

Joliet Junior College COVID-19 Reporting Matrix

Medical Evaluation and Testing is **strongly recommended** for all persons with COVID-Like symptoms.

COVID-19 Status	COVID-19 diagnostic test Positive (Confirmed Case) OR COVID-19 diagnosis without diagnostic testing (probable case)	Symptomatic individual with a negative COVID-19 diagnostic test*	Symptomatic individual with an alternative diagnosis without negative COVID-19 diagnostic test*	Symptomatic individual without diagnostic testing or clinical evaluation	Asymptomatic individual who is a close contact to a confirmed OR probable COVID-19 case
Notify Joliet Junior College	Yes	Yes	Yes	Yes	Yes
Faculty/Staff Notification Process	Should an employee fall into any of the above categories, they should immediately inform their direct supervisor and human resources. Their supervisor will then report it to the next level (Cabinet). The Cabinet member will then inform the President of the College who will call together the ERRG. The ERRG will convene in order to ensure all proper procedures are followed. Human Resources will notify and interview all affected staff and faculty.				
Student Notification Process	Should a student fall into any of the above categories, they should immediately inform the Office of Student Rights and Responsibilities. The Office of Student Rights and Responsibilities will then notify the Interim Sr. Vice President of Student Development who will inform the President of the College. The President will then call together the ERRG. The ERRG will convene in order to ensure all proper procedures are followed. Human Resources will notify and interview all affected staff or faculty. The Office of Students Rights and Responsibilities will notify and interview all affected students.				

Guidance for Exclusion for the Above Categories**

Return to School Guidance	Stay home at least 10-calendar days from onset of symptoms and for 24 hours with no fever (without fever-reducing medication) AND improvements of symptoms	Stay home until symptoms have improved/resolved.	Stay home until symptoms have improved/resolved.	Stay home at least 10 calendar days from onset of symptoms and 24 hours with no fever (without fever-reducing medication) AND improvement of symptoms.	Stay home for 14 calendar days after the last exposure to the COVID-19 case. If COVID-19 illness developed, use the 10-day isolation period guidance for a COVID-19 case from the onset date. Testing is recommended.
Quarantine for Close Contacts?	Yes	No	No	Household Members***	N/A
Documentation Required to Return to School	Release from Isolation letter issued by Local Health Department	Negative COVID-19 test results	Healthcare Provider's note with alternative diagnosis	None	None
Notification	Close Contacts and General Area	General Area	None	Close Contacts and General Area	None

*If individual had been identified by public health for quarantine or knows they are a close contact to a case, the 14-day quarantine must be completed.

** Exclusion guidance is based on the guidance from IDPH and CDC and is subject to change.

*** Consider quarantine for other close contacts if there was poor adherence to social distancing or use of face coverings.

COVID-19 Status
Decision Making Process

Once staff, faculty or student report falling into one of the COVID-19 categories and was **On-Campus** in the previous 48-Hours from the time symptoms started (or an asymptomatic individual received a positive test result) the following will take place:

1. Determine, by interview, the close contacts*.
2. Determine where the individual was on campus.
3. Immediately, or as soon as possible, notify Facility Services of the areas on campus where the individual was in order to disinfect these areas. If 24-hours has not passed, where feasible, the affected areas should be secured and access limited for 24-hours prior to disinfecting. If not feasible (common areas, hallways, restrooms, etc.) the area should be sanitized as soon as possible. Please remember, as part of our routine process, labs are disinfected between each session.
4. Determine if there was any other interaction with individuals, while on campus, that would not be considered close contacts.
5. Determine if the staff, faculty or student has a household member that works or attends JJC. This person would also need to follow close contact quarantine guidelines.
6. Direct notification should be made to all close contacts in order to provide them with quarantine instructions.
7. A general email notification will be made to those persons that interacted with the individual but that were not deemed to be close contact.

Human resources will be responsible for notifying affected employees. The Office of Student Rights and Responsibilities will be responsible for notifying affected student. Students are asked to complete the [COVID-19 Confirmed or Suspected Case](#) located on our website under Students Rights.

*A close contact is anyone (with or without a face covering) who was within 6 feet of a confirmed case of COVID-19 (with or without a face covering), for a cumulative total of 15 minutes or more over a 24-hour period. The period of close contact begins 2 calendar days before the onset of symptoms (for a symptomatic person) or 2 calendar days before the positive sample was obtained (for an asymptomatic person). If the case was symptomatic (e.g., coughing, sneezing), persons with briefer periods of exposure may also be considered contacts.

According to the CDC, “data are limited to precisely define the “prolonged exposure” to determine “close contact”, however 15 minutes of close exposure can be used as an operational definition for contact investigation. Factors to consider when defining close contact include proximity, the duration of exposure (e.g., longer exposure time likely increases exposure risk), whether the individual has symptoms (e.g., coughing likely increases exposure risk) and whether either the case patient or contact were wearing an N95 respirator (which can efficiently block respiratory secretions from contaminating others and the environment). At this time, differential determination of close contact for those using fabric face coverings is not recommended.”

Contacts to close contacts of a case do not need to be excluded unless the close contact becomes a confirmed or probable case.

Symptoms of COVID-19:

Fever (100.4°F or higher), **new** onset of moderate to severe headache, shortness of breath, **new** cough, sore throat, vomiting, diarrhea, abdominal pain from unknown cause, **new** congestion/runny nose, **new** loss of sense of taste or smell, nausea, fatigue from unknown cause, muscle or body aches.