

MINUTES OF THE REGULAR MONTHLY MEETING OF THE  
BOARD OF TRUSTEES  
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525  
JOLIET JUNIOR COLLEGE

- 1.0 Call to Order      The regular monthly meeting of the Board of Trustees of Joliet Junior College Illinois Community College District #525 held at, Joliet Junior College, 1215 Houbolt Road, Board Room, Joliet, IL was called to order by Chairman Wunderlich at 5:30 p.m. on Wednesday, January 15, 2020.
- 1.0.1 Roll Call      Trustees      Maureen Broderick      Jake Mahalik  
Present:      Alicia Morales      Dan O'Connell  
                 Bob Wunderlich  
Student  
Trustee Present: Shalma Marin  
  
Trustee Absent: Nancy Garcia Guillen
- Welcome      Chairman Wunderlich welcomed the guests to the Joliet Junior College regular monthly Board meeting.
- Pledge      Mr. Jim Serr led the Board in the Pledge of Allegiance.
- 1.0.5 Public Comments      Chairman Wunderlich indicated that we do not have any requests to speak before the Board this evening.
- 1.2 Moment Of Silence      A moment of silence was observed for members of the College family, students, community leaders, or relatives thereof, who had passed away since the last meeting.
- 1.3 Special Guests      Chairman Wunderlich recognized everyone in the audience this evening as special guests.
- 1.4.1 Proclamation African American History Month      President Mitchell indicated that we have a proclamation designating February 2020 as African American History Month in Illinois Community College District 525. The proclamation will be read by one of JJC's Students, Miracle Mcdonald. Ms. Miracle Mcdonald read the proclamation designating February 2020 as African American History Month in Illinois Community College District 525. Trustee Broderick moved, seconded by Trustee Morales that the Board of Trustees of Joliet Junior College approve the African American History month proclamation as read. The motion carried unanimously. Ayes: Broderick, Mahalik, Morales, Dan O'Connell and Wunderlich. Student Trustee Marin favored the motion.
- 1.4.2 Proclamation      President Mitchell indicated that Dean, Patty Zuccarello come to the podium to read the CTE proclamation. Dean Zuccarello read the proclamation designating February 2020 as

- Career and Technical Month Career and Technical Education Month in Illinois Community College District 525. Trustee Broderick moved, seconded by Trustee Morales that the Board of Trustees of Joliet Junior College approve the Career and Technical Education month proclamation as read. The motion carried unanimously. Ayes: Broderick, Mahalik, Morales, O’Connell and Wunderlich. Student Trustee Marin favored the motion.
- 1.4.3 Faculty Dr. Bob Marcink, President of the Faculty Union, thanked the Board for the opportunity to address them this evening. Dr. Marcink stated that he hopes everyone will take some time to attend some of the events for the African American History month happening throughout the college. Dr. Marcink commented that our Student Trustee, Shalma Marin, and Student Aaron Wyncott did an outstanding job with their speeches at opening session and has heard many accolades for the two of them. They were very poised and relayed a great message. Dr. Marcink thanked Dr. Williams for her time at JJC and wished her well in her new venture. She was a very good Dean for the college. We are in the process of searching for a new Dean and have an excellent committee led by Dean Amy Grey and hope to be able to bring a recommendation for hiring in the near future.
- 1.4.4 Adjunct Faculty Union Report Ms. Laurel Dieskow commented that adjunct faculty have not been involved in the opening session, but she, too, has heard excellent comments about our two student speakers. Ms. Dieskow indicated that things appear to be going well this semester. She wished everyone a Happy New Year and a Happy Decade.
- 1.5.1 Regular Meeting Trustee Broderick moved, seconded by Trustee Morales that the minutes of the Board of Trustees meeting held on December 11, 2019 be approved as submitted. The motion carried unanimously. Ayes: Broderick, Mahalik, Morales, O’Connell and Wunderlich. Student Trustee Marin favored the motion.
- 1.6 Communications Ms. Tierney stated that she had not received any further communications.
- 1.7 Agenda Trustee Broderick moved, seconded by Trustee O’Connell that the agenda be approved. The motion carried unanimously. Ayes: Broderick, Mahalik, Morales, O’Connell and Wunderlich. Student Trustee Marin favored the motion.
- 1.8 Consent Trustee O’Connell moved, seconded by Trustee Mahalik that the items identified as consent agenda items be approved. Trustee Broderick requested that agenda item 8.1 be pulled from the consent agenda.
- 2.1.1 President requests acceptance of resignation of dean of arts and sciences
  - 2.1.2 President requests approval of appointment of interim deans of arts and sciences
  - 2.9.1 President requests acceptance of the report on replacement of full- and part-time classified employees, as presented
  - 4.1 The President recommends approval to pay the listing of bills for the period ending December 31, 2019 as presented
  - 4.2 The President recommends approval to award bids/contracts as follows:
    - 4.2.1 Sole Source-JBH Technologies
    - 4.2.2 Sole Source-National Safety Council – over 10% of Board approved amount
    - 4.2.3 Sole Source-Scholarly Teaching – over the not to exceed amount
  - 4.3 Treasurer’s Report
  - 4.4 Financial Report
  - 4.5 Board of Trustees Approval of the Abatement of Taxes per the Intergovernmental Agreement with the Village of Channahon

Approval and Third Reading of Board Policies

- 8.3 1.90.00 Naming of Buildings and Other Properties
- 8.4 4.20.00 Scholastic Review (modification # 6.8.1)
- 8.5 4.21.00 New Start (modification # 6.8.2)
- 8.6 7.6.1 Controversial Issues (rescind)
- 8.7 7.6.2 Academic Freedom (rescind)
- 8.8 9.05.00 Severe Weather and Emergency Closing (New)
- 8.9 13.02.00 Contract Authorization
- 8.10 13.02.01 Performance of Construction Contracts
- 8.11 13.05.00 Travel

The motion carried unanimously. Ayes: O'Connell, Broderick, Mahalik, Morales, and Wunderlich. Student Trustee Marin favored the motion.

8.1  
J.D. Ross  
ESA  
Award

Trustee Mahalik moved, seconded by Trustee O'Connell that the Board of Trustees of Joliet Junior College approve the recipients of the J. D. Ross Extraordinary Service Award. Trustee Broderick commented that this is a nice award to receive for our community members. Trustee Broderick indicated that we need to make sure that our instructions are clear so that the person doing the nomination fully understands why they are submitting this individual for this award. This would be a submission of the true qualifications for this person for this award. Trustee Broderick stated that she looked at the information the Board received and would like to know who we are supporting, not just the one or two chosen. When she first came on the Board, they were given the degree of information that was needed to know who the candidates were for this award. Trustee Broderick asked if we can obtain this information as she does not feel comfortable giving a blanket vote and who the people are that are being supported by the nominees. Trustee Broderick also would like to see if we need to improve the system to get better information to the people who are nominating these individuals for this award. This would insure that people do get recognized properly instead of saying there is not enough information on this nominee so let's go to the ones that do have this information. Trustee Broderick stated that she knows some of the people that were submitted, but that there was not enough information to do bring them forward for the award. Chairman Wunderlich stated that in order to keep the names confidential prior to the awards ceremony, the Board will ask for approval for each candidate separately. The Board has the names of candidate one and candidate two in front of them. Candidate One Roll Call: Ayes: Mahalik, Morales, O'Connell and Wunderlich. Nays: Broderick. Student Trustee favored the motion. Trustee Morales moved seconded by Trustee O'Connell that the Board of Trustees approve Candidate Two for the J. D. Ross Extraordinary Service Award. Ayes: Morales, Broderick, Mahalik and Wunderlich. Nay: O'Connell. Student Trustee Marin favored the motion.

6.0  
Board  
Business

Trustee Broderick commented that she noticed that Northern Illinois University has an expedited two-year nursing program if they come in with an AS degree. Trustee Broderick asked if that was something that we can look into. President Mitchell indicated that we can look into this, but we will need to get additional information as we are a two-year college and we would need to make sure that this is permissible. Trustee Broderick would like administration to further study this because NIU is a state college and it is a two-year accelerated degree and feels that we should be able to offer this as well and is challenging President Mitchell on this request. President Mitchell stated that we will look into this request, but as you know we have attempted to get permission from the ICCB to permit community colleges to offer the BSN degree.

Trustee Morales indicated that she had been asked if there was any way Joliet Junior College could open a CADC degree, which is an advanced degree for social workers.

There is a strong need for this with the opioid epidemic that we are facing in Will County. Our residents are going to the College of Dupage for this degree and Trustee Morales would like to see JJC offer the degree. Chairman Wunderlich commented that the University of St. Francis offers this degree, Certified Alcohol Drug Counselor, and requires a Bachelor's Degree to practice in this field. Lewis University had one but this degree was not accredited. Trustee Morales stated that she will let these individuals know that unfortunately, JJC will not be able to offer this as it is a four-year degree.

7. & 8. There were first and second board policy readings in the packet.
- 9.1  
Foundation  
Report Trustee Garcia is not present this evening; however, Ms. Mulvey will give the Foundation Report to the Board. Ms. Mulvey gave the following report: Happy New Year! I'd like to announce this year's Night of Stars recipients: Susan H. Wood Award – Peter Neff and Alumni Achievement – William Conte. This year we have a new award, the Corporate Partners in Excellence Award – LyondellBasell. The Night of Stars will take place on Thursday, April 23 at 5 p.m. at the Renaissance Center. Invitations will be sent in the coming months. All Spring 2020 scholarships were placed on student accounts before classes started this Monday. Fall scholarships will be posted on February 1, and will remain open until May 1. Recently, we lost three JJC retirees, all of which have endowed scholarships with the JJC Foundation: Richard Manthei, John Corradetti, and Curtis Egglike. This year's year-end giving has increased 81% from 2018. We were lucky to secure several gifts, including two endowments from JJC alumni Jim Harder and Paul Gantzert. This year's JJC Sock Campaign will take place from February 3 – February 21. Socks can be purchased at [www.jjc.edu/jjcks](http://www.jjc.edu/jjcks).
- 9.2  
ICCTA  
Report Trustee Broderick indicated that she would like to see JJC host the regional meeting for the ICCTA group that includes South Suburban, Kankakee, Prairie State, Moraine Valley and JJC. Trustee Broderick would like to see the meeting happen after the March primary elections and would like to find a few dates. The meeting would be at 6 p.m. We had a good attendance last year, but she would like to see additional attendance. We have a few issues that are in play now, such as the marijuana and the minimum wage increase. They are looking at JJC because of our accelerated IT area. Trustee Broderick thanked Jim Serr for his leadership role in this huge IT undertaking. Perhaps we can invite the winners of the primary election to the meeting as well, so they can better understand our needs. The National Legislative Summit is in Washington, DC from February 9 – 12 and if any board members have monies in their budget and would like to attend you are encouraged to do so. Trustee Broderick, Student Trustee Marin, President Mitchell and Kelly Rohder Tonelli will be in attendance. We are working with ACCT/ICCTA to get more information to our Board members on legislative issues as they come up and to try to get more board involvement at the national and state levels.
- 9.3  
Student Student Trustee Marin indicated that her report will be brief this evening as classes have just begun for this semester. Today and tomorrow we are holding welcome week to help get students back into the swing of classes. The passport to success is later in the week which encourages students to attend various events on campus. The hope is that as students attend these events they will be motivated to join clubs and get involved at JJC. If the student attends 20 different events, their name is entered into a raffle drawing for a \$250 visa gift card. We want our students to do more than go to school here and to feel like this is a place to connect and relax with other students and the college community. Student Trustee Marin commented that she appreciated being a speaker at the general session event, which was nerve-racking. Trustee Broderick stated that she listened to Student Trustee Marin's speech and she did an amazing job. Student Trustee Marin indicated that she is happy that people still like to hear her story and commented that

Aaron Wyncott also did a great job with his speech. They both came out of adult education and had a similar journey. Student Trustee Marin thanked the faculty for their kind comments and for their great teaching,

9.4  
Buildings &

Trustee Mahalik indicated that the committee met before the meeting tonight. QBS: Architectural & Engineering Services Master Plan: Bid was advertised on November 14; 362 vendors were notified with 23 responses; an optional pre-bid meeting on 11/21- 32 vendors attended; these services are included within the \$13.9M master plan budget. The evaluation committee selected nine firms as potential finalists. These nine firms were invited on campus the week of January 20<sup>th</sup> to provide more information about their project teams approach to managing construction cost, and project deliverables. An architect can qualify for all of the projects or one project. One architect was chosen to compete for two projects and the other eight are only eligible to compete for one of the four projects. We are trying to pick the right architect for each project, as if they were stand-alone. The selection is based on the qualifications of the firm first, and then fees for services will be negotiated before contracting. Project Status Report - Replace Elevators J & G Buildings which is a CDB Project; and upcoming bids were also reviewed.

9.5  
President's  
Report

President Mitchell indicated that she would like to welcome everyone back and happy New Year to all. President Mitchell reported that:  
Projects on the horizon for 2020

- Workday – College's new ERP system – Mission: Possible
  - Navigator's implementation team on site this month
    - Human Resources
    - Financial Services
    - January 1, 2021 launch
  - Summer 2020
    - Student recruiting and admissions
    - Spring 2021 launch
- Strategic Plan 2020-2023
  - Posted to the college's website
  - Updates provided thru the college's portal site as well as within the employee newsletter
- Diversity, Equity & Inclusion Plan
  - Significant strides in procurement – diversification of hiring pools – inaugural diversity, unity, and community dinner
    - Expanding opportunities to increase number of employees in underrepresented populations
    - EduCon Theme and presentations this year will support this plan
    - Searching for a firm to conduct cross cultural and sensitivity training
    - Erika Walker Thomas Group working with council and sub-committees regarding initiatives tied to the survey responses
- University Center
  - Is open with the Open House scheduled for Thursday, February 6, from 4:30 to 7
  - Current partnerships
    - Eastern Illinois University
      - Business Administration; General Studies; Kinesiology; Organizational & Professional Development
    - Franklin University

- Bachelor of Science – All majors
  - Governor’s State University
    - Criminal Justice
  - National Louis University
    - Child Development
  - Southern Illinois University
    - Public Safety Management
- General Session was held on Wednesday, January 8
  - Shared this great news and more, the direction of the college; however, focus was on empathy and its correlation to the acts of kindness we show to each other, and to our students.
    - Student Trustee Shalma Marin (Political Science)
    - Aaron Wyncott (Therapist or mental health counselor)
    - BOTH exceptional students with a beginning in the Adult Education and Literacy Program, and continuing on to achieve their goals.

President Mitchell indicated that last month Trustee Garcia Guillen had requested the pocket information on Joliet Junior College also be printed in Spanish, which has been done and she has with her this evening for the Board to take for their use.

9.5  
Chairman’s  
Report

Chairman Wunderlich indicated that he would like to wish everyone a Happy New Year and welcome everyone back. We are hoping that former Trustee, Mike O’Connell, will be with us at the February meeting so we can recognize him for his service to the college. Chairman Wunderlich commented that we had 18 individuals apply for the board vacancy. We are proposing two special meetings with nine individuals interviewed for each meeting. Please work with Ms. Tierney to identify dates for these meetings. Trustee Broderick requested that Friday, Saturday and Sunday be excluded as meeting dates. The Board agreed to hold the interviews at 5 p.m. on two evenings, and if necessary to bring back candidates for a second interview. The goal is to have a new board member identified and seated at the February 19<sup>th</sup> board meeting.

10  
Adjourn

Trustee Broderick moved, seconded by Trustee Mahalik for the meeting to adjourn at 6:15 p.m. A voice vote was taken and carried unanimously.