



DIVISION	ADOPTION DATE
IV Instruction and Curriculum	10/20/2021
POLICY NAME	REVISIONS
4.27.00 Use and Storage of Cadaver Images	Revised:

04.27.00 USE AND STORAGE OF CADAVER IMAGES

The following guidelines for the use of digital images of cadavers or other human material obtained from the Anatomical Gift Association of Illinois (AGAI) have been developed by the AGAI to protect the integrity and privacy of cadavers utilized for academic purposes at Joliet Junior College.

With these considerations in mind, Joliet Junior College is issuing the following guidelines regarding the use of cadaver images.

- A. Joliet Junior College will adhere to the strictest guidelines related to the collection, use, and security of cadavers and all images related to cadavers.
- B. Electronic images can only be made by an authorized instructor who is currently teaching Bio 250, 251 or 252 with consent of the Natural Science Department Chair. Prior to obtaining electronic images, a signed Cadaver Images Consent and Usage form must be filled out.
- C. Electronic images can only be made using equipment provided by the College.
- D. Electronic images must:
 - be transferred over a secure network;
 - be stored on equipment and websites owned and/or administered by the College or its official designees (e.g., employees/instructors or agents), behind a firewall, encrypted, and password protected following College policies;
 - have their access permissions set so as to prohibit download, transfer or copying.
- E. Electronic images must only be accessible to current students currently enrolled in Bio 250, 251 or 252 or employees of the College who:
 - have a professional interest in the material;
 - shall use the electronic images in the applicable course and in accordance with the College policies governing their use.

The following uses should NOT be allowed:

- A. Making or transferring images of parts of cadavers that might be easily identifiable, including but not limited to undissected faces, scars, tattoos, and finger nails with nail polish;
- B. Making or transferring images of cadavers to electronic devices not owned and/or under the immediate control of the College, including, but not limited to, students' phones, cameras, and iPads;
- C. Making or transferring images of cadavers to electronic devices that are not password protected and encrypted.

This policy set forth shall apply to all cadavers obtained from any and all vendors including but not limited to AGAI.

Any employee, student, or guest who violates these guidelines will be subject to disciplinary action in accordance with the Employee Handbook, applicable collective bargaining agreements, and/or the Student Code of Conduct.