



**Minutes of the Board Policy Committee Meeting**  
Thursday, April 3, 2025 – 4:00 pm

**I. Call to Order**

The Board Policy Committee was called to order by Trustee Nancy Garcia Guillen at 4:24 p.m. on Thursday, April 3, 2025 in Room JCTR-4006/4007 at the City Center Campus.

**II. Roll Call**

Committee Trustees Present: Nancy Garcia Guillen, Diane Harris (4:28 p.m.) and Ryan Queeney. Other Attendees Present: Vice President of Finance and Administrative Services, Karen Kissel; Bryan Kopman, Esq.; Cara Anderson, Compliance Officer; Judy Connelly, Chief Human Resources Officer; Matt Stephenson, Sr. Director of Business and Auxiliary Services; Donna Bennet, Senior Administrative Assistant Finance and Administrative Services; and Committee Secretary: Lisa Johnson

**III. Pledge of Allegiance**

Ryan Queeney led the Committee in the Pledge of Allegiance.

**IV. Public Comments**

There were no public comments.

**V. Approval of March 5, 2025 Meeting Minutes**

The minutes from the Board Policy Committee meeting were approved as submitted.

**VI. Policies going for First Reading in April**

Trustee Garcia Guillen reviewed the policies going for First Reading in March.

1. 01.45.05, Electronic Attendance at Meetings – Reiterate Prerequisites and Authorization to Participate electronically, camera on and member visible at all times. Disaster Proclamations, State requirement and cannot be modified. After discussion, Committee recommends policy to go for First Reading in April.
2. 02.01.12, Confidentiality – After discussion, Committee recommends policy to go for First Reading in April.
3. 02.04.19, Fringe Benefits for Full-Time Administrators and Professional Staff – Only modification to Holidays, Christmas Eve Day. Bereavement, update language to FBLA Act by inserting Family in the full description. Optional (voluntary) benefits (paid by employee), clarification on coverages. After discussion, Committee recommends policy to go for First Reading in April.
4. 13.06.00, Purchases from Federal Grant Funds – After discussion, Committee recommends policy to go for First Reading in April.

**VII. May Board Policy Committee Date**

Thursday, May 1, 2025 at 5:30 p.m. in Room JCTR-4006/4007 at the City Center Campus. We may need to circle back after April 28<sup>th</sup> appointment of new board members to confirm.

**VIII. Adjournment**

The meeting adjourned at 4:50 p.m.