



Minutes of the Board Policy Committee Meeting Tuesday, April 30, 2024

I. Call to Order

The Board Policy Committee was called to order by Trustee Michelle Lee at 6:30 pm on Tuesday, April 30, 2024 in Room A-3104.

II. Roll Call

Committee Trustees Present: Michelle Lee and Nancy Garcia Guillen

Other Attendees Present: Vice President, Karen Kissel; Attorney, Bryan Kopman; Cara Anderson, Director of Risk Management; Matt Stephenson, Sr. Director of Business and Auxiliary Services; and
Committee Secretary: Donna Bennett

III. Pledge of Allegiance

Donna Bennett led the Committee in the Pledge of Allegiance.

IV. Public Comments

Trustee Maureen Broderick addressed the committee regarding the proposed policies going for First Reading in May: 01.10.00, Officers of the Board; 01.11.00, Trustee Development; 01.27.00, Committees of the Board; 01.40.00, Board Travel; 01.41.00, Trustees Development Budget; and 01.45.00, Meetings of the Board. Her comments were mostly related to the roles of a trustee. Trustee Broderick has concerns with the revisions of these policies and the time frame of these revisions. She also stated she was recording the meeting.

V. Approval of February 27 and March 26, 2024 Meeting Minutes

The minutes from the February 27 and March 26, 2024 Board Policy Committee meeting were approved as submitted by Trustees Lee and Garcia Guillen.

VI. Old Business

13.01.02, Consultant Services – After reading the procedure attached to this policy, Trustee Lee recommended to add a specific amount (\$25,000) and send for First Reading in May.

13.04.00, Sale/Disposal of College Property – Bryan will add the state statute to the policy. After review from the Trustees, this will go for First Reading in May.

VII. New Business

Trustee Lee started the discussion of proposed policies going for First Reading in May.

01.10.00, Officers of the Board – The Committee recommended to add the definition of ‘excused absence’. Policy 01.45.05 will be referenced in this policy, and will then go for First Reading.

01.11.00, Trustee Development – Same as 01.10.00.

01.27.00, Committees of the Board – This policy will go back to the committee for further review.

01.40.00, Board Travel - Same as 01.10.00.

01.41.00, Trustees Development Budget - Same as 01.10.00.

01.45.00, Meetings of the Board – This policy is ready for First Reading in May.

VIII. Other Items for Discussion

Trustee Lee commented that our next scheduled meeting will be on Tuesday, June 11, 2024 at 6:30 pm in Room A-3104.

IX. Adjournment

The meeting adjourned at 6:50 pm.