

# JJC Dual Credit Student Handbook

# 12x12x12



JOLIET  
JUNIOR COLLEGE  
—1901—

Dual Credit

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## Mission

The mission of the Office of Dual Credit at Joliet Junior College is to promote equity by providing accessible pathways to higher education for all students, regardless of background or circumstance. We are committed to fostering inclusive learning environments that empower diverse learners, promote academic excellence, and prepare students for success in college and beyond.

## About JJC

Joliet Junior College (JJC) was founded in 1901 and is proudly recognized as the first public community college in the United States. It was the "brain child" of J. Stanley Brown, Superintendent of Joliet Township High School, and William Rainey Harper, President of the University of Chicago. The college's initial enrollment was six students. Today, JJC serves more than 30,000 students in credit classes and noncredit courses, and continues to set the example as an affordable, quality institution to student learning. To learn more about the history of JJC, please go to: [About JJC-History](#)

As a comprehensive institution of higher learning, JJC offers pre-baccalaureate programs for students planning to transfer to a four-year university as well as career and technical education leading directly to employment. JJC also offers adult education and literacy programs, workforce development services, and robust student services to ensure all learners have access to the supports they require to encourage their academic growth and personal well-being.

## What is Dual Credit?

Dual Credit is a program where high school students earn both high school and college credit upon successful completion of a dual credit course with a "C" or better. Dual credit courses follow the JJC course syllabus and use the JJC grading scale for the college grade.

## Benefits of Dual Credit

There are several benefits of participating in dual credit. Some of the benefits include:

- **Reduces overall college costs:** JJC dual credit courses are offered at \$12 per credit hour.
- **Complete your college degree in less time:** Since you got a jumpstart on earning college credit, you'll be able to earn your degree in less time than the average student.
- **Smooth transition from high school to college.** Dual credit courses help prepare students by offering them college-level work, so they know what to expect.
- **Convenience.** Students will be taking JJC dual credit courses during their high school daytime schedule. **College courses that will transfer.** Students will get a JJC grade when they finish a dual credit course. To learn more about transferring college credits, please refer to [itransfer.org](https://www.itransfer.org).

## Available Courses

JJC offers General Education and Career and Technical Education (CTE) courses as dual credit options. Please see the Appendix at the end of this handbook for a detailed list.

### **Illinois Articulation Initiative (IAI)**

JJC is a participant in the Illinois Articulation Initiative (IAI), a statewide agreement that allows transfer of the completed Illinois General Education Core Curriculum (GECC) between participating institutions in Illinois. Completion of the transferable General Education Core Curriculum (GECC) at any participating college or university in Illinois assures transferring students that lower division general education requirements for an associate or bachelor's degree have been satisfied. A database is maintained that contains all statewide IAI articulated courses at each participating institution. Students who plan to transfer at some point during their college career should access this IAI information on the [iTransfer website](#).

### **What is Dual Enrollment?**

At JJC, Dual Credit and Dual Enrollment are two different programs. While dual credit courses take place at the high school campus for the tuition rate of \$12 per credit hour, dual enrollment courses take place on JJC's main campus at varied tuition rates. For information regarding program requirements, registration, and tuition, please visit the respective program's web page or contact your high school counselor for more information. Below you will find the available Dual Enrollment program offerings.

#### **AIM (Advanced Integrated Maintenance)**

The AIM program provides students with core education and technical hands-on skills they need to pursue careers in the advanced manufacturing sector. Students participate in four college courses building skills and awareness in industrial maintenance, industrial fluid power, basic wiring, circuit design, and industrial controls. For more information, please contact [aimtech@jjc.edu](mailto:aimtech@jjc.edu).

#### **ACE (Architecture/Construction/Engineering)**

The ACE program has been designed for students considering career pathways in the construction field. Through relevant and challenging college courses, students receive a solid foundation in the fundamental coursework in the professional tracks of the building industry. Each ACE program class covers the terminology, processes, skills, and industry specific content to give the student a full snapshot of the fundamentals of the building and construction industry. For more information, please contact Laura Cotner, ACE Program Coordinator at [lcotner@jjc.edu](mailto:lcotner@jjc.edu).

#### **AET Applied Engineering Technology**

Students in the AET program have the opportunity to focus on the application and implementation of design theory. Students participate in classroom and hands-on shop experience. Emphasis is placed on exercises and projects that embody the basic processes and operations in using hand, layout, and machine tools. Students acquire knowledge and skills in the use of numerical control and computer numerical control milling and turning machines. This program takes place during the third time block at Wilco Area Career Center (Wilco), and students require their own transportation to JJC's main campus. Please contact your high school counselor for more information.

#### **Cisco Pathway**

Wilco offers a pathway to Cisco certification. JJC's Cisco program provides exposure to a broad cross-section of computer and network security topics. The Cisco CCNA Security program at JJC provides training that is also recognized by the United States National Security Agency (NSA). The program includes hands-on experience using tools and equipment to provide businesses and governments both secure and reliable communication systems. Protection of assets inclusive of malware containment and mitigation and other types of cyber-attacks are also covered. To enroll in Cisco pathway courses at Wilco, please speak to your high school counselor.

#### **Nursing Assistant Dual Enrollment (Joliet Township High Schools)**

The enrollment process for the Nursing Assistant Dual Enrollment through Joliet Township High School

begins at the high school. Please contact your high school counselor for more information.

### Fire Science and Emergency Medical Technician (Lincoln Way School District)

The enrollment process for the Fire Science and EMT Dual Enrollment programs at Lincoln Way school district begins at the high school. Please contact your high school counselor for more information.

### Dual Credit vs. Advanced Placement

Dual Credit and Advanced Placement courses are two methods of earning college credit while in high school but are vastly different programs.

**Dual Credit:** Upon successful completion of a dual credit course with a “C” or better, college credit will be awarded to the student’s JJC transcript. Students who do not attend JJC after high school graduation may have their transcript sent to their college or university by requesting a transcript from the JJC Registrar’s Office.

**Advanced Placement:** Students who enroll in Advanced Placement (AP) courses at their high school may receive college credit for an equivalent JJC course if they receive a score of a “3” or higher on the AP Exam. Please check with the institution you plan to attend after high school regarding their policy regarding AP credit.

AP Exam Title	Score Accepted	JJC Equivalent Course(s)	Credits
Art History	3 or higher	ART 115 and ART 116	6
Biology	3	BIO 151 or BIO 104	5
	4 or 5	BIO 151 and BIO 152	10
Calculus AB	3 or higher	MATH 170	5
Calculus BC	3	MATH 170	5
	4 or 5	MATH 170 and MATH 171	9
Chemistry	3 or 4	CHEM 101	5
	5	CHEM 101 and CHEM 102	10
Comparative Government & Politics	3 or higher	PSCI 103	3
Computer Science A	3 or higher	CIS 236 or CIS 246	4
			4
Computer Science Principles	3 or higher	CIS 130	4
English Language & Composition	3 or higher	ENG 101	3
English Literature & Composition	3 or higher	ENG 204	3
Environmental Science	3 or higher	BIO 146	3
European History	3 or higher	Social Science Elective	3
French Language & Culture	3 or higher	FRCH 101, 102, 103	12
Human Geography	3 or higher	GEOG 106	3
Macroeconomics	3 or higher	ECON 103	3
Microeconomics	3 or higher	ECON 104	3
Music Theory	3 or higher	MUS 104	3
AP Physics 1	3 or higher	PHYS 101	5
AP Physics 2	3 or higher	PHYS 102	5
Physics C	3 or higher	PHYS 201	5
	3 or higher	PHYS 202	5
Psychology	3 or higher	PSYC 101	3
Spanish Language & Culture	3 or higher	SPAN 101, 102, 103	12
Spanish Literature & Culture	3 or higher	SPAN 101, 102, 103	12
Statistics	3 or higher	MATH 128	4
Studio Art	3 or higher	ART 101	3
		ART 103	3
		ART 104	3
U.S. Government & Politics	3 or higher	PSCI 101	3
U.S. History	3 or higher	HIST 103	3
World History	3 or higher	HIST 108	3

## 12x12x12 Initiative & Dual Credit Tuition

JJC's 12x12x12 dual credit initiative launched in fall 2023. The goal is for all district high school students to earn at least 12 credit hours of dual credit, by the time they complete the 12th grade, and pay only \$12 per credit hour.

Under this initiative, the tuition for a six credit hour dual credit course is only \$36. If the same course were taken at JJC after graduating from high school, it would cost at least \$453. That is a savings of over \$400 per college class!

## 12x12x12 Scholarship

Students who have successfully completed a minimum of 12 JJC credit hours of dual credit by the time they graduate high school, qualify for a \$500 12x12x12 dual credit scholarship. There is no application required for this scholarship. To be eligible, students must register for a minimum of six credit hours at JJC for the term immediately following high school graduation (summer or fall only).

## Dual Credit Eligibility Information

In order to enroll in a dual credit course at JJC, students must meet the following criteria:

- Attend a high school who partners with JJC for dual credit.
- Have permission to take the course from your high school and parent/guardian.
- Demonstrate the maturity level needed to be successful in college course work.
- Complete the application and registration process in DualEnroll.
- Meet course prerequisite and placement requirements.
- Receive a "C" or better in previous dual credit courses.

## DualEnroll vs. MyJJC

DualEnroll is the application and registration software for dual credit at JJC. MyJJC is the student portal for all JJC students, and is where students can find and pay their tuition bill. These are two separate systems that require different login credentials. Please see details below.

### Dual Credit Application & Registration via DualEnroll

All Dual Credit students will apply to the Dual Credit program and register for courses using [JJC's Dual Enroll platform](#). Course registration will take place in class during the first week of school. Please note: the registration window for all 2024 closes on **September 2** and the registration window for spring 2025 closes on **January 27**. All Dual Credit students must also receive parent/guardian consent to enroll in a Dual Credit course.

For a step-by-step guide regarding the JJC Dual Credit application and registration process, please find the final pages of student handbook.

### MyJJC Portal and New Account Setup

After successfully completing the [JJC Dual Credit Application](#) and allowing 48-72 hours for processing, students need to complete the [New Account Setup](#). This gives students access to their MyJJC portal and email. Students will not be able to access their grades or bill if this step is not completed. Please note: MyJJC and DualEnroll are different websites with different login credentials.

## Placement Testing

Some Dual Credit courses have prerequisites. If you do not meet the prerequisite of your chosen course with a qualifying ACT, SAT, or PSAT score, you will have to take the ALEKS and/or Accuplacer exams prior to the start of the semester. Please speak to your high school counselor regarding placement testing on your campus. If you are not able to test at your high school, testing is available through Testing Services located at Main and

Romeoville campuses. Students requiring placement testing can find detailed information such as hours of operation, location, and parking as well as testing guidelines and contact information at the [Testing Services](#) website or contact their office directly at 815-280-2261. It is highly recommended that all students review the testing guidelines found on the Testing Services website, prior to their testing date. Additional course information can be found in the [Course Catalog](#).

### Student ID

Dual credit students are eligible for a JJC student ID card. Students may visit the Student ID office during business hours or by utilizing the online [Student ID application](#). To access the application, students will need to sign in with their JJC email address and password. For more information visit MyJJC's [Photo ID Card Services page](#) or call 815-280-2709.

### Tuition Payment

Students can view their bill in their MyJJC portal. To access the MyJJC portal for the first time, students must complete the [New Account Setup](#) process. Payment is due at the time of registration.

Payment Option	Location	Forms of Payment Accepted	Convenience Fee
Online	MyJJC Portal	American Express, Visa, MasterCard, Discover, and e-check	1.95% convenience fee for credit cards.
In-Person (JJD ID or SSN required)	Main Campus; A-1020 Romeoville: RMA-1024	American Express, Visa, MasterCard, Discover, cash, and e-check	1.95% convenience fee for credit cards.
Phone (JJD ID or SSN required)	815-280-6688	American Express, Visa, MasterCard, and Discover	1.95% convenience fee for credit cards.
Tuition Drop Box	Main Campus outside A-1020	Check only	
Mail	Student Accounts & Payments A-1020 1215 Houbolt Road, Joliet IL 60431	Check only	

### Student Responsibilities

Dual credit courses are college-level courses, requiring students to engage fully in their academic responsibilities. If students encounter challenges, they are encouraged to seek guidance from their instructor, high school counselor, or an Office of Dual Credit staff member. These courses may delve into controversial topics not typically covered in high school, presenting new academic demands. It is essential for dual credit students to prepare accordingly and interact with instructors as college students would.

Students should plan to spend approximately two hours of study time outside of class for every hour spent in a class. For example, to succeed in a JJC dual credit 3-credit hour course, students should allocate approximately two hours of study outside class, totaling six hours per week.

Additionally, students must also familiarize themselves with their instructor's grading scale, as it may differ from what they are familiar with in high school. Detailed grading criteria will be outlined in the course syllabus provided during the first week of class. Should students have any questions or concerns about their performance, it is their responsibility to communicate with the instructor to understand what improvements are needed for success.

## Student Rights and Responsibilities

The [Office of Student Rights & Responsibilities](#) is responsible for protecting the integrity of the college experience; upholding the college's policies, procedures, and laws that apply to the protection and rights of students and providing advocacy when needed. The office is also responsible for assisting students with mental health and well-being by providing assistance and access to mental health care, through on-and-off campus resources.

## Academic Honor Code

JJC acknowledges the importance of honest academic behavior. The objective of the [Academic Honor Code](#) is to sustain a learning-centered environment in which all students are expected to demonstrate integrity, honor, and responsibility, and to recognize the importance of being accountable for one's academic behavior. Acts of academic dishonesty include:

- Cheating: Intentionally using or attempting to use unauthorized materials, information or study aids; use of any unauthorized assistance, resources, materials or electronic/cellular devices with or without photographic capability in taking quizzes, tests or examinations and the acquisition, without permission, of a test or other academic material belonging to JJC, to any department, or to any staff.
- Plagiarism: The reproduction of ideas, words, or statements of another person as one's own without acknowledgement, or use of an agency engaged in the selling of term papers or other academic materials.
- Unauthorized Collaboration: Intentionally sharing or working together in an academic exercise when such actions are not approved by the course instructor.
- Falsification and Fabrication: Intentional and unauthorized falsification or invention of any information or citation furnished to any college official, faculty member or office.
- Facilitation of Academic Dishonesty: Permitting or attempting to help another to violate the Academic Honor Code; alteration or sabotage of another student's work, such as tampering with laboratory experiments.

## Attendance

If a student has absences in excess of ten days, please notify the Office of Dual Credit. This way, a determination can be made if the student should be removed from the course or receive an incomplete grade.

## Academic Caution

To protect the academic record of dual credit students, any student who receives a final grade of a "D" or "F" will be prohibited from taking additional dual credit courses. To avoid academic caution, it is strongly advised to withdraw from the course.

## Withdrawing from a Dual Credit Course

If a student believes they will be unable to complete a course with a "C" or better, they should request an instructor-initiated withdrawal before the deadline. Failing to withdraw on time may result in a low grade that could negatively affect their college GPA and future academic opportunities.

It is important to be mindful that failure to withdraw from a dual credit course in which a student receives a low grade may impact financial aid eligibility, as dual credit courses count toward a student's college record. Failing or withdrawing from a course could affect satisfactory academic progress (SAP), which is required to maintain financial aid. Students should consult their instructor, high school counselor, or the Office of Dual Credit with any questions they have in regards to withdrawing from a dual credit course.

## Incomplete Grade

An instructor may award a temporary grade of Incomplete (I) to students unable to finish a course at the end of a semester due to an emergency or other unanticipated circumstances. The new completion date is six weeks after the end of the semester, unless the course is a required prerequisite for the following spring semester. In that instance, the coursework would need to be completed and final grade updated before the spring semester starts.



When the student completes the required work by the incomplete deadline, the instructor will submit a form to change the student's grade. If an Incomplete is not resolved by the deadline, the grade automatically converts to an "F."

### Impact on Financial Aid Eligibility

Dual credit students are not eligible to use Federal Financial Aid for their dual credit courses. However, keep in mind that credit earned through participation in dual credit affects the length of time a student can continue to receive state and federal financial aid, the satisfactory academic progress evaluation, and the annual maximum award amounts for federal student loan programs.

### Standards of Academic Progress

Satisfactory Academic Progress (SAP) is a set of criteria that students must meet to remain eligible for federal financial aid. These criteria typically include:

**Grade point average:** Students must maintain a minimum GPA, usually a "C" or better. For example, Northeastern Illinois University (NEIU) requires undergraduate students to maintain a 2.0 GPA, while graduate students must maintain a 3.0 GPA.

**Course completion rate:** Students must complete a minimum percentage of their attempted coursework. The minimum percentage is 66.67%. Courses with a grade of "W" or "F" are not considered completed.

**Maximum timeframe:** Students must complete their degree within 150% of the program's published length. For example, a student working toward an Associate of Arts (A.A.) degree needs 60 hours to graduate. Once the student attempts 90 hours, they are no longer eligible for financial aid.  
(60 hrs. x 150% = 90 hours)

### Student Services

Since all students enrolled in a dual credit course are considered JJC students, they have access to the same student services as on-campus students. Below are some of the services most utilized by dual credit students.

#### Career Services

Students looking for help writing resumes and cover letters, mock interviews, and job search assistance may utilize the services offered by [JJC Career Services](#).

#### Disability Services

Students enrolled in dual credit courses are entitled to the same supplementary aids and accommodations outlined in their Individualized Education Program (IEP) under Article 14 of the School Code or Section 504 plan under the Federal Rehabilitation Act of 1973. These accommodations apply while taking dual credit courses on their high school campus. If students have any questions about their accommodations or how they apply in a dual credit course, they should speak with their instructor for clarification and support. Students may consult with [JJC Disability Services](#) they have any questions.

#### Fitness Center

Dual credit students ages 16 and over are eligible to use the [Fitness Center](#) located on JJC's main campus. A waiver form is required for all students to use the Fitness Center as well as a valid JJC ID. Students ages 16-17 must have the waiver signed by their high school counselor before receiving access to the facility. Please contact the JJC Fitness Center for additional information.

#### Library

Dual credit students have access to the [JJC Library](#), which includes online resources. A valid JJC ID card is needed to check out books and to utilize the study rooms.

### **Tutoring and Learning Center**

Free in-person and online tutoring for all dual credit classes through the [Tutoring & Learning Center](#).

### **Matriculating to JJC**

Dual credit students who intend to enroll at JJC after high school graduation must complete the [JJC General Application](#). For a list of next steps after applying, visit the [Admitted Students page](#).

### **Official College Transcript**

JJC has partnered with Parchment to order and send your transcript securely. Student may order their transcripts for \$15 using the following link: [Order Transcripts](#). To check your order status please sign in to [Parchment.com](#) and click Orders. Go to the Tracking help page for full details.

### **Contact Information**

The Office of Dual Credit is available to provide support to our dual credit students and their parents/guardians. For general questions, please email [OfficeOfDualCredit@jjc.edu](mailto:OfficeOfDualCredit@jjc.edu) or visit the [Dual Credit](#) website.

### **Manager, Dual Credit & P-20 Partnerships**

*Vacant*

815-280-7708

### **Amanda Englehart**

Dual Credit Specialist

[aengleha@jjc.edu](mailto:aengleha@jjc.edu)

815-280-6921

JJC Main Campus; H-1002

### **Jennifer Majchrzak**

Dual Credit Specialist

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815-280-6926

JJC Main Campus; H-1002

### **Bobbie Saghi**

Dual Credit Program Support Specialist

[bobbie.saghi@jjc.edu](mailto:bobbie.saghi@jjc.edu)

815-280-6927

JJC Main Campus; H-1001

## Appendix

On the following pages you will find:

- Dual Credit Course Offerings by Location
- Dual Credit Prerequisite Report
- DualEnroll Instructional Guides
- Dual Credit How to Pay My Bill Flyer
- 12x12x12 Informational Flyers

## Bloomington Area Career Center

CA 106 - Applied Food Service Sanitation

## Bolingbrook High School

ACCY 100 - Principles of Accounting  
 CDEV 101 - Introduction to Early Childhood Education  
 CDEV 137 - Creativity and Play in Early Childhood  
 CIS 126 - MS Office  
 CIS 145 - Fundamentals of Networking  
 DGTL 100 - Concepts of Digital Media  
 ENG 101/102 - Rhetoric  
 FIN 100 - Personal Finance  
 GAME 200 - Game Design  
 MATH 138 - Pre-Calculus I: Algebra  
 MGMT 220 - Entreprenuership & Small Bus Mgmt

## Coal City High School

ACCY 100 - Introduction to Accounting  
 CIS 126 - MS Office  
 FIN 100 - Personal Finance  
 MATH 128 - Elementary Statistics  
 MATH 142 - Accelerated Trig/Pre-Calculus  
 MATH 170 - Calculus with Analytic Geometry I

## Dwight Township High School

MATH 128 - Elementary Statistics  
 MATH 142 - Accelerated Trig/Pre-Calculus

## Furqaan Academy

MATH 127 - Mathematics for General Education

## Gardner-South Wilmington High School

ENG 101/102 - Rhetoric  
 MATH 127 - Mathematics for General Education  
 STAT 101 - Introduction to Data Science

## Grundy Area Vocational Center

ART 110 - Introduction to Computer Graphics  
 AS 106 - Automotive Fundamentals  
 CA 105 - Intro to Culinary Arts Principles and App  
 CA 106 - Applied Food Service Sanitation  
 CIS 126 - MS Office  
 EMS 100 - Public Service Careers  
 EMS 101 - First Responder  
 FSCI 101 - Principles of Emergency Services  
 FSCI 102 - Introduction to Fire Prevention  
 LENF 101 - Intro to Law Enforcement  
 LENF 112 - Durgs, Addiction & Crime  
 LENF 222 - White Collar, Corruption & Law  
 NA 101 - Certified Nurse Assistant Training  
 WLDG 101 - Introduction to the Welding Process  
 WLDG 110 - SMAW I - Flat and Horizontal  
 WLDG 120 - SMAW II - Vertical and Overhead

## Joliet Catholic Academy

ENG 101/102 - Rhetoric  
 FIN 100 - Personal Finance  
 MATH 128 - Elementary Statistics  
 MATH 142 - Accelerated Trig/Pre-Calculus  
 PSYC 101 - General Psychology

## Joliet Central High School

ACCY 100 - Introduction to Accounting  
 AS 106 - Automotive Fundamentals  
 BUS 110 - Principles of Customer Service  
 CA 106 - Applied Food Service Sanitation  
 CADD 101 - 2D CADD I  
 ENG 101/102 - Rhetoric  
 FIN 100 - Personal Finance  
 MATH 128 - Elementary Statistics  
 MATH 142 - Accelerated Trig/Pre-Calculus  
 MATH 170 - Calculus with Analytic Geometry I

## Joliet West High School

ACCY 100 - Introduction to Accounting  
 AS 106 - Automotive Fundamentals  
 BUS 110 - Principles of Customer Service  
 CA 106 - Applied Food Service Sanitation  
 CADD 101 - 2D CADD I  
 ENG 101/102 - Rhetoric  
 FIN 100 - Personal Finance  
 MATH 128 - Elementary Statistics  
 MATH 142 - Accelerated Trig/Pre-Calculus  
 MATH 170 - Calculus with Analytic Geometry I  
 MKTG 101 - Principles of Marketing

## Lincoln School

CA 106 - Applied Food Service Sanitation

## Lemont High School

CIS 126 - MS Office  
 EDUC 101 - Introduction to Education  
 ENG 101/102 - Rhetoric  
 FIN 100 - Personal Finance  
 MATH 170 - Calculus with Analytic Geometry I

## Lincoln-Way Central High School

AS 106 - Automotive Fundamentals  
 CIS 126 - MS Office  
 ENG 101/102 - Rhetoric  
 FIN 100 - Personal Finance  
 WLDG 101 - Introduction to the Welding Process  
 WLDG 110 - SMAW I - Flat and Horizontal

## Lincoln-Way East High School

AS 106 - Automotive Fundamentals  
 CIS 126 - MS Office  
 ENG 101/102 - Rhetoric  
 FIN 100 - Personal Finance  
 WLDG 101 - Introduction to the Welding Process  
 WLDG 110 - SMAW I - Flat and Horizontal

## Lincoln-Way West High School

CIS 126 - MS Office  
 ENG 101/102 - Rhetoric  
 FIN 100 - Personal Finance  
 WLDG 101 - Introduction to the Welding Process  
 WLDG 110 - SMAW I - Flat and Horizontal

## Livingston Area Career Center

CA 105 - Intro to Culinary Arts Principles and Applications  
 CA 106 Applied Food Service Sanitation

## Lockport East High School

ACCY 100 - Introduction to Accounting  
 AS 106 - Automotive Fundamentals  
 BUS 101 - Introduction to Business  
 CADD 101 - 2D CADD I  
 ENG 101/102 - Rhetoric  
 FIN 100 - Personal Finance  
 HORT 100 - Introduction to Horticulture  
 MGMT 220 - Entrepreneurship & Small Business Mgmt  
 PSYC 101 - General Psychology

## Minooka Central High School

BIO 146 - Environmental Biology  
 COMM 101 - Principles of Communication  
 ENG 101/102 - Rhetoric  
 FIN 100 - Personal Finance  
 HIST 103 - History of the US to 1865  
 HIST 104 - History of the US, 1865 to Present  
 HIST 105 - History of Civilization I  
 HIST 106 - History of Civilization II  
 MATH 128 - Elementary Statistics  
 MUS 102 - Exploration of American Music  
 PSCI 101 - American National Government  
 WLDG 101 - Introduction to the Welding Process

## Morris Community High School

COMM 101 - Principles of Communication  
 FIN 100 - Personal Finance  
 MATH 128 - Elementary Statistics  
 MATH 170 - Calculus with Analytic Geometry I  
 PSYC 101 - General Psychology

## Plainfield Central High School

ENG 101/102 - Rhetoric  
 MUS 102 - Exploration of American Music

## Plainfield East High School

CA 106 - Applied Food Service Sanitation  
 BIO 125 - Human Biology  
 ENG 101/102 - Rhetoric  
 FIN 100 - Personal Finance  
 HIST 103 - History of the US to 1865  
 HIST 104 - History of the US, 1865 to Present  
 HIST 105 - History of Civilization I  
 HIST 106 - History of Civilization II  
 PSYC 101 - General Psychology

## Plainfield North High School

ENG 101/102 - Rhetoric  
 HIST 105 - History of Civilization I  
 HIST 106 - History of Civilization II  
 PSYC 101 - General Psychology

## Plainfield South High School

ENG 101/102 - Rhetoric  
 FIN 100 - Personal Finance

#### Reed-Custer High School

ACCY 100 - Introduction to Accounting  
CADD 101 - 2D CADD I  
CIS 126 - MS Office  
COMM 101 - Principles of Communication  
ENG 101/102 - Rhetoric  
FIN 100 - Personal Finance  
HIST 103 - History of the US to 1865  
HIST 104 - History of the US, 1865 to Present  
MATH 127 - Mathematics for General Education  
MATH 128 - Elementary Statistics  
MUS 102 - Exploration of American Music  
PSYC 101 - General Psychology

#### Romeoville High School

ACCY 100 - Introduction to Accounting  
CIS 126 - MS Office  
CIS 145 - Fundamentals and Networking  
DGTL 100 - Concepts of Digital Media  
ENG 101/102 - Rhetoric  
FIN 100 - Personal Finance  
GAME 200 - Game Design  
MATH 128 - Elementary Statistics  
MATH 138 - Pre-Calculus I: Algebra  
MGMT 220 - Entrepreneurship & Small Bus Mgmt

#### Seneca Township High School

MATH 128 - Elementary Statistics  
MATH 142 - Accelerated Trigonometry/Pre-Calc  
MATH 170 - Calculus with Analytic Geometry  
MUS 102 - Exploration of American Music

#### Technology Center of DuPage

CA 112 - Introduction to Food Preparation  
CA 152 - Quality Food Preparation II

#### Thornton Fractional Center for Academic & Tech

CA 105 - Intro to Culinary Arts Principles and Applications  
CA 106 - Applied Food Service Sanitation

#### Thornton Fractional North High School

CA 105 - Intro to Culinary Arts Principles and Applications  
CA 106 - Applied Food Service Sanitation

#### Thornton Township High School

CA 105 - Intro to Culinary Arts Principles and Applications  
CA 106 - Applied Food Service Sanitation

#### Thornwood High School

CA 106 - Applied Food Service Sanitation

#### Wilco Area Career Center

AGRI 119 - Introduction to Veterinary Medical Tech  
AS 101 - Automotive Fundamentals for Consumers  
AS 106 - Automotive Fundamentals  
BUS 110 - Principles of Customer Service  
BUS 111 - Principles of Business Communications  
CA 105 - Intro to Culinary Arts Principles and Applications  
CA 106 - Applied Food Service Sanitation  
CDEV 101 - Introduction to Early Childhood Education  
CDEV 137 - Creativity and Play in Early Childhood  
CDEV 201 - Health, Safety and Nutrition for Young Children  
CDEV 216 - Early Literacy  
CIS 122 - Computer Information Systems  
CIS 145 - Fundamentals and Networking  
CYBIT 120 - PC Troubleshooting and Toolbox  
CRJ 100 - Introduction to Criminal Justice  
EMS 101 - First Responder  
FSCI 101 - Principles of Emergency Services  
HOSP 148 - Introduction to Event Planning  
LENF 101 - Introduction to Law Enforcement  
LENF 103 - Criminal Law  
MA 102 - Functional Anatomy and Physiology  
MGMT 102 - Human Relations  
NA 101 - Certified Nurse Assistant Training  
SCM 100 - Transportation & Physical Distribution  
SCM 110 - Introduction to Supply Chain Management  
SCM 120 - Introduction to Import/Export  
SCM 130 - Principles of Operations Management  
SCM 140 - Transportation & Cargo Security  
VET 100 - Veterinary Medical Terminology  
VTA 101 - Animal Care and Management  
VTA 103 - Practicum  
WLDG 101 - Introduction to the Welding Process  
WLDG 110 - SMAW I - Flat and Horizontal  
WLDG 120 - SMAW II - Vertical and Overhead

#### Wilmington High School

CIS 126 - MS Office  
CHEM 101 - General Chemistry I  
DGTL 100 - Concepts of Digital Media  
ENG 101/102 - Rhetoric  
FIN 100 - Personal Finance

## Dual-Credit Prerequisite Report

Course	Prerequisite	Course	Prerequisite
<b>ACCY 100</b> Introduction to Accounting	No Prerequisites	<b>CA 105</b> Introduction to Culinary Arts Principles and Applications	No Prerequisites
<b>AGRI 100</b> Animal Science	No Prerequisites	<b>CA 106</b> Applied Food Service Sanitation	No placement prerequisite.
<b>AGRI 105</b> Crop Production	No Prerequisites	<b>CA 112</b> Introduction to Food Preparation	No Prerequisite. Corequisite 152
<b>AGRI 119</b> Intro to Veterinary Medical Technology	No Prerequisites	<b>CA 152</b> Quality Food Preparation II	"C" or better in CA 112
<b>ART 110</b> Intro to Computer Graphics	No Prerequisites	<b>CADD 101</b> 2D CADD I	No Prerequisites
<b>AS 101</b> Automotive Fundamentals for Consumers	No Prerequisites	<b>CDEV 101</b> Introduction to Early Childhood Education	No prerequisites
<b>AS 106</b> Automotive Fundamentals	No Prerequisites	<b>CDEV 137</b> Creativity and Play in Early Childhood	No Prerequisites
<b>BIO 125</b> Human Biology	Placement into ENG 101 and placement into MATH 094 or higher, or minimum grade of "C" in MATH 090 .	<b>CDEV 201</b> Health, Safety and Nutrition for Young Children	No Prerequisite (Note: Certification in emergency first aid and infant/child/adult CPR is required for COMPLETION of this course)
<b>BIO 146</b> Environmental Biology	Placement into ENG 101 or minimum grade of "C" in one of the following: ENG 021 and ENG 099; and placement into MATH 094 or higher, or minimum grade of "C" in MATH 090 .	<b>CDEV 216</b> Early Literacy	No prerequisites
<b>BIO 151</b> General Biology I	Placement into ENG 101 and placement into MATH 098 or higher, or minimum grade of "C" in MATH 094 .	<b>CHEM 101</b> General Chemistry I	One year of high school chemistry or minimum grade "C" in CHEM 100; and placement into ENG 101; and placement into MATH 138 or minimum grade "C" in MATH 098 .
<b>BUS 101</b> Introduction to Business	No Prerequisites	<b>CIS 122</b> Computer Information Systems Fundamentals	No Prerequisites
<b>BUS 110</b> Principles of Customer Service	No Prerequisites	<b>CIS 126</b> MS Office	No Prerequisites
<b>BUS 111</b> Principles of Business Communications	ENG 101 is recommended	<b>CIS 145</b> Fundamentals of Networking	"C" or better in CIS 122, or concurrent
		<b>VVSD SUBMIT LETTER OF COMPLETION FOR CIS 122 EQUIVALENT COURSE</b>	

Course	Prerequisite
<b>COMM 101</b>	Placement into ENG 101
Principles of Communication	
<b>CRJ 100</b>	No Prerequisites
Introduction to Criminal Justice System	
<b>CYBIT 120</b>	CIS 122 or CYBIT 110; prior to or concurrent, or consent of department.
IT Technical Support	
<b>DGTL 100</b>	No Prerequisites
Concepts of Digital Media	
<b>EDUC 101</b>	Placement into ENG 101 or minimum grade of "C" in one of the following: ENG 021 and ENG 099; or the EAP course sequence ENG 079 and ENG 089, or ENG 096. Students must obtain a criminal fingerprint background check upon enrolling in this course.
Introduction to Education	
<b>EMS 100</b>	No Prerequisite
Public Service Careers	
<b>EMS 101</b>	Minimum placement into ENG 098 and ENG 020, or higher level placement
First Responder	
<b>ENG 101</b>	Placement into ENG 101
Rhetoric	
<b>ENG 102</b>	"C" or better in ENG 101
Rhetoric	
<b>FIN 100</b>	No Prerequisites
Personal Finance	
<b>FSCI 101</b>	Minimum placement into ENG 098 and ENG 020, or higher level placement.
Principles of Emergency Services	
<b>FSCI 102</b>	Minimum placement into ENG 098 and ENG 020, or higher level placement.
Introduction to Fire Prevention	
<b>FSCI 103</b>	Completion of FSCI 101 with "C" or better and placement into ENG 101, and placement into MATH 094 or minimum grade "C" in MATH 090.
Building Construction I	

Course	Prerequisite
<b>GAME 200</b>	No Prerequisites
Game Design	
<b>HIST 103</b>	No Prerequisites
History of the US to 1865	
<b>HIST 104</b>	No Prerequisites
History of the US, 1865 - Present	
<b>HIST 105</b>	No Prerequisites
History of Civilization I	
<b>HIST 106</b>	No Prerequisites
History of Civilization II	
<b>HORT 100</b>	No Prerequisites
Introduction to Horticulture	
<b>HOSP 148</b>	No Prerequisites
Introduction to Event Planning	
<b>LENF 101</b>	Placement into ENG 098 and ENG 020, or higher-level placement.
Intro to Law Enforcement	
<b>LENF 103</b>	Placement into ENG 101
Criminal Law	
<b>LENF 112</b>	Placement into ENG 101
Drugs, Addiction and Crime	
<b>LENF 222</b>	Placement into ENG 101
White Collar, Corruption, and Law	
<b>MA 102</b>	No Prerequisites
Functional Anatomy and Physiology	
<b>MATH 127</b>	Placement into MATH 127
Mathematics for General Education	
<b>MATH 128</b>	Placement into MATH 128
Elementary Statistics	
<b>MATH 138</b>	Appropriate placement score or minimum grade "C" in MATH 095 and MATH 098 or 2 semesters of high school Geometry.
Pre-Calculus I: Algebra	
<b>MATH 139</b>	Appropriate placement score or minimum grade "C" in MATH 138 or equivalent.
Algebra II: Trigonometry	

Course	Prerequisite
<b>MATH 142</b>	Placement into MATH 142 & 2 semesters of high school Geometry or Integrated Math 2 with an average grade of "C" or better an no failing grade (H.S. to provide geometry documentation)
	Accelerated Trigonometry/Pre-Calculus
<b>MATH 170</b>	"C" or better in MATH 142 or placement into MATH 170
	Calculus with Analytic Geometry I
<b>MGMT 102</b>	No Prerequisites
	Human Relations
<b>MGMT 220</b>	No Prerequisites
	Entrepreneurship and Small Business Management
<b>MKTG 101</b>	No Prerequisites
	Principles of Marketing
<b>MUS 102</b>	No Prerequisites
	Exploration of American Music
<b>NA 101</b>	Students must have a valid Social Security card, at least 16 years of age, completed at least 8 grade level of schooling, speak, and understand the English language and be in good physical, mental and emotional health.
	Certified Nurse Assistant Training
<b>PSCI 101</b>	No Prerequisites
	American National Government
<b>PSYC 101</b>	No Prerequisites
	General Psychology
<b>SCM 100</b>	No Prerequisites
	Transportation and Physical Distribution
<b>SCM 110</b>	No Prerequisites
	Intro to Supply Chain Management
<b>SCM 120</b>	No Prerequisites
	Introduction to Import/Export
<b>SCM 130</b>	No Prerequisites
	Principles of Operations Management
<b>SCM 140</b>	No Prerequisites
	Transportation and Cargo Security

Course	Prerequisite
<b>VET 100</b>	No Prerequisites
	Veterinary Medical Terminology
<b>VTA 101</b>	VET 100 prior or concurrent
	Animal Care & Management
<b>VTA 103</b>	Completion of VET 100, VTA 101, and VTA 102 prior or concurrent
	Practicum
<b>WLDG 101</b>	No Prerequisites
	Introduction to the Welding Process
<b>WLDG 110</b>	"C" or better in WLDG 101
	SMAW I - Flat and Horizontal
<b>WLDG 120</b>	"C" or better in WLDG 110
	SMAW II - Vertical and Overhead

Prerequisite Required	Accuplacer Read/Write	ALEKS	ACT	SAT	PSAT
ENG 020 / 098	222 / 0-3	-	-	-	-
ENG 021 / ENG099	230 / 4	-	-	-	-
ENG 101	246 / 5	-	19	480	480
MATH 094	-	14	-	-	-
MATH 098	-	27	-	-	-
MATH 127/128	-	40	22	530	510
MATH 138	-	46	22	530	530
MATH 142	-	54	23	590	590
MATH 170	-	76	28	660	660

Completion of Geometry or MATH 095 also required for:  
MATH 138, MATH 142

GPA may be used for placement into ENG 101, MATH 127, and MATH 128 with the following requirements:

Transcript with 7 consecutive complete semesters AND unweighted/cumulative GPA of 3.0 or higher AND successful completion (C or better) in English and/or math in all semesters.



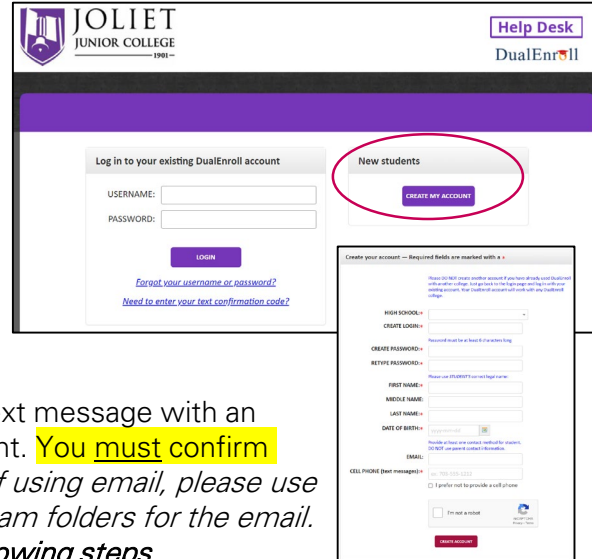
Welcome to the dual enrollment program at Joliet Junior College! Joliet provides a convenient online registration process using DualEnroll.com. Here's how to register for your course(s).

## First Time Students - Create an Account

You can register by computer or right on your smart phone by entering <https://jjc.dualenroll.com/login> and clicking on **CREATE MY ACCOUNT**.

Complete the **New Student Registration** form to create your account. Provide all information including a login name and password. All fields marked with a red asterisk (\*) are required. You must provide either an email account or cell phone number to create the account. If a cell phone is used, standard text message rates apply.

Once you click **CREATE ACCOUNT**, you'll receive either a text message with an activation code or an email with a link to confirm your account. **You must confirm your account before you can proceed with the registration.** *If using email, please use a personal email address. Be sure to check your junk and spam folders for the email. Log back into your DualEnroll account and complete the following steps.*



Joliet Junior College has six application steps. Completed steps are listed in green under **Application Steps**, and the current step is shown in orange. Complete all required fields which are marked with an asterisk and click the **update** button after completing a step.

**Mac MacDonald - BOLINGBROOK HIGH SCHOOL**

APPLICATION STEPS

- Account
- Student Information
- Student Demographics
- Terms and Conditions
- FERPA Consent
- Parent Information

First Name \*  Middle Name  Last Name \*

Gender \*  Birth Date \*

Street Address \*

City \*  State \*  Zip \*

Cell Phone

SSN (no dashes) (815) 280-2

Joliet Junior

Likely Initial

Transfer To

- Public
- Public
- Private
- Private
- Unde

Reason

- To prepare for transfer to a 4yr college or university
- To improve skills for my present job
- To prepare for a future job immediately after attending
- To prepare for the GED test or improve basic academic skills (includes ESL as a second language)
- For personal interest/self development - not career oriented
- Other

Educational Goals

- I only plan to complete one or several courses
- I plan to complete a Certificate
- I plan to complete an Associates Degree

**UPDATE**

**Mac MacDonald - BOLINGBROOK HIGH SCHOOL**

APPLICATION STEPS

- Account
- Student Information
- Student Demographics
- Terms and Conditions
- FERPA Consent
- Parent Information
- High School

Are you a citizen of the United States? \*  Citizenship Country?

Do you consider yourself to be Hispanic or Latino? \*

Select one or more of the following racial categories to describe yourself: \*

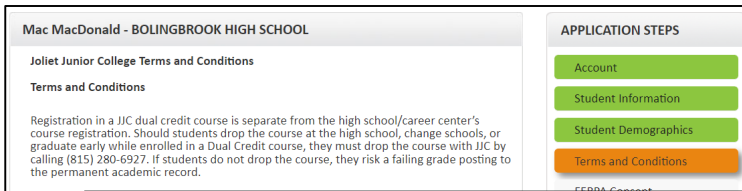
- American Indian/Alaskan Native
- Asian
- Black or African American
- Native Hawaiian/Pacific Islander
- White
- Other/I Prefer Not to Answer

**UPDATE**

### Step 1: Student Information

Provide your contact information. Please use legal name.

### Step 2: Student Demographics



Mac MacDonald - BOLINGBROOK HIGH SCHOOL

Joliet Junior College Terms and Conditions

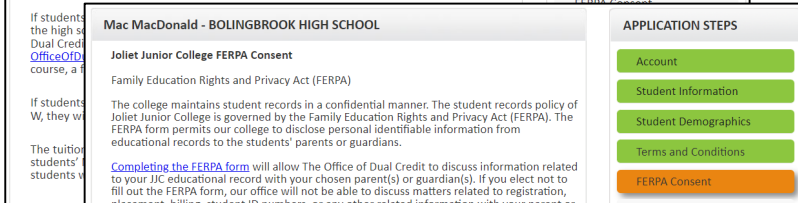
Terms and Conditions

Registration in a JJC dual credit course is separate from the high school/career center's course registration. Should students drop the course at the high school, change schools, or graduate early while enrolled in a Dual Credit course, they must drop the course with JJC by calling (815) 280-6927. If students do not drop the course, they risk a failing grade posting to the permanent academic record.

APPLICATION STEPS

- Account
- Student Information
- Student Demographics
- Terms and Conditions

**Step 3: Terms and Conditions**  
Accept the terms and conditions of enrollment.



Mac MacDonald - BOLINGBROOK HIGH SCHOOL

Joliet Junior College FERPA Consent

Family Education Rights and Privacy Act (FERPA)

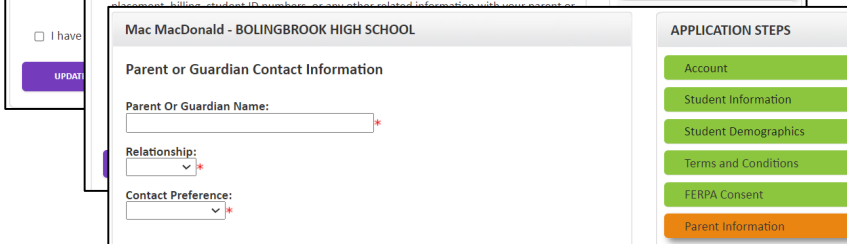
The college maintains student records in a confidential manner. The student records policy of Joliet Junior College is governed by the Family Education Rights and Privacy Act (FERPA). The FERPA form permits our college to disclose personal identifiable information from educational records to the students' parents or guardians.

Completing the FERPA form will allow The Office of Dual Credit to discuss information related to your JJC educational record with your chosen parent(s) or guardian(s). If you elect not to fill out the FERPA form, our office will not be able to discuss matters related to registration, enrollment, billing, student services, or other matters that require communication with your parent or guardian.

APPLICATION STEPS

- Account
- Student Information
- Student Demographics
- Terms and Conditions
- FERPA Consent

**Step 4: FERPA Consent**  
Indicate that you agree with the FERPA Consent



Mac MacDonald - BOLINGBROOK HIGH SCHOOL

Parent or Guardian Contact Information

Parent Or Guardian Name: \*

Relationship: \*

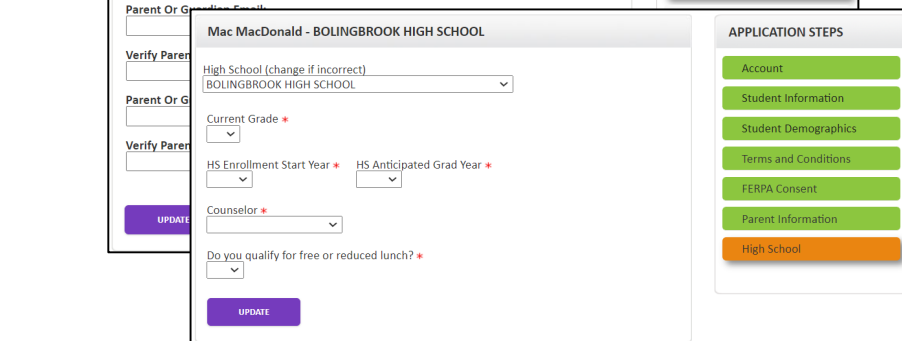
Contact Preference: \*

Parent Or Guardian Email: \*

APPLICATION STEPS

- Account
- Student Information
- Student Demographics
- Terms and Conditions
- FERPA Consent
- Parent Information

**Step 5: Parent Information**  
Enter parent contact preference and information. *Parent contact information cannot be the same as the student contact information.*



Mac MacDonald - BOLINGBROOK HIGH SCHOOL

Verify Parent High School (change if incorrect)  
BOLINGBROOK HIGH SCHOOL

Parent Or Guardian Relationship: \*

Current Grade: \*

HS Enrollment Start Year: \* HS Anticipated Grad Year: \*

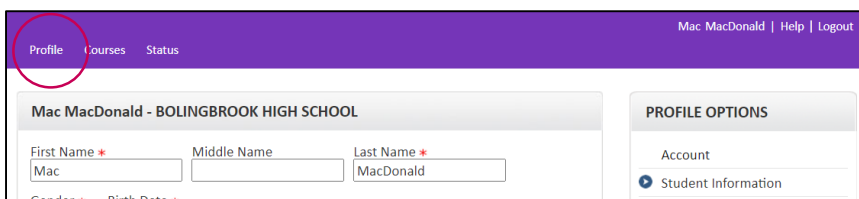
Counselor: \*

Do you qualify for free or reduced lunch? \*

APPLICATION STEPS

- Account
- Student Information
- Student Demographics
- Terms and Conditions
- FERPA Consent
- Parent Information
- High School

**Step 6: High School**  
Enter your high school information.



Mac MacDonald | Help | Logout

Profile Courses Status

Mac MacDonald - BOLINGBROOK HIGH SCHOOL

PROFILE OPTIONS

Account

Student Information

First Name \* Middle Name Last Name \*

Mac

MacDonald

Gender \* Birth Date \*

You can always go back and edit any of the steps by clicking on your Profile tab at the top of the screen.

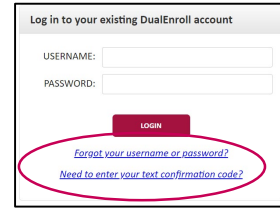
Your account is now ready for use, and you can begin registering for courses.

**STOP HERE**

REGISTRATION FOR COURSES WILL TAKE PLACE IN THE CLASSROOM WITH YOUR INSTRUCTOR

## Student Guide - Course Registration

If you've forgotten your username or password, we have you covered. You can retrieve your username and/or reset your password using the link on the login screen. You can also enter a Help Desk ticket by clicking the Help Desk button in the upper right corner of the screen.



Log in to your existing DualEnroll account

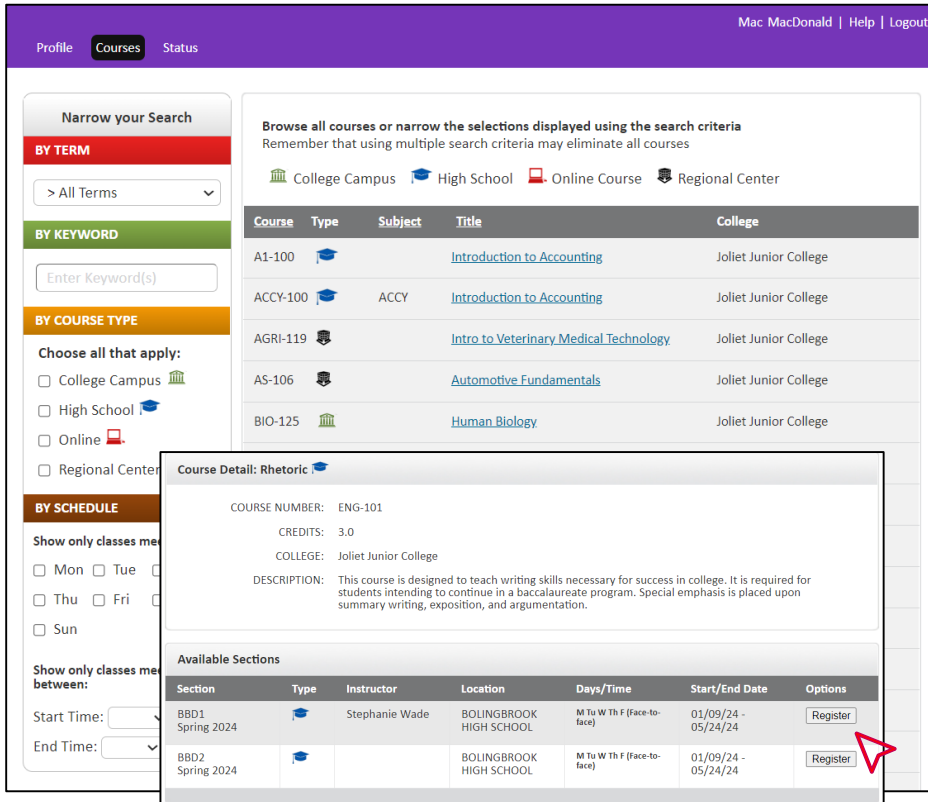
USERNAME:

PASSWORD:

**LOGIN**

[Forgot your username or password?](#)

[Need to enter your text confirmation code?](#)



Mac MacDonald | Help | Logout

Profile **Courses** Status

**Narrow your Search**

**BY TERM**

> All Terms

**BY KEYWORD**

Enter Keyword(s)

**BY COURSE TYPE**

Choose all that apply:

College Campus

High School

Online

Regional Center

**BY SCHEDULE**

Show only classes meeting on:

Mon  Tue  Wed  Thu  Fri  Sat  Sun

Show only classes meeting between:

Start Time:

End Time:

**Browse all courses or narrow the selections displayed using the search criteria**  
Remember that using multiple search criteria may eliminate all courses

College Campus High School Online Course Regional Center

Course	Type	Subject	Title	College
A1-100			<a href="#">Introduction to Accounting</a>	Joliet Junior College
ACCY-100		ACCY	<a href="#">Introduction to Accounting</a>	Joliet Junior College
AGRI-119			<a href="#">Intro to Veterinary Medical Technology</a>	Joliet Junior College
AS-106			<a href="#">Automotive Fundamentals</a>	Joliet Junior College
BIO-125			<a href="#">Human Biology</a>	Joliet Junior College

**Course Detail: Rhetoric**

COURSE NUMBER: ENG-101

CREDITS: 3.0

COLLEGE: Joliet Junior College

DESCRIPTION: This course is designed to teach writing skills necessary for success in college. It is required for students intending to continue in a baccalaureate program. Special emphasis is placed upon summary writing, exposition, and argumentation.

**Available Sections**

Section	Type	Instructor	Location	Days/Time	Start/End Date	Options
BBD1 Spring 2024		Stephanie Wade	BOLINGBROOK HIGH SCHOOL	M Tu W Th F (Face-to-face)	01/09/24 - 05/24/24	<b>Register</b>
BBD2 Spring 2024			BOLINGBROOK HIGH SCHOOL	M Tu W Th F (Face-to-face)	01/09/24 - 05/24/24	<b>Register</b>

### Register for Course(s):

Once you are logged into your account, click on the **Courses** tab to review the list of available courses.

The course finder shows you which courses are being offered for your school. Use any of the filtering options on the left to narrow down your search. Click on the course name to see the detailed class description and available sections.

When you've made your decision on a course and section, click the **REGISTER** button to start the registration process.

Your part of the registration is done for now. You will receive an email letting you know when your registration is complete or if more information is needed. You may register for other courses under the Courses tab, or check your registration status under the Status tab.

Student: Provide Feedback

Placeholder text.

Student Name: **Mac MacDonald**

High School: **BOLINGBROOK HIGH SCHOOL**

Student ID: **0892909**

Term: **Spring 2024**

Course: **Introduction to Accounting A1-100 (DOUG1)**

**Choose File** No file chosen Kind of Document:

Comments from College (06/03/2024): asd

Comments

Note: comments entered here are private and will be visible only to other participants with approval roles.

Or upload a comments file (PDF only): **Choose File** No file chosen

Private?

**COMPLETE STEP**

### Provide Feedback:

The college may require additional information, or there may be an issue completing your registration. This screen will explain the issue; provide the solution.

Click **COMPLETE STEP**.

## Parent Consent

Once your student initiates the registration process, you will receive ongoing email and/or text notifications. The notifications will either provide you with an update on the status OR request consent to register for given term. *Note, sometimes the email notifications are delivered to your JUNK or SPAM folder – check these folders for the notifications.*

Notification for consent will include an active link to access the online form. Simply click on the link to access the online consent form.

Dear Parent/Guardian,

You have a task, Provide Consent , related to the following:

**Student:** Mac MacDonald

**College:** Joliet Junior College

**Term:** Spring 2024

[Click here](#) to review the documentation and complete your task.

**No additional instructions provided for this task.**

You have received this email because Mac MacDonald provided your email as their parent/guardian's email address to DualEnroll.com.



Parent: Provide Consent

[Mostrar en Español](#)

Does Mac MacDonald qualify for free or reduced lunch?

- Yes  
 No

Registration in a JJC Dual Credit course is separate from the high school/career center course registration. Your student will earn college credit with JJC upon successful completion of the Dual Credit course with a grade of C or better. By consenting to your student's enrollment, you agree to the financial terms associated with Dual Credit courses. All Dual Credit courses are assessed at the tuition rate of \$12 per credit hour, and payment is due upon course registration. Tuition statements and charges appear in the student's MyJJC account upon course registration. Tuition is waived for students who qualify for the Federal Free and Reduced Lunch Program.

Sign electronically by entering your first and last name:

[DECLINE PARENT CONSENT](#)

Click 'Complete Step' to give permission for your child to take this course and agree to the above

[COMPLETE STEP](#)

Provide your electronic signature by **selecting Approve**.

There is an option for Spanish-speakers to complete a Spanish language consent form.

Click **COMPLETE STEP**.

*Note: Parents do not have accounts that allow you to log into the system; only students can log directly into DualEnroll.com.*

# 12x12x12



## Earn College Credit While in High School

If you are interested in earning college credit while taking some of your high school classes, then dual credit is for you!

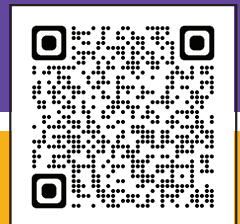


### Take the JJC 12x12x12 Challenge:

- Earn 12 hours of dual credit
- by the time you finish the 12th grade
- and pay only \$12 per credit hour!

## Did You Know:

- High school students can take dual credit classes even if they have never taken Honors or AP classes.
- Dual credit students have access to JJC's academic support services such as the Tutoring & Learning Center and the Library.
- Dual credit students do not have to take a special exam at the end of the course to earn college credit. Passing the quizzes and exams that students take as a part of their joint high school/dual credit class is all that is required to earn college credit.



[jjc.edu/12x12x12](http://jjc.edu/12x12x12) • (815) 280-6927

Scan this QR code to learn more about 12x12x12:

# 12x12x12



## Obtén crédito universitario en la escuela secundaria

Si estás interesado en obtener crédito universitario mientras tomas algunas de tus clases de la escuela secundaria, entonces el crédito doble es para ti.



### Toma el desafío de JJC 12x12x12:

- **Obtén 12 horas de crédito doble**
- **para cuando termines el 12.º grado**
- **¡y paga solo \$12 por hora de crédito!**

## Sabías que:

- Los estudiantes de secundaria pueden tomar clases de crédito doble incluso si nunca han tomado clases Honors o AP
- Los estudiantes de crédito doble tienen acceso a los servicios de apoyo académico de JJC, como el Centro de Tutoría y Aprendizaje y la Biblioteca.
- Los estudiantes de crédito doble no tienen que realizar un examen especial al final del curso para obtener crédito universitario. Aprobar los cuestionarios y exámenes que los estudiantes toman como parte de su clase conjunta de secundaria/crédito doble es todo lo que se requiere para obtener crédito universitario.

[jjc.edu/12x12x12](http://jjc.edu/12x12x12) · (815) 280-6927

Escanea este código QR para obtener más información sobre 12x12x12:



# Dual Credit



## How to access the MyJJC portal

Once registration is complete in DualEnroll, please log into your MyJJC portal to view your account balance and pay your bill. The MyJJC portal and DualEnroll have different login credentials.

### Need help setting up your MyJJC portal and accessing your login credentials?

Please go to [jjc.edu](http://jjc.edu) and click on **TECHNOLOGY RESOURCES** and then **STUDENT TECHNOLOGY RESOURCES**. Scroll down to the caption below and click on **NEW ACCOUNT SETUP**.



## Payment options:

- **Online:** MYJJC (American Express, Visa, MasterCard and Discover (1.95% convenience fee) or e-check no convenience fee charged) **PREFERRED METHOD**
- **In Person\*:** at Main Campus Student Accounts & Payments, A-1020 or Romeoville Campus Administration Office (American Express, Visa, MasterCard and Discover (1.95% convenience fee), check\* or cash).
- **Tuition Drop Box\*:** at Main Campus outside the Enrollment Center, A-1020 (check\* only - no credit cards or cash deposits accepted)
- **By phone:** at Main Campus (815) 280-6688 or Romeoville (815) 886-3000 (American Express, Visa, MasterCard and Discover (1.95% convenience fee)).
- **By mail:** Joliet Junior College, Attn: Student Accounts & Payments, A-1020, 1215 Houbolt Road, Joliet IL 60431 (check\* only - do not send cash).

\*If choosing to pay by in-person, the tuition drop box, by phone or mail you will need your JJC ID # or your social security number.

# 12x12x12 Scholarship

**\$500  
SCHOLARSHIP!**

- No application required.
- Students must have successfully completed a minimum of 12 JJC credit hours of dual credit by the time they graduate high school.
- Students must register for a minimum of six credit hours at JJC for the term immediately following high school graduation (summer or fall only).
- For more information, email [officeofdualcredit@jjc.edu](mailto:officeofdualcredit@jjc.edu).



JOLIET JUNIOR COLLEGE  
1901