



Enrollment Summary Sheet

To: Office of Dual Credit Fax #: 815-280-6930 Phone #: 815-280-6927

From: \_\_\_\_\_ Date: \_\_\_\_\_

Coal City High School

Amanda Malsky

08/17-12/20 08:25A-09:45A

CIS 126 CCD1

H.S./Career Center Course Title: COMPUTER TECH: MS OFFICE

# of Freshman and Sophmore in this class  
(all are ineligible to register) \_\_\_\_\_

# of Juniors and Seniors ENROLLING (A) \_\_\_\_\_

# of Juniors and Seniors NOT ENROLLING (B) \_\_\_\_\_

# of Juniors and Seniors in this class (C)  
This total should = (A) + (B) \_\_\_\_\_

Please complete these steps before submitting packet:

Current H.S. class roster MUST be included and:

Check:

Cross off any Freshman and Sophmore students

Indicate "NE" next to Juniors and Seniors Not Enrolling

Indicate "FR" next to qualifying Free/Reduced Lunch students   
(GEN Ed only)

Cancel Class (No Enrollment)

Comments  
Section:

Please send your forms, GROUPED BY COURSE, to the Office of Dual Credit when all are completed. Email to:  
officeofdualcredit@jjc.edu or fax to (815) 280-6930

You may check the status of each course by viewing the course roster via eResources



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From: \_\_\_\_\_ Date: \_\_\_\_\_

Coal City High School

Amanda Malsky

08/17-12/20 01:15P-02:35P

CIS 126 CCD2

H.S./Career Center Course Title: COMPUTER TECH: MS OFFICE

# of Freshman and Sophomore in this class  
(all are ineligible to register) \_\_\_\_\_

# of Juniors and Seniors ENROLLING (A) \_\_\_\_\_

# of Juniors and Seniors NOT ENROLLING (B) \_\_\_\_\_

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