELATIONS					
MARKETING AND PUBLICATIONS					
0183-113-511.000		ADMIN. SALARIES	78,859	80,436	82,045
0183-113-512.000		PROF/TECH SALARIES	199,511	202,004	205,136
0183-113-512.110		P.T. PROF TECH	0	0	18,000
0183-113-516.000		OFFICE STAFF	12,870	34,528	35,214
0183-113-516.110		P.T. CLERICAL	166	0	0
0183-113-519.021		PHONE STIPEND	600	600	600
0183-113-519.024		OVERTIME ALLOCATION	714	700	715
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	SUBTOTAL	SALARIES	292,720	318,268	341,710
0183-113-521.000		EMPLOYEE BENEFITS	124,314	141,332	149,578
0183-113-532.000		CONTR SVC CONSULTAT	7,732	17,783	0
0183-113-541.000		OFFICE SUPPLIES	10,803	10,030	10,030
0183-113-542.000		PRINTING	14,044	15,114	15,114
0183-113-542.010		PRNT XEROX CHRGS ALL	2,754	9,000	9,000
0183-113-542.092		ANNUAL REPORT/MAGAZINE	37,286	38,956	38,956
0183-113-542.118		PRINTING - SCHEDULES	90,753	118,773	118,773
0183-113-543.044		SUPPLS CENTRL STORES	106	11,000	11,000
0183-113-544.022		POSTAGE	12,688	24,006	24,006
0183-113-544.118		POSTAGE - SCHEDULES	54,220	114,836	114,836
0183-113-546.000		PUBLICATIONS & DUES	1,823	5,425	5,425
0183-113-547.000		ADVERTISING	396,978	483,032	483,032
0183-113-547.201		ADVERT & PROMOTION	2,998	15,133	15,133
0183-113-551.000		TRAVEL & MEETINGS	1,703	7,158	7,158
			-----	-----	-----
	TOTAL	MARKETING AND PUBLICATIONS	1,050,922	1,329,846	1,343,751

JOLIET JUNIOR COLLEGE
BUDGET BOOKLET

EDUCATION FUND
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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GENERAL ADMINISTRAT.
COMMUNITY RELATIONS
EXTERNAL RELATIONS

0183-116-511.000	ADMIN. SALARIES	79,628	81,221	91,130
0183-116-512.000	PROF/TECH SALARIES	96,591	98,961	147,441
0183-116-512.110	P.T. PROF TECH	29,539	30,926	29,722
0183-116-519.021	PHONE STIPEND	600	600	600
0183-116-519.024	OVERTIME ALLOCATION	53	0	0

	SUBTOTAL SALARIES	----- 206,411	----- 211,708	----- 268,893
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0183-116-521.000	EMPLOYEE BENEFITS	61,110	63,236	94,490
0183-116-532.000	CONTR SVC CONSULTAT	4,000	11,200	11,200
0183-116-541.000	OFFICE SUPPLIES	1,578	2,700	2,700
0183-116-542.010	PRNT XEROX CHRGS ALL	49	1,000	1,000
0183-116-543.044	SUPPLS CENTRL STORES	0	500	500
0183-116-544.022	POSTAGE	0	200	200
0183-116-546.000	PUBLICATIONS & DUES	1,527	2,427	2,427
0183-116-551.000	TRAVEL & MEETINGS	4,548	4,527	4,527
0183-116-559.901	MASTER PLAN EVENTS	3,015	10,000	10,000

	TOTAL EXTERNAL RELATIONS	----- 282,238	----- 307,498	----- 395,937
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	TOTAL COMMUNITY RELATIONS	1,333,160	1,637,344	1,739,688
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PERSONNEL OFFICE
HUMAN RESOURCES

0184-114-511.000	ADMIN. SALARIES	341,949	395,460	394,578
0184-114-512.000	PROF/TECH SALARIES	302,797	303,032	309,092
0184-114-512.110	P.T. PROF TECH	20,437	26,418	26,544
0184-114-519.021	PHONE STIPEND	600	600	600
0184-114-519.024	OVERTIME ALLOCATION	268	2,100	2,150

	SUBTOTAL SALARIES	----- 666,051	----- 727,610	----- 732,964
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0184-114-521.000	EMPLOYEE BENEFITS	240,910	273,762	289,200
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JOLIET JUNIOR COLLEGE
BUDGET BOOKLET

EDUCATION FUND
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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GENERAL ADMINISTRAT.
PERSONNEL OFFICE
HUMAN RESOURCES

0184-114-532.000	CONTR SVC CONSULTAT	16,804	21,000	17,500
0184-114-539.000	CONT.SC-OTHER	315	8,600	8,600
0184-114-539.016	BACKGROUND CHECK	4,959	22,500	20,377
0184-114-541.000	OFFICE SUPPLIES	7,332	8,000	8,000
0184-114-541.096	SUPPLIES-EMPLOYEE REC PROGRAM	13,733	15,000	15,000
0184-114-542.010	PRNT XEROX CHRGS ALL	5,848	3,500	3,500
0184-114-543.044	SUPPLS CENTRL STORES	514	700	700
0184-114-546.000	PUBLICATIONS & DUES	1,938	2,500	4,623
0184-114-547.000	ADVERTISING	11,938	38,000	36,000
0184-114-549.984	SUPPLIES-JJCAA NEWLETTER	759	1,500	1,500
0184-114-551.000	TRAVEL & MEETINGS	4,436	7,000	7,000
0184-114-551.011	PROFESSIONAL DEVEL.	6,826	8,000	10,000
0184-114-554.000	TRAVEL-RECRUITMENT	8,165	12,500	12,500
0184-114-595.076	HR / WELLNESS	0	0	3,500

TOTAL	HUMAN RESOURCES	990,528	1,150,172	1,170,964
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TOTAL	PERSONNEL OFFICE	990,528	1,150,172	1,170,964
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RESOURCE DEVELOPMENT
ALUMNI AFFAIRS

0186-116-511.000	ADMIN. SALARIES	50,608	63,011	64,271
0186-116-516.000	OFFICE STAFF	8,419	0	0
0186-116-516.110	P.T. CLERICAL	0	0	25,900

SUBTOTAL	SALARIES	59,027	63,011	90,171
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0186-116-521.000	EMPLOYEE BENEFITS	8,680	10,864	11,475
0186-116-532.000	CONTR SVC CONSULTAT	0	1,100	1,100
0186-116-534.000	CNTR SVC MNT & REPRS	0	400	400
0186-116-541.000	OFFICE SUPPLIES	10,269	5,890	5,890
0186-116-542.000	PRINTING	25,513	25,200	25,200
0186-116-542.010	PRNT XEROX CHRGS ALL	15	1,000	1,000

EDUCATION FUND
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

GENERAL ADMINISTRAT.
RESOURCE DEVELOPMENT
ALUMNI AFFAIRS

0186-116-546.000	PUBLICATIONS & DUES	709	2,340	2,340
0186-116-547.000	ADVERTISING	6,055	6,129	6,129
0186-116-551.000	TRAVEL & MEETINGS	4,970	7,155	7,155

TOTAL	ALUMNI AFFAIRS	115,238	123,089	150,860
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GRANT OFFICE

0186-118-512.000	PROF/TECH SALARIES	91,135	128,506	136,664
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SUBTOTAL	SALARIES	91,135	128,506	136,664
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0186-118-521.000	EMPLOYEE BENEFITS	15,354	37,131	39,355
0186-118-541.000	OFFICE SUPPLIES	885	350	350
0186-118-542.010	PRNT XEROX CHRGS ALL	0	100	100
0186-118-544.022	POSTAGE	0	100	100
0186-118-546.000	PUBLICATIONS & DUES	0	200	200
0186-118-551.000	TRAVEL & MEETINGS	6,683	8,250	8,250

TOTAL	GRANT OFFICE	114,057	174,637	185,019
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TOTAL	RESOURCE DEVELOPMENT	229,295	297,726	335,879
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CAMPUS ADMINISTRAT.
PRINT SERVICES

0188-118-512.000	PROF/TECH SALARIES	44,545	45,436	46,345
0188-118-516.000	OFFICE STAFF	48,851	49,462	50,461
0188-118-519.024	OVERTIME ALLOCATION	40	0	0

SUBTOTAL	SALARIES	93,436	94,898	96,806
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0188-118-521.000	EMPLOYEE BENEFITS	35,475	36,658	38,800
0188-118-534.000	CNTR SVC MNT & REPRS	2,210	6,400	6,400
0188-118-541.000	OFFICE SUPPLIES	7,960	9,000	9,000
0188-118-542.010	PRNT XEROX CHRGS ALL	227,225-	330,000-	330,000-

JOLIET JUNIOR COLLEGE
BUDGET BOOKLET

EDUCATION FUND
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

GENERAL ADMINISTRAT.
CAMPUS ADMINISTRAT.
PRINT SERVICES

0188-118-543.044	SUPPLS CENTRL STORES	36,688	41,485	41,485
0188-118-551.000	TRAVEL & MEETINGS	208	718	718
0188-118-562.001	RNTL EQUIP REPRODUCT	336,209	345,000	365,000

	TOTAL PRINT SERVICES	284,961	204,159	228,209
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	TOTAL CAMPUS ADMINISTRAT.	284,961	204,159	228,209
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	TOTAL GENERAL ADMINISTRAT.	5,403,801	6,021,568	6,493,527
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BOARD OF TRUSTEES
BOARD OF TRUSTEES
BOARD OF TRUSTEES

0191-111-512.000	PROF/TECH SALARIES	500	500	500
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	SUBTOTAL SALARIES	500	500	500
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0191-111-521.000	EMPLOYEE BENEFITS	9	0	0
0191-111-535.000	LEGAL SERVICES	126,893	195,000	195,000
0191-111-541.000	OFFICE SUPPLIES	2,831	3,600	3,600
0191-111-542.010	PRNT XEROX CHRGS ALL	808	2,000	2,000
0191-111-546.000	PUBLICATIONS & DUES	66,876	75,044	75,044
0191-111-551.300	TRVL & MTGS B. ADAMS	744	0	0
0191-111-551.302	TRVL & MTGS M. BRODERICK	1,333	3,164	3,164
0191-111-551.303	TRVL & MTGS A. MORALES	170	3,164	3,164
0191-111-551.304	TRVL & MTGS P. DEITERS	813	3,164	0
0191-111-551.306	TRVL & MTGS R. WUNDERLICH	2,639	3,164	3,164
0191-111-551.307	TRVL & MTGS STUDENT TRUSTEE	4,184	3,164	3,164
0191-111-551.308	OFFICER, TRUSTEE ORG	0	5,414	5,414
0191-111-551.317	TRVL & MTGS MAY	75-	0	0
0191-111-551.322	TRVL & MTGS A. MIHELICH	0	3,164	3,164
0191-111-551.324	OFFICER, NATIONAL TRUSTEE ORG	3,925	5,864	5,864
0191-111-551.326	TRVL & MTGS D. O'CONNELL	1,939	3,164	3,164

JOLIET JUNIOR COLLEGE
BUDGET BOOKLET

EDUCATION FUND
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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INSTITUT. SUPPORT
BOARD OF TRUSTEES
BOARD OF TRUSTEES

0191-111-551.328	TRVL & MTGS M. O'CONNELL	2,762	3,164	3,164
0191-111-551.329	TRAVEL AND MEETINGS J MAHALIK	0	0	3,164
0191-111-559.000	OTHR CONFR & MTNG EX	4,520	8,992	8,992

TOTAL	BOARD OF TRUSTEES	220,871	321,726	321,726
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TOTAL	BOARD OF TRUSTEES	220,871	321,726	321,726
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INSTITUT. EXPENSE
INSTITUTIONAL EXP

0192-112-519.000	SALARIES-OTHER	164,742	413,684	193,575
0192-112-519.019	SUBSTITUTE PAY	102,956	125,000	125,000
0192-112-519.022	RETIREEES/OTHER	32,813	100,000	120,000

SUBTOTAL	SALARIES	300,511	638,684	438,575
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0192-112-521.000	EMPLOYEE BENEFITS	55,613	20,000	25,000
0192-112-521.005	EMPLOYEE ASSISTANCE	28,506	28,000	32,000
0192-112-521.006	EMPLOYEE WELLNESS	35,850	40,000	40,000
0192-112-527.000	F.I.C.A.	76,725	78,000	86,000
0192-112-529.000	OTHR EMPLOY BENEFITS	838,437	860,000	897,000
0192-112-532.000	CONTR SVC CONSULTAT	0	0	200,000
0192-112-565.010	INSURANCE REPLACEMNT	0	8,000	8,000
0192-112-565.113	INSURANCE SETTLEMENT	55,000	0	0
0192-112-575.000	TELEPHONE	0	3,000	2,400
0192-112-590.014	TUITION WAIVERS	196,135	220,000	250,000
0192-112-590.528	NON TUITION DUAL CREDIT	1,337,322	2,150,000	2,585,000
0192-112-590.535	TUITION WAIVER-LEGACY	0	40,000	40,000
0192-112-594.000	FIN CHRGS & ADJSTMTS	100-	6,500	6,500
0192-112-594.001	BANK CHARGES	1,374	25,000	25,000
0192-112-594.418	CRDIT CARD CHRGS	182,642	215,000	230,000
0192-112-594.419	FACTS CHARGES	113,531	110,000	140,000
0192-112-710.005	TRANS TO AUX FUND	150,106	0	130,172

EDUCATION FUND
EXPENSES

	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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INSTITUT. SUPPORT			
INSTITUT. EXPENSE			
INSTITUTIONAL EXP			
0192-112-710.006	TRANSFER TO R.P.	424,605	443,983
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TOTAL	INSTITUTIONAL EXP	3,796,257	4,886,167
PROFESSIONAL DEVELOPMENT			5,620,219
0192-113-532.000	CONTR SVC CONSULTAT	8,252	13,000
0192-113-541.000	OFFICE SUPPLIES	0	200
0192-113-542.010	PRNT XEROX CHRGS ALL	145	300
0192-113-546.000	PUBLICATIONS & DUES	1,023	1,100
0192-113-551.000	TRAVEL & MEETINGS	115	4,320
0192-113-551.002	TRAVEL/PRESENTER	679	1,980
0192-113-551.011	PROFESSIONAL DEVEL.	19,411	20,000
0192-113-559.000	OTHR CONFR & MTNG EX	5,584	15,000
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TOTAL	PROFESSIONAL DEVELOPMENT	35,209	55,900
TOTAL	INSTITUT. EXPENSE	3,831,466	4,942,067
CAMPUS SERVICES			5,676,119
MAIL CENTER & CENTRAL STORES			
0193-112-512.110	P.T. PROF TECH	36,400	44,618
0193-112-516.000	OFFICE STAFF	47,887	49,421
		-----	-----
SUBTOTAL	SALARIES	84,287	94,039
0193-112-521.000	EMPLOYEE BENEFITS	10,179	10,629
0193-112-534.000	CNTR SVC MNT & REPRS	4,459	5,036
0193-112-541.043	INVENTORY COST RECOVERY	1,295	0
0193-112-542.010	PRNT XEROX CHRGS ALL	38	90
0193-112-543.044	SUPPLS CENTRL STORES	3,697	7,000
0193-112-544.022	POSTAGE	130,728	174,063
0193-112-546.000	PUBLICATIONS & DUES	0	125
0193-112-551.000	TRAVEL & MEETINGS	719	1,500
0193-112-562.000	RENTAL-EQUIPMENT	12,487	12,488

		EDUCATION FUND EXPENSES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
INSTITUT. SUPPORT CAMPUS SERVICES MAIL CENTER & CENTRAL STORES					
	TOTAL	MAIL CENTER & CENTRAL STORES	247,889	304,970	303,836
	TOTAL	CAMPUS SERVICES	247,889	304,970	303,836
INSTITUT. RESEARCH INSTI EFFECTIVENESS & RESEARCH					
0194-114-511.000		ADMIN. SALARIES	99,778	101,774	188,451
0194-114-512.000		PROF/TECH SALARIES	126,569	129,102	131,683
	SUBTOTAL	SALARIES	226,347	230,876	320,134
0194-114-521.000		EMPLOYEE BENEFITS	36,522	38,401	68,503
0194-114-534.000		CNTR SVC MNT & REPRS	0	1,000	7,500
0194-114-539.000		CONT.SC-OTHER	5,000	11,000	17,000
0194-114-541.000		OFFICE SUPPLIES	3,510	14,000	15,888
0194-114-542.010		PRNT XEROX CHRGS ALL	236	1,000	1,250
0194-114-543.044		SUPPLS CENTRL STORES	0	1,000	0
0194-114-551.000		TRAVEL & MEETINGS	98	3,000	9,112
	TOTAL	INSTI EFFECTIVENESS & RESEARCH	271,713	300,277	439,387
	TOTAL	INSTITUT. RESEARCH	271,713	300,277	439,387
DATA PROCESSING INFORMATION TECHNOLOGY					
0195-115-511.000		ADMIN. SALARIES	439,793	448,589	542,560
0195-115-512.000		PROF/TECH SALARIES	1,215,815	1,425,706	1,333,994
0195-115-516.000		OFFICE STAFF	121,753	125,258	128,794
0195-115-518.010		SAL-STU EMPLOYEES W/	90,599	61,200	61,200
0195-115-519.021		PHONE STIPEND	3,051	3,420	3,420
0195-115-519.024		OVERTIME ALLOCATION	21,112	11,700	11,900
	SUBTOTAL	SALARIES	1,892,123	2,075,873	2,081,868

EDUCATION FUND
EXPENSES

	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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INSTITUT. SUPPORT
DATA PROCESSING
INFORMATION TECHNOLOGY

0195-115-521.000	EMPLOYEE BENEFITS	579,651	701,529	741,824
0195-115-532.000	CONTR SVC CONSULTAT	194,724	219,960	225,587
0195-115-534.000	CNTR SVC MNT & REPRS	299,603	297,520	331,576
0195-115-534.010	MICROCOMPUTER REPAIR	22,008	22,000	22,000
0195-115-541.000	OFFICE SUPPLIES	6,538	6,700	6,700
0195-115-541.014	OFFICE SUPPLIES/COMPUTER	7,983	7,655	7,655
0195-115-542.010	PRNT XEROX CHRGS ALL	2,706	1,868	1,868
0195-115-544.018	COMPUTER SOFTWARE	686,720	780,950	967,225
0195-115-546.000	PUBLICATIONS & DUES	7,295	8,379	8,379
0195-115-551.000	TRAVEL & MEETINGS	8,952	9,000	9,000
0195-115-551.011	PROFESSIONAL DEVEL.	66,990	73,929	73,929
0195-115-553.005	TRAVEL-COLLEAGUE TRAINING	32,763	35,370	35,370

	TOTAL	INFORMATION TECHNOLOGY	3,808,056	4,240,733	4,512,981
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	TOTAL	DATA PROCESSING	3,808,056	4,240,733	4,512,981
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NON-OPERATING
NON-OPERATING

0197-117-592.002	DEFERRED PAYMENTS	167,860	325,000	375,000
0197-117-593.000	TUITION CHARGE-BACK	90,534	150,000	50,000

	TOTAL	NON-OPERATING	258,394	475,000	425,000
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	TOTAL	NON-OPERATING	258,394	475,000	425,000
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OTHER
CONTINGENCY

0199-199-600.000	CONTINGENCY	0	575,000	400,000
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	TOTAL	CONTINGENCY	0	575,000	400,000
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	TOTAL	OTHER	0	575,000	400,000
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		EDUCATION FUND EXPENSES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
INSTITUT. SUPPORT OTHER CONTINGENCY					
TOTAL	INSTITUT. SUPPORT		8,638,389	11,159,773	12,079,049
TOTAL	EDUCATION FUND		65,168,848	71,855,811	73,046,625

		OPERAT. & MAINT FUND REVENUES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
LOCAL GOVT SOURCES					
0200-000-411.000	CURRENT TAXES		15,995,124	16,810,000	18,250,000
0200-000-412.000	BACK TAXES		126,806	75,000	75,000
	TOTAL	LOCAL GOVT SOURCES	16,121,930	16,885,000	18,325,000
SALES & SERVICE FEES					
0200-000-450.000	SALES & SERVICE FEES		297	0	0
	TOTAL	SALES & SERVICE FEES	297	0	0
FACILITIES REVENUE					
0200-000-461.000	BUILDING RENTALS		201,216	200,000	125,000
	TOTAL	FACILITIES REVENUE	201,216	200,000	125,000
OTHER REVENUES					
0200-000-499.000	OTHER REVENUE		11,942	0	0
	TOTAL	OTHER REVENUES	11,942	0	0
	TOTAL	OPERAT. & MAINT FUND	16,335,385	17,085,000	18,450,000

OPERAT. & MAINT FUND
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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OPERATION & MAINT.
MAINTENANCE
MAINTENANCE

0271-201-512.000	PROF/TECH SALARIES	80,887	82,505	84,155
0271-201-517.000	SERVICE STAFF	733,511	815,374	986,382
0271-201-519.024	OVERTIME ALLOCATION	14,437	48,450	35,000

	SUBTOTAL SALARIES	----- 828,835	----- 946,329	----- 1,105,537
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0271-201-521.000	EMPLOYEE BENEFITS	273,261	318,100	389,530
0271-201-534.000	CNTR SVC MNT & REPRS	250,221	305,515	260,089
0271-201-541.056	SUPPLIES/SMALL TOOLS	1,710	8,800	8,800
0271-201-543.203	SERVICE SUPPLIES	159,109	189,260	189,260
0271-201-543.801	SUPPLIES-UNIFORMS	5,495	7,173	8,455
0271-201-551.011	PROFESSIONAL DEVEL.	3,624	4,086	4,086
0271-201-562.000	RENTAL-EQUIPMENT	600	600	1,026

	TOTAL MAINTENANCE	----- 1,522,855	----- 1,779,863	----- 1,966,783
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	TOTAL MAINTENANCE	1,522,855	1,779,863	1,966,783
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CUSTODIAL
CUSTODIAL

0272-202-512.000	PROF/TECH SALARIES	122,289	124,735	130,520
0272-202-516.110	P.T. CLERICAL	21,357	21,814	22,256
0272-202-517.000	SERVICE STAFF	1,557,643	1,612,017	1,719,667
0272-202-517.110	SAL SERVICE/PART-TIME	379,137	460,434	482,064
0272-202-519.024	OVERTIME ALLOCATION	16,426	75,000	76,500

	SUBTOTAL SALARIES	----- 2,096,852	----- 2,294,000	----- 2,431,007
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0272-202-521.000	EMPLOYEE BENEFITS	658,083	678,352	813,305
0272-202-534.000	CNTR SVC MNT & REPRS	4,426	6,000	10,000
0272-202-539.000	CONT.SC-OTHER	24,792	49,568	85,628
0272-202-543.203	SERVICE SUPPLIES	179,818	221,790	242,730
0272-202-543.218	SMALL EQUIPMENT SUPPLIES	10,055	95,000	15,000

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BUDGET BOOKLET

OPERAT. & MAINT FUND
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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OPERATION & MAINT.
CUSTODIAL
CUSTODIAL

0272-202-543.801	SUPPLIES-UNIFORMS	19,583	22,419	24,647
0272-202-551.011	PROFESSIONAL DEVEL.	11,035	9,000	9,000

	TOTAL	CUSTODIAL	3,004,644	3,376,129	3,631,317
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	TOTAL	CUSTODIAL	3,004,644	3,376,129	3,631,317
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ROADS & GROUNDS
ROADS & GROUNDS

0273-203-511.000	ADMIN. SALARIES	88,178	89,942	91,741
0273-203-517.000	SERVICE STAFF	569,320	574,288	585,624
0273-203-517.110	SAL SERVICE/PART-TIME	100,368	105,440	107,520
0273-203-518.010	SAL-STU EMPLOYEES W/	122,786	147,100	147,100
0273-203-519.024	OVERTIME ALLOCATION	38,509	46,900	47,800

	SUBTOTAL	SALARIES	919,161	963,670	979,785
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0273-203-521.000	EMPLOYEE BENEFITS	211,133	221,550	218,178
0273-203-534.000	CNTR SVC MNT & REPRS	73,106	101,344	101,344
0273-203-541.055	VEHICLE EXPENSE	13,015	14,778	14,778
0273-203-543.203	SERVICE SUPPLIES	96,258	96,067	96,067
0273-203-543.233	SPPLIES CMPUS USE CO	18,788	19,059	19,871
0273-203-543.801	SUPPLIES-UNIFORMS	5,453	8,468	9,113
0273-203-551.011	PROFESSIONAL DEVEL.	2,935	5,245	5,245
0273-203-562.000	RENTAL-EQUIPMENT	3,636	2,841	2,841
0273-203-587.000	EQUIPMENT-SERVICE	72,182	0	40,000

	TOTAL	ROADS & GROUNDS	1,415,667	1,433,022	1,487,222
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	TOTAL	GROUNDS	1,415,667	1,433,022	1,487,222
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OPERAT. & MAINT FUND
EXPENSES

2015-16
ACTUAL

2016-17
BUDGET

2017-18
BUDGET

OPERATION & MAINT.
CAMPUS SECURITY
CAMPUS POLICE

0274-204-511.000	ADMIN. SALARIES	175,320	178,826	182,403
0274-204-512.000	PROF/TECH SALARIES	159,753	159,973	163,176
0274-204-512.110	P.T. PROF TECH	342,428	361,252	416,277
0274-204-516.000	OFFICE STAFF	221,457	214,677	217,922
0274-204-516.110	P.T. CLERICAL	78,289	74,496	75,060
0274-204-517.000	SERVICE STAFF	737,760	777,590	812,240
0274-204-517.001	SERVICE STAFF PT	10,618	15,382	15,400
0274-204-518.010	SAL-STU EMPLOYEES W/	25,485	35,700	35,700
0274-204-519.021	PHONE STIPEND	2,100	2,100	2,100
0274-204-519.024	OVERTIME ALLOCATION	101,006	105,000	107,100
0274-204-519.033	UNIFORM ALLOWANCE	18,775	20,625	20,625

SUBTOTAL	SALARIES	1,872,991	1,945,621	2,048,003
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0274-204-521.000	EMPLOYEE BENEFITS	504,276	543,980	573,340
0274-204-534.000	CNTR SVC MNT & REPRS	21,249	36,029	42,279
0274-204-539.000	CONT.SC-OTHER	8,252	2,616	2,616
0274-204-541.055	VEHICLE EXPENSE	5,694	13,800	13,800
0274-204-541.057	RANGE TRAINING SUPPL & ARMING	0	3,325	3,325
0274-204-543.044	SUPPLS CENTRL STORES	487	748	748
0274-204-543.203	SERVICE SUPPLIES	17,227	11,723	11,723
0274-204-543.801	SUPPLIES-UNIFORMS	16,605	12,475	14,025
0274-204-546.000	PUBLICATIONS & DUES	2,450	3,170	3,170
0274-204-551.000	TRAVEL & MEETINGS	739	1,084	1,084
0274-204-551.011	PROFESSIONAL DEVEL.	13,741	14,812	14,812
0274-204-575.005	TELEPHONE-NEXTEL	5,464	6,492	6,492

TOTAL	CAMPUS POLICE	2,469,175	2,595,875	2,735,417
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TOTAL	CAMPUS SECURITY	2,469,175	2,595,875	2,735,417
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JOLIET JUNIOR COLLEGE
BUDGET BOOKLET

		OPERAT. & MAINT FUND EXPENSES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
OPERATION & MAINT.					
TRANSPORTATION					
TRANSPORTATION					
0275-205-541.051	VEHICLE EXPENSE REIMBURSEMENT		30,710-	40,000-	30,000-
0275-205-541.055	VEHICLE EXPENSE		64,603	140,000	120,000
0275-205-587.000	EQUIPMENT-SERVICE		52,438	60,000	0
			-----	-----	-----
TOTAL	TRANSPORTATION		86,331	160,000	90,000
TOTAL	TRANSPORTATION		86,331	160,000	90,000
PLANT UTILITIES					
PLANT UTILITIES					
0276-206-517.000	SERVICE STAFF		239,001	241,218	245,835
0276-206-519.024	OVERTIME ALLOCATION		36,008	16,500	31,200
			-----	-----	-----
SUBTOTAL	SALARIES		275,009	257,718	277,035
0276-206-521.000	EMPLOYEE BENEFITS		46,252	48,366	51,140
0276-206-534.000	CNTR SVC MNT & REPRS		134,837	143,288	238,288
0276-206-543.206	SPPLS-PLNT UTILITIES		77,310	79,517	208,517
0276-206-571.000	GAS		149,596	403,000	537,000
0276-206-573.000	ELECTRICITY		1,416,230	1,677,652	1,979,517
0276-206-574.000	SEWAGE - WATER		96,283	175,143	300,143
0276-206-576.000	REFUSE DISPOSAL		28,798	48,000	48,000
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TOTAL	PLANT UTILITIES		2,224,315	2,832,684	3,639,640
TOTAL	PLANT UTILITIES		2,224,315	2,832,684	3,639,640
ADMINISTRATION					
ADMINISTRATION					
0278-208-511.000	ADMIN. SALARIES		346,093	359,604	364,228
0278-208-511.010	ADM SAL-PART TIME		200	0	0
0278-208-512.000	PROF/TECH SALARIES		112,504	114,373	116,660
0278-208-512.110	P.T. PROF TECH		0	0	27,079
0278-208-516.000	OFFICE STAFF		41,638	42,162	43,014

JOLIET JUNIOR COLLEGE
BUDGET BOOKLET

OPERAT. & MAINT FUND
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

OPERATION & MAINT.
ADMINISTRATION
ADMINISTRATION

0278-208-516.110	P.T. CLERICAL	51,428	47,102	20,964
0278-208-519.021	PHONE STIPEND	4,920	4,800	4,800
0278-208-519.024	OVERTIME ALLOCATION	0	6,300	6,400

	SUBTOTAL SALARIES	----- 556,783	----- 574,341	----- 583,145
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0278-208-521.000	EMPLOYEE BENEFITS	166,766	174,094	184,560
0278-208-534.000	CNTR SVC MNT & REPRS	42	4,418	4,418
0278-208-541.000	OFFICE SUPPLIES	6,303	7,709	7,709
0278-208-546.000	PUBLICATIONS & DUES	2,288	3,000	3,000
0278-208-551.000	TRAVEL & MEETINGS	11,474	14,545	14,545

	TOTAL ADMINISTRATION	----- 743,656	----- 778,107	----- 797,377
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	TOTAL ADMINISTRATION	743,656	778,107	797,377
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OTHER
ENVIRONMENTAL HEALTH & SAFETY

0279-109-511.000	ADMIN. SALARIES	71,316	72,742	74,197
0279-109-512.110	P.T. PROF TECH	29,139	33,124	33,782
0279-109-519.017	STAFF TRAINING/WORKSHOP	2,040	1,000	1,000

	SUBTOTAL SALARIES	----- 102,495	----- 106,866	----- 108,979
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0279-109-521.000	EMPLOYEE BENEFITS	25,485	26,361	27,900
0279-109-532.000	CONTR SVC CONSULTAT	14,645	18,000	18,000
0279-109-541.000	OFFICE SUPPLIES	702	1,000	1,000
0279-109-541.005	SUPPLIES/NON-CAPITAL EQUIPMENT	7,327	7,618	7,618
0279-109-541.030	SUPPLIES - SAFETY	8,322	10,100	10,100
0279-109-546.000	PUBLICATIONS & DUES	595	800	800
0279-109-551.000	TRAVEL & MEETINGS	1,735	2,012	2,012

	TOTAL ENVIRONMENTAL HEALTH & SAFETY	----- 161,306	----- 172,757	----- 176,409
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OPERAT. & MAINT FUND
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

OPERATION & MAINT.
OTHER
ENVIRONMENTAL HEALTH & SAFETY

TOTAL	OTHER	161,306	172,757	176,409
TOTAL	OPERATION & MAINT.	11,627,949	13,128,437	14,524,165

INSTITUT. EXPENSE
INSTITUT. EXPENSE
INSTITUTIONAL EXP

0292-209-542.010	PRNT XEROX CHRGS ALL	496	500	1,000
0292-209-551.011	PROFESSIONAL DEVEL.	4,184	4,973	4,973
0292-209-565.010	INSURANCE REPLACEMNT	500	6,141	2,181
0292-209-584.000	CAP OUTL.-BLDG REMOD	59,507	135,000	220,000
0292-209-710.003	TRNS BLDG&MAINT REST	3,775,000	2,775,000	2,875,000

TOTAL	INSTITUTIONAL EXP	3,839,687	2,921,614	3,103,154
TOTAL	INSTITUT. EXPENSE	3,839,687	2,921,614	3,103,154

CAMPUS SERVICES
RECEIVING

0293-113-512.000	PROF/TECH SALARIES	34,931	71,259	0
0293-113-516.000	OFFICE STAFF	38,879	39,270	0
0293-113-516.110	P.T. CLERICAL	16,128	34,018	0
0293-113-517.000	SERVICE STAFF	75,681	74,734	76,024
0293-113-517.110	SAL SERVICE/PART-TIME	18,412	18,452	18,816
0293-113-518.010	SAL-STU EMPLOYEES W/	24,046	25,900	25,900
0293-113-519.021	PHONE STIPEND	0	240	0
0293-113-519.024	OVERTIME ALLOCATION	244	1,650	1,700

SUBTOTAL	SALARIES	208,321	265,523	122,440
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0293-113-521.000	EMPLOYEE BENEFITS	38,376	52,729	844
0293-113-534.000	CNTR SVC MNT & REPRS	862	1,600	1,600
0293-113-541.000	OFFICE SUPPLIES	1,947	3,700	2,200

JOLIET JUNIOR COLLEGE
BUDGET BOOKLET

OPERAT. & MAINT FUND
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

INSTITUT. SUPPORT
CAMPUS SERVICES
RECEIVING

0293-113-541.005	SUPPLIES/NON-CAPITAL EQUIPMENT	0	1,991	1,331
0293-113-543.801	SUPPLIES-UNIFORMS	217	650	1,310
0293-113-547.000	ADVERTISING	0	500	0
0293-113-551.000	TRAVEL & MEETINGS	598	1,200	700
0293-113-562.000	RENTAL-EQUIPMENT	0	800	0
0293-113-585.000	EQUIPMENT-OFFICE	35,049	55,000	66,000

TOTAL	RECEIVING	----- 285,370	----- 383,693	----- 196,425
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TELECOMMUNICATIONS

0293-114-575.000	TELEPHONE	122,807	135,276	135,276
0293-114-575.003	TELEPHONE CABLING	5,595	12,000	12,300
0293-114-575.004	TELEPHONE MAINTENANCE	51,006	77,980	77,680
0293-114-575.006	INTERNET DATA CIRCUIT	110,500	201,000	201,000

TOTAL	TELECOMMUNICATIONS	----- 289,908	----- 426,256	----- 426,256
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TOTAL	CAMPUS SERVICES	575,278	809,949	622,681
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OTHER
CONTINGENCY

0299-199-600.000	CONTINGENCY	0	225,000	200,000
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TOTAL	CONTINGENCY	----- 0	----- 225,000	----- 200,000
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TOTAL	OTHER	0	225,000	200,000
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TOTAL	INSTITUT. SUPPORT	4,414,965	3,956,563	3,925,835
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TOTAL	OPERAT. & MAINT FUND	16,042,914	17,085,000	18,450,000
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JOLIET JUNIOR COLLEGE
BUDGET BOOKLET

		OPER & MAINT RESTRCT REVENUES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
LOCAL GOVT SOURCES					
0392-316-411.000	CURRENT TAXES		1,046,923	0	0
0392-317-411.000	CURRENT TAXES		0	1,040,000	0
0392-318-411.000	CURRENT TAXES		0	0	1,040,000
0392-319-412.000	BACK TAXES		8,842	0	0
	TOTAL	LOCAL GOVT SOURCES	1,055,765	1,040,000	1,040,000
STATE GOVT SOURCES					
0319-973-421.046	ICCB CAPTIAL RENEWAL GRANT		0	26,100,000	26,100,000
	TOTAL	STATE GOVT SOURCES	0	26,100,000	26,100,000
STUDENT TUITION/FEES					
0300-000-442.050	CAPITAL ASSESSMENT FEE		5,424,195	5,493,000	5,250,000
	TOTAL	STUDENT TUITION/FEES	5,424,195	5,493,000	5,250,000
INTEREST ON INVSTMNT					
0300-000-470.000	INTEREST ON INVSTMNT		25,845	0	0
0379-008-470.000	INTEREST ON INVSTMNT		205	0	0
0379-009-470.000	INTEREST ON INVSTMNT		1,060	0	0
0379-013-470.000	INTEREST ON INVSTMNT		133,138	25,000	0
	TOTAL	INTEREST ON INVSTMNT	160,248	25,000	0
OTHER REVENUES					
0300-000-499.000	OTHER REVENUE		152,780	125,000	125,000
0371-314-499.000	OTHER REVENUE		76,040	0	100,000
	TOTAL	OTHER REVENUES	228,820	125,000	225,000
TRANS FROM OTHER FUNDS					
0392-400-720.002	TRANS FRM OP,BLD,MN		3,775,000	2,775,000	2,875,000
	TOTAL	TRANS FROM OTHER FUNDS	3,775,000	2,775,000	2,875,000
	TOTAL	OPER & MAINT RESTRCT	10,644,028	35,558,000	35,490,000

OPER & MAINT RESTRCT
EXPENSES

2015-16
ACTUAL

2016-17
BUDGET

2017-18
BUDGET

GENERAL
GENERAL
GENERAL

0300-000-710.004

TRANSFER TO B & I

8,637,313

8,635,563

8,630,113

TOTAL

GENERAL

8,637,313

8,635,563

8,630,113

TOTAL

GENERAL

8,637,313

8,635,563

8,630,113

TOTAL

GENERAL

8,637,313

8,635,563

8,630,113

OTHER
OTHER

ICCB CAPITAL RENEWAL GRANT

0319-973-584.000

CAP OUTL.-BLDG REMOD

0

26,100,000

26,100,000

TOTAL

ICCB CAPITAL RENEWAL GRANT

0

26,100,000

26,100,000

TOTAL

OTHER

0

26,100,000

26,100,000

TOTAL

INSTRUCTION

0

26,100,000

26,100,000

MAINTENANCE
MAINTENANCE

EXTERIOR WALL SYSTEMS

0371-301-534.000

CNTR SVC MNT & REPRS

378,433

195,000

170,000

TOTAL

EXTERIOR WALL SYSTEMS

378,433

195,000

170,000

CONVEYING SYSTEMS

0371-302-534.000

CNTR SVC MNT & REPRS

718

8,000

8,000

TOTAL

CONVEYING SYSTEMS

718

8,000

8,000

HEATING SYSTEMS

0371-303-534.000

CNTR SVC MNT & REPRS

2,900

45,000

20,000

TOTAL

HEATING SYSTEMS

2,900

45,000

20,000

OPER & MAINT RESTRCT
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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OPERATION & MAINT. MAINTENANCE				
ELECTRICAL SYSTEMS				
0371-304-534.000	CNTR SVC MNT & REPRS	9,074	120,000	105,000
		-----	-----	-----
	TOTAL ELECTRICAL SYSTEMS	9,074	120,000	105,000
COOLING SYSTEMS				
0371-305-534.000	CNTR SVC MNT & REPRS	238,264	125,000	25,000
		-----	-----	-----
	TOTAL COOLING SYSTEMS	238,264	125,000	25,000
ROOFING SYSTEMS				
0371-306-534.000	CNTR SVC MNT & REPRS	9,046	15,000	15,000
		-----	-----	-----
	TOTAL ROOFING SYSTEMS	9,046	15,000	15,000
INTERIOR SYSTEMS				
0371-307-534.000	CNTR SVC MNT & REPRS	807,120	1,325,000	1,623,000
		-----	-----	-----
	TOTAL INTERIOR SYSTEMS	807,120	1,325,000	1,623,000
ELECTRICAL LIGHTING				
0371-308-534.000	CNTR SVC MNT & REPRS	127,273	250,000	90,000
		-----	-----	-----
	TOTAL ELECTRICAL LIGHTING	127,273	250,000	90,000
PLUMBING SYSTEMS				
0371-310-534.000	CNTR SVC MNT & REPRS	251,397	160,000	160,000
		-----	-----	-----
	TOTAL PLUMBING SYSTEMS	251,397	160,000	160,000
SPECIALTY SYSTEMS				
0371-311-534.000	CNTR SVC MNT & REPRS	73,879	60,000	60,000
		-----	-----	-----
	TOTAL SPECIALTY SYSTEMS	73,879	60,000	60,000
SITE WORK				
0371-312-534.000	CNTR SVC MNT & REPRS	427,019	1,298,000	538,000
		-----	-----	-----
	TOTAL SITE WORK	427,019	1,298,000	538,000

OPER & MAINT RESTRCT
EXPENSES

2015-16
ACTUAL

2016-17
BUDGET

2017-18
BUDGET

OPERATION & MAINT.
MAINTENANCE

ENERGY EFFICIENCY PROJECTS
0371-314-534.000

CNTR SVC MNT & REPRS

0

450,000

100,000

TOTAL ENERGY EFFICIENCY PROJECTS

0

450,000

100,000

TOTAL MAINTENANCE

2,325,123

4,051,000

2,914,000

OTHER

2008 BOND PROJECTS
0379-008-583.000

NEW BLDGS/ADDITIONS

1,997,680

0

0

TOTAL 2008 BOND PROJECTS

1,997,680

0

0

REFERENDUM BOND PROJECTS
0379-009-583.060

CULINARY ARTS/HOSPITALITY

6,634,879

0

0

TOTAL REFERENDUM BOND PROJECTS

6,634,879

0

0

2013 BOND PROJECTS
0379-013-583.070
0379-013-583.080
0379-013-584.000

ROMEOVILLE EXPANSION
FIELD HOUSE
CAP OUTL.-BLDG REMOD

7,992,706

17,050,000

1,400,000

8,620,891

17,050,000

0

63,755

0

0

TOTAL 2013 BOND PROJECTS

16,677,352

34,100,000

1,400,000

TOTAL OTHER

25,309,911

34,100,000

1,400,000

TOTAL OPERATION & MAINT.

27,635,034

38,151,000

4,314,000

INSTITUT. EXPENSE
INSTITUT. EXPENSE
FYx5 LIFE SAFETY PROJECT
0392-315-534.000

CNTR SVC MNT & REPRS

132,764

700,000

0

TOTAL FYx5 LIFE SAFETY PROJECT

132,764

700,000

0

OPER & MAINT RESTRCT
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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INSTITUT. SUPPORT				
INSTITUT. EXPENSE				
FYx6 LIFE SAFETY PROJECT				
0392-316-532.000	CONTR SVC CONSULTAT	595,779	345,000	0
		-----	-----	-----
TOTAL	FYx6 LIFE SAFETY PROJECT	595,779	345,000	0
FYx7 LIFE SAFETY PROJECT				
0392-317-584.000	CAP OUTL.-BLDG REMOD	0	1,040,000	500,000
		-----	-----	-----
TOTAL	FYx7 LIFE SAFETY PROJECT	0	1,040,000	500,000
FYx8 LIFE SAFETY PROJECT				
0392-318-584.000	CAP OUTL.-BLDG REMOD	0	0	1,040,000
		-----	-----	-----
TOTAL	FYx8 LIFE SAFETY PROJECT	0	0	1,040,000
MAJOR MAINT./MOD.				
0392-400-544.030	REPAIR MATERIALS & SUPPLIES	0	446,437	255,887
0392-400-582.000	SITE IMPROVEMENT	10,031,088	21,750,000	300,000
		-----	-----	-----
TOTAL	MAJOR MAINT./MOD.	10,031,088	22,196,437	555,887
TOTAL	INSTITUT. EXPENSE	10,759,631	24,281,437	2,095,887
TOTAL	INSTITUT. SUPPORT	10,759,631	24,281,437	2,095,887
TOTAL	OPER & MAINT RESTRCT	47,031,978	97,168,000	41,140,000

JOLIET JUNIOR COLLEGE
BUDGET BOOKLET

		BOND & INTEREST FUND REVENUES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
LOCAL GOVT SOURCES					
0479-009-411.000	CURRENT TAXES		6,193,652	6,552,000	6,870,000
0479-009-412.000	BACK TAXES		47,765	0	0
	TOTAL	LOCAL GOVT SOURCES	6,241,417	6,552,000	6,870,000
FED GOVT SOURCES					
0479-009-439.000	OTHER FED. GOVT		1,642,830	1,595,380	1,549,039
	TOTAL	FED GOVT SOURCES	1,642,830	1,595,380	1,549,039
INTEREST ON INVSTMNT					
0479-008-470.000	INTEREST ON INVSTMNT		890,793	0	0
	TOTAL	INTEREST ON INVSTMNT	890,793	0	0
TRANS FROM OTHER FUNDS					
0479-008-720.003	TRANS IN / O&M REST		6,314,713	6,312,438	6,306,988
0479-013-720.003	TRANS IN / O&M REST		2,322,600	2,323,125	2,323,125
	TOTAL	TRANS FROM OTHER FUNDS	8,637,313	8,635,563	8,630,113
	TOTAL	BOND & INTEREST FUND	17,412,353	16,782,943	17,049,152

BOND & INTEREST FUND
EXPENSES

2015-16
ACTUAL

2016-17
BUDGET

2017-18
BUDGET

OPERATION & MAINT.
OTHER

2008 BOND PROJECTS

0479-008-563.000

DEBT PRINC RETIREMNT

2,745,000

2,890,000

3,040,000

0479-008-564.000

INTEREST

4,905,123

3,420,938

3,265,488

0479-008-594.002

BANK FEES

1,300

1,500

1,500

TOTAL

2008 BOND PROJECTS

7,651,423

6,312,438

6,306,988

REFERENDUM BOND PROJECTS

0479-009-563.000

DEBT PRINC RETIREMNT

2,495,000

2,845,000

3,225,000

0479-009-564.000

INTEREST

5,036,268

4,917,190

4,774,355

0479-009-594.002

BANK FEES

400

1,000

1,000

TOTAL

REFERENDUM BOND PROJECTS

7,531,668

7,763,190

8,000,355

2013 BOND PROJECTS

0479-013-564.000

INTEREST

2,322,125

2,322,125

2,322,125

0479-013-594.002

BANK FEES

475

1,000

1,000

TOTAL

2013 BOND PROJECTS

2,322,600

2,323,125

2,323,125

TOTAL

OTHER

17,505,691

16,398,753

16,630,468

TOTAL

OPERATION & MAINT.

17,505,691

16,398,753

16,630,468

TOTAL

BOND & INTEREST FUND

17,505,691

16,398,753

16,630,468

AUX. ENTERPRISES
REVENUES2015-16
ACTUAL2016-17
BUDGET2017-18
BUDGET

STUDENT TUITION/FEES

0517-933-442.037	HEALTH CARE CONT. ED	45,624	66,000	66,000
0593-204-442.039	FINGERPRINT CHECK	9,204	3,000	3,000
0563-009-442.051	ART MATERIALS FEES	3,355	2,500	2,500
0563-023-442.051	ART MATERIALS FEES	875	2,287	2,290
0510-009-442.052	COURSE FEES	18,754	20,000	13,000
0510-501-442.052	COURSE FEES	56,261	50,000	49,000
0510-502-442.052	COURSE FEES	79,703	77,000	75,000
0510-503-442.052	COURSE FEES	65,638	65,000	50,000
0510-504-442.052	COURSE FEES	75,015	75,000	72,000
0510-505-442.052	COURSE FEES	18,754	20,000	19,000
0510-508-442.052	COURSE FEES	42,196	40,000	39,000
0510-509-442.052	COURSE FEES	243,799	255,000	250,000
0510-514-442.052	COURSE FEES	32,819	30,000	29,000
0510-515-442.052	COURSE FEES	234,422	220,000	213,000
0510-516-442.052	COURSE FEES	262,552	355,000	344,000
0510-517-442.052	COURSE FEES	168,784	151,000	146,000
0510-518-442.052	COURSE FEES	37,507	25,000	24,000
0510-519-442.052	COURSE FEES	28,131	30,000	12,000
0510-525-442.052	COURSE FEES	0	49,000	80,000
0521-102-442.052	COURSE FEES	46,884	40,000	39,000
0523-105-442.052	COURSE FEES	533,365	515,000	515,000
0539-311-442.052	COURSE FEES	13,128	10,000	10,000
0567-202-442.052	COURSE FEES	77,000	0	0
0595-116-442.058	TECHNOLOGY FEE	1,549,770	1,550,000	1,550,000
0518-113-442.059	REGISTRATION FEE	600	3,600	0
0532-315-442.059	REGISTRATION FEE	0	0	3,600
0510-517-442.075	NURSING TEST FEES	175	0	0
0523-104-442.080	JJC COMPASS RETEST	29,990	4,000	0
0523-104-442.081	CLEP TESTING FEES	3,060	3,000	3,000
0523-104-442.082	PROCTORING FEES	6,635	7,000	7,000
0523-104-442.083	TEAS PREP	6,720	6,000	6,000
0523-104-442.084	PLACEMENT SCORE REPORT	850	1,000	1,000
0523-104-442.085	PROMETRIC TESTING FEES	1,513	1,000	1,200
0523-104-442.086	ATI TESTING FEES TEAS & PN COM	5,110	4,000	5,000

AUX. ENTERPRISES
REVENUES

2015-16 2016-17 2017-18
ACTUAL BUDGET BUDGET

STUDENT TUITION/FEES

0523-104-442.087	PEARSON VUE TESTING FEES	32,508	35,000	30,000
0523-104-442.088	INNOVATIVE EXAMS FEES	1,640	2,000	1,500
0523-104-442.089	PLACEMENT REMOTE TESTING	11,460	5,000	10,000
0523-104-442.092	PN COMP PREDICT	6,435	6,000	8,000
0523-104-442.093	ISP MERIT BOARD TESTING FEES	1,165	2,000	1,000
0523-104-442.094	ACCUPLACER RETEST	0	15,000	15,000
0523-104-442.095	ALEKS RETEST	0	15,000	93,000
0523-104-442.096	HiSET FEES	0	0	1,000
0523-104-442.097	CERTIPORT FEES	0	0	100
0523-104-442.098	TASC FEES	0	0	1,000
0523-104-442.099	CNA FEES	0	0	100
0517-912-442.256	PS-1 FEES, SEMINARS	209,113	300,000	300,000
0541-104-442.256	PS-1 FEES, SEMINARS	0	250,000	250,000
0517-913-442.260	LIFELONG LEARNING	325,913	257,000	261,655
0517-943-442.264	WS-3 FEES, WORKFORCE DEVELOPME	44,259	38,456	38,456
0517-911-442.272	ASSESSMENT	53,044	30,000	30,000
0517-914-442.275	CDL TRAINING FEES	235,640	319,600	359,550
0517-911-442.277	CONTRACT TRAINING FEES	567,605	443,154	468,154
0517-933-442.280	CPR FEES	32,803	52,000	52,000
0517-933-442.281	EXAM FEES	5,820	14,000	14,000
0517-933-442.282	CNA INSTRUCTOR SEMINAR FEES	17,400	20,000	16,000
0517-911-442.294	TRAFFIC SCHOOL	449,058	420,000	420,000
0517-915-442.300	ON-LINE SHORT-TERM TRNG FEE	68,422	50,000	50,376
0510-009-442.508	PERSONAL TRAINERS	55,165	62,500	105,000
0517-943-442.660	TESTING CENTER	0	3,885	1,184
0517-952-442.660	TESTING CENTER	4,045	3,000	3,000
0565-400-443.000	STUDENT SERVICE FEE	1,033,180	1,141,305	1,027,406

TOTAL	STUDENT TUITION/FEES	6,852,868	7,165,287	7,187,071
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SALES & SERVICE FEES

0561-021-450.000	SALES & SERVICE FEES	1,659	1,500	1,500
0510-016-451.000	SALES-FOOD	64,552	72,150	0
0561-021-451.000	SALES-FOOD	1,188,211	1,489,107	1,478,604
0561-022-451.000	SALES-FOOD	0	0	164,614

JOLIET JUNIOR COLLEGE
BUDGET BOOKLET

AUX. ENTERPRISES
REVENUES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

SALES & SERVICE FEES

0569-095-451.000	SALES-FOOD	0	2,000	2,000
0561-021-451.010	SALES - CATERING	257,491	230,000	225,000
0561-022-451.010	SALES - CATERING	0	0	5,000
0561-021-451.100	PEPSI VENDING CONTRACT	78,915	86,000	84,000
0510-016-451.150	SALES - THRIVE	0	0	40,000
0510-016-451.160	SALES - SAVEUR	0	0	28,000
0510-016-451.170	SALES - CULINARY CAFE/KIOSK	0	0	15,000
0567-202-451.400	SALES BNQTS TAX, OTHER	786	0	0
0567-202-451.402	SALES BNQTS TAX SAT-BALLROOM	113	0	0
0567-202-451.433	SALES FOOD-DINING ROOM-TUESDAY	15,312	0	0
0567-202-451.440	FOOD SALES FRIDAY NIGHT DINNER	43,650	0	0
0567-202-451.441	FOOD SALES-BAKESHOP	1,643	0	0
0562-022-452.000	SALES-BOOKSTORE	3,427,617	6,318,000	6,318,000
0562-022-452.005	REVENUE-BOOKSTORE LOANS	1,856,154	0	0
0563-017-453.017	SALES-BLAZER	19,880	16,000	16,000
0518-108-456.000	PUBLICATIONS AND DUES	13,275	7,500	7,500
0569-069-459.001	CHILD CARE TUITION	68,269	50,000	93,000
0569-070-459.002	AUTOMOTIVE SERVICES	218,375	371,270	372,175
0514-512-459.012	VENDING MACHINE	602	1,544	1,500
0510-516-459.016	ICE CARVING REVENUE	75	0	0
0510-009-459.017	MEMBERSHIP FEE	10,890	20,000	10,000
0569-069-459.065	REGISTRATION	1,050	750	1,000
0569-069-459.066	IDHS PAYMENTS	4,866	0	0
0569-069-459.067	ISBE FOOD PAYMENTS	4,023	3,000	4,000
0569-090-459.090	GREENHOUSE	129,106	104,000	104,000
0510-016-459.301	SALES-LOUNGE	0	0	5,000
0567-202-459.302	SALES-BANQUET LIQUOR	6,414	0	0

TOTAL	SALES & SERVICE FEES	7,412,928	8,772,821	8,975,893
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FACILITIES REVENUE

0567-205-461.000	BUILDING RENTALS	0	0	75,000
0567-205-461.210	RENAISSANCE CENTER RENTALS	0	0	50,000
0567-205-461.215	EVENT CENTER-ATHLETIC EVENTS	0	0	130,000
0567-205-461.216	EVENT CENTER-EVENTS	0	0	20,000

		AUX. ENTERPRISES REVENUES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
FACILITIES REVENUE					
0510-002-463.002		LOCKR RNTL FN ARTS	0	125	125
0516-511-469.000		OTHER FACILITY RENTAL	5,230	7,000	7,000
0510-009-469.004		LOCKER RENTALS FITNESS CTR.	1,635	2,500	2,000
	TOTAL	FACILITIES REVENUE	6,865	9,625	284,125
NON-GOVT GIFTS, GRNT					
0541-104-481.000		NONGOVERNMENTAL GIFTS/GRTS	30,000	0	0
	TOTAL	NON-GOVT GIFTS, GRNT	30,000	0	0
OTHER REVENUES					
0516-511-490.000		OTHER REV.	844	7,000	7,190
0519-202-490.000		OTHER REV.	6,710	5,000	5,000
0593-204-491.000		STUDENT FINES	38,097	30,000	30,000
0569-101-496.141		JJC FARM REV-CORN	28,586	41,000	31,500
0569-101-496.142		JJC FARM REV-SOYBEAN	15,995	20,000	17,100
0569-101-496.145		JJC FARM REVENUE--OTHER	2,497	9,000	4,000
0510-518-499.000		OTHER REVENUE	211	0	0
0518-108-499.000		OTHER REVENUE	0	500	500
0531-301-499.000		OTHER REVENUE	3,910	6,500	6,500
0535-306-499.000		OTHER REVENUE	6,420	6,400	10,000
0549-323-499.000		OTHER REVENUE	2,420	10,000	0
0561-174-499.000		OTHER REVENUE	0	185	185
0561-175-499.000		OTHER REVENUE	0	2,000	2,000
0563-004-499.000		OTHER REVENUE	1,350	2,000	2,000
0563-013-499.000		OTHER REVENUE	1,080	1,000	1,000
0563-022-499.000		OTHER REVENUE	0	1,000	1,000
0569-120-499.000		OTHER REVENUE	3,750	3,000	3,000
0569-122-499.000		OTHER REVENUE	49	300	240
0510-504-499.018		CERTIFICATION FEES	4,312	1,000	1,000
0518-105-499.022		DEGREE/CERTIFICATE REPRINT FEE	185	0	0
0549-783-499.061		MISC REVENUE	3,413	4,000	4,000
0561-021-499.202		MISC REV-VEND. MACH.	13,203	16,000	14,000
0567-202-499.202		MISC REV-VEND. MACH.	18	0	0
0561-021-499.204		CULINARY ARTS REIMBURSEMENT	65	0	0

		AUX. ENTERPRISES REVENUES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
OTHER REVENUES					
	TOTAL	OTHER REVENUES	133,115	165,885	140,215
TRANS FROM OTHER FUNDS					
0561-021-720.001		TRANS FROM ED FUND	150,106	0	0
0564-088-720.001		TRANS FROM ED FUND	0	0	130,172
0567-202-720.005		TRANS FROM AUX ENT FUND	115,719	0	0
0569-069-720.005		TRANS FROM AUX ENT FUND	88,237	128,065	90,646
0569-090-720.005		TRANS FROM AUX ENT FUND	0	121,812	124,570
0569-101-720.005		TRANS FROM AUX ENT FUND	45,941	51,377	69,581
	TOTAL	TRANS FROM OTHER FUNDS	400,003	301,254	414,969
	TOTAL	AUX. ENTERPRISES	14,835,779	16,414,872	17,002,273

AUX. ENTERPRISES
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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INSTRUCTION
INSTRUCTION
FINE ARTS

0510-002-596.016	FINE ARTS REST-CLEAR	1,310	125	125
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	TOTAL FINE ARTS	1,310	125	125
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NATURAL SCI & P.E.

0510-009-512.000	PROF/TECH SALARIES	45,496	46,408	47,336
0510-009-512.110	P.T. PROF TECH	12,412	28,500	20,000
0510-009-519.001	OTHER PART TIME	10,358	0	25,000
0510-009-519.024	OVERTIME ALLOCATION	0	0	7,000

	SUBTOTAL SALARIES	68,266	74,908	99,336
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0510-009-521.000	EMPLOYEE BENEFITS	25,298	26,092	27,664
0510-009-534.019	FTNSS CNTR REPAIRS	2,077	3,000	2,000
0510-009-543.317	FITNESS CENTER SUPP.	934	1,000	1,000

	TOTAL NATURAL SCI & P.E.	96,575	105,000	130,000
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CULINARY ARTS

0510-016-512.110	P.T. PROF TECH	0	31,150	31,773
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	SUBTOTAL SALARIES	0	31,150	31,773
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0510-016-541.778	MISC EXPENSE	10,633	16,500	8,227
0510-016-543.000	INSTRUCTIONAL SUPPLIES	27-	5,000	0
0510-016-548.003	SUPPLIES-FOOD SERV.	23,255	17,000	42,000
0510-016-548.204	RESALE SUP-BEER/WINE	0	0	3,500
0510-016-594.418	CRDIT CARD CHRGS	2,306	2,500	2,500

	TOTAL CULINARY ARTS	36,167	72,150	88,000
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AUX. ENTERPRISES
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

INSTRUCTION			
INSTRUCTION			
AGRICULTURE COURSE FEES			
0510-501-543.000	INSTRUCTIONAL SUPPLIES	34,187	24,000
0510-501-544.018	COMPUTER SOFTWARE	2,837	5,000
0510-501-557.000	VISITATION & COORD.	11,771	10,000
0510-501-590.011	LIVESTOCK JUDGING CONTEST	12,812	11,000
		-----	-----
	TOTAL AGRICULTURE COURSE FEES	61,607	50,000
FINE ARTS COURSE FEES			
0510-502-539.000	CONT.SC-OTHER	7,587	11,000
0510-502-542.313	PRNT XEROX SPCH	0	1,000
0510-502-543.311	SUPPLIES ART	22,597	24,000
0510-502-543.312	SUPPLIES MUSIC	16,616	16,000
0510-502-543.313	SUPP. SPCH/THEATRE	20,638	21,000
0510-502-543.903	SUPPLIES INTER DESGN	1,636	2,000
0510-502-551.005	STUDENT TRAVEL	1,579	2,000
		-----	-----
	TOTAL FINE ARTS COURSE FEES	70,653	77,000
BUSINESS COURSE FEES			
0510-503-543.000	INSTRUCTIONAL SUPPLIES	27,503	45,000
0510-503-543.017	INSTR SUPPLIES HOSPITALITY	4,335	20,000
		-----	-----
	TOTAL BUSINESS COURSE FEES	31,838	65,000
CIOS COURSE FEES			
0510-504-518.157	STUDENT INTERN	2,320	5,000
		-----	-----
	SUBTOTAL SALARIES	2,320	5,000
0510-504-543.000	INSTRUCTIONAL SUPPLIES	63,927	31,000
0510-504-544.018	COMPUTER SOFTWARE	11,567	30,000
0510-504-551.000	TRAVEL & MEETINGS	2,856	2,500
0510-504-551.003	OPEN HOUSE	500	1,500
0510-504-599.082	WEB CONTEST	1,368	2,500
0510-504-599.083	HIM	763	1,000

AUX. ENTERPRISES
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

INSTRUCTION				
INSTRUCTION				
CIOS COURSE FEES				
0510-504-599.084	GAME DESIGN	0	1,000	1,000
0510-504-599.085	DIGITAL MEDIA	509	1,500	1,500
		-----	-----	-----
	TOTAL CIOS COURSE FEES	83,810	76,000	73,000
ENGLISH/FR LANGUAGE COURSE FEES				
0510-505-543.000	INSTRUCTIONAL SUPPLIES	9,132	20,000	19,000
		-----	-----	-----
	TOTAL ENGLISH/FR LANGUAGE COURSE FEE	9,132	20,000	19,000
MATH COURSE FEES				
0510-508-543.000	INSTRUCTIONAL SUPPLIES	45,243	40,000	39,000
		-----	-----	-----
	TOTAL MATH COURSE FEES	45,243	40,000	39,000
NATURAL SCIENCE COURSE FEES				
0510-509-534.004	CADAVER PRO SECTION & MAINT	5,000	5,000	5,000
0510-509-541.022	CADAVER REPLACEMENT	7,610	11,000	11,000
0510-509-541.027	DEIONIZED WATER	0	2,500	2,500
0510-509-543.000	INSTRUCTIONAL SUPPLIES	142,807	161,500	156,500
0510-509-543.308	INSTR SUPPLIES CHEM	24,493	26,000	26,000
0510-509-543.309	INSTR SUPPLIES PHYSICS	4,475	4,500	4,500
0510-509-543.310	INSTR SUPPLIES GEOGRAPHY	305	3,000	3,000
0510-509-543.314	INSTR SUPPLIES BIO SCIENCE	38,316	39,500	39,500
0510-509-543.315	INSTR SUPPLIES PHYS. ED	133	2,000	2,000
		-----	-----	-----
	TOTAL NATURAL SCIENCE COURSE FEES	223,139	255,000	250,000
SOCIAL SCIENCE COURSE FEES				
0510-514-543.000	INSTRUCTIONAL SUPPLIES	16,960	28,000	27,000
0510-514-543.044	SUPPLS CENTRL STORES	1,102	2,000	2,000
		-----	-----	-----
	TOTAL SOCIAL SCIENCE COURSE FEES	18,062	30,000	29,000

AUX. ENTERPRISES
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

INSTRUCTION				
INSTRUCTION				
TECHNICAL COURSE FEES				
0510-515-543.000	INSTRUCTIONAL SUPPLIES	209,792	175,000	168,000
0510-515-544.018	COMPUTER SOFTWARE	38,177	35,000	35,000
0510-515-551.005	STUDENT TRAVEL	17,238	10,000	10,000
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TOTAL	TECHNICAL COURSE FEES	265,207	220,000	213,000
CULINARY ARTS COURSE FEES				
0510-516-512.000	PROF/TECH SALARIES	0	22,000	0
0510-516-512.110	P.T. PROF TECH	94,880	83,600	83,600
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SUBTOTAL	SALARIES	94,880	105,600	83,600
0510-516-521.000	EMPLOYEE BENEFITS	0	26,000	0
0510-516-539.201	OTHER CONT.-LICENSES	0	0	3,835
0510-516-543.000	INSTRUCTIONAL SUPPLIES	181,852	223,400	181,565
0510-516-710.001	TRANSFER TO ED	0	0	75,000
		-----	-----	-----
TOTAL	CULINARY ARTS COURSE FEES	276,732	355,000	344,000
NURSING COURSE FEES				
0510-517-541.097	COMPUTERIZED TESTING MATERIAL	109,440	110,000	105,000
0510-517-543.000	INSTRUCTIONAL SUPPLIES	1,382	10,000	10,000
0510-517-543.003	INSTR SUPPLIES/COURSE FEES	85	11,000	11,000
0510-517-543.024	INSTR.SUPPLIES-LAB.	17,919	20,000	20,000
0510-517-543.035	INSTR.SUPPLIES-RADIOLOGY	8,476	0	0
0510-517-543.036	INSTR.SUPPLIES-SONOGRAPHY	4,785	0	0
0510-517-543.321	INSTR SUPPLIES FSCI/EMS	14,116	0	0
0510-517-549.062	OTHER/LICENSES	330-	0	0
0510-517-586.000	EQUIP-INSTRUCTIONAL	78,287	0	0
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TOTAL	NURSING COURSE FEES	234,160	151,000	146,000

JOLIET JUNIOR COLLEGE
BUDGET BOOKLET

		AUX. ENTERPRISES EXPENSES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
INSTRUCTION					
INSTRUCTION					
VET TECH COURSE FEES					
0510-518-534.000	CNTR SVC MNT & REPRS		9,568	5,000	5,000
0510-518-543.000	INSTRUCTIONAL SUPPLIES		25,805	20,000	19,000
			-----	-----	-----
	TOTAL	VET TECH COURSE FEES	35,373	25,000	24,000
ACADEMIC COURSE FEES					
0510-519-543.000	INSTRUCTIONAL SUPPLIES		15,707	30,000	12,000
0510-519-586.000	EQUIP-INSTRUCTIONAL		118,820	0	0
			-----	-----	-----
	TOTAL	ACADEMIC COURSE FEES	134,527	30,000	12,000
HEALTH & PUB SERV COURSE FEES					
0510-525-512.110	P.T. PROF TECH		0	0	11,660
			-----	-----	-----
	SUBTOTAL	SALARIES	0	0	11,660
0510-525-532.513	CONSULTING SER - ADJUNCTS		0	0	10,000
0510-525-543.000	INSTRUCTIONAL SUPPLIES		0	30,000	39,340
0510-525-543.035	INSTR.SUPPLIES-RADIOLOGY		0	9,000	9,000
0510-525-543.036	INSTR.SUPPLIES-SONOGRAPHY		0	10,000	10,000
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	TOTAL	HEALTH & PUB SERV COURSE FEES	0	49,000	80,000
	TOTAL	INSTRUCTION	1,623,535	1,620,275	1,621,125
EVENING SCHOOL					
ROMEOVILLE CAMPUS					
0514-512-599.012	VENDING MACHINE SUPPLIES		518	1,544	1,500
			-----	-----	-----
	TOTAL	ROMEOVILLE CAMPUS	518	1,544	1,500
	TOTAL	EVENING SCHOOL	518	1,544	1,500

AUX. ENTERPRISES
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

INSTRUCTION
SUMMER SCHOOL
USDA FARMERS MARKET

0516-511-512.110	P.T. PROF TECH	9,258	9,475	9,665
0516-511-518.010	SAL-STU EMPLOYEES W/	2,286	920	920
		-----	-----	-----
SUBTOTAL	SALARIES	11,544	10,395	10,585

0516-511-541.000	OFFICE SUPPLIES	687	425	425
0516-511-547.000	ADVERTISING	3,633	2,480	2,480
0516-511-551.000	TRAVEL & MEETINGS	202	400	400
0516-511-594.418	CRDIT CARD CHRGES	0	300	300
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TOTAL	USDA FARMERS MARKET	16,066	14,000	14,190
TOTAL	SUMMER SCHOOL	16,066	14,000	14,190

GENERAL STUDIES
CORPORATE SERVICES

0517-911-511.000	ADMIN. SALARIES	140,132	142,934	124,266
0517-911-512.000	PROF/TECH SALARIES	98,223	99,367	97,731
0517-911-513.105	SAL INST SEMINAR	129,540	129,203	131,787
0517-911-516.000	OFFICE STAFF	45,375	47,965	48,922
0517-911-516.110	P.T. CLERICAL	36,178	43,876	44,758
0517-911-519.021	PHONE STIPEND	600	600	600
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SUBTOTAL	SALARIES	450,048	463,945	448,064
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0517-911-521.000	EMPLOYEE BENEFITS	127,054	130,850	140,010
0517-911-532.000	CONTR SVC CONSULTAT	107,194	90,000	90,000
0517-911-539.019	ADMIN FEES	75,000	75,000	100,000
0517-911-541.000	OFFICE SUPPLIES	3,432	5,000	5,000
0517-911-542.000	PRINTING	10,053	7,500	7,500
0517-911-543.044	SUPPLS CENTRL STORES	0	1,000	1,000
0517-911-543.089	SEMINAR SUPPLIES	94,407	97,703	104,424
0517-911-544.022	POSTAGE	8,667	8,000	8,000

AUX. ENTERPRISES
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

INSTRUCTION				
GENERAL STUDIES				
CORPORATE SERVICES				
0517-911-548.000	RESALE SUPPLIES	7,799	5,206	5,206
0517-911-553.031	STAFF TRAVEL	3,668	7,000	7,000
0517-911-575.000	TELEPHONE	540	1,950	1,950
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TOTAL	CORPORATE SERVICES	887,862	893,154	918,154
PROFESSIONAL DEVELOPMENT				
0517-912-511.000	ADMIN. SALARIES	67,934	60,968	56,671
0517-912-513.105	SAL INST SEMINAR	25,810	46,693	47,627
0517-912-516.000	OFFICE STAFF	10,029	0	0
0517-912-516.110	P.T. CLERICAL	15,365	0	0
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SUBTOTAL	SALARIES	119,138	107,661	104,298
0517-912-521.000	EMPLOYEE BENEFITS	25,506	26,217	11,380
0517-912-532.000	CONTR SVC CONSULTAT	70,680	86,377	86,377
0517-912-539.019	ADMIN FEES	37,032	20,000	20,000
0517-912-541.000	OFFICE SUPPLIES	1,218	1,000	1,000
0517-912-542.000	PRINTING	11,618	14,000	14,000
0517-912-543.089	SEMINAR SUPPLIES	39,646	33,422	51,622
0517-912-544.022	POSTAGE	4,351	6,723	6,723
0517-912-547.000	ADVERTISING	458	2,000	2,000
0517-912-548.000	RESALE SUPPLIES	1,283	1,500	1,500
0517-912-553.031	STAFF TRAVEL	875	1,000	1,000
0517-912-575.000	TELEPHONE	8	100	100
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TOTAL	PROFESSIONAL DEVELOPMENT	311,813	300,000	300,000
LIFELONG LEARNING				
0517-913-511.000	ADMIN. SALARIES	53,796	60,968	62,187
0517-913-512.000	PROF/TECH SALARIES	0	42,914	43,773
0517-913-513.105	SAL INST SEMINAR	95,287	53,778	54,854
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SUBTOTAL	SALARIES	149,083	157,660	160,814

AUX. ENTERPRISES
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

INSTRUCTION
GENERAL STUDIES
LIFELONG LEARNING

0517-913-521.000	EMPLOYEE BENEFITS	9,334	21,450	21,590
0517-913-532.000	CONTR SVC CONSULTAT	25,969	25,000	25,000
0517-913-539.019	ADMIN FEES	17,400	17,400	17,400
0517-913-541.000	OFFICE SUPPLIES	17	1,000	1,000
0517-913-542.000	PRINTING	613	1,829	1,829
0517-913-543.089	SEMINAR SUPPLIES	26,244	23,661	25,022
0517-913-544.022	POSTAGE	0	500	500
0517-913-547.000	ADVERTISING	292	1,000	1,000
0517-913-548.000	RESALE SUPPLIES	2,245	3,000	3,000
0517-913-553.031	STAFF TRAVEL	486	3,000	3,000
0517-913-599.216	VOCATIONAL TRAINING	0	1,500	1,500

TOTAL	LIFELONG LEARNING	231,683	257,000	261,655
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COMM'L DRIVER LICENSE TRNG.

0517-914-512.000	PROF/TECH SALARIES	42,074	0	0
0517-914-512.110	P.T. PROF TECH	0	22,372	22,820

SUBTOTAL	SALARIES	42,074	22,372	22,820
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0517-914-521.000	EMPLOYEE BENEFITS	10,203	0	0
0517-914-532.000	CONTR SVC CONSULTAT	179,608	280,000	280,000
0517-914-539.019	ADMIN FEES	9,000	9,000	9,000
0517-914-541.000	OFFICE SUPPLIES	245	368	367
0517-914-542.000	PRINTING	432	1,400	1,400
0517-914-543.089	SEMINAR SUPPLIES	0	6,460	6,013
0517-914-599.216	VOCATIONAL TRAINING	13,264	0	39,950

TOTAL	COMM'L DRIVER LICENSE TRNG.	254,826	319,600	359,550
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AUX. ENTERPRISES
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

INSTRUCTION			
GENERAL STUDIES			
ON-LINE SHORT-TERM TRAINING			
0517-915-516.000	OFFICE STAFF	18,358	18,450
		-----	-----
	SUBTOTAL SALARIES	18,358	18,450
		-----	-----
0517-915-521.000	EMPLOYEE BENEFITS	123	100
0517-915-532.000	CONTR SVC CONSULTAT	31,544	30,450
0517-915-539.019	ADMIN FEES	4,413	1,000
		-----	-----
	TOTAL ON-LINE SHORT-TERM TRAINING	54,438	50,000
PROFESSIONAL SERVICES HEALTH			
0517-933-511.000	ADMIN. SALARIES	31,075	31,696
0517-933-513.105	SAL INST SEMINAR	21,837	27,530
0517-933-519.000	SALARIES-OTHER	3,015	3,570
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	SUBTOTAL SALARIES	55,927	62,796
		-----	-----
0517-933-521.000	EMPLOYEE BENEFITS	11,461	11,845
0517-933-532.000	CONTR SVC CONSULTAT	150	400
0517-933-532.003	CONTR SVC STIPEND	938	5,304
0517-933-532.105	CONTRACTUAL SERVICE	17,680	25,000
0517-933-534.000	CNTR SVC MNT & REPRS	165	300
0517-933-539.016	BACKGROUND CHECK	8,142	14,000
0517-933-541.000	OFFICE SUPPLIES	779	2,000
0517-933-542.000	PRINTING	32	500
0517-933-543.000	INSTRUCTIONAL SUPPLIES	11,409	15,000
0517-933-543.044	SUPPLS CENTRL STORES	429	400
0517-933-543.089	SEMINAR SUPPLIES	8,366	13,588
0517-933-544.022	POSTAGE	0	100
0517-933-547.000	ADVERTISING	394	467
0517-933-551.000	TRAVEL & MEETINGS	126	300
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	TOTAL PROFESSIONAL SERVICES HEALTH	115,998	152,000
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AUX. ENTERPRISES
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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INSTRUCTION
GENERAL STUDIES
WORKFORCE SERV/WDC
0517-943-513.105

SAL INST SEMINAR

0	2,701	0
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SUBTOTAL SALARIES

0	2,701	0
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0517-943-543.089
0517-943-547.000
0517-943-548.000
0517-943-549.100
0517-943-553.031
0517-943-559.000
0517-943-585.000

SEMINAR SUPPLIES
ADVERTISING
RESALE SUPPLIES
ASSESSMENT SUPPLIES
STAFF TRAVEL
OTHR CONFR & MTNG EX
EQUIPMENT-OFFICE

687	900	900
1,898	1,899	1,899
102	0	0
16,511	28,641	28,641
964	7,300	7,300
0	900	900
1,830	0	0

TOTAL WORKFORCE SERV/WDC

21,992	42,341	39,640
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GRUNDY EDUCATION CENTER

0517-952-541.000
0517-952-542.000
0517-952-547.000
0517-952-549.100
0517-952-553.031

OFFICE SUPPLIES
PRINTING
ADVERTISING
ASSESSMENT SUPPLIES
STAFF TRAVEL

0	100	100
0	400	400
0	200	200
862	1,400	1,400
597	900	900

TOTAL GRUNDY EDUCATION CENTER

1,459	3,000	3,000
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TOTAL GENERAL STUDIES

1,880,071	2,017,095	2,080,375
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ADMINISTRATION
GRADUATION

0518-105-542.000

PRINTING

5-	0	0
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TOTAL GRADUATION

5-	0	0
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AUX. ENTERPRISES
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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INSTRUCTION				
ADMINISTRATION				
PHI THETA KAPPA				
0518-108-546.011	MEMBERSHIP DUES	3,546	5,000	5,000
0518-108-551.000	TRAVEL & MEETINGS	9,622	3,000	3,000
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TOTAL	PHI THETA KAPPA	13,168	8,000	8,000
DEAN, ACAD EXCELLENCE/SUPPORT				
0518-113-559.111	MTG/WKSHP EXPNSE	840	3,600	0
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TOTAL	DEAN, ACAD EXCELLENCE/SUPPORT	840	3,600	0
TOTAL	ADMINISTRATION	14,003	11,600	8,000
OTHER				
MUSICA VIVA				
0519-202-590.000	OTHER EXPENDITURES	6,135	5,000	5,000
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TOTAL	MUSICA VIVA	6,135	5,000	5,000
TOTAL	OTHER	6,135	5,000	5,000
TOTAL	INSTRUCTION	3,540,328	3,669,514	3,730,190
LIBRARY CENTER				
LIBRARY CENTER				
LIBRARY				
0521-102-515.120	P.T. ACADEMIC SUPPORT FALL/SPR	0	0	9,000
0521-102-518.010	SAL-STU EMPLOYEES W/	1,586	9,000	0
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SUBTOTAL	SALARIES	1,586	9,000	9,000
0521-102-542.000	PRINTING	0	300	300
0521-102-543.000	INSTRUCTIONAL SUPPLIES	0	400	400
0521-102-543.115	SUPPLIES LIBRARY	25,876	15,000	15,000
0521-102-544.018	COMPUTER SOFTWARE	14,841	15,000	14,000
0521-102-551.000	TRAVEL & MEETINGS	300	300	300

AUX. ENTERPRISES
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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ACADEMIC SUPPORT
LIBRARY CENTER
LIBRARY

TOTAL	LIBRARY	42,603	40,000	39,000
TOTAL	LIBRARY CENTER	42,603	40,000	39,000

COMMUNICATION CENTER
ACADEMIC SKILLS CNTR

0523-104-512.110	P.T. PROF TECH	9,222	10,000	16,545
0523-104-516.110	P.T. CLERICAL	15,791	21,504	63,505
0523-104-518.010	SAL-STU EMPLOYEES W/	829	5,000	20,000
0523-104-519.417	TUTORS SALARY ACAD. SKILLS	3,440	5,000	5,000

SUBTOTAL	SALARIES	29,282	41,504	105,050
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0523-104-541.000	OFFICE SUPPLIES	9,624	64,496	78,850
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TOTAL	ACADEMIC SKILLS CNTR	38,906	106,000	183,900
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iCAMPUS

0523-105-512.000	PROF/TECH SALARIES	48,471	52,583	53,635
0523-105-518.010	SAL-STU EMPLOYEES W/	0	0	6,000
0523-105-519.058	OTHER-WEB BASED SAL	4,875	21,800	15,800

SUBTOTAL	SALARIES	53,346	74,383	75,435
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0523-105-521.000	EMPLOYEE BENEFITS	10,264	10,732	11,342
0523-105-532.105	CONTRACTUAL SERVICE	313,309	365,082	365,082
0523-105-542.114	PRINTING XEROX SS	621	1,000	1,000
0523-105-543.000	INSTRUCTIONAL SUPPLIES	24,040	8,458	8,458
0523-105-543.044	SUPPLS CENTRL STORES	114	200	200
0523-105-544.018	COMPUTER SOFTWARE	7,439	15,285	13,623
0523-105-546.000	PUBLICATIONS & DUES	7,678	10,185	10,185
0523-105-551.000	TRAVEL & MEETINGS	8,880	11,000	11,000
0523-105-551.011	PROFESSIONAL DEVEL.	11,138	18,675	18,675

AUX. ENTERPRISES
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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ACADEMIC SUPPORT
COMMUNICATION CENTER
iCAMPUS

TOTAL	iCAMPUS	436,829	515,000	515,000
TOTAL	COMMUNICATION CENTER	475,735	621,000	698,900
TOTAL	ACADEMIC SUPPORT	518,338	661,000	737,900

ADMISSIONS & RECORDS
ADMISSIONS & RECORDS
REGISTRATION & RECORDS

0531-300-539.021	CNTR SC GRDUATION	29,489	29,500	27,000
0531-300-592.100	PETITION REF. SCHOL.	41,957	10,000	0
TOTAL	REGISTRATION & RECORDS	71,446	39,500	27,000

ADMISSIONS

0531-301-541.000	OFFICE SUPPLIES	4,566	5,000	5,000
0531-301-599.093	COLLEGE NIGHT	0	1,500	1,500
TOTAL	ADMISSIONS	4,566	6,500	6,500

TOTAL	ADMISSIONS & RECORDS	76,012	46,000	33,500
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COUNSELING & TESTING
OFFICE STUD RIGHTS & RESPONSIB

0532-301-532.000	CONTR SVC CONSULTAT	3,500	3,500	3,500
TOTAL	OFFICE STUD RIGHTS & RESPONSIB	3,500	3,500	3,500

CAREER & COLLEGE READINESS

0532-315-559.111	MTG/WKSHP EXPNSE	0	0	3,600
TOTAL	CAREER & COLLEGE READINESS	0	0	3,600

TOTAL	COUNSELING & TESTING	3,500	3,500	7,100
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AUX. ENTERPRISES
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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STUDENT SERVICES				
CAREER SERVICES				
CAREER SERVICES/JOB FAIR				
0535-306-512.010	P.T. PROF SAL-ADVISOR	6,900	0	0
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	SUBTOTAL SALARIES	6,900	0	0
0535-306-541.000	OFFICE SUPPLIES	691	785	785
0535-306-542.010	PRNT XEROX CHRGS ALL	664	990	990
0535-306-543.044	SUPPLS CENTRL STORES	0	50	50
0535-306-547.000	ADVERTISING	1,700	2,075	3,975
0535-306-551.000	TRAVEL & MEETINGS	7,315	2,500	4,200
		-----	-----	-----
	TOTAL CAREER SERVICES/JOB FAIR	17,270	6,400	10,000
CAREER PLANNING				
0535-309-543.000	INSTRUCTIONAL SUPPLIES	249	0	0
0535-309-551.000	TRAVEL & MEETINGS	44	0	0
		-----	-----	-----
	TOTAL CAREER PLANNING	293	0	0
	TOTAL CAREER SERVICES	17,563	6,400	10,000
STUDENT ACTIVITIES				
STUDENT SERVICES & ACTIVITIES				
0536-306-519.000	SALARIES-OTHER	0	90	90
		-----	-----	-----
	SUBTOTAL SALARIES	0	90	90
0536-306-530.000	CONTRACTUAL SERVICE	12,538	15,000	15,000
0536-306-542.000	PRINTING	332	1,000	1,000
0536-306-549.999	SUPPLIES/OTHER	500	500	500
0536-306-594.770	SPECIAL PROJECTS	2,458	3,410	3,410
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	TOTAL STUDENT SERVICES & ACTIVITIES	15,828	20,000	20,000
	TOTAL STUDENT ACTIVITIES	15,828	20,000	20,000

AUX. ENTERPRISES
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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STUDENT SERVICES
OTHER

STUDENT SERVICES/OTHER GSD

0539-311-542.010	PRNT XEROX CHRGS ALL	0	1,000	1,000
0539-311-543.000	INSTRUCTIONAL SUPPLIES	6,320	8,600	8,600
0539-311-551.000	TRAVEL & MEETINGS	300	400	400

	TOTAL STUDENT SERVICES/OTHER GSD	6,620	10,000	10,000
	TOTAL OTHER	6,620	10,000	10,000
	TOTAL STUDENT SERVICES	119,523	85,900	80,600

COMMUNITY SERVICES
COMMUNITY SERVICES
CED ANCILLARY PROJECTS

0541-104-516.000	OFFICE STAFF	18,082	18,450	18,834
0541-104-516.110	P.T. CLERICAL	10,473	24,164	24,164

	SUBTOTAL SALARIES	28,555	42,614	42,998
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0541-104-521.000	EMPLOYEE BENEFITS	123	1,161	500
0541-104-539.000	CONT.SC-OTHER	27,600	27,600	27,877
0541-104-544.022	POSTAGE	56,021	54,000	54,000
0541-104-547.000	ADVERTISING	81,732	99,625	99,625
0541-104-586.000	EQUIP-INSTRUCTIONAL	13,342	25,000	25,000

	TOTAL CED ANCILLARY PROJECTS	207,373	250,000	250,000
	TOTAL COMMUNITY SERVICES	207,373	250,000	250,000

OTHER
SBDC PROGRAM INCOME 08

0549-323-511.016	F.T. ADMIN GRNT/SURS	8,070	0	0
0549-323-513.105	SAL INST SEMINAR	660	1,940	0

	SUBTOTAL SALARIES	8,730	1,940	0
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AUX. ENTERPRISES
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

PUBLIC SERVICES
OTHER
SBDC PROGRAM INCOME 08

0549-323-521.000	EMPLOYEE BENEFITS	4,998	0	0
0549-323-532.000	CONTR SVC CONSULTAT	60	0	0
0549-323-541.000	OFFICE SUPPLIES	0	500	0
0549-323-542.000	PRINTING	1,846	1,742	0
0549-323-547.000	ADVERTISING	3,303	2,599	0
0549-323-548.000	RESALE SUPPLIES	156	1,000	0
0549-323-553.000	TRAVEL	407	2,219	0

	TOTAL SBDC PROGRAM INCOME 08	19,500	10,000	0
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MADRIGAL DINNER

0549-783-599.061	MISC EXPENSE	3,335	4,000	4,000
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	TOTAL MADRIGAL DINNER	3,335	4,000	4,000
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EPICUREAN FESTIVAL OF FOOD &

WINE TASTING

0549-784-551.047	TRAVEL/MTGS INSTRUCTOR 11	806	0	0
0549-784-551.048	TRAVEL/MTGS INSTRUCTOR 10	1,500-	0	0
0549-784-551.050	TRAVEL/MTGS INSTRUCTOR 8	1,500-	0	0
0549-784-551.051	TRAVEL/MTGS INSTRUCTOR 1	649-	0	0
0549-784-551.052	TRAVEL/MTGS INSTRUCTOR 2	1,500-	0	0
0549-784-551.053	TRAVEL/MTGS INSTRUCTOR 3	1,500-	0	0
0549-784-551.054	TRAVEL/MTGS INSTRUCTOR 4	1,101	0	0
0549-784-551.055	TRAVEL/MTGS INSTRUCTOR 5	1,500-	0	0
0549-784-551.057	TRAVEL/MTGS INSTRUCTOR 7	750-	0	0

	TOTAL EPICUREAN FESTIVAL OF FOOD & W	6,992-	0	0
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	TOTAL OTHER	15,843	14,000	4,000
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	TOTAL PUBLIC SERVICES	223,216	264,000	254,000
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AUX. ENTERPRISES
EXPENSES

	2015-16	2016-17	2017-18
	ACTUAL	BUDGET	BUDGET

INDEPENDENT OPERAT.
FOOD SERVICE
FOOD SERVICE

0561-021-511.000	ADMIN. SALARIES	82,255	83,900	85,578
0561-021-512.000	PROF/TECH SALARIES	52,942	62,679	63,933
0561-021-512.110	P.T. PROF TECH	24,563	27,062	27,603
0561-021-517.000	SERVICE STAFF	472,738	499,709	512,535
0561-021-518.010	SAL-STU EMPLOYEES W/	8,452	12,600	12,600
0561-021-519.024	OVERTIME ALLOCATION	11,291	12,000	12,500

	SUBTOTAL SALARIES	652,241	697,950	714,749
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0561-021-521.000	EMPLOYEE BENEFITS	202,038	213,315	242,195
0561-021-522.000	EMP. BENEFITS- MEALS	18,970	22,655	23,000
0561-021-534.000	CNTR SVC MNT & REPRS	17,153	32,387	24,700
0561-021-541.000	OFFICE SUPPLIES	2,143	2,000	2,300
0561-021-543.015	FOOD SVC MNTNC SUPPL	2,566	4,000	5,000
0561-021-543.044	SUPPLS CENTRL STORES	0	150	150
0561-021-543.801	SUPPLIES-UNIFORMS	3,780	4,000	4,000
0561-021-546.000	PUBLICATIONS & DUES	760	780	780
0561-021-548.003	SUPPLIES-FOOD SERV.	626,171	675,200	623,000
0561-021-549.208	LINENS AND UNIFORMS	7,393	9,000	9,000
0561-021-549.999	SUPPLIES/OTHER	72,042	77,250	73,750
0561-021-551.000	TRAVEL & MEETINGS	456	1,000	1,000
0561-021-561.000	RENTAL-FACILITIES	38,950	38,950	38,950
0561-021-575.000	TELEPHONE	101	100	130
0561-021-585.000	EQUIPMENT-OFFICE	3,901	3,500	0
0561-021-594.001	BANK CHARGES	345	370	400
0561-021-594.418	CRDIT CARD CHRGES	40,641	40,000	40,000

	TOTAL FOOD SERVICE	1,689,651	1,822,607	1,803,104
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AUX. ENTERPRISES
EXPENSES

2015-16
ACTUAL

2016-17
BUDGET

2017-18
BUDGET

INDEPENDENT OPERAT.
FOOD SERVICE
FOOD SERVICE/ROMEDEVILLE
0561-022-517.000

SERVICE STAFF

0

0

77,818

SUBTOTAL SALARIES

0

0

77,818

0561-022-522.000

EMP. BENEFITS- MEALS

0

0

5,000

0561-022-534.000

CNTR SVC MNT & REPRS

0

0

5,200

0561-022-541.000

OFFICE SUPPLIES

0

0

525

0561-022-543.015

FOOD SVC MNTNC SUPPL

0

0

500

0561-022-543.801

SUPPLIES-UNIFORMS

0

0

350

0561-022-548.003

SUPPLIES-FOOD SERV.

0

0

67,846

0561-022-549.208

LINENS AND UNIFORMS

0

0

2,000

0561-022-549.999

SUPPLIES/OTHER

0

0

7,600

0561-022-551.000

TRAVEL & MEETINGS

0

0

100

0561-022-575.000

TELEPHONE

0

0

75

0561-022-594.001

BANK CHARGES

0

0

100

0561-022-594.418

CRDIT CARD CHRGES

0

0

2,500

TOTAL FOOD SERVICE/ROMEDEVILLE

0

0

169,614

CULINARY ARTS SPECIAL PROJECTS

0561-174-540.000

SUPPLIES

0

185

185

TOTAL CULINARY ARTS SPECIAL PROJECTS

0

185

185

CULINARY ARTS/RESALE ITEMS

0561-175-599.061

MISC EXPENSE

972

2,000

2,000

TOTAL CULINARY ARTS/RESALE ITEMS

972

2,000

2,000

TOTAL FOOD SERVICE

1,690,623

1,824,792

1,974,903

JOLIET JUNIOR COLLEGE
BUDGET BOOKLET

AUX. ENTERPRISES
EXPENSES

	2015-16	2016-17	2017-18
	ACTUAL	BUDGET	BUDGET

INDEPENDENT OPERAT.
BOOKSTORE
BOOKSTORE

0562-022-511.000	ADMIN. SALARIES	58,292	70,068	71,469
0562-022-512.000	PROF/TECH SALARIES	100,735	102,648	104,701
0562-022-516.000	OFFICE STAFF	147,083	148,283	151,258
0562-022-516.110	P.T. CLERICAL	224,229	375,236	300,000
0562-022-519.024	OVERTIME ALLOCATION	1,860	0	0
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	SUBTOTAL SALARIES	532,199	696,235	627,428
0562-022-521.000	EMPLOYEE BENEFITS	132,600	141,185	149,475
0562-022-539.204	CONTRACTUAL SERVICES	18,548	41,454	51,591
0562-022-541.000	OFFICE SUPPLIES	3,288	5,970	5,970
0562-022-544.000	MATERIALS	5,110	6,322	6,322
0562-022-546.000	PUBLICATIONS & DUES	1,330	1,330	1,330
0562-022-547.000	ADVERTISING	1,201	4,500	4,500
0562-022-548.000	RESALE SUPPLIES	4,149,887	4,923,804	4,996,408
0562-022-551.000	TRAVEL & MEETINGS	963	4,000	4,000
0562-022-561.000	RENTAL-FACILITIES	49,500	49,500	49,500
0562-022-575.000	TELEPHONE	115	500	500
0562-022-590.000	OTHER EXPENDITURES	150	200	200
0562-022-594.001	BANK CHARGES	96	1,000	1,000
0562-022-594.418	CRDIT CARD CHRGS	40,077	50,000	50,000
0562-022-710.001	TRANSFER TO ED	187,047	218,811	175,625
0562-022-710.005	TRANS TO AUX FUND	161,659	173,189	194,151
		-----	-----	-----
	TOTAL BOOKSTORE	5,283,770	6,318,000	6,318,000
	TOTAL BOOKSTORE	5,283,770	6,318,000	6,318,000

AUX. ENTERPRISES
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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INDEPENDENT OPERAT.
CULTURAL SERIES
GUEST ARTISTS

0563-004-530.000	CONTRACTUAL SERVICE	1,650	2,000	2,000
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TOTAL	GUEST ARTISTS	1,650	2,000	2,000
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STUDENT FEES

0563-006-534.001	EMERGENCY NOTIFICATION SYSTEM	17,000	20,000	20,000
0563-006-710.005	TRANS TO AUX FUND	88,237	128,065	90,646

TOTAL	STUDENT FEES	105,237	148,065	110,646
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FINE ARTS/ART CLAY

0563-009-543.311	SUPPLIES ART	636	2,500	2,500
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TOTAL	FINE ARTS/ART CLAY	636	2,500	2,500
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MUSICAL ENSEMBLES

0563-012-539.005	MUS ENS LIC AGREEMTS	7,140	8,250	8,250
0563-012-551.000	TRAVEL & MEETINGS	5,703	8,000	8,000

TOTAL	MUSICAL ENSEMBLES	12,843	16,250	16,250
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MUSIC USAGE

0563-013-596.020	MISCELLANEOUS EXPENSES	0	1,000	1,000
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TOTAL	MUSIC USAGE	0	1,000	1,000
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WORDEATER

0563-016-512.000	PROF/TECH SALARIES	2,320	2,366	2,400
0563-016-518.010	SAL-STU EMPLOYEES W/	0	1,700	1,700

SUBTOTAL	SALARIES	2,320	4,066	4,100
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0563-016-521.000	EMPLOYEE BENEFITS	13	20	21
0563-016-532.000	CONTR SVC CONSULTAT	0	500	500
0563-016-541.000	OFFICE SUPPLIES	247	900	900
0563-016-542.000	PRINTING	6,354	5,478	5,478
0563-016-551.000	TRAVEL & MEETINGS	610	2,148	2,148

AUX. ENTERPRISES
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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INDEPENDENT OPERAT.
CULTURAL SERIES
WORDEATER

0563-016-592.001	SCHLRSHPS OTHR AWRDS	300	600	600
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	TOTAL WORDEATER	9,844	13,712	13,747
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BLAZER

0563-017-512.000	PROF/TECH SALARIES	9,800	9,996	10,000
0563-017-518.010	SAL-STU EMPLOYEES W/	10,909	7,700	7,700

	SUBTOTAL SALARIES	20,709	17,696	17,700
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0563-017-521.000	EMPLOYEE BENEFITS	53	50	54
0563-017-530.000	CONTRACTUAL SERVICE	5,010	9,505	9,505
0563-017-543.000	INSTRUCTIONAL SUPPLIES	234	875	895
0563-017-551.000	TRAVEL & MEETINGS	2,231	3,060	3,060
0563-017-575.000	TELEPHONE	1	20	0
0563-017-590.017	OTHER/COMMISSIONS	3,000	5,500	5,500

	TOTAL BLAZER	31,238	36,706	36,714
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ART-GUEST ARTIST

0563-022-530.000	CONTRACTUAL SERVICE	150	1,000	1,000
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	TOTAL ART-GUEST ARTIST	150	1,000	1,000
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ART-JEWELRY METALSMITHING

0563-023-548.000	RESALE SUPPLIES	1,816	2,287	2,290
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	TOTAL ART-JEWELRY METALSMITHING	1,816	2,287	2,290
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	TOTAL CULTURAL SERIES	163,414	223,520	186,147
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JOLIET JUNIOR COLLEGE
BUDGET BOOKLET

AUX. ENTERPRISES
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

INDEPENDENT OPERAT.
ATHLETICS
ATHLETICS ADMINISTR.

0564-088-511.000	ADMIN. SALARIES	92,661	94,514	96,404
0564-088-512.000	PROF/TECH SALARIES	91,395	99,350	101,337
0564-088-512.110	P.T. PROF TECH	106,226	120,798	158,722
0564-088-516.000	OFFICE STAFF	33,550	35,194	35,896
0564-088-519.021	PHONE STIPEND	1,320	1,320	1,320

SUBTOTAL	SALARIES	-----	-----	-----
		325,152	351,176	393,679

0564-088-521.000	EMPLOYEE BENEFITS	55,271	57,430	77,256
0564-088-532.000	CONTR SVC CONSULTAT	20,000	25,000	28,000
0564-088-538.000	INSTRCTCNL SVC CONTRA	43,000	40,101	40,101
0564-088-539.000	CONT.SC-OTHER	22,349	23,000	0
0564-088-542.010	PRNT XEROX CHRGS ALL	737	1,997	1,597
0564-088-543.000	INSTRUCTIONAL SUPPLIES	23,478	22,502	22,502
0564-088-543.044	SUPPLS CENTRL STORES	198	900	900
0564-088-546.000	PUBLICATIONS & DUES	9,565	13,435	13,835
0564-088-551.060	POST-SEASON TRAVEL	7,800	50,000	50,000
0564-088-575.000	TELEPHONE	72	1,832	1,832

TOTAL	ATHLETICS ADMINISTR.	-----	-----	-----
		507,622	587,373	629,702

ATHLETICS

0564-564-543.000	INSTRUCTIONAL SUPPLIES	24,735	28,406	31,020
0564-564-551.000	TRAVEL & MEETINGS	65,642	68,410	109,834

TOTAL	ATHLETICS	-----	-----	-----
		90,377	96,816	140,854

TOTAL	ATHLETICS	-----	-----	-----
		597,999	684,189	770,556

AUX. ENTERPRISES
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

INDEPENDENT OPERAT.
STUDENT ORGANIZATION
STUDENT CLUBS

0565-400-519.000	SALARIES-OTHER	1,624	2,050	2,050
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	SUBTOTAL SALARIES	1,624	2,050	2,050
0565-400-594.437	STUDENT AFFAIRS	3,364	2,550	2,550
0565-400-594.456	STU LOCKER RENTAL	955-	0	0
0565-400-594.530	STUDENT LEADERSHIP	9,807	11,050	11,050
0565-400-594.531	STUDENT GOVERNMENT	4,842	5,000	5,000
0565-400-594.532	CROSS CULTURAL PROGRAMMING	38,159	43,850	43,850
0565-400-594.533	COLLEGIATE COUNCIL	35,354	42,183	42,183
0565-400-594.755	COLLEGE BOWL	544	700	700
0565-400-594.770	SPECIAL PROJECTS	1,716	4,000	4,000
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	TOTAL STUDENT CLUBS	94,455	111,383	111,383
	TOTAL STUDENT ORGANIZATION	94,455	111,383	111,383

L J RENAISSANCE CNTR
214 N. OTTAWA/RESTAURANT

0567-202-512.000	PROF/TECH SALARIES	33,991	0	0
0567-202-512.110	P.T. PROF TECH	29,574	0	0
0567-202-517.000	SERVICE STAFF	5,751	0	0
0567-202-517.204	SALARIES-COOKS	4,152	0	0
0567-202-517.205	SAL-KITCHEN UTILITY	4,186	0	0
0567-202-517.207	SAL-TIPPED REST WAIT STAFF	3,083	0	0
0567-202-517.211	SAL-NONTIP REST WAIT STAFF	272	0	0
0567-202-517.212	SAL-BARTENDERS	1,656	0	0
0567-202-517.230	GRATUITY	314	0	0
0567-202-519.024	OVERTIME ALLOCATION	154	0	0
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	SUBTOTAL SALARIES	83,133	0	0
0567-202-521.000	EMPLOYEE BENEFITS	12,737	0	0

AUX. ENTERPRISES
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

INDEPENDENT OPERAT.
L J RENAISSANCE CNTR
214 N. OTTAWA/RESTAURANT

0567-202-534.201	MAINT. SC-EQUIPMENT	1,857	0	0
0567-202-539.000	CONT.SC-OTHER	13,094	0	0
0567-202-539.201	OTHER CONT.-LICENSES	2,325	0	0
0567-202-541.000	OFFICE SUPPLIES	1,111	0	0
0567-202-543.215	NON FOOD SERVICE SUPPLIES	8,860	0	0
0567-202-547.000	ADVERTISING	1,315	0	0
0567-202-548.000	RESALE SUPPLIES	55,681	0	0
0567-202-548.001	COST OF SALES	7,149	0	0
0567-202-548.005	COST OF BEVERAGE SALES	2,909	0	0
0567-202-548.204	RESALE SUP-BEER/WINE	4,075	0	0
0567-202-569.202	DEPRECIATION	70,583	0	0
0567-202-569.206	OTH FX CHG-LINEN RNT	4,778	0	0
0567-202-575.000	TELEPHONE	18	0	0
0567-202-594.000	FIN CHRGS & ADJSTMTS	36	0	0
0567-202-594.418	CRDIT CARD CHRGES	1,760	0	0
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TOTAL	214 N. OTTAWA/RESTAURANT	271,421	0	0
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CAMPUS FACILITY RENTAL

0567-205-512.000	PROF/TECH SALARIES	0	0	120,168
0567-205-512.110	P.T. PROF TECH	0	0	48,000
0567-205-516.110	P.T. CLERICAL	0	0	15,360
0567-205-517.004	POLICE SALARY ALLOCATION	0	0	8,500
0567-205-517.005	FACILITY SALARY ALLOCATION	0	0	8,500
0567-205-518.010	SAL-STU EMPLOYEES W/	0	0	18,000
0567-205-519.021	PHONE STIPEND	0	0	240
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SUBTOTAL	SALARIES	0	0	218,768
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0567-205-521.000	EMPLOYEE BENEFITS	0	0	54,732
0567-205-541.000	OFFICE SUPPLIES	0	0	500
0567-205-547.000	ADVERTISING	0	0	500
0567-205-551.000	TRAVEL & MEETINGS	0	0	500

AUX. ENTERPRISES
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

INDEPENDENT OPERAT.
L J RENAISSANCE CNTR
CAMPUS FACILITY RENTAL

		0	0	275,000
TOTAL	CAMPUS FACILITY RENTAL			
TOTAL	L J RENAISSANCE CNTR	271,421	0	275,000

OTHER
EARLY CHILDHOOD CENTER

0569-069-512.000	PROF/TECH SALARIES	55,291	56,285	57,410
0569-069-512.110	P.T. PROF TECH	41,660	48,512	48,573
0569-069-516.110	P.T. CLERICAL	14,745	15,980	16,300
0569-069-517.001	SERVICE STAFF PT	10,105	9,200	9,384
0569-069-518.010	SAL-STU EMPLOYEES W/	3,399	5,200	5,200
0569-069-519.024	OVERTIME ALLOCATION	393	1,380	1,400

		125,593	136,557	138,267
SUBTOTAL	SALARIES			

0569-069-521.000	EMPLOYEE BENEFITS	25,368	26,175	27,696
0569-069-541.000	OFFICE SUPPLIES	665	1,000	1,000
0569-069-542.010	PRNT XEROX CHRGS ALL	132	300	300
0569-069-543.000	INSTRUCTIONAL SUPPLIES	1,139	1,160	1,160
0569-069-546.000	PUBLICATIONS & DUES	563	1,092	1,092
0569-069-549.509	SUPP. CHILD CARE FOO	11,919	13,400	17,000
0569-069-551.000	TRAVEL & MEETINGS	1,021	2,100	2,100
0569-069-575.000	TELEPHONE	45	31	31

		166,445	181,815	188,646
TOTAL	EARLY CHILDHOOD CENTER			

AUTO SHOP TECHNOLOGY
0569-070-512.000

		44,381	45,270	46,175
SUBTOTAL	SALARIES			

		44,381	45,270	46,175
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0569-070-541.050	SHOP VEHICLE PARTS	3,252	5,000	5,000
0569-070-541.056	SUPPLIES/SMALL TOOLS	13,603	15,000	15,000

AUX. ENTERPRISES
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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INDEPENDENT OPERAT.
OTHER

AUTO SHOP TECHNOLOGY

0569-070-543.203	SERVICE SUPPLIES	37,167	90,000	90,000
0569-070-543.301	AUTO WARRANTY PARTS	2,089	5,000	5,000
0569-070-547.000	ADVERTISING	981	1,000	1,000
0569-070-548.000	RESALE SUPPLIES	129,255	210,000	210,000

TOTAL	AUTO SHOP TECHNOLOGY	230,728	371,270	372,175
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OUTSIDE TRANSPORTATION

0569-073-599.316	TRANSPORTATION	0	5,000	5,000
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TOTAL	OUTSIDE TRANSPORTATION	0	5,000	5,000
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GREENHOUSE

0569-090-512.000	PROF/TECH SALARIES	60,178	61,094	62,316
0569-090-518.010	SAL-STU EMPLOYEES W/	24,187	34,500	34,500
0569-090-519.024	OVERTIME ALLOCATION	1,177	0	0

SUBTOTAL	SALARIES	85,542	95,594	96,816
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0569-090-521.000	EMPLOYEE BENEFITS	25,408	26,218	27,754
0569-090-534.000	CNTR SVC MNT & REPRS	0	4,000	4,000
0569-090-543.105	INSTR SUPPLIES FUEL	168	600	600
0569-090-548.000	RESALE SUPPLIES	84,723	99,400	99,400

TOTAL	GREENHOUSE	195,841	225,812	228,570
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HILLS STUDENT VET FEEDING PROG

0569-095-543.025	FACILITY SUPPLIES	0	2,000	2,000
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TOTAL	HILLS STUDENT VET FEEDING PROG	0	2,000	2,000
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JJC FARMLAND LAB

0569-101-512.101	FARM OPER. MANAGER	59,083	59,774	58,372
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SUBTOTAL	SALARIES	59,083	59,774	58,372
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AUX. ENTERPRISES
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

INDEPENDENT OPERAT.
OTHER

JJC FARMLAND LAB

0569-101-521.000	EMPLOYEE BENEFITS	10,320	26,203	27,709
0569-101-534.103	MACHINE REPAIR AND PARTS	4,239	7,100	12,600
0569-101-539.102	CNTR SVC MCHN LEASE	602	3,000	1,000
0569-101-540.000	SUPPLIES	197	300	1,000
0569-101-543.101	INSTR SUPPLIES FERTL	15,214	20,000	17,000
0569-101-543.105	INSTR SUPPLIES FUEL	981	1,800	1,800
0569-101-552.101	JJC FARM TRAVEL	1,308	1,700	1,500
0569-101-565.101	JJC FARM INSURANCE	1,075	1,500	1,200

	TOTAL JJC FARMLAND LAB	93,019	121,377	122,181
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STUDENT ID'S

0569-120-516.110	P.T. CLERICAL	23,136	22,820	36,782
0569-120-518.010	SAL-STU EMPLOYEES W/	6,596	13,500	0

	SUBTOTAL SALARIES	29,732	36,320	36,782
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0569-120-540.000	SUPPLIES	19,545	19,900	19,900
0569-120-544.018	COMPUTER SOFTWARE	5,000	5,000	5,000
0569-120-551.000	TRAVEL & MEETINGS	0	100	100
0569-120-587.000	EQUIPMENT-SERVICE	0	20,680	0

	TOTAL STUDENT ID'S	54,277	82,000	61,782
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FAX SERVICE-LIBRARY

0569-122-540.000	SUPPLIES	0	260	200
0569-122-575.000	TELEPHONE	12	40	40

	TOTAL FAX SERVICE-LIBRARY	12	300	240
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	TOTAL OTHER	740,322	989,574	980,594
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	TOTAL INDEPENDENT OPERAT.	8,842,004	10,151,458	10,616,583
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		AUX. ENTERPRISES EXPENSES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
INSTITUT. SUPPORT					
INSTITUT. EXPENSE					
MAJOR MAINT./MOD.					
	0592-400-584.000	CAP OUTL.-BLDG REMOD	27,050	0	0
	0592-400-586.000	EQUIP-INSTRUCTIONAL	92,305	0	0
			-----	-----	-----
	TOTAL	MAJOR MAINT./MOD.	119,355	0	0
	TOTAL	INSTITUT. EXPENSE	119,355	0	0
CAMPUS SERVICES					
CAMP SERV-PRKNG FINE					
	0593-204-539.016	BACKGROUND CHECK	4,500	3,000	3,000
	0593-204-587.000	EQUIPMENT-SERVICE	16,000	0	0
	0593-204-599.491	STU PARKING FINE EXP	31,309	30,000	30,000
			-----	-----	-----
	TOTAL	CAMP SERV-PRKNG FINE	51,809	33,000	33,000
	TOTAL	CAMPUS SERVICES	51,809	33,000	33,000
DATA PROCESSING					
TECHNOLOGY ACTION PLAN					
	0595-116-534.000	CNTR SVC MNT & REPRS	18,452	0	0
	0595-116-534.058	CONTRACTUAL-NEW INITIATIVES	302,046	0	9,000
	0595-116-541.358	COMPUTERS	568,332	630,208	502,600
	0595-116-541.558	DISASTER RECOVERY	101,470	143,418	155,460
	0595-116-544.018	COMPUTER SOFTWARE	139,427	147,524	150,194
	0595-116-544.058	PROJECTORS	35,850	45,850	66,000
	0595-116-553.010	TRAINING	3,584	4,000	4,000
	0595-116-575.006	INTERNET DATA CIRCUIT	123,023	57,000	85,800
	0595-116-584.558	EQUIPMENT	210,816	522,000	576,946
			-----	-----	-----
	TOTAL	TECHNOLOGY ACTION PLAN	1,503,000	1,550,000	1,550,000
	TOTAL	DATA PROCESSING	1,503,000	1,550,000	1,550,000
	TOTAL	INSTITUT. SUPPORT	1,674,164	1,583,000	1,583,000

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JOLIET JUNIOR COLLEGE
BUDGET BOOKLET

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		AUX. ENTERPRISES EXPENSES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
INSTITUT. SUPPORT DATA PROCESSING TECHNOLOGY ACTION PLAN					
TOTAL	AUX. ENTERPRISES		14,917,573	16,414,872	17,002,273

RESTRICT. PURP. FUND
REVENUES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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STATE GOVT SOURCES

0616-517-421.000	ICCB STATE GRANTS	219,676	363,025	363,025
0616-518-421.000	ICCB STATE GRANTS	0	131,649	0
0616-519-421.000	ICCB STATE GRANTS	371,044	549,139	549,139
0619-932-421.000	ICCB STATE GRANTS	35,133	66,185	72,648
0634-314-421.000	ICCB STATE GRANTS	1,035,222	0	0
0613-515-423.001	I.S.B.E. VOC. EDU. REV.	14,000	0	0
0641-324-426.317	SBDC STATE REVENUE	43,883	0	0
0611-044-429.000	OTHER STATE SOURCES	12,677	0	0
0619-995-429.000	OTHER STATE SOURCES	4,237	0	0
0642-476-429.000	OTHER STATE SOURCES	46,760	46,760	46,760
0699-800-429.000	OTHER STATE SOURCES	26,453,220	20,000,000	20,000,000

TOTAL

STATE GOVT SOURCES

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28,235,852	21,156,758	21,031,572

FED GOVT SOURCES

0614-950-431.000	DEPT OF EDUCATION	8,641	0	0
0616-513-431.000	DEPT OF EDUCATION	527,906	527,906	597,960
0616-516-431.000	DEPT OF EDUCATION	39,446	39,446	40,200
0616-523-431.000	DEPT OF EDUCATION	5,000	0	0
0619-032-431.000	DEPT OF EDUCATION	26,410	0	0
0619-033-431.000	DEPT OF EDUCATION	88,216	0	0
0619-035-431.000	DEPT OF EDUCATION	0	126,541	0
0619-957-431.000	DEPT OF EDUCATION	77,644	0	0
0619-958-431.000	DEPT OF EDUCATION	0	426,316	0
0619-959-431.000	DEPT OF EDUCATION	0	0	427,701
0641-410-431.000	DEPT OF EDUCATION	0	0	240,000
0663-071-431.000	DEPT OF EDUCATION	7,750	0	0
0663-072-431.000	DEPT OF EDUCATION	964	0	0
0634-305-431.305	DOE INCOME - PELL	12,414,448	15,000,000	15,000,000
0634-306-431.306	DOE INCOME - SEOG	167,870	187,836	187,836
0634-308-431.308	DIRECT LOAN REVENUE	4,934,606	10,000,000	10,000,000
0619-550-431.528	PROJ ADV REV	0	0	378,361
0619-557-431.528	PROJ ADV REV	72,557	0	0
0619-558-431.528	PROJ ADV REV	279,539	0	0
0619-559-431.528	PROJ ADV REV	0	378,361	0

RESTRICT. PURP. FUND
REVENUES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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FED GOVT SOURCES

0614-949-431.949	PERKINS REVENUE	477,770	477,770	474,851
0642-480-432.509	DEPT OF LABOR WIA REVENUE	21,587	0	0
0642-503-432.509	DEPT OF LABOR WIA REVENUE	219,180	175,200	203,736
0642-505-432.509	DEPT OF LABOR WIA REVENUE	317,219	323,000	325,237
0642-616-432.509	DEPT OF LABOR WIA REVENUE	200,645	184,788	186,016
0642-631-432.509	DEPT OF LABOR WIA REVENUE	1,135,457	1,493,993	1,493,994
0634-301-433.001	FEDERAL WORK STUDY	16,323	20,000	20,000
0634-303-433.001	FEDERAL WORK STUDY	168,677	165,000	165,000
0641-110-433.300	REVENUE DEPT OF HUMAN SERVICES	72,756	158,667	158,667
0641-210-433.300	REVENUE DEPT OF HUMAN SERVICES	28,742	0	0
0616-510-439.000	OTHER FED. GOVT	120	0	0
0621-119-439.000	OTHER FED. GOVT	3,000	0	0
0632-308-439.000	OTHER FED. GOVT	60,826	80,200	0
0632-309-439.000	OTHER FED. GOVT	4,689	0	0
0642-441-439.000	OTHER FED. GOVT	53,056	0	0
0619-027-439.010	NATL. SCIENCE FOUND.--REV.	56,057	68,357	0
0619-034-439.010	NATL. SCIENCE FOUND.--REV.	0	0	11,213
0641-335-439.204	SBDC REVENUE	50,000	0	0

TOTAL	FED GOVT SOURCES	21,537,101	29,833,381	29,910,772
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NON-GOVT GIFTS, GRNT

0610-014-481.000	NONGOVERNMENTAL GIFTS/GRTS	16,000	0	0
0610-015-481.000	NONGOVERNMENTAL GIFTS/GRTS	2,335	0	0
0610-965-481.000	NONGOVERNMENTAL GIFTS/GRTS	0	30,000	0
0638-309-481.000	NONGOVERNMENTAL GIFTS/GRTS	4,882	0	0
0696-963-481.000	NONGOVERNMENTAL GIFTS/GRTS	0	0	107,555

TOTAL	NON-GOVT GIFTS, GRNT	23,217	30,000	107,555
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OTHER REVENUES

0663-075-499.000	OTHER REVENUE	4,800	0	0
0610-002-499.017	FNDS FOR EXCELLENCE FNDTN	4,017	0	0
0610-005-499.017	FNDS FOR EXCELLENCE FNDTN	5,000	0	0
0610-009-499.017	FNDS FOR EXCELLENCE FNDTN	1,889	0	0
0610-016-499.017	FNDS FOR EXCELLENCE FNDTN	2,100	0	0

		RESTRICT. PURP. FUND REVENUES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
OTHER REVENUES					
0618-113-499.017		FNDS FOR EXCELLENCE FNDTN	3,034	0	0
0618-553-499.017		FNDS FOR EXCELLENCE FNDTN	3,608	0	0
0623-101-499.017		FNDS FOR EXCELLENCE FNDTN	4,036	0	0
0635-305-499.017		FNDS FOR EXCELLENCE FNDTN	11,300	0	0
0636-306-499.017		FNDS FOR EXCELLENCE FNDTN	3,000	0	0
0636-310-499.017		FNDS FOR EXCELLENCE FNDTN	1,498	0	0
0638-309-499.017		FNDS FOR EXCELLENCE FNDTN	2,034	0	0
0669-069-499.017		FNDS FOR EXCELLENCE FNDTN	4,830	0	0
0683-113-499.017		FNDS FOR EXCELLENCE FNDTN	4,686	0	0
0682-112-499.063		COLLECTIONS-MISC. REVENUE	5,890	20,000	20,000
	TOTAL	OTHER REVENUES	61,722	20,000	20,000
TRANS FROM OTHER FUNDS					
0696-963-720.001		TRANS FROM ED FUND	424,605	443,983	484,572
	TOTAL	TRANS FROM OTHER FUNDS	424,605	443,983	484,572
	TOTAL	RESTRICT. PURP. FUND	50,282,497	51,484,122	51,554,471

		RESTRICT. PURP. FUND EXPENSES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
INSTRUCTION					
INSTRUCTION					
FINE ARTS					
0610-002-539.023		CONT SRV/FNDS FOR EXCELLENCE	1,356	0	0
0610-002-543.027		SUPPLIES-FNDS FOR EXCELLENCE	600	0	0
0610-002-549.023		SUPS/FUNDS FOR EXCELLENCE	2,061	0	0
	TOTAL	FINE ARTS	4,017	0	0
ENGLISH FR. LANGUAGE					
0610-005-599.317		AWARDS FOR EXCELLENCE	5,000	0	0
	TOTAL	ENGLISH FR. LANGUAGE	5,000	0	0
NATURAL SCI & P.E.					
0610-009-549.023		SUPS/FUNDS FOR EXCELLENCE	1,889	0	0
	TOTAL	NATURAL SCI & P.E.	1,889	0	0
SOCIAL SCIENCE					
0610-014-519.000		SALARIES-OTHER	200	0	0
	SUBTOTAL	SALARIES	200	0	0
0610-014-521.000		EMPLOYEE BENEFITS	1	0	0
0610-014-532.003		CONTR SVC STIPEND	7,400	0	0
0610-014-543.000		INSTRUCTIONAL SUPPLIES	398	0	0
0610-014-551.000		TRAVEL & MEETINGS	7,228	0	0
	TOTAL	SOCIAL SCIENCE	15,227	0	0
TECH OCCUPATIONAL					
0610-015-518.010		SAL-STU EMPLOYEES W/	2,335	0	0
	SUBTOTAL	SALARIES	2,335	0	0
	TOTAL	TECH OCCUPATIONAL	2,335	0	0

RESTRICT. PURP. FUND
EXPENSES

2015-16
ACTUAL

2016-17
BUDGET

2017-18
BUDGET

INSTRUCTION
INSTRUCTION
CULINARY ARTS

0610-016-543.027

SUPPLIES-FNDS FOR EXCELLENCE

2,100

0

0

TOTAL CULINARY ARTS

2,100

0

0

ART&VERA SMITH ENDOW/T-BDG EQPT

0610-965-541.158

P

TPC NON-CAPITAL EQUIP/TECH FEE

0

30,000

0

TOTAL ART&VERA SMITH ENDOW/T-BDG EQP

0

30,000

0

TOTAL INSTRUCTION

30,568

30,000

0

BACCAL-ORIENT TRNSFR

IL COOP WORK STUDY FY15

0611-044-518.157

STUDENT INTERN

2,493

0

0

SUBTOTAL SALARIES

2,493

0

0

0611-044-531.111

AUDIT SVC GRANT

500

0

0

0611-044-532.003

CONTR SVC STIPEND

9,684

0

0

TOTAL IL COOP WORK STUDY FY15

12,677

0

0

TOTAL BACCAL-ORIENT TRNSFR

12,677

0

0

GENERAL STUDIES

GAST FY16

0613-515-539.401

STUDENT STIPENDS

10,400

0

0

0613-515-543.000

INSTRUCTIONAL SUPPLIES

300

0

0

0613-515-592.000

HONORS SCHOLARSHIP

3,300

0

0

TOTAL GAST FY16

14,000

0

0

TOTAL GENERAL STUDIES

14,000

0

0

RESTRICT. PURP. FUND
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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INSTRUCTION
EVENING SCHOOL
SURS CLEARING

0614-001-596.520	SURS CLRNG GRNT PERS	0	140,000	140,000
0614-001-599.000	INDIRECT COST-LOCAL	0	140,000-	140,000-

TOTAL	SURS CLEARING	0	0	0
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CARL PERKINS

0614-949-511.016	F.T. ADMIN GRNT/SURS	7,213	14,714	0
0614-949-512.116	P.T. PROF TECH GRNT/SURS	0	0	6,500
0614-949-512.126	PT SUPPORT LAB ASST	11,975	14,750	0
0614-949-513.016	INSTRUCTOR GRANT/SURS	0	0	19,635
0614-949-514.016	INSTR PT GRANT/SURS	0	0	40,320
0614-949-515.116	P.T. COUNSELOR - SURS	0	0	20,000
0614-949-515.126	COUNSELOR PART TIME FALL/SP GR	13,185	17,500	13,000
0614-949-518.010	SAL-STU EMPLOYEES W/	4,915	9,000	0
0614-949-518.157	STUDENT INTERN	8,044	9,000	0
0614-949-519.116	P.T. SUP STAFF SURS	0	0	21,760

SUBTOTAL	SALARIES	45,332	64,964	121,215
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0614-949-521.000	EMPLOYEE BENEFITS	3,231	13,018	13,484
0614-949-532.000	CONTR SVC CONSULTAT	0	0	2,900
0614-949-532.414	CONTR SVC - CHILD CARE	7,460	15,000	7,500
0614-949-539.201	OTHER CONT.-LICENSES	38,046	38,550	38,550
0614-949-541.005	SUPPLIES/NON-CAPITAL EQUIPMENT	204,621	147,800	147,800
0614-949-552.590	TRAVEL FOOD EXP	4,173	5,500	5,500
0614-949-553.020	TRAVEL - ADMIN	5,139	8,320	8,320
0614-949-586.000	EQUIP-INSTRUCTIONAL	169,770	184,618	129,582

TOTAL	CARL PERKINS	477,772	477,770	474,851
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		RESTRICT. PURP. FUND EXPENSES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
INSTRUCTION					
EVENING SCHOOL					
CTE AO/ICAPS GRANT					
0614-950-514.016	INSTR PT GRANT/SURS		8,129	0	0
	SUBTOTAL SALARIES		8,129	0	0
0614-950-521.000	EMPLOYEE BENEFITS		512	0	0
	TOTAL CTE AO/ICAPS GRANT		8,641	0	0
	TOTAL EVENING SCHOOL		486,413	477,770	474,851
SUMMER SCHOOL					
SARE-URBAN AGRICULTURE SUMMER					
0616-510-541.056	SUPPLIES/SMALL TOOLS		120	0	0
	TOTAL SARE-URBAN AGRICULTURE SUMMER		120	0	0
ADULT BASIC EDUC FEDERAL SOFT					
0616-513-512.006	PROF/TECH GUIDANCE		24,701	25,253	90,794
0616-513-513.000	INSTRUCTIONAL (F.T.)		0	0	17,168
0616-513-513.014	INSTR SUPPORT SOCIAL WORK		0	0	17,168
0616-513-513.016	INSTRUCTOR GRANT/SURS		54,228	55,312	0
0616-513-514.011	INSTR SALARIES P.T.		394,746	375,086	321,885
0616-513-516.116	P.T. CLERICAL GRNT SURS		10,937	12,145	12,390
0616-513-519.001	OTHER PART TIME		12,785	11,343	0
	SUBTOTAL SALARIES		497,397	479,139	459,405
0616-513-521.000	EMPLOYEE BENEFITS		18,912	1,522	49,769
0616-513-521.014	FRINGE BENEFITS SOCIAL WORK		0	12,579	0
0616-513-521.102	FRINGE BENEFITS ASSESS/TESTING		0	12,579	0
0616-513-521.103	FRINGE BENEFITS GUIDANCE		0	3,355	0
0616-513-543.111	INSTR SUPPLIES GRNT		2,057	5,000	5,000
0616-513-549.999	SUPPLIES/OTHER		90	1,957	1,957
0616-513-551.007	STUDENT TRANSPORTATION		1,525	1,275	1,275

		RESTRICT. PURP. FUND EXPENSES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
INSTRUCTION					
SUMMER SCHOOL					
ADULT BASIC EDUC FEDERAL SOFT					
0616-513-551.011	PROFESSIONAL DEVEL.		49	0	0
0616-513-561.000	RENTAL-FACILITIES		7,875	10,500	10,500
0616-513-590.000	OTHER EXPENDITURES		0	0	70,054
TOTAL ADULT BASIC EDUC FEDERAL SOFT			527,905	527,906	597,960
ICCB EL/CIVICS GRANT					
0616-516-513.016	INSTRUCTOR GRANT/SURS		7,747	7,902	0
0616-516-513.100	P.T. FAC - FALL/SPRG		29,671	26,950	8,060
0616-516-519.017	STAFF TRAINING/WORKSHOP		0	0	27,489
SUBTOTAL SALARIES			37,418	34,852	35,549
0616-516-521.000	EMPLOYEE BENEFITS		2,029	3,594	2,133
0616-516-541.000	OFFICE SUPPLIES		0	0	1,518
0616-516-543.111	INSTR SUPPLIES GRNT		0	1,000	1,000
TOTAL ICCB EL/CIVICS GRANT			39,447	39,446	40,200
ADULT BASIC EDUC PERFORMANCE					
0616-517-511.111	ADMIN. SAL.-GRANT		0	0	30,219
0616-517-512.005	PROF/TECH LITERACY SERVICES		17,811	18,563	18,934
0616-517-512.015	PROF/TECH DATA/INFORMATION		46,396	47,221	48,165
0616-517-516.000	OFFICE STAFF		20,246	16,783	0
0616-517-516.015	OFFICE STAFF DATA/INFORMATION		42,785	42,305	44,970
0616-517-516.110	P.T. CLERICAL		0	0	21,084
0616-517-518.010	SAL-STU EMPLOYEES W/		969	14,400	0
0616-517-519.000	SALARIES-OTHER		4,482	5,875	3,157
0616-517-519.001	OTHER PART TIME		0	5,049	0
0616-517-519.017	STAFF TRAINING/WORKSHOP		4,913	8,000	0
0616-517-519.024	OVERTIME ALLOCATION		105	0	0
SUBTOTAL SALARIES			137,707	158,196	166,529

RESTRICT. PURP. FUND
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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INSTRUCTION
SUMMER SCHOOL

ADULT BASIC EDUC PERFORMANCE

0616-517-521.000	EMPLOYEE BENEFITS	60,649	0	75,235
0616-517-521.015	FRINGE BENEFITS DATA/INFO	0	51,543	0
0616-517-521.105	FRINGE BENEFITS LITERACY SERV	0	10,323	0
0616-517-543.000	INSTRUCTIONAL SUPPLIES	12,711	76,139	76,139
0616-517-549.999	SUPPLIES/OTHER	0	3,000	3,000
0616-517-551.007	STUDENT TRANSPORTATION	4,646	25,000	25,000
0616-517-551.011	PROFESSIONAL DEVEL.	2,258	2,070	2,070
0616-517-590.000	OTHER EXPENDITURES	1,705	26,754	5,052
0616-517-599.470	TUITION EXPENSE	0	10,000	10,000

TOTAL	ADULT BASIC EDUC PERFORMANCE	----- 219,676	----- 363,025	----- 363,025
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ADULT BASIC PUBLIC ASSISTANCE

0616-518-514.011	INSTR SALARIES P.T.	0	100,933	0
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SUBTOTAL	SALARIES	----- 0	----- 100,933	----- 0
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0616-518-543.111	INSTR SUPPLIES GRNT	0	18,021	0
0616-518-590.000	OTHER EXPENDITURES	0	10,595	0
0616-518-599.470	TUITION EXPENSE	0	2,100	0

TOTAL	ADULT BASIC PUBLIC ASSISTANCE	----- 0	----- 131,649	----- 0
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ADULT BASIC ED INSTRUCTIONAL

0616-519-511.111	ADMIN. SAL.-GRANT	0	0	34,536
0616-519-512.007	PROF/TECH GUIDANCE	24,814	25,253	25,758
0616-519-513.000	INSTRUCTIONAL (F.T.)	3,332	14,727	0
0616-519-513.004	INSTR SUPPORT GEN ADMIN	18,159	27,585	13,783
0616-519-513.014	INSTR SUPPORT SOCIAL WORK	3,332	14,727	0
0616-519-513.016	INSTRUCTOR GRANT/SURS	0	0	64,478
0616-519-514.011	INSTR SALARIES P.T.	295,144	371,576	337,907
0616-519-518.010	SAL-STU EMPLOYEES W/	404	0	0
0616-519-519.001	OTHER PART TIME	8,032	18,345	0
0616-519-519.017	STAFF TRAINING/WORKSHOP	0	3,675	0

RESTRICT. PURP. FUND
EXPENSES

2015-16
ACTUAL

2016-17
BUDGET

2017-18
BUDGET

INSTRUCTION
SUMMER SCHOOL
ADULT BASIC ED INSTRUCTIONAL

SUBTOTAL SALARIES

353,217

475,888

476,462

0616-519-521.000
0616-519-521.014
0616-519-521.102
0616-519-521.103
0616-519-521.106
0616-519-543.111
0616-519-549.999
0616-519-551.011
0616-519-561.000
0616-519-599.470

EMPLOYEE BENEFITS
FRINGE BENEFITS SOCIAL WORK
FRINGE BENEFITS ASSESS/TESTING
FRINGE BENEFITS GUIDANCE
FRINGE BENEFITS GEN ADM
INSTR SUPPLIES GRNT
SUPPLIES/OTHER
PROFESSIONAL DEVEL.
RENTAL-FACILITIES
TUITION EXPENSE

6,720
0
0
0
0
0
0
1,014
9,410
683

0
6,473
6,473
190
10,386
18,669
2,000
4,400
16,660
8,000

22,948
0
0
0
0
18,669
2,000
4,400
16,660
8,000

TOTAL ADULT BASIC ED INSTRUCTIONAL

371,044

549,139

549,139

ADULT ED AO/ICAPS GRANT

0616-523-514.011

INSTR SALARIES P.T.

4,651

0

0

SUBTOTAL SALARIES

4,651

0

0

0616-523-542.010
0616-523-590.000

PRNT XEROX CHRGS ALL
OTHER EXPENDITURES

29
320

0
0

0
0

TOTAL ADULT ED AO/ICAPS GRANT

5,000

0

0

TOTAL SUMMER SCHOOL

1,163,192

1,611,165

1,550,324

ADMINISTRATION
NISTS RESEARCH

0618-109-541.000

OFFICE SUPPLIES

10

0

0

TOTAL NISTS RESEARCH

10

0

0

		RESTRICT. PURP. FUND EXPENSES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
INSTRUCTION					
ADMINISTRATION					
DEAN, ACAD EXCELLENCE/SUPPORT					
0618-113-539.023	CONT SRV/FNDS FOR EXCELLENCE		2,977	0	0
0618-113-543.027	SUPPLIES-FNDS FOR EXCELLENCE		57	0	0
TOTAL DEAN, ACAD EXCELLENCE/SUPPORT			3,034	0	0
PROJECT ACHIEVE AWDS FOR EXCEL					
0618-553-543.027	SUPPLIES-FNDS FOR EXCELLENCE		2,528	0	0
0618-553-551.028	CONF/MTG FUNDS FOR EXCELL		1,080	0	0
TOTAL PROJECT ACHIEVE AWDS FOR EXCEL			3,608	0	0
TOTAL ADMINISTRATION			6,652	0	0
OTHER					
NSF-ATE					
0619-027-512.116	P.T. PROF TECH GRNT/SURS		5,977	6,097	0
0619-027-513.016	INSTRUCTOR GRANT/SURS		15,696	15,223	0
SUBTOTAL SALARIES			21,673	21,320	0
0619-027-521.000	EMPLOYEE BENEFITS		7,865	7,883	0
0619-027-532.000	CONTR SVC CONSULTAT		0	4,500	0
0619-027-532.004	CONTR SVC MENTORS		0	500	0
0619-027-532.114	THIRD PARTY EVALUATR		8,000	4,000	0
0619-027-539.022	CONTR SERVICES OTHER		1,200	4,000	0
0619-027-541.005	SUPPLIES/NON-CAPITAL EQUIPMENT		632	4,000	0
0619-027-542.000	PRINTING		0	3,847	0
0619-027-551.000	TRAVEL & MEETINGS		3,282	4,189	0
0619-027-552.590	TRAVEL FOOD EXP		378	375	0
0619-027-599.000	INDIRECT COST-LOCAL		13,027	13,743	0
TOTAL NSF-ATE			56,057	68,357	0

RESTRICT. PURP. FUND
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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INSTRUCTION
OTHER

ACADEMIC & ADM EQUIP
0619-028-710.001

TRANSFER TO ED

510,000	0	0
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TOTAL ACADEMIC & ADM EQUIP

510,000	0	0
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STRENGTHENING INT'L STUDIES

0619-032-513.016 INSTRUCTOR GRANT/SURS
0619-032-519.046 SALARY OTHER/SURS
0619-032-519.913 SALARY CASH MATCH
0619-032-519.914 JJC SALARY MATCH

3,309	0	0
11,963	0	0
4,335	0	0
4,335-	0	0

SUBTOTAL SALARIES

15,272	0	0
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0619-032-520.013 FRIN BENE CASH MATCH
0619-032-520.014 JJC FRINGE MATCH
0619-032-521.000 EMPLOYEE BENEFITS
0619-032-541.000 OFFICE SUPPLIES
0619-032-551.000 TRAVEL & MEETINGS
0619-032-552.014 JJC TRAVEL MATCH
0619-032-552.023 TRAVEL--CASH MATCH
0619-032-592.001 SCHLRSHPS OTHR AWRDS
0619-032-599.000 INDIRECT COST-LOCAL
0619-032-599.023 OTHER CASH MATCH
0619-032-599.024 JJC OTHER MATCH
0619-032-599.033 IN-KIND MATCH
0619-032-599.035 MATCH - CARL SANDBURG COLLEGE
0619-032-599.036 MATCH - PARKLAND COLLEGE

560	0	0
560-	0	0
1,985	0	0
223	0	0
3,721	0	0
666-	0	0
666	0	0
3,253	0	0
1,956	0	0
8,357	0	0
8,357-	0	0
12,438	0	0
500-	0	0
11,938-	0	0

TOTAL STRENGTHENING INT'L STUDIES

26,410	0	0
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STRENGTH INTL STUDIES YR 2

0619-033-513.016 INSTRUCTOR GRANT/SURS
0619-033-519.046 SALARY OTHER/SURS
0619-033-519.913 SALARY CASH MATCH
0619-033-519.914 JJC SALARY MATCH

6,720	0	0
8,376	0	0
9,629	0	0
9,629-	0	0

RESTRICT. PURP. FUND
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

INSTRUCTION
OTHER
STRENGTH INTL STUDIES YR 2

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SUBTOTAL	SALARIES	15,096	0	0
0619-033-520.013	FRIN BENE CASH MATCH	874	0	0
0619-033-520.014	JJC FRINGE MATCH	874-	0	0
0619-033-521.000	EMPLOYEE BENEFITS	1,993	0	0
0619-033-539.410	CONTR SVC - HONORARIUM	350	0	0
0619-033-541.000	OFFICE SUPPLIES	82	0	0
0619-033-551.000	TRAVEL & MEETINGS	39,655	0	0
0619-033-552.014	JJC TRAVEL MATCH	1,002-	0	0
0619-033-552.023	TRAVEL--CASH MATCH	1,002	0	0
0619-033-590.000	OTHER EXPENDITURES	8,830	0	0
0619-033-592.001	SCHLRSHPS OTHR AWRDS	16,139	0	0
0619-033-599.000	INDIRECT COST-LOCAL	6,071	0	0
0619-033-599.023	OTHER CASH MATCH	15,000	0	0
0619-033-599.024	JJC OTHER MATCH	15,000-	0	0
0619-033-599.033	IN-KIND MATCH	13,739	0	0
0619-033-599.035	MATCH - CARL SANDBURG COLLEGE	6,524-	0	0
0619-033-599.036	MATCH - PARKLAND COLLEGE	7,215-	0	0
		-----	-----	-----
TOTAL	STRENGTH INTL STUDIES YR 2	88,216	0	0
ISU NOYCE SCHOLARSHIPS STEM				
0619-034-511.016	F.T. ADMIN GRNT/SURS	0	0	3,287
0619-034-514.011	INSTR SALARIES P.T.	0	0	3,960
		-----	-----	-----
SUBTOTAL	SALARIES	0	0	7,247
0619-034-521.000	EMPLOYEE BENEFITS	0	0	433
0619-034-599.000	INDIRECT COST-LOCAL	0	0	3,533
		-----	-----	-----
TOTAL	ISU NOYCE SCHOLARSHIPS STEM	0	0	11,213

RESTRICT. PURP. FUND
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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INSTRUCTION
OTHER

STRENGTH INTL STUDIES YR 3

0619-035-513.016	INSTRUCTOR GRANT/SURS	0	7,021	0
0619-035-516.116	P.T. CLERICAL GRNT SURS	0	10,456	0
0619-035-519.019	SUBSTITUTE PAY	0	4,500	0
0619-035-519.046	SALARY OTHER/SURS	0	11,260	0
0619-035-519.913	SALARY CASH MATCH	0	15,541	0
0619-035-519.914	JJC SALARY MATCH	0	15,541-	0

	SUBTOTAL SALARIES	0	33,237	0
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0619-035-520.013	FRIN BENE CASH MATCH	0	913	0
0619-035-520.014	JJC FRINGE MATCH	0	913-	0
0619-035-521.000	EMPLOYEE BENEFITS	0	3,609	0
0619-035-539.410	CONTR SVC - HONORARIUM	0	2,000	0
0619-035-541.000	OFFICE SUPPLIES	0	251	0
0619-035-542.010	PRNT XEROX CHRGS ALL	0	167	0
0619-035-544.022	POSTAGE	0	167	0
0619-035-551.000	TRAVEL & MEETINGS	0	39,479	0
0619-035-552.014	JJC TRAVEL MATCH	0	1,000-	0
0619-035-552.023	TRAVEL--CASH MATCH	0	1,000	0
0619-035-553.319	EXTERNAL EVALUATOR TRAVEL	0	900	0
0619-035-590.000	OTHER EXPENDITURES	0	19,358	0
0619-035-592.001	SCHLRSHPS OTHR AWRDS	0	18,000	0
0619-035-599.000	INDIRECT COST-LOCAL	0	9,373	0
0619-035-599.023	OTHER CASH MATCH	0	500	0
0619-035-599.024	JJC OTHER MATCH	0	500-	0
0619-035-599.033	IN-KIND MATCH	0	20,021	0
0619-035-599.035	MATCH - CARL SANDBURG COLLEGE	0	8,032-	0
0619-035-599.036	MATCH - PARKLAND COLLEGE	0	11,989-	0
0619-035-599.122	INDIRECT COSTS-COST SHARING	0	3,038	0
0619-035-599.124	JJC INDIRECT COST-COST SHARING	0	3,038-	0

	TOTAL	0	126,541	0
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		RESTRICT. PURP. FUND EXPENSES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
INSTRUCTION					
OTHER					
PLUS 50 COMPLETION					
0619-103-541.000	OFFICE SUPPLIES		0	0	0
TOTAL PLUS 50 COMPLETION			0	0	0
PROJECT ACHIEVE FYX8					
0619-550-511.016	F.T. ADMIN GRNT/SURS		0	0	65,150
0619-550-512.016	F.T. PROF TECH GRNT/SURS		0	0	52,625
0619-550-516.016	F.T. CLERICAL GRNT SURS		0	0	47,640
0619-550-519.016	F.T. TUTOR SALARIES GRANT		0	0	61,422
SUBTOTAL SALARIES			0	0	226,837
0619-550-521.000	EMPLOYEE BENEFITS		0	0	108,524
0619-550-532.000	CONTR SVC CONSULTAT		0	0	3,500
0619-550-542.010	PRNT XEROX CHRGS ALL		0	0	400
0619-550-543.111	INSTR SUPPLIES GRNT		0	0	1,500
0619-550-546.011	MEMBERSHIP DUES		0	0	3,500
0619-550-551.111	TRVL/MTG-GRANT		0	0	10,000
0619-550-575.111	TELEPHONE EXP.-GRANT		0	0	150
0619-550-590.000	OTHER EXPENDITURES		0	0	15,950
0619-550-599.227	STUDENT SUPPLEMENTAL		0	0	8,000
TOTAL PROJECT ACHIEVE FYX8			0	0	378,361
PROJ ACHIEVE FY15					
0619-557-511.016	F.T. ADMIN GRNT/SURS		12,296	0	0
0619-557-512.016	F.T. PROF TECH GRNT/SURS		9,890	0	0
0619-557-512.116	P.T. PROF TECH GRNT/SURS		3,289	0	0
0619-557-516.016	F.T. CLERICAL GRNT SURS		7,572	0	0
0619-557-519.016	F.T. TUTOR SALARIES GRANT		11,926	0	0
SUBTOTAL SALARIES			44,973	0	0
0619-557-521.000	EMPLOYEE BENEFITS		20,124	0	0

JOLIET JUNIOR COLLEGE
BUDGET BOOKLET

RESTRICT. PURP. FUND
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

INSTRUCTION
OTHER

PROJ ACHIEVE FY15
0619-557-541.000
0619-557-542.010
0619-557-543.111
0619-557-551.111
0619-557-575.111

OFFICE SUPPLIES	1,733	0	0
PRNT XEROX CHRGS ALL	79	0	0
INSTR SUPPLIES GRNT	846	0	0
TRVL/MTG-GRANT	4,787	0	0
TELEPHONE EXP.-GRANT	15	0	0

TOTAL	PROJ ACHIEVE FY15	72,557	0	0
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PROJ ACHIEVE FY16
0619-558-511.016
0619-558-512.016
0619-558-516.016
0619-558-519.016

F.T. ADMIN GRNT/SURS	50,391	0	0
F.T. PROF TECH GRNT/SURS	40,525	0	0
F.T. CLERICAL GRNT SURS	38,565	0	0
F.T. TUTOR SALARIES GRANT	34,277	0	0

SUBTOTAL	SALARIES	163,758	0	0
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0619-558-521.000	EMPLOYEE BENEFITS	84,084	0	0
0619-558-541.000	OFFICE SUPPLIES	1,094	0	0
0619-558-542.010	PRNT XEROX CHRGS ALL	500	0	0
0619-558-543.111	INSTR SUPPLIES GRNT	883	0	0
0619-558-544.111	POSTAGE - GRANT	2	0	0
0619-558-546.011	MEMBERSHIP DUES	3,033	0	0
0619-558-551.111	TRVL/MTG-GRANT	8,064	0	0
0619-558-575.111	TELEPHONE EXP.-GRANT	71	0	0
0619-558-590.000	OTHER EXPENDITURES	9,955	0	0
0619-558-599.227	STUDENT SUPPLEMENTAL	8,095	0	0

TOTAL	PROJ ACHIEVE FY16	279,539	0	0
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PROJ ACHIEVE FY17
0619-559-511.016
0619-559-512.016
0619-559-516.016
0619-559-519.016

F.T. ADMIN GRNT/SURS	0	64,154	0
F.T. PROF TECH GRNT/SURS	0	51,594	0
F.T. CLERICAL GRNT SURS	0	45,788	0
F.T. TUTOR SALARIES GRANT	0	61,440	0

RESTRICT. PURP. FUND
EXPENSES

2015-16
ACTUAL

2016-17
BUDGET

2017-18
BUDGET

INSTRUCTION
OTHER
PROJ ACHIEVE FY17

305

		2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
SUBTOTAL SALARIES		0	222,976	0
0619-559-521.000	EMPLOYEE BENEFITS	0	105,774	0
0619-559-532.000	CONTR SVC CONSULTAT	0	5,000	0
0619-559-541.000	OFFICE SUPPLIES	0	950	0
0619-559-542.010	PRNT XEROX CHRGS ALL	0	400	0
0619-559-543.111	INSTR SUPPLIES GRNT	0	900	0
0619-559-544.111	POSTAGE - GRANT	0	75	0
0619-559-546.011	MEMBERSHIP DUES	0	3,000	0
0619-559-551.111	TRVL/MTG-GRANT	0	7,500	0
0619-559-575.111	TELEPHONE EXP.-GRANT	0	150	0
0619-559-590.000	OTHER EXPENDITURES	0	23,536	0
0619-559-599.227	STUDENT SUPPLEMENTAL	0	8,100	0
TOTAL PROJ ACHIEVE FY17		0	378,361	0
EARLY SCH LEAVERS				
0619-932-512.110	P.T. PROF TECH	0	6,463	0
0619-932-514.011	INSTR SALARIES P.T.	17,820	18,655	34,989
0619-932-516.110	P.T. CLERICAL	10,937	12,145	12,390
0619-932-519.007	COORDINATORS SALARIES	3,998	17,672	17,168
SUBTOTAL SALARIES		32,755	54,935	64,547
0619-932-521.000	EMPLOYEE BENEFITS	1,902	7,767	4,618
0619-932-543.000	INSTRUCTIONAL SUPPLIES	475	201	201
0619-932-551.007	STUDENT TRANSPORTATION	0	2,432	2,432
0619-932-551.011	PROFESSIONAL DEVEL.	0	850	850
TOTAL EARLY SCH LEAVERS		35,132	66,185	72,648

RESTRICT. PURP. FUND
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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INSTRUCTION
OTHER

TITLE III PROGRESSIVE PATHWAYS

0619-957-512.016	F.T. PROF TECH GRNT/SURS	14,034	0	0
0619-957-513.016	INSTRUCTOR GRANT/SURS	3,686	0	0
0619-957-516.116	P.T. CLERICAL GRNT SURS	10,394	0	0

	SUBTOTAL SALARIES	28,114	0	0
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0619-957-521.000	EMPLOYEE BENEFITS	6,147	0	0
0619-957-541.000	OFFICE SUPPLIES	1,633	0	0
0619-957-544.018	COMPUTER SOFTWARE	25,819	0	0
0619-957-549.101	ASSESSMENT FEE	14,252	0	0
0619-957-551.000	TRAVEL & MEETINGS	1,680	0	0

	TOTAL TITLE III PROGRESSIVE PATHWAYS	77,645	0	0
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TITLE III PROGRESSIVE PATH YR2

0619-958-512.016	F.T. PROF TECH GRNT/SURS	0	136,242	0
0619-958-513.016	INSTRUCTOR GRANT/SURS	0	52,100	0
0619-958-516.116	P.T. CLERICAL GRNT SURS	0	23,862	0

	SUBTOTAL SALARIES	0	212,204	0
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0619-958-521.000	EMPLOYEE BENEFITS	0	87,825	0
0619-958-532.111	CONT SVC CONSULTANT	0	85,500	0
0619-958-532.114	THIRD PARTY EVALUATR	0	8,000	0
0619-958-541.000	OFFICE SUPPLIES	0	12,532	0
0619-958-549.101	ASSESSMENT FEE	0	14,255	0
0619-958-551.000	TRAVEL & MEETINGS	0	6,000	0

	TOTAL TITLE III PROGRESSIVE PATH YR2	0	426,316	0
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RESTRICT. PURP. FUND
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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INSTRUCTION
OTHER

TITLE III PROGRESSIVE PATH YR3

0619-959-512.016	F.T. PROF TECH GRNT/SURS	0	0	102,674
0619-959-513.016	INSTRUCTOR GRANT/SURS	0	0	113,600
0619-959-516.116	P.T. CLERICAL GRNT SURS	0	0	24,345

	SUBTOTAL SALARIES	----- 0	----- 0	----- 240,619
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0619-959-521.000	EMPLOYEE BENEFITS	0	0	75,790
0619-959-532.111	CONT SVC CONSULTANT	0	0	85,500
0619-959-532.114	THIRD PARTY EVALUATR	0	0	8,000
0619-959-549.101	ASSESSMENT FEE	0	0	14,255
0619-959-551.000	TRAVEL & MEETINGS	0	0	3,537

	TOTAL TITLE III PROGRESSIVE PATH YR3	----- 0	----- 0	----- 427,701
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NGA-IDVA VETERANS' LIC & CERT

0619-995-532.000	CONTR SVC CONSULTAT	3,800	0	0
0619-995-541.000	OFFICE SUPPLIES	111	0	0
0619-995-551.000	TRAVEL & MEETINGS	326	0	0

	TOTAL NGA-IDVA VETERANS' LIC & CERT	----- 4,237	----- 0	----- 0
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	TOTAL OTHER	1,149,793	1,065,760	889,923
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	TOTAL INSTRUCTION	2,863,295	3,184,695	2,915,098
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LIBRARY CENTER
LIBRARY CENTER

NEH LATINO AMERICANS: 500 YEAR

0621-119-519.046	SALARY OTHER/SURS	400	0	0
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	SUBTOTAL SALARIES	----- 400	----- 0	----- 0
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0621-119-521.000	EMPLOYEE BENEFITS	53	0	0
0621-119-530.000	CONTRACTUAL SERVICE	589	0	0

RESTRICT. PURP. FUND
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

ACADEMIC SUPPORT
LIBRARY CENTER

NEH LATINO AMERICANS: 500 YEAR

0621-119-532.003	CONTR SVC STIPEND	400	0	0
0621-119-541.000	OFFICE SUPPLIES	734	0	0
0621-119-542.010	PRNT XEROX CHRGS ALL	229	0	0
0621-119-590.000	OTHER EXPENDITURES	596	0	0
0621-119-599.023	OTHER CASH MATCH	3,521	0	0
0621-119-599.024	JJC OTHER MATCH	3,521-	0	0

TOTAL	NEH LATINO AMERICANS: 500 YEAR	3,001	0	0
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TOTAL	LIBRARY CENTER	3,001	0	0
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COMMUNICATION CENTER
TUTORING & LEARNING CENTER

0623-101-543.027	SUPPLIES-FNDS FOR EXCELLENCE	4,036	0	0
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TOTAL	TUTORING & LEARNING CENTER	4,036	0	0
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TOTAL	COMMUNICATION CENTER	4,036	0	0
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TOTAL	ACADEMIC SUPPORT	7,037	0	0
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COUNSELING & TESTING
COUNSELING & TESTING
DOJ-OVW CAMPUS PROGRAM

0632-308-512.116	P.T. PROF TECH GRNT/SURS	7,060	9,500	0
0632-308-517.216	SAL	0	12,000	0

SUBTOTAL	SALARIES	7,060	21,500	0
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0632-308-521.000	EMPLOYEE BENEFITS	894	2,800	0
0632-308-532.000	CONTR SVC CONSULTAT	48,500	19,000	0
0632-308-542.000	PRINTING	0	300	0
0632-308-546.000	PUBLICATIONS & DUES	0	7,700	0
0632-308-547.000	ADVERTISING	0	3,000	0

RESTRICT. PURP. FUND
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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STUDENT SERVICES
COUNSELING & TESTING
DOJ-OVW CAMPUS PROGRAM

0632-308-549.000	OTHER SUPPLIES	1,501	6,900	0
0632-308-551.000	TRAVEL & MEETINGS	2,872	19,000	0

TOTAL	DOJ-OVW CAMPUS PROGRAM	60,827	80,200	0
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BULLETPROOF VEST PARTNERSHIP
0632-309-543.801

SUPPLIES-UNIFORMS		4,689	0	0
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TOTAL	BULLETPROOF VEST PARTNERSHIP	4,689	0	0
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TOTAL	COUNSELING & TESTING	65,516	80,200	0
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FINANCIAL AID
SCHOLARSHIPS

0634-100-592.176	STU SERV RECOG AWARD	929	0	0
0634-100-592.178	THEATRE	5,615	0	0
0634-100-592.203	INVESTMENT PROCEEDS	2,369-	0	0
0634-100-592.537	STUDENT GOVNMNT BOOK SCHOLRSHP	1,683	0	0
0634-100-592.779	JJC MUSIC TALENT SCHLP.	2,527-	0	0
0634-100-592.981	GENERAL SCHOLARSHIP FUND	2,288	0	0

TOTAL	SCHOLARSHIPS	5,619	0	0
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FED WK STUDY AMERICA READS
0634-301-518.020

SAL COLLEGE W.S.		16,323	20,000	20,000
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TOTAL	FED WK STUDY AMERICA READS	16,323	20,000	20,000
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FEDERAL WORK STUDY
0634-303-518.020

SAL COLLEGE W.S.		150,497	147,246	147,246
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SUBTOTAL	SALARIES	150,497	147,246	147,246
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0634-303-592.505	ADMIN EXP 5%	18,180	17,754	17,754
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TOTAL	FEDERAL WORK STUDY	168,677	165,000	165,000
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		RESTRICT. PURP. FUND EXPENSES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
STUDENT SERVICES					
FINANCIAL AID					
PELL GRANT					
0634-305-592.574		PRIOR YEAR EXPENSE	882,212	0	0
0634-305-592.575		CURRENT YEAR EXPENSE	11,532,236	15,000,000	15,000,000
	TOTAL	PELL GRANT	12,414,448	15,000,000	15,000,000
SEOG INIT. & CONTIN.					
0634-306-592.504		SEOG PRIOR YR EXPENSES	8,876	0	0
0634-306-592.506		SEOG EXP	158,994	187,836	187,836
	TOTAL	SEOG INIT. & CONTIN.	167,870	187,836	187,836
DIRECT LOAN					
0634-308-597.574		PRIOR YEAR EXPENSE	265,137	0	0
0634-308-597.575		CURRENT YEAR EXPENSE	4,669,469	10,000,000	10,000,000
	TOTAL	DIRECT LOAN	4,934,606	10,000,000	10,000,000
MAP RECEIVABLE					
0634-314-592.001		SCHLRSHPS OTHR AWRDS	1,035,222	0	0
	TOTAL	MAP RECEIVABLE	1,035,222	0	0
STUDENT EMERGENCY					
0634-330-545.000		SUPPLIES - BOOKS	1,409	0	0
0634-330-552.590		TRAVEL FOOD EXP	881	0	0
	TOTAL	STUDENT EMERGENCY	2,290	0	0
	TOTAL	FINANCIAL AID	18,745,055	25,372,836	25,372,836
CAREER SERVICES					
CAREER SERVICES					
0635-305-518.159		STUDENT INTERN/SPECIAL AWARD	4,358	0	0
	SUBTOTAL	SALARIES	4,358	0	0
0635-305-549.023		SUPS/FUNDS FOR EXCELLENCE	4,980	0	0

		RESTRICT. PURP. FUND EXPENSES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
STUDENT SERVICES					
CAREER SERVICES					
CAREER SERVICES					
	TOTAL	CAREER SERVICES	9,338	0	0
	TOTAL	CAREER SERVICES	9,338	0	0
STUDENT ACTIVITIES					
STUDENT SERVICES & ACTIVITIES					
0636-306-551.028		CONF/MTG FUNDS FOR EXCELL	3,000	0	0
	TOTAL	STUDENT SERVICES & ACTIVITIES	3,000	0	0
INTERNATIONAL STUDENT SERVICES					
0636-310-539.023		CONT SRV/FNDS FOR EXCELLENCE	1,498	0	0
	TOTAL	INTERNATIONAL STUDENT SERVICES	1,498	0	0
	TOTAL	STUDENT ACTIVITIES	4,498	0	0
ADMINISTRATION					
StAR (Disability Services)					
0638-309-541.005		SUPPLIES/NON-CAPITAL EQUIPMENT	4,883	0	0
0638-309-543.027		SUPPLIES-FNDS FOR EXCELLENCE	2,034	0	0
	TOTAL	StAR (Disability Services)	6,917	0	0
	TOTAL	ADMINISTRATION	6,917	0	0
	TOTAL	STUDENT SERVICES	18,831,324	25,453,036	25,372,836
COMMUNITY SERVICES					
COMMUNITY SERVICES					
TANF JOB PLACEMENT					
0641-110-512.016		F.T. PROF TECH GRNT/SURS	34,874	47,226	48,171
0641-110-512.116		P.T. PROF TECH GRNT/SURS	11,718	11,970	14,400
0641-110-513.016		INSTRUCTOR GRANT/SURS	9,570	10,193	10,800
0641-110-516.116		P.T. CLERICAL GRNT SURS	0	5,594	0

RESTRICT. PURP. FUND
EXPENSES

2015-16
ACTUAL

2016-17
BUDGET

2017-18
BUDGET

PUBLIC SERVICES
COMMUNITY SERVICES
TANF JOB PLACEMENT

SUBTOTAL SALARIES

56,162

74,983

73,371

0641-110-521.000	EMPLOYEE BENEFITS	14,576	17,066	18,845
0641-110-541.000	OFFICE SUPPLIES	1,835	4,000	1,165
0641-110-542.000	PRINTING	0	950	0
0641-110-543.000	INSTRUCTIONAL SUPPLIES	0	5,000	0
0641-110-543.006	WORKSHOP SUPPLIES	0	1,500	1,000
0641-110-551.000	TRAVEL & MEETINGS	0	1,000	200
0641-110-590.000	OTHER EXPENDITURES	183	23,217	42,800
0641-110-599.000	INDIRECT COST-LOCAL	0	30,951	21,286

TOTAL TANF JOB PLACEMENT

72,756

158,667

158,667

HEALTHCARE BRIDGE YR 5

0641-210-512.016	F.T. PROF TECH GRNT/SURS	15,193	0	0
0641-210-512.116	P.T. PROF TECH GRNT/SURS	4,341	0	0

SUBTOTAL SALARIES

19,534

0

0

0641-210-521.000	EMPLOYEE BENEFITS	5,059	0	0
0641-210-541.000	OFFICE SUPPLIES	200	0	0
0641-210-542.000	PRINTING	0	0	0
0641-210-549.100	ASSESSMENT SUPPLIES	1,429	0	0
0641-210-599.470	TUITION EXPENSE	2,520	0	0

TOTAL HEALTHCARE BRIDGE YR 5

28,742

0

0

SBDC CY15

0641-324-511.110	P.T. ADMIN SALARY	31,488	0	0
0641-324-519.913	SALARY CASH MATCH	29,752	0	0
0641-324-519.914	JJC SALARY MATCH	29,752-	0	0

SUBTOTAL SALARIES

31,488

0

0

RESTRICT. PURP. FUND
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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PUBLIC SERVICES
COMMUNITY SERVICES
SBDC CY15

0641-324-520.013	FRIN BENE CASH MATCH	3,330	0	0
0641-324-520.014	JJC FRINGE MATCH	3,330-	0	0
0641-324-521.000	EMPLOYEE BENEFITS	12,395	0	0
0641-324-599.023	OTHER CASH MATCH	3,797	0	0
0641-324-599.024	JJC OTHER MATCH	3,797-	0	0

	TOTAL SBDC CY15	43,883	0	0
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SBDC FEDERAL CY16

0641-335-511.016	F.T. ADMIN GRNT/SURS	27,837	0	0
0641-335-511.116	P.T. ADMIN GRNT/SURS	10,663	0	0
0641-335-519.913	SALARY CASH MATCH	30,473	0	0
0641-335-519.914	JJC SALARY MATCH	30,473-	0	0

	SUBTOTAL SALARIES	38,500	0	0
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0641-335-520.013	FRIN BENE CASH MATCH	3,333	0	0
0641-335-520.014	JJC FRINGE MATCH	3,333-	0	0
0641-335-521.000	EMPLOYEE BENEFITS	11,500	0	0
0641-335-599.023	OTHER CASH MATCH	4,939	0	0
0641-335-599.024	JJC OTHER MATCH	4,939-	0	0

	TOTAL SBDC FEDERAL CY16	50,000	0	0
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EDUC TALENT SEARCH FYx8

0641-410-511.016	F.T. ADMIN GRNT/SURS	0	0	57,146
0641-410-512.116	P.T. PROF TECH GRNT/SURS	0	0	61,131
0641-410-516.116	P.T. CLERICAL GRNT SURS	0	0	18,860

	SUBTOTAL SALARIES	0	0	137,137
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0641-410-521.000	EMPLOYEE BENEFITS	0	0	30,859
0641-410-532.000	CONTR SVC CONSULTAT	0	0	5,000

RESTRICT. PURP. FUND
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

PUBLIC SERVICES
COMMUNITY SERVICES

EDUC TALENT SEARCH FYx8

0641-410-532.004	CONTR SVC MENTORS	0	0	3,456
0641-410-532.420	CON SVC TUTORIAL	0	0	13,680
0641-410-541.000	OFFICE SUPPLIES	0	0	4,600
0641-410-542.010	PRNT XEROX CHRGS ALL	0	0	500
0641-410-544.111	POSTAGE - GRANT	0	0	1,000
0641-410-551.000	TRAVEL & MEETINGS	0	0	3,600
0641-410-575.111	TELEPHONE EXP.-GRANT	0	0	810
0641-410-590.000	OTHER EXPENDITURES	0	0	21,580
0641-410-599.000	INDIRECT COST-LOCAL	0	0	17,778

TOTAL	EDUC TALENT SEARCH FYx8	0	0	240,000
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OPPORTUNITIES ICCB GRANT

0641-702-519.000	SALARIES-OTHER	10,417	0	0
SUBTOTAL SALARIES		10,417	0	0
0641-702-521.000	EMPLOYEE BENEFITS	3,674	0	0
0641-702-541.000	OFFICE SUPPLIES	349-	0	0

TOTAL	OPPORTUNITIES ICCB GRANT	13,742	0	0
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TOTAL	COMMUNITY SERVICES	209,123	158,667	398,667
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CONTINUING EDUCATION

FY 2014 VEHICLE SAFETY TRAIN

0642-441-590.526	TUITION	53,056	0	0
0642-441-599.023	OTHER CASH MATCH	13,264	0	0
0642-441-599.024	JJC OTHER MATCH	13,264-	0	0

TOTAL	FY 2014 VEHICLE SAFETY TRAIN	53,056	0	0
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		RESTRICT. PURP. FUND EXPENSES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
PUBLIC SERVICES					
CONTINUING EDUCATION					
SOS LITERACY					
0642-476-512.005		PROF/TECH LITERACY SERVICES	26,810	27,845	28,402
0642-476-519.024		OVERTIME ALLOCATION	158	0	0
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	SUBTOTAL	SALARIES	26,968	27,845	28,402
0642-476-521.000		EMPLOYEE BENEFITS	15,177	15,484	16,409
0642-476-541.000		OFFICE SUPPLIES	3,204	0	587
0642-476-543.000		INSTRUCTIONAL SUPPLIES	415	1,070	182
0642-476-549.999		SUPPLIES/OTHER	887	1,101	700
0642-476-551.111		TRVL/MTG-GRANT	110	1,260	480
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	TOTAL	SOS LITERACY	46,761	46,760	46,760
iNAM-TRADE ADJ ASST TRAINING					
0642-480-511.016		F.T. ADMIN GRNT/SURS	15,270	0	0
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	SUBTOTAL	SALARIES	15,270	0	0
0642-480-521.000		EMPLOYEE BENEFITS	6,051	0	0
0642-480-541.005		SUPPLIES/NON-CAPITAL EQUIPMENT	147	0	0
0642-480-551.000		TRAVEL & MEETINGS	119	0	0
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	TOTAL	iNAM-TRADE ADJ ASST TRAINING	21,587	0	0
WIA WORK READINESS					
0642-503-511.016		F.T. ADMIN GRNT/SURS	32,268	32,913	40,286
0642-503-512.016		F.T. PROF TECH GRNT/SURS	23,923	24,069	40,174
0642-503-513.105		SAL INST SEMINAR	63,886	36,640	35,310
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	SUBTOTAL	SALARIES	120,077	93,622	115,770
0642-503-521.000		EMPLOYEE BENEFITS	33,968	34,291	50,616
0642-503-541.000		OFFICE SUPPLIES	1,033	1,329	1,300
0642-503-543.089		SEMINAR SUPPLIES	13,150	5,580	5,580

JOLIET JUNIOR COLLEGE
BUDGET BOOKLET

		RESTRICT. PURP. FUND EXPENSES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
PUBLIC SERVICES					
CONTINUING EDUCATION					
WIA WORK READINESS					
0642-503-544.022	POSTAGE		522	500	500
0642-503-549.100	ASSESSMENT SUPPLIES		32,191	16,478	22,770
0642-503-551.007	STUDENT TRANSPORTATION		22,275	18,000	1,800
0642-503-590.526	TUITION		0	5,400	5,400
	TOTAL	WIA WORK READINESS	223,216	175,200	203,736
GRUNDY WIA TITLE 1B					
0642-505-511.016	F.T. ADMIN GRNT/SURS		41,188	42,565	49,658
0642-505-512.016	F.T. PROF TECH GRNT/SURS		18,321	18,888	43,349
0642-505-512.116	P.T. PROF TECH GRNT/SURS		27,781	38,777	0
0642-505-518.015	SAL-STU EMPLOYEES ADULT		8,894	11,893	15,774
0642-505-518.017	SAL-STU EMPLOYEES DWAC		0	8,507	11,506
	SUBTOTAL	SALARIES	96,184	120,630	120,287
0642-505-521.000	EMPLOYEE BENEFITS		39,247	41,015	58,172
0642-505-541.000	OFFICE SUPPLIES		1,418	3,025	2,200
0642-505-542.000	PRINTING		536	1,500	1,500
0642-505-543.059	CLIENT SUPPLIES		6,303	6,900	0
0642-505-543.609	DWAC INSTR SUPPLY		671	9,653	0
0642-505-544.022	POSTAGE		194	200	200
0642-505-546.000	PUBLICATIONS & DUES		506	350	350
0642-505-547.000	ADVERTISING		1,130	3,000	3,000
0642-505-553.031	STAFF TRAVEL		1,922	3,000	2,953
0642-505-590.529	ADULT TUITION		91,936	77,963	58,596
0642-505-590.530	DWAC TUITION		77,174	55,764	77,979
	TOTAL	GRUNDY WIA TITLE 1B	317,221	323,000	325,237

JOLIET JUNIOR COLLEGE
BUDGET BOOKLET

		RESTRICT. PURP. FUND EXPENSES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
PUBLIC SERVICES					
CONTINUING EDUCATION					
GRUNDY WIA YOUTH					
0642-616-511.016		F.T. ADMIN GRNT/SURS	52,642	54,530	52,360
0642-616-512.016		F.T. PROF TECH GRNT/SURS	18,321	18,888	19,266
0642-616-518.010		SAL-STU EMPLOYEES W/	46,786	30,000	37,204
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	SUBTOTAL	SALARIES	117,749	103,418	108,830
0642-616-521.000		EMPLOYEE BENEFITS	42,267	42,835	43,202
0642-616-539.401		STUDENT STIPENDS	4,750	3,000	3,425
0642-616-541.000		OFFICE SUPPLIES	157	1,000	250
0642-616-542.000		PRINTING	227	500	250
0642-616-543.060		YOUTH SUPPLIES	0	500	0
0642-616-543.061		SUPPLIES OUT OF SCHOOL YOUTH	2,804	2,500	0
0642-616-544.022		POSTAGE	47	100	0
0642-616-546.000		PUBLICATIONS & DUES	165	300	0
0642-616-547.000		ADVERTISING	490	1,200	0
0642-616-551.532		TRAVEL OUT OF SCHOOL YOUTH	4,700	3,000	0
0642-616-552.114		TRAVEL - STAFF	984	2,000	500
0642-616-590.531		YOUTH TUITION	0	1,500	0
0642-616-590.532		TUITION OUT OF SCHOOL YOUTH	23,300	22,935	25,764
0642-616-590.536		CLIENT REMEDIAL TRAINING	940	0	3,795
0642-616-590.538		CLIENT OCCUPATIONAL TRAIN. OTH	2,064	0	0
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	TOTAL	GRUNDY WIA YOUTH	200,644	184,788	186,016
WILL CO MY FUTURE-YOUTH					
0642-631-511.016		F.T. ADMIN GRNT/SURS	179,098	183,812	192,000
0642-631-512.016		F.T. PROF TECH GRNT/SURS	175,733	202,362	139,899
0642-631-512.116		P.T. PROF TECH GRNT/SURS	42,134	55,885	85,591
0642-631-518.010		SAL-STU EMPLOYEES W/	116,662	90,000	152,500
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	SUBTOTAL	SALARIES	513,627	532,059	569,990
0642-631-521.000		EMPLOYEE BENEFITS	182,428	203,648	170,310

JOLIET JUNIOR COLLEGE
BUDGET BOOKLET

RESTRICT. PURP. FUND
EXPENSES

2015-16	2016-17	2017-18
ACTUAL	BUDGET	BUDGET

PUBLIC SERVICES
CONTINUING EDUCATION
WILL CO MY FUTURE-YOUTH

0642-631-532.000	CONTR SVC CONSULTAT	4,041	62,500	0
0642-631-539.401	STUDENT STIPENDS	4,650	25,500	25,500
0642-631-541.000	OFFICE SUPPLIES	3,973	4,000	4,000
0642-631-542.000	PRINTING	1,513	3,000	1,000
0642-631-543.000	INSTRUCTIONAL SUPPLIES	85,898	234,966	129,552
0642-631-543.089	SEMINAR SUPPLIES	6,728	9,220	7,720
0642-631-544.011	POSTAGE LOCAL	0	500	50
0642-631-547.000	ADVERTISING	1,945	15,000	1,500
0642-631-549.100	ASSESSMENT SUPPLIES	15,300	17,100	13,388
0642-631-551.000	TRAVEL & MEETINGS	11,628	10,000	10,000
0642-631-551.007	STUDENT TRANSPORTATION	21,400	45,000	45,000
0642-631-599.470	TUITION EXPENSE	282,326	331,500	515,984

	TOTAL WILL CO MY FUTURE-YOUTH	1,135,457	1,493,993	1,493,994
	TOTAL CONTINUING EDUCATION	1,997,942	2,223,741	2,255,743
	TOTAL PUBLIC SERVICES	2,207,065	2,382,408	2,654,410

CULTURAL SERIES
CULTURAL SERIES

'15 EARLY CHILDHOOD EDUC PREP	0663-071-513.016 INSTRUCTOR GRANT/SURS	6,145	0	0
	SUBTOTAL SALARIES	6,145	0	0
	0663-071-521.000 EMPLOYEE BENEFITS	815	0	0
	0663-071-541.000 OFFICE SUPPLIES	140	0	0
	0663-071-542.010 PRNT XEROX CHRGS ALL	400	0	0
	0663-071-551.000 TRAVEL & MEETINGS	250	0	0
	TOTAL '15 EARLY CHILDHOOD EDUC PREP	7,750	0	0

		RESTRICT. PURP. FUND EXPENSES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
INDEPENDENT OPERAT.					
CULTURAL SERIES					
'15 ILL ECE CREDENTIAL ALIGNME					
0663-072-513.016	INSTRUCTOR GRANT/SURS		855	0	0
	SUBTOTAL SALARIES		855	0	0
0663-072-521.000	EMPLOYEE BENEFITS		109	0	0
	TOTAL '15 ILL ECE CREDENTIAL ALIGNME		964	0	0
JAAEYC/CHILDHOOD CENTER					
0663-075-518.157	STUDENT INTERN		2,492	0	0
	SUBTOTAL SALARIES		2,492	0	0
	TOTAL JAAEYC/CHILDHOOD CENTER		2,492	0	0
	TOTAL CULTURAL SERIES		11,206	0	0
OTHER					
EARLY CHILDHOOD CENTER					
0669-069-599.317	AWARDS FOR EXCELLENCE		4,830	0	0
	TOTAL EARLY CHILDHOOD CENTER		4,830	0	0
	TOTAL OTHER		4,830	0	0
	TOTAL INDEPENDENT OPERAT.		16,036	0	0
BUSINESS OFFICE					
BUSINESS OFFICE					
FINANCIAL SERVICES					
0682-112-535.000	LEGAL SERVICES		10,207	20,000	20,000
	TOTAL FINANCIAL SERVICES		10,207	20,000	20,000
	TOTAL BUSINESS OFFICE		10,207	20,000	20,000

JOLIET JUNIOR COLLEGE
BUDGET BOOKLET

		RESTRICT. PURP. FUND EXPENSES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
GENERAL ADMINISTRAT. COMMUNITY RELATIONS MARKETING AND PUBLICATIONS 0683-113-543.027	SUPPLIES-FNDS FOR EXCELLENCE		4,686	0	0
	TOTAL MARKETING AND PUBLICATIONS		4,686	0	0
	TOTAL COMMUNITY RELATIONS		4,686	0	0
	TOTAL GENERAL ADMINISTRAT.		14,893	20,000	20,000
INSTITUT. ADVANCEMNT INSTITUT. ADVANCEMNT RESOURCE DEVELOPMENT 0696-963-511.000	ADMIN. SALARIES		118,156	120,596	196,448
0696-963-512.000	PROF/TECH SALARIES		145,241	157,731	163,968
0696-963-512.110	P.T. PROF TECH		0	0	32,004
0696-963-519.024	OVERTIME ALLOCATION		340	0	0
	SUBTOTAL SALARIES		263,737	278,327	392,420
0696-963-521.000	EMPLOYEE BENEFITS		99,341	105,290	139,341
0696-963-534.201	MAINT. SC-EQUIPMENT		19,600	18,324	15,949
0696-963-539.000	CONT.SC-OTHER		4,375	3,000	5,375
0696-963-541.000	OFFICE SUPPLIES		8,582	3,221	3,821
0696-963-542.000	PRINTING		14,204	16,735	16,735
0696-963-542.010	PRNT XEROX CHRGS ALL		563	2,300	2,300
0696-963-544.022	POSTAGE		1,568	5,500	5,500
0696-963-546.000	PUBLICATIONS & DUES		504	1,036	1,036
0696-963-547.000	ADVERTISING		2,839	2,850	2,250
0696-963-551.000	TRAVEL & MEETINGS		9,146	5,900	5,900
0696-963-575.000	TELEPHONE		147	1,500	1,500
	TOTAL RESOURCE DEVELOPMENT		424,606	443,983	592,127
	TOTAL INSTITUT. ADVANCEMNT		424,606	443,983	592,127

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		RESTRICT. PURP. FUND EXPENSES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
INSTITUT. SUPPORT OTHER RETIREMENT COMMITMENTS/SURS 0699-800-590.000	OTHER EXPENDITURES		26,453,220	20,000,000	20,000,000
	TOTAL RETIREMENT COMMITMENTS/SURS		26,453,220	20,000,000	20,000,000
	TOTAL OTHER		26,453,220	20,000,000	20,000,000
	TOTAL INSTITUT. SUPPORT		26,877,826	20,443,983	20,592,127
	TOTAL RESTRICT. PURP. FUND		50,817,476	51,484,122	51,554,471

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		2015-16	2016-17	2017-18
		ACTUAL	BUDGET	BUDGET
INTEREST ON INVSTMNT 0700-000-470.000	INTEREST ON INVSTMNT	38,598	75,000	75,000
	TOTAL INTEREST ON INVSTMNT	----- 38,598	----- 75,000	----- 75,000
	TOTAL WORKING CASH FUND	38,598	75,000	75,000

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		AUDIT FUND REVENUES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
LOCAL GOVT SOURCES					
1100-000-411.000	CURRENT TAXES		103,974	72,000	74,000
1100-000-412.000	BACK TAXES		193-	0	0
	TOTAL LOCAL GOVT SOURCES		----- 103,781	----- 72,000	----- 74,000
	TOTAL AUDIT FUND		103,781	72,000	74,000

		AUDIT FUND EXPENSES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
INSTITUT. SUPPORT					
INSTITUT. EXPENSE					
AUDIT SERVICES					
1192-610-531.000	CONTR SVC AUDIT SVC		78,934	82,000	74,000
	TOTAL	AUDIT SERVICES	78,934	82,000	74,000
	TOTAL	INSTITUT. EXPENSE	78,934	82,000	74,000
OTHER					
CONTINGENCY					
1199-199-600.000	CONTINGENCY		0	115,000	140,000
	TOTAL	CONTINGENCY	0	115,000	140,000
	TOTAL	OTHER	0	115,000	140,000
	TOTAL	INSTITUT. SUPPORT	78,934	197,000	214,000
	TOTAL	AUDIT FUND	78,934	197,000	214,000

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		L. P. & S. FUND REVENUES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
LOCAL GOVT SOURCES					
1200-000-411.000	CURRENT TAXES		566,962	570,000	530,000
1200-000-412.000	BACK TAXES		5,190	6,000	6,000
	TOTAL LOCAL GOVT SOURCES		----- 572,152	----- 576,000	----- 536,000
TOTAL	L. P. & S. FUND		572,152	576,000	536,000

L. P. & S. FUND
EXPENSES

2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
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GENERAL ADMINISTRAT.
BUSINESS OFFICE
FINANCIAL SERVICES

1282-112-511.000	ADMIN. SALARIES	30,701	38,771	36,975
1282-112-512.000	PROF/TECH SALARIES	19,524	19,915	20,313
		-----	-----	-----
SUBTOTAL	SALARIES	50,225	58,686	57,288
1282-112-521.000	EMPLOYEE BENEFITS	11,280	14,314	13,712
		-----	-----	-----
TOTAL	FINANCIAL SERVICES	61,505	73,000	71,000
TOTAL	BUSINESS OFFICE	61,505	73,000	71,000
TOTAL	GENERAL ADMINISTRAT.	61,505	73,000	71,000

INSTITUT. EXPENSE
INSTITUT. EXPENSE
TORT LIABILITY

1292-612-535.000	LEGAL SERVICES	23,404	100,000	50,000
1292-612-565.100	TORT LIABILITY	413,817	460,000	410,000
1292-612-565.113	INSURANCE SETTLEMENT	0	5,000	5,000
1292-612-565.188	TORT LIABILIIY-ATHLETICS	35,365	45,000	50,000
		-----	-----	-----
TOTAL	TORT LIABILITY	472,586	610,000	515,000

UNEMPLOYMENT LIA.
1292-613-526.000

TOTAL	UNEMPLYMNT INS	29,780	100,000	50,000
		-----	-----	-----
TOTAL	UNEMPLOYMENT LIA.	29,780	100,000	50,000
TOTAL	INSTITUT. EXPENSE	502,366	710,000	565,000

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		L. P. & S. FUND EXPENSES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
INSTITUT. SUPPORT					
OTHER					
CONTINGENCY					
1299-199-600.000	CONTINGENCY		0	1,143,000	1,200,000
			-----	-----	-----
TOTAL	CONTINGENCY		0	1,143,000	1,200,000
TOTAL	OTHER		0	1,143,000	1,200,000
TOTAL	INSTITUT. SUPPORT		502,366	1,853,000	1,765,000
TOTAL	L. P. & S. FUND		563,871	1,926,000	1,836,000

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		SELF INSURANCE FUND REVENUES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
INTEREST ON INVSTMNT					
2300-000-470.000		INTEREST ON INVSTMNT	12,710	0	0
2380-901-470.000		INTEREST ON INVSTMNT	10	7,500	7,500
	TOTAL	INTEREST ON INVSTMNT	----- 12,720	----- 7,500	----- 7,500
OTHER REVENUES					
2380-901-499.000		OTHER REVENUE	12,054,089	12,900,000	13,975,000
2300-000-499.100		DENTAL INSURANCE BUY-UP	56,644	50,000	60,000
2380-901-499.105		EMPLOYEE CONTRIBUTIONS	533,887	525,000	550,000
2380-901-499.999		MISCELLANEOUS REVENUE	3,896	10,000	10,000
	TOTAL	OTHER REVENUES	----- 12,648,516	----- 13,485,000	----- 14,595,000
	TOTAL	SELF INSURANCE FUND	12,661,236	13,492,500	14,602,500

		SELF INSURANCE FUND EXPENSES	2015-16 ACTUAL	2016-17 BUDGET	2017-18 BUDGET
GENERAL ADMINISTRAT.					
GENERAL ADMINISTRAT.					
HEALTH CLAIMS ADMINISTRATION					
2380-901-521.000	EMPLOYEE BENEFITS		7,187,445	9,115,500	9,533,500
2380-901-521.020	REINSURANCE PREMIUMS		435,351	500,000	605,000
2380-901-521.021	TRS RETIREE PREMIUMS		58,847-	100,000	75,000
2380-901-521.022	DRUG PLAN CLAIMS		2,333,717	2,400,000	2,900,000
2380-901-521.023	VISION		104,698	125,000	135,000
2380-901-532.000	CONTR SVC CONSULTAT		60,000	65,000	65,000
2380-901-532.920	ADMINISTRATIVE FEE		411,882	440,000	450,000
2380-901-541.778	MISC EXPENSE		0	2,000	2,000
	TOTAL HEALTH CLAIMS ADMINISTRATION		10,474,246	12,747,500	13,765,500
	TOTAL GENERAL ADMINISTRAT.		10,474,246	12,747,500	13,765,500
	TOTAL GENERAL ADMINISTRAT.		10,474,246	12,747,500	13,765,500
NON-OPERATING					
NON-OPERATING					
WORKERS COMPENSATION ADMIN					
2397-400-523.000	WORKERS COMPENSATION		1,147,645	600,000	700,000
2397-400-523.001	WORKERS COMP/POLICY PREMIUM		92,098	105,000	107,000
2397-400-524.000	MEDICAL EXAM FEES		18,305	40,000	30,000
	TOTAL WORKERS COMPENSATION ADMIN		1,258,048	745,000	837,000
	TOTAL NON-OPERATING		1,258,048	745,000	837,000
	TOTAL INSTITUT. SUPPORT		1,258,048	745,000	837,000
	TOTAL SELF INSURANCE FUND		11,732,294	13,492,500	14,602,500

Main Campus

1215 Houbolt Road
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City Center Campus

235 North Chicago Street
Joliet, IL 60432
(815) 727-6544

Romeoville Campus

1125 West Romeo Road (135th Street)
Romeoville, IL 60446
(815) 886-3000

Morris Education Center

725 School Street
Morris, IL 60450
(815) 942-1552

**Weitendorf Agricultural
Education Center**

17840 Laraway Road
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