

Minutes of the Board Policy Committee Meeting
Wednesday, October 30, 2024 – 5:30 pm

I. Call to Order

The Board Policy Committee was called to order by Trustee Nancy Garcia Guillen at 5:30 p.m. on Wednesday, October 30, 2024 in Room A-3104.

II. Roll Call

Committee Trustees Present: Nancy Garcia Guillen, Diane Harris, and Ryan Queeney
Other Attendees Present: Vice President Karen Kissel; Executive Vice President Dr. Yolanda Farmer; Bryan Kopman, Esq.; Cara Anderson, Compliance Officer; Matt Stephenson, Sr. Director of Business and Auxiliary Services; Dr. Chris Ostwinkle, Interim Chief Information Officer; Chief Brandon Campbell; Judy Connelly, Chief Human Resources Officer; and
Substitute Committee Secretary: Stella Weisfus

III. Pledge of Allegiance

Trustee Ryan Queeney led the Committee in the Pledge of Allegiance.

IV. Public Comments

There were no public comments.

V. Approval of April 30, 2024 Meeting Minutes

The minutes from the April 30, 2024 Board Policy Committee meeting were approved as submitted.

VI. Review List of Policies to Review by July

List of Policies to be reviewed was submitted by Cara Anderson. She indicated a new schedule to review policies will be forthcoming after this meeting due to the fact that several meetings have been canceled and we were unable to review polices.

VII. Old Business

Policies for discussion brought back to the committee:

1. 01.10.00 Officers of the Board – Policy discussed amongst Committee. Committee recommends returning the “Excused Absence” definition. Committee recommends adding unexcused absences to be limited to three (3) per fiscal year. After review, Committee recommends policy to go for First Reading in November.
2. 01.11.00 Trustee Development – After review, Committee recommends policy to go for First Reading in November.
3. 01.40.00 Board Travel – Policy discussed amongst Committee. Committee recommends returning the “Excused Absence” definition. Committee recommends adding unexcused absences to be limited to three (3) per fiscal year. After review, Committee recommends policy to go for First Reading in November.

4. 01.41.00 Trustees Development Budget – Policy discussed amongst Committee. Recommended to change the title of policy to remove the word “Development”. Committee recommends returning the “Excused Absence” definition. Committee recommends adding unexcused absences to be limited to three (3) per fiscal year. After review, Committee recommends policy to go for First Reading in November.
5. 01.45.00 Meetings of the Board – After review, Committee recommends policy to go for First Reading in November.
6. 13.01.02 Consultant Services – After review, Committee recommends removing the dollar amount previously recommended. Policy has been recommended to go for First Reading in November.
7. 13.04.00 Sale/Disposal of College Property – Request made to remove the language stating the Board has to approve all sale or disposal of property. Request was made due to storage issues. After discussion, Committee recommends policy to go for First Reading in November.

VIII. New Business

- A. Proposed policies going for First Reading in November:
 1. 01.27.00 Committees of the Board – After discussion, Committee recommends policy to go for First Reading in November.
 2. 02.01.07 New Employee Introductory Period – After discussion, Committee recommends policy to go for First Reading in November.
 3. 02.02.01 Administrative Contracts – Recommend to change policy title to add “Employment”. After discussion, Committee recommends policy to go for First Reading in November.
 4. 02.08.00 Photo Identification Card – No modifications to policy. Committee recommends policy to go for First Reading in November.
 5. 04.12.00 Posthumous Degree Award – New policy to Joliet Junior College. No modifications and recommended to go for First Reading in November.
 6. 05.02.00 Prohibition of Sexual Discrimination and Sexual Harassment (Title IX Allegations – 2020) – Policy moved from Division 2 to Division 5. No modifications and recommended to go for First Reading in November.
 7. 10.01.09 AI Acceptable Use - New policy to Joliet Junior College. No modifications and recommended to go for First Reading in November.
 8. 11.04.00 Parking and Motor Vehicle Codes – After discussion, no modifications needed and recommended to go for First Reading in November.
 9. 12.07.00 Minor Protection Policy - New policy to Joliet Junior College. No modifications and recommended to go for First Reading in November.
- B. Policies presented for review (no changes)
 1. 02.04.14 Earnings Limitations – No modifications needed. Committee recommends policy go to the Board for approval in November.

IX. Create a Meeting Schedule for the Remainder of the Fiscal Year

X. Other Items for Discussion

1. Website-Cara Anderson requested being able to use a link to Navex, which is the program used for all of our policies, to replace the current way of displaying our policies on our website. By using the link, it will automatically update our policies.

This will allow us to search for a policy by using a key word instead of having to know what division the policy is located in.

XI. Adjournment

The meeting adjourned at 6:32 p.m.