



To All Current/Incoming Students:

Welcome and thanks for joining our Culinary Arts Management Family!

In order for you to experience the best we have to offer, we need you to be prepared for your lab classes in a timely fashion. The ordering of all cutlery and uniforms are available online.

Attached are the online ordering websites and instructions for ordering culinary uniforms and cutlery. Also, you will find a student supply list for additional items.

Ordering online is easy! All major credit cards are accepted.

Students wishing to purchase uniforms/cutlery with their **Financial Aid** should contact JJC Main Campus Bookstore to place their order.

All uniforms/cutlery must be shipped to your current address, not Joliet Junior College.

Please note that chef coats are not returnable since the coats will have the JJC logo, ACF logo and your name embroidered on it. **ALL STUDENTS MUST FOLLOW THE GUIDELINES ON HOW TO MEASURE FROM THE MEASUREMENT CHART ATTACHED.**

PLEASE NOTE: It is department policy **ALL** culinary students must be in full uniform with cutlery set for lab classes. Culinary theory classes only require culinary uniform.

If you have any questions or concerns, please contact **Dytra Randall**, Culinary Arts Management Department Secretary via email at drandall@jjc.edu.

Thank you,
Culinary Arts Management Family



LOCKERS

Lockers are available on several floors of the City Center Campus. They are provided starting the first week of classes. You must fill out the form located at the Information Reception Desk on the first floor of JJC City Center Campus, 235 N. Chicago St, Joliet, IL to register for a locker. **You must provide your own lock.**

Lockers are the property of Joliet Junior College, students are not allowed to decorate or put stickers/labels of any kind on lockers. If lockers are defaced in any way, the student is responsible for the cleanup of the locker and/or charged a fine.

At the end of each semester, lockers assigned to you **must** be cleaned out by removing all personal items.

PARKING PERMITS

Parking permits are included. To receive a parking permit, you must go to the Information Reception Desk on the first floor of JJC City Center Campus, 235 N. Chicago St, Joliet, IL. You will need to provide your JJC student id number.

There is a \$25 fee for lost parking permits.



SHOE REQUIREMENTS FOR STUDENTS

Sturdy black leather work shoe or clog – Skid/oil resistant sole. **Open toed or holes in shoe/clog are not allowed.**

Shoes are available at the following vendors (prices starting at approximately \$40 and up):

- Shoes for Crews <https://www.shoesforcrews.com/>
- Red Wing Shoes <http://www.redwingshoes.com/>

ADDITIONAL SUPPLY REQUIREMENTS

- Undershirt (if desired) white with no writing and/or graphics
- Basic Function Pocket Calculator
- Pocket Highlighter
- Permanent Marker
- Pen or Pencil
- Pocket Notebook
- Lock for Locker
- Required Textbooks are found on [JJC Bookstore website](#)
[Textbook Look-Up Tool](#)
Bookstore Contact
815-280-6767
bookstore@jjc.edu

* Please note that your instructor may have additional lists of required, suggested material or tools that will be listed on the syllabus on the first day of class.*

**** ALL STUDENTS MUST HAVE CUTLERY SET AND IN FULL UNIFORM
ON THE FIRST DAY OF CLASS****



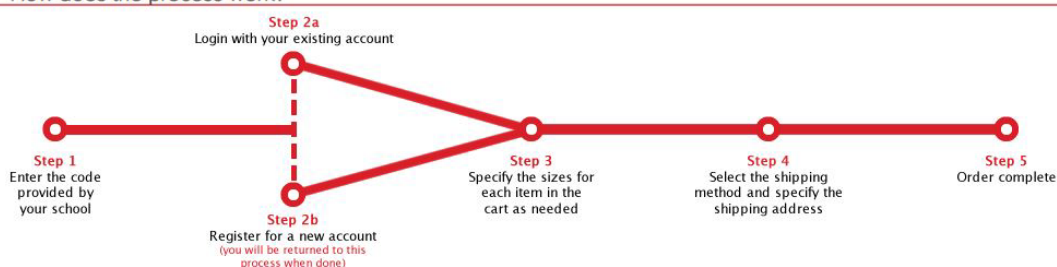
ONLINE ORDERING INSTRUCTIONS FOR JJC CUTLERY SET

Cutlery must be shipped to your current address, not Joliet Junior College

- ☐ Go to www.mercereducationonline.com/student
- ☐ You will then need to have a valid e-mail address and **CREATE AN ACCOUNT.**
- ☐ Enter **code**. The code is case sensitive: **M4JJC3**
- ☐ Write down your username and password to gain access to the system in the future.
- ☐ Follow ordering process and make sure you print out your order confirmation. If you have any questions about your order, contact the company directly at 1-800-221-5202 or support@mercereducationonline.com

Mercer Culinary School Ordering

How does the process work?



Get Started

Enter the code your school provided:

ABC123

Check Code



Joliet Junior College Cutlery Set

SKU: M4JJC3

Seller: Mercer Culinary

****Cost of cutlery, including shipping: \$465.56 per kit****

Financial Aid Students:

To use your Financial Aid to purchase cutlery, please contact the Main Campus Bookstore at (815) 280-6767.

****Cost of cutlery at JJC Bookstore: \$499.95 per kit****



ONLINE ORDERING INSTRUCTIONS FOR JJC UNIFORMS

☐ Go to schools.newchef.com

Create an account under "Register New Account"

Click on register after putting in your e-mail address (see attached step by step instructions)

☐ Follow directions on creating an account. School Code is: **Joliet** (*upper and lowercase*)
Remember to write down your email, password and school code for future use.

☐ You will need to order the following items that are **MANDATORY**:

(3) Chef coats (2) aprons (2) hats (2) pants

(Example of Lab Classes)

CA 112/152 Food Prep

CA 113 Fabrication

Pastry Certification Classes

(Example of Theory Classes)

CA 102 Cost/Portion

CA 106 Sanitation

Please note: Lab classes must be in full uniform.

Full uniform: hat, coat, pants, apron, non-skid food service shoes and cutlery

Theory classes must be in partial uniform.

Partial uniform: coat, pants, non-skid food service shoes

☐ When ordering chef coats please remember the following: ONLY proper first and last names can be embroidered, **NO NICKNAMES PERMITTED**. You may shorten your given first name, for example, Elizabeth shortened to Beth or Richard to Rich.

☐ Shipping fees and taxes will be charged to each order.

☐ Print out your receipt and/or order for future reference or if any issues. If you have any questions about your order you will need to contact the company directly at 1-800-639-2433.

☐ Follow directions for ordering. ***IMPORTANT:*** Chef Coats need to have the JJC Culinary Arts logo, ACF logo and your proper first and last name (NO NICKNAMES) embroidered on each coat, which is done at the time of ordering. **Make sure that you have the right size since chef coats are not returnable.** ALL STUDENTS MUST FOLLOW THE GUIDELINES ON HOW TO MEASURE FROM THE MEASUREMENT CHART ATTACHED.



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www.newchef.com

UNIFORM PROGRAM

ORDER ONLINE at <https://schools.newchef.com> SCHOOL CODE: JOLIET



JOLIET JUNIOR COLLEGE



A. UNISEX CHEF COAT

SKU# 107067

NC-1001CC

- 65/35 White poly/cotton fabric
- White cloth covered buttons

INCLUDES:

- Joliet Logo# e14009 on right chest
- ACF logo# e6890 on left chest
- Name in black upper/lower block on right chest below logo

B. FEMALE CHEF COAT

SKU# 112067

NC- 1001LCC

- 65/35 White poly/cotton fabric
- White cloth covered buttons

INCLUDES:

- Joliet Logo# e14009 on right chest
- ACF logo# e6890 on left chest
- Name in black upper/lower block on right chest below logo

C. UNISEX CHEF TROUSERS

SKU# 112777

NC-3002

- 65/35 Black & white checkered fabric
- 2 Side & 2 back pockets

D. FEMALE CHEF TROUSERS

SKU# 113002

NC-3002-F

- 65/35 Black & white checkered fabric
- 2 Side & 2 back pockets

E. SHORT 4 WAY APRON

SKU# 107041

NC-1790

- 65/35 White poly/cotton fabric
- Measurements: 30" W X 18" L

F. SKULL CAP

SKU# 126717

NC-1009BH-MSHTP

- 65/35 White poly/cotton fabric
- 100% White polyester mesh top
- Velcro closure in back, One size fits all



newchef fashion inc.

3223 E. 46th Street
Los Angeles, CA. 90058

StellaK@newchef.com

Ph: (800)639-2433/ Dial 5 for school dept.

Fax: (323) 581-0077 /Sales Rep STELLA

Date	Register to ORDER ONLINE schools.newchef.com	SCHOOL CODE: JOLIET	ACCT# JO667/ship to home
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First Name:

Last Name:

NOTE: if your name is longer than 13 spaces, the embroidery will be done on two lines/ **NO NICKNAMES PERMITTED**

Size XL add \$ 1.00, 2XL-add \$2.00, 3xl-add\$3.00, 4xl-add \$4.00, 5XL- add \$5.00

Larger sizes available upon request

STUDENT ORDER FORM

Based on Full Set (3-coat, 2- pant, 2-apron, 2- hat)	Size	QTY	Price	Total
Unisex Chef Coat SKU#107067 NC-1001cc/White 65-35 Button Closure: white cloth covered button			\$27.95	
Female Chef Coat SKU#112067 NC-1001cc/White 65-35 Button Closure: white cloth covered button			\$27.95 ea.	
Embroidery: Joliet Junior College logo #E14009/Right Chest Name black block U&L right chest below school logo ACF logo #E6890/Left Chest			included	
Unisex Trouser SKU# 112777 NC-3002 Checkered 65-35 Woven/Elastic Waist, Zipper, Belt loop, Drawstring			\$16.99 ea.	
Female Trouser SKU# 113002 NC-3002-F Checkered 65-35 poplin			\$18.99 ea.	
SKU#107041 NC-1790 White Short 4 way apron			\$ 6.99 ea.	
SKU#126717 NC-1009BH-3-MSHTP White 65-35 skullcap	Velcro		\$ 6.99 ea.	
Total Merchandise Full Set XS-XL				
Residential ship \$24.95 + based on weight & zip code				

For Exchanges & Return Merchandise Authorization # Email: returns@newchef.com /1-800-639-2433 Ext. 239

Unisex Coat Sizing Chart with Comparable female size

	XS	S	M	L	XL	2X	3X	4X	5X
Men Sizes:	32-34	36-38	40-42	44-46	48-50	52-54	56-58	60-62	64-66
Women Sizes:	4-6	8-10	12-14	16-18	20-22	24-26	28-30	32-34	36-38

Unisex Chef Trousers Sizing Chart with Comparable female size

	XS	S	M	L	XL	2X	3X	4X	5X
Men Sizes:	24-26	28-30	32-34	36-38	40-42	44-46	48-50	52-54	56-58
Women Sizes:	4-6	8-10	12-14	16-18	20-22	24-26	28-30	32-34	36-38

ONLY FEMALE Coat and Pant Sizing Chart

	XS	S	M	L	XL	2X	XXX	XXXX	XXXX
Coat -female	0-2	4-6	8-10	12-14	16-18	20-22	XXX	XXX	XXX
Bust size	31-32	33-35	36-37.5	38.40	41-43	43.5-45.5	XXX	XXX	XXX
Pant- female	0-2	4-6	8-10	12-14	16-18	20-22	XXX	XXX	XXX



newchef fashion inc.

SCHOOLS PROGRAM

WEBSITE REGISTRATION & LOGIN STEPS

REGISTER TO ORDER ONLINE at schools.newchef.com

STEP 1

If you are a new customer make sure you Register a new account by:

> Entering your email address in the designated text field.

> Then clicking on 

Products

> Please **Login** to view products

Links

- > Size Chart
- > NEWCHEF Fashion Website
- > Facebook
- > Twitter

If you do not have a school code please contact:

NEWCHEF School Division at 800-639-2433 x254 or stellak@newchef.com for more information on how to set-up an account with us today.


Account Login

E-mail: *

Password:

School Code:

[Continue](#)

 Forgot your password?

[Click here to have it e-mailed to you.](#)

Register New Account

New customer? Register now.

Registering takes just a few seconds. Register now, and you won't have to enter your personal information again the next time you visit our store.

E-mail:

[Register](#)

STEP 1

STEP 2

Enter your information in the text fields with the * mark. This is required information needed for a new registration. Please don't skip any of this information, without it you won't be able to successfully register.

> Remember that your School Code is in front of your flyer.

Products

> Please **Login** to view products

Links

- > Size Chart
- > NEWCHEF Fashion Website
- > Facebook
- > Twitter

Register a New Account | email:

Create a Password

Password: *

Password Confirm: *

School Information

School Name: *

School Code: *

Billing address

First Name: *

Last Name: *

Company:

Country: United States *

Address: *

City: *

State: *

Postal Code: *

Phone: *

Fax:

[Continue](#)

STEP 2

STEP 3

If you are already a registered customer remember to enter your information and click on [Continue](#)

Type your information in the text fields:

- > E-mail
- > Password
- > School Code

Products

> Please **Login** to view products

Links

- > Size Chart
- > NEWCHEF Fashion Website
- > Facebook
- > Twitter

If you do not have a school code please contact:

NEWCHEF School Division at 800-639-2433 x254 or stellak@newchef.com for more information on how to set-up an account with us today.


Account Login

E-mail: *

Password:

School Code:

[Continue](#)

 Forgot your password?

[Click here to have it e-mailed to you.](#)

Register New Account

New customer? Register now.

Registering takes just a few seconds. Register now, and you won't have to enter your personal information again the next time you visit our store.

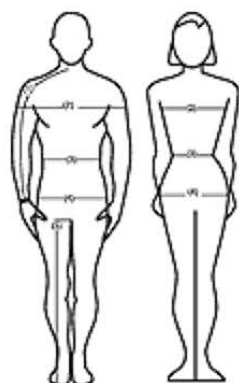
E-mail:

[Register](#)

STEP 3

SIZE AND MEASUREMENT INFORMATIONS (How to measure)

Larger Sizes: 2X-3X add (\$5.00) • 4X-5X add (\$10.00) • add (\$18.00)



Unisex Chef Coats

Sizes:	XS	S	M	L	XL	2X	3X	4X	5X	6X	7X
Men:	32-34	36-38	40-42	44-46	48-50	52-54	56-58	60-62	62-66	68-70	72-74
Women:	4- 6	8-10	12-14	16-18	20-22	24-26	28-30	32-34	36-38	40-42	44-46

Unisex Chef Pants

Sizes:	XS	S	M	L	XL	2X	3X	4X	5X	6X	7X
Men:	24-26	28-30	32-34	36-38	40-42	44-46	48-50	52-54	56-58	60-62	64-66
Women:	4- 6	8-10	12-14	16-18	20-22	24-26	28-30	32-34	36-38	40-42	44-46
Inseam 65/35:	29	30	33	34	35	35	35	36	36	37	37
Inseam 100% Cotton	30	31	34	35	36	36	36	37	37	38	38

Only For Female Style Chef Coats

Alpha Sizes:	XS	S	M	L	XL	2X
Numeric:	0-2	4-6	8-10	12-14	16-18	20-22
Bust: In Inches	31-32	33-35	36-37.5	38-40	41-43	43.5-45.5

Only For Female Style Chef Pants

Alpha Sizes:	XS	S	M	L	XL	2X
Numeric:	0-2	4-6	8-10	12-14	16-18	20-22
Inseam: In Inches	29	30	30	33	34	35