



**Minutes of the Board Policy Committee Meeting**  
Wednesday, June 4, 2025 – 5:30 p.m.

**I. Call to Order**

The Board Policy Committee of Joliet Junior College, Illinois Community College District #525, held in the Board Room at Joliet Junior College, 1215 Houbolt Road, Joliet, IL was called to order by Trustee Nancy Garcia Guillen at 5:30 p.m. on Wednesday, June 4, 2025.

**II. Roll Call**

Trustees Present: Diane Harris, and Student Trustee Brenton Bishop.

Trustees Absent: Nancy Garcia Guillen (excused) attended virtually. None opposed, quorum to move forward with meeting.

Other Attendees Present: Vice President of Finance and Administrative Services, Karen Kissel; Bryan Kopman, Esq.; Cara Anderson, Compliance Officer; Judy Connelly, Chief Human Resources Officer; Donna Bennet, Senior Administrative Assistant Finance and Administrative Services; and Committee Secretary: Lisa Johnson

**III. Pledge of Allegiance**

Trustee Harris led the Committee in the Pledge of Allegiance.

**IV. Public Comments**

There were no public comments.

**V. Approval of Minutes for the Policy Committee Meeting held on April 3, 2025.**

Trustee Harris moved, seconded by Student Trustee Bishop, for the minutes of the Policy Committee held on April 3, 2025 to be approved and submitted.

AYES: Garcia Guillen, Harris, and Student Trustee Bishop favored the motion. The motion carried.

**VI. Policies going for First Reading in June**

Trustee Garcia Guillen reviewed the policies going for First Reading in June.

1. 02.01.20, Pay for Performance for Eligible Non-Union Exempt and Non-Exempt Employees – Two (2) components; First component is the Merit Annual Increase program in its fifth year of administering which has some language cleanup in the introductory portion. Second component is the Institutional Performance Reward plan that has not taken off in the way it was intended. Could potentially revisit in

the future, currently not set up to do right now. Recommend striking from policy. After discussion, Committee recommends policy be revised with additional clarification changes.

2. 02.04.18, Retiree Benefits – Event Passes, Tuition Waiver, and Fitness Center – Added definition for retiree eligibility, and added language clarification for eligible dependent children age. After discussion, Committee recommends policy to go for First Reading in June.
3. 03.21.00, Hazing Prevention (new policy) – The Policy was developed in response to the signing of the Stop Hazing Act by President Biden on December 23, 2024. This Act required us to develop a Hazing Policy containing certain components such as a definition of hazing, how to respond to hazing incidents and prevention of hazing on campus. Beginning January 1, 2025, we were required to begin collecting stats regarding hazing related incidents to include in next year's Annual Security Report. Bryan Kopman recommendations of rewording additional components will be revised. After discussion, Committee recommends policy to go for First Reading in June.

## **VII. 2025 Board Policy Committee Meeting Schedule**

<b>2025</b>	<b>DATE</b>	<b>TIME</b>
<b>August</b>	6-Aug	5:30pm
<b>September</b>	3-Sep	5:30pm
<b>October</b>	1-Oct	5:30pm
<b>November</b>	5-Nov	5:30pm
<b>December</b>	3-Dec	5:30pm

Trustee Harris moved, seconded by Student Trustee Bishop, for the 2025 Board Policy Committee Meeting Schedule dates to be adopted.

AYES: Garcia Guillen, Harris, and Student Trustee Bishop favored the motion. The motion carried.

## **VIII. Adjournment**

Trustee Harris moved, seconded by Student Trustee Bishop, for the meeting to adjourn at 5:51 p.m.

AYES: Garcia Guillen, Harris, and Student Trustee Bishop favored the motion. The motion carried.