

MINUTES OF THE REGULAR MONTHLY MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1.0 Call to Order The regular monthly meeting of the Board of Trustees of Joliet Junior College Illinois Community College District #525 held at, Joliet Junior College, 1215 Houbolt Road, U Building Auditorium, Joliet, IL was called to order by Chairman O’Connell at 5:08 p.m. on Wednesday, May 12, 2021. This meeting is being conducted pursuant to and in compliance with Governor Pritzker’s Guidelines and applicable Executive Orders.

1.0.1	Trustees	Maureen Broderick	Jake Mahalik
Roll Call	Present	Jim Budzinski	Alicia Morales
		Michelle Lee	Dan O’Connell

Trustee
Absent: Nancy Garcia Guillen

Student Trustee
Present on site: David Lozano

Secretary Pro-Tem Chairman O’Connell indicated that he was appointing Trustee Mahalik as Secretary Pro-Tem as Trustee Garcia Guillen was unable to attend the meeting this evening.

Welcome Chairman O’Connell welcomed the guests to the Joliet Junior College regular monthly Board meeting.

Pledge Trustee Broderick led the Board in the Pledge of Allegiance.

Closed Session Trustee Morales moved, seconded by Trustee Broderick that the Board of Trustees, Joliet Junior College, move to a closed session for the reason of 2 (c) (1) (5:10 p.m.) The motion carried unanimously. A voice vote was taken and carried unanimously. Student Trustee Lozano favored the motion.

Return to Open Session Trustee Mahalik moved, seconded by Trustee Morales that the Board of Trustees of Joliet Junior College return to regular session at 7:20 p.m. Ayes: Mahalik, Morales, Broderick, Budzinski, Lee and O’Connell. Student Trustee Lozano favored the motion.

1.0.5 Public Comments: Chairman O’Connell asked if any requests were received in writing to speak before the Board. There was one written comment from Melissa Szymczak that Chairman O’Connell read as follows:

Dear Sirs and Madams,

As our community continues to recover from the devastating effects of the Covid

pandemic, I would like to ask for your attention to the essential support the child care and early education workforce provides to thousands of working families and employers. Across the United States, we are seeing an uneven return to employment between females and males, and many researchers are concluding that disparity is due to the increased burden on mothers with children who are not in school or child care settings. The decisions families have made with the options that have been presented over the past year are complicated. However, in order for families to reenter the workforce or upskill/retrain for a new career there must be quality, safe care available for their children. Unfortunately, many are finding that due to the critical early childhood teacher shortage, child care programs cannot enroll them because they do not have teachers for their empty classrooms. As a resident of the JJC district, I am respectfully requesting the appreciation that a well-prepared early care and education educators are a vital to our economy and citizens.

At the same time that we are relying on child care and public schools to fully reopen for our economic recovery, the Illinois Board of Higher Education Draft Strategic Plan (4/23/21) explicitly explains that we are in the midst of a profound teacher shortage.

“The urgency of addressing the educator shortage cannot be overstated. Of particular importance—and opportunity—is the need to help the incumbent early childhood workforce upskill to the associate and bachelor’s degrees required to best serve our earliest learners. With various packages of federal funding available for the next few years specifically for early childhood, we have a tremendous opportunity to transform the skills and credentials of the early childhood workforce. Work on this should begin immediately.” 1

The IBHE Strategic Plan devotes a full two pages to outline the depth of the educator shortage, including the need for more diversity in our classrooms. No other career or sector of the workforce is given such specific and significant attention by this plan; not medical/health careers, STEM, etc. This call to action is echoing the bipartisan awareness of early care and education in Illinois and at the Federal level. In order for all children to be ready for school, we must have options where their families could choose a preschool, child care or public school pre-kindergarten that has qualified, prepared and skilled teachers.

I am the mother of two young men who benefitted from such a high-quality early childhood experience. They have thrived during their K-12 public school years and have grown into well adjusted, curious, empathetic, responsible citizens. I have devoted my entire career so that all children might have early childhood teachers who are well prepared and effective in their role as child care professionals or public school educators. Learning the craft of teaching cannot be accomplished by books, lectures, and video observations alone. It takes mentoring, field experiences, guided reflection, teaching demonstrations, etc. It takes a gradual continuum of preparation where the future teacher can develop the methods, skills and dispositions for a long and successful career. It takes an “all hands on deck” approach across our community with JJC staff, faculty, students, employers, social service agencies, and high schools all committed to addressing the critical need for qualified early childhood teachers who have the skills to remain in the field long term. It will not rectify the teacher shortage to put unprepared teachers into early childhood classrooms, and it will not help our children reach their potential.

As stated in the IBHE Strategic Plan, it is a time of great potential and opportunity for the early childhood workforce. JJC is already leading the way with grant funded child care teacher cohorts, HS dual credit, transfer agreements to a BS ECE, an on campus ECC lab, an ESL/GED Bridge cohort, and other student services. On behalf of the early care and education teachers in our district- both present and future, I sincerely thank you for your commitment and support.

- 1.2 Moment of Silence A moment of silence was observed for members of the College family, students, community leaders, or relatives thereof, who had passed away since the last meeting. Trustee Broderick requested that Marty Ozinga and Nancy Weigel be added to the moment of silence.
- 1.3 Special Guests Chairman O’Connell thanked everyone for attending the meeting tonight. Our former Student Trustee, Ian Wilkinson, is in the audience this evening.
- 1.4.2 Retiree Philip Spencer Trustee Budzinski read the resolution honoring Phil Spencer as professor emeritus for his dedicated service from 2001 to 2021 with 20 years of service. Trustee Broderick moved, seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College hereby recognize and commend Philip Spencer for his distinguished service, perseverance, and loyalty in executing his duties. The motion carried unanimously. Ayes: Broderick, Budzinski, Lee, Mahalik, Morales and O’Connell. Student Trustee Lozano favored the motion.
- 1.4.3 Retiree Michael Brncick Trustee Morales read the resolution honoring Mr. Michael Brncick for his dedicated service from 2007 to 2021 with 14 years of service. Trustee Broderick moved, seconded by Trustee Budzinski that the Board of Trustees of Joliet Junior College hereby recognize and commend Michael Brncick for his distinguished service, perseverance, and loyalty in executing his duties. The motion carried unanimously. Ayes: Broderick, Budzinski, Lee, Mahalik, Morales and O’Connell. Student Trustee Lozano favored the motion. Trustee Morales indicated that we have a student, Angelo Tufano, on the call line that would like to make a brief statement to Mr. Brncick. Mr. Tufano was not present at this time.
- 1.4.8 Retiree Susan Krause Trustee Broderick read the resolution honoring Ms. Susan Krause for her dedicated service from 2002 to 2021 with 19 years of service. Trustee Mahalik moved, seconded by Trustee Morales that the Board of Trustees of Joliet Junior College hereby recognize and commend Susan Krause for her distinguished service, perseverance, and loyalty in executing these duties. The motion carried unanimously. Ayes: Mahalik, Morales, Broderick, Budzinski, Lee and O’Connell. Student Trustee Lozano favored the motion.
- 1.4.1, 1.4.4, 1.4.5, 1.4.7, 1.4.9, 1.4.10, 1.4.11, 1.4.12 Retirees Cavanaugh, Alexander, Buck, Coleman, Garrabrant, Magruder, Sullivan, Alfredson, Thompson Chairman O’Connell recognized 1.4.1, honoring retiree Beverly Cavanaugh for her dedicated service from 1996 to 2021 with twenty-five years of service; 1.4.4, honoring Grover Grant Alexander for his dedicated service from 1991 to 2021 with 30 years of service with Professor Emeritus status; 1.4.5 honoring retiree Stephen Buck for dedicated service from 1993 to 2021 with 28 years of service with Professor Emeritus status; 1.4.6, honoring retiree Jim Coleman for his dedicated service from 2003 to 2021 with 18 years of service; 1.4.7, honoring retiree Charlotte Garrabrant for her dedicated service from 1998 to 2021 with 23 years of service; 1.4.9, honoring retiree Mary Magruder for her dedicated service from 2001 to 2021 with 20 years of service; 1.4.10, honoring retiree Michael Sullivan for his dedicated service from 1998 to 2021 with 23 years of service with Professor Emeritus status; 1.4.11, honoring retiree Oksana Alfredson for her dedicated service from 2000 to 2021 with 21 years of service; and 1.4.12, honoring retiree Linda Thompson for her dedicated service from 1997 to 2021 with 24 years of service. Trustee Morales moved, seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior

College approve the resolutions honoring retirees as stated above. The motion carried unanimously. Ayes: Morales, Broderick, Budzinski, Lee, Mahalik and O'Connell. Student Trustee Lozano favored the motion. President Mitchell indicated that there were chat comments from Retirees Phil Spencer, Susan Krause and Michael Brncick which she read. Trustee Morales thanked retiree Linda Thompson for her service to this college. She works tirelessly for service to our students and JJC. Congratulations to her on her well-deserved retirement and Trustee Morales indicated that she was happy to have had the opportunity to work with her and calls her a friend.

1.4.13 Proclamation Juneteenth President Mitchell indicated that the proclamation recognizing and celebrating Juneteenth will be read by Dr. Escortina Ervin. Dr. Ervin read the Juneteenth proclamation. Trustee Morales moved, seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College approve the Juneteenth proclamation. The motion carried unanimously. Ayes: Morales, Broderick, Budzinski, Lee, Mahalik and O'Connell. Student Trustee Lozano favored the motion.

1.4.14 Faculty Union Report Dr. Bob Marcink, President of the Faculty Union, thanked the Board for the opportunity to speak this evening. Dr. Marcink congratulated Chairman O'Connell on being elected as the new Chairman of the Board and wished him luck in this role. The Faculty will continue to work with him as well as the rest of the college, as always. Again, welcome to Jim Budzinski and Michelle Lee to the Board of Trustees of Joliet Junior College. Dr. Marcink congratulated the many retirees and indicated that Grover Alexander goes by Grant and James Coleman should be Jim Coleman. Dr. Marcink thanked President Mitchell for reading the comments from the retiring Faculty members. Dr. Marcink indicated that these retiring Faculty members are some of the best Faculty we have: Grant Alexander, an amazing math teacher; Phil Spencer, a wonderful music teacher; Mike Brncick started the OPT program; Stephen Buck, students sing his praises; Jim Coleman, a fantastic automotive instructor; Char Garrabrand, a fantastic health and public safety instructor; Sue Krause served as chair of Social and Behavioral Science and is a long-time excellent faculty member; Mary Magruder, served as Chair of Nursing and has been a great instructor; Mike Sullivan, has published a book and is a very innovative faculty member; Oksana Alfredson, another fantastic instructor. These faculty members are a mix of career and technical as well as transfer instructors for the college. They illustrate the mission of Joliet Junior College in a large way and their retirement is a huge loss to Joliet Junior College. Dr. Marcink commented that we will do our best to try to replace them with like qualities, but they will be sorely missed. This has been a difficult year for everyone. We have all pulled together and done what was necessary to get through the year working collaboratively for the best delivery of instruction for our students. Dr. Marcink thanked everyone for supporting one another and making the year a success.

1.4.15 Adjunct Faculty Union Ms. Laurel Dieskow, our Adjunct Faculty representative, commented that she would like to thank the returning Board members and Chairman O'Connell for their continued service. Ms. Dieskow stated that she knows that it is very time consuming and takes a lot of effort and would like to welcome our newly elected Board members and looks forward to working with the entire Board in the future. This school year will soon end and it has been such an incredible challenge for everyone. Ms. Dieskow indicated that she never thought that at this point in her career she would be totally reinventing her method of teaching. We all have adjusted and made it through. We are looking forward to things getting better and enrollment increasing. We have started contract negotiations and she is optimistic that they will complete negotiations this summer.

- 1.5.1 Regular Meeting Trustee Mahalik moved, seconded by Trustee Budzinski that the minutes of the Board of Trustees meeting held on April 14, 2021 be approved as submitted. The motion carried unanimously. Ayes: Mahalik, Morales, Broderick, Budzinski, Lee and O’Connell. Student Trustee Lozano favored the motion.
- 1.6 Communications No further communications have been received.
- 1.7 Agenda Trustee Mahalik moved, seconded by Trustee Lee that the agenda be approved. The motion carried unanimously. Ayes: Mahalik, Morales, Broderick, Budzinski, Lee and O’Connell. Student Trustee Lozano favored the motion.
- 1.8 Consent Agenda Trustee Mahalik moved, seconded by Trustee Lee that the items identified as consent agenda items be approved. Trustee Broderick requested that agenda item 4.5 and 8.1 be pulled from the consent agenda.
- 2.1.1 President recommends approval of the FY21 2.75% salary increase for administrators/professional staff
 - 2.2.1 President recommends approval of retirement as requested by one faculty member
 - 2.2.2 President recommends approval of a change in retirement date as requested by one faculty member
 - 2.3.1 President recommends approval of the FY21 2.75% salary increase for eligible non-union support staff
 - 2.8.1 President recommends approval of the FY21 2.75% salary increase for eligible non-union part-time staff
 - 2.8.2 President recommends approval of a pay for performance plan for non-union employees for FY22
 - 2.9.1 President requests acceptance of the report on replacement of full- and part-time classified employees, as presented
 - 2.9.2 President requests approval of correction memo on faculty salary schedule columnar advancement
 - 3.1 Associates of Applied Science Respiratory Care (AAS 79 hours)
 - 4.1 The President recommends approval to pay the listing of bills for the period ending April 30, 2021 as presented
 - 4.2 The President recommends approval to award bids/contracts as follows under Business Services:
 - 4.2.1 Bid City Center Site Work
 - 4.2.2 Bid Culinary Arts Student Cutlery Kits & Pastry Sets
 - 4.2.3 Bid Fertilization & Weed Control Services
 - 4.2.4 Bid Natural Areas Restoration
 - 4.2.5 Bid Natural Gas Supplier
 - 4.2.6 Contractual Service Blue Cross Blue Shield Administrative Services Only (ASO) for Medical and Dental
 - 4.2.7 Contractual Service Blue Cross Blue Shield Benefit Plan Administration for HMO
 - 4.2.8 Contractual Service Symetra
 - 4.2.9 Professional Service Property, Casualty, Liability and Educator’s Legal Liability
 - 4.2.10 Professional Service The William Everett Group
 - 4.2.11 RFP Promotional Items
 - 4.2.12 Sole Source-EAB Global, Inc.
 - 4.2.13 Sole Source-Echo Healthcare (Lifecast)

- 4.2.14 Sole Source-Overdrive
- 4.2.15 Sole Source-RedShelf
- 4.3 Treasurer's Report
- 4.4 Financial Report
- 4.6 Board of Trustees Approval of Capital Development Board Air Handler Replacements
- 4.7 Board of Trustees Adoption of the FY22 Tentative Budget

Approval and Third Reading of Board Policies

- 8.2 1.02.00 Philosophy, Mission and Strategy
- 8.3 2.02.04 Emerita/Emeritus
- 8.4 10.01.00 Information Security Governance

Approval of Expedited First and Final Reading of Board Policy

- 8.5 2.01.20 Pay for Performance

The motion carried unanimously. Ayes: Mahalik, Morales, Broderick, Budzinski, Lee and O'Connell. Student Trustee Lozano favored the motion.

4.5 Bond Refunding Trustee Mahalik moved, seconded by Trustee Budzinski that the Board of Trustees of Joliet Junior College approve the Resolution providing for the issue of not to exceed \$39,000,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2021. Trustee Broderick requested that Mr. Jeff Heap come to the podium to further discuss the resolution. The interest rates have been increasing which could affect the dollars saved by the College in the future. Also, we have two new Board members that may appreciate an explanation on what this covers. Mr. Heap explained that the concept is to use the City Center Funding received from the State of Illinois to help us with the short-fall in the capital assessment fees, due to credit hours dropping. The assessment fees are used to pay most of our revenue bonds. The 2013 bonds have over a five percent interest rate and with interest rates being extremely low, it is our recommendation to reduce the principal and lower the interest rate to save the College a sizeable amount of money in the years to come. Even with the interest rates rising we are very close to the savings discussed with the Board previously, as we had intentionally built in a cushion in case the interest rates were to rise. Instead of a savings of \$1.7 million per year, it is now a savings of \$1.650 million per year. Trustee Broderick asked if we were still not restructuring the length of the bonds and what the interest rate was anticipated to be. It was indicated that was correct and the interest rate should be around 2.6%. We are anticipating the sale of the bonds on June 10th. The motion carried unanimously. Ayes: Mahalik, Morales, Broderick, Budzinski, Lee and O'Connell. Student Trustee Lozano favored the motion.

6.0 New/Old Trustee Broderick stated that she would like to bring up the Trustee website information. At the ICCTA retreat they talked about this topic and Mr. Reed shared the following with the group. While there appears to be no specific provisions in the statutes that speak to sharing personal information, the higher standards that are demanded by the public would tend to put this behavior in question, under the duties of loyalty and care. If in providing personal information it leads to a situation that could compromise a Trustee, some might question whether that was foreseeable. If so, such behavior could be interpreted to be a breach of the duty of loyalty. Trustees govern in a long-standing tradition, that of fiduciary on behalf of the greater social purpose. The concept of fiduciary is well established in law and practice. It refers to one charged with acting beneficently on behalf of those whose welfare depends on the trust. The Trustee must therefore realize that their fiduciary responsibilities go well beyond ensuring the fiscal health of the institution they serve. In fact, federal and state laws defining the standards of fiduciary responsibilities are increasingly explicit and far reaching. Over the past few decades, ethics laws governing public officials have tightened. Most states now require board members to

disclose their assets, liabilities, income, business or professional commitments and gifts. It is done to prevent obvious conflict of interests. It essentially means an individual serving on a board has a personal interest in, or may personally benefit by a decision they take part in. It is important to recognize, however, that the Board's fiduciary responsibility encompasses more than a conflict of interest. The four pillars are: the duty of loyalty, the duty of care, the duty of obedience and the duty of acting in good faith. The duty of loyalty requires Board members to put interests of trust before all others. A conflicted Board member obviously may be tempted to put a personal interest first. The duty of care requires full attention to one's duty as a Trustee, setting aside personal or competing interests personal or business, so far as possible. The duty of obedience requires the Trustee to promote the mission of the organization within legal limits. Finally, the duty to act in good faith, while more encompassing and less specific, requires Board members to exercise diligence, competency and objectivity in executing the role to which they have been appointed. This then falls under the new ethics of Trusteeship. This is the reason we should not put our personal information on our website. Trustee Broderick commented that the majority would have to rule, and it cannot be some do and some don't--everyone has to agree with which way to move with this issue. This topic will be discussed at our upcoming retreat.

8.1 Board Policy Electronic Attendance Trustee Broderick asked for clarification on the wording in the board policy on electronic attendance by Trustees and the Board meetings. Trustee Broderick voiced concerns on verbiage for the section that discusses the Open Meetings Act and the disaster proclamation and asked if there should be specific language that says "should there be a disaster proclamation" it would supersede this area of the policy. President Mitchell stated that typically if the Governor were to issue a Disaster Proclamation, it would override any of our board policies. Trustee Broderick also would like to see the language tightened up on remote attendance at meetings. Attorney Schoensteadt indicated that we can add additional language and bring it back to the Board for another reading.

9.1 Foundation Report Ms. Kristi Mulvey gave the following report:
The Employee Giving Campaign raised \$93,000 this year. Special thanks to Jennifer Davis, our new Annual Fund and Alumni Manager. The majority of the funds raised are earmarked by the employees to fund the Student Emergency account.

The deadline for Fall Scholarships was May 1. We are now closed and grades and FAFSA scores are being uploaded into the system. We will have scholarship funds on the students accounts by the first drop date in July.

On June 1 we will open the Scholarship Application tool to award the \$100,000 of "Scrap The Gap" Scholarships to newly enrolled students. We will also be giving away \$150,000 in Completion Scholarships for students that are currently attending part-time and want to attend full-time but can't afford it. The Foundation is financially supporting both of these enrollment initiatives.

My team will be at our drive-thru graduation May 21 to give away a gift to our new alumni at JJC. We look forward to connecting with the alumni in the future.

The year's Spring Appeal will be "Where is Wiley" campaign. This campaign is designed to increase alumni engagement on social media while raising funds for scholarships. It is based on a "Flat Stanley" concept and each appeal will have a Wiley that can be brought with the alumni this Summer and photographed and tagged using the hashtag #WhereIsWiley. This Wiley will also be used as a ticket for our drive through graduation on May 21st.

The Awards For Innovation and Excellence committee met and has chosen four grants to fund totaling \$33,473.67. The recommendation will be voted on by the full Foundation board next week. The next Foundation Board meeting will be next Wednesday May 19th at 7:30 a.m.

9.2
ICCTA
Report

Trustee Broderick indicated that ICCTA met on May 4, the Board of Reps met virtually via Zoom. We voted to actively oppose House Bill 3145, which allows for election of community college trustees by subdistrict in specified college districts. Please contact your legislators and ask that they oppose this bill; please contact your legislators and ask that they support a three percent increase in FY22 funding of community colleges and an additional \$50 million for the MAP program. We received updates on pending legislation affecting community colleges: House Bill 375, which requires us to provide adjuncts with 30-day and 14-day advance notice on status of classes the adjunct was hired to teach; House Bill 641, requiring feminine hygiene products available to students at no cost; House Bill 722, requires publishing notice of board vacancy at least 15 days before remaining board members meet to fill vacancy; House Bill 2867, 15 percent set aside of Illinois MAP grant funds for community colleges; Senate Bill 267, requires IBHE to prepare a question for placement on forms used by public institutions of higher ed to collect demographic data to determine the parental status of legal guardian status of enrolled students; and Senate Bill 1832, permitting community colleges to confer BA degrees in early childhood education and professional education license with endorsements in early childhood education and early childhood special education under certain circumstances. We discussed college promise programs that were highlighted by First Lady, Dr. Jill Biden at her visit to Sauk Valley Community College on April 19th. We had updates on activities of ICCB and ICCCP, IBHE and ACCT. Rock Valley has invited Jim Reed and John Looney to discuss the benefits ICCTA offers should they rejoin. ICCTA Nominating Committee recommendations for 2021-2022 officers: Dr. Maureen Dunne, Vice President; Maureen Broderick, Treasurer and Bishop Wayne Dunning, Secretary. This will be voted on at the June 5 meeting. ICCTA has provided guidance and research on: trustee elections, legislation, student trustee eligibility, Open Meetings Act, administrative succession policies and board retreats. We received feedback on the ICCTA's proposed strategic plan and we will vote on the proposal on June 5. The annual convention is June 4 and 5 in Normal. If you are planning on attending please notify Ms. Tierney by tomorrow so you can be registered. We adopted the FY 2022 budget and it does not have a dues increase. We adopted a resolution to allow eligible ICCTA employees to participate in SURS deferred compensation plan. We adopted ICCTA Bylaws Committee's proposed amendments. Executive committee heard a presentation from One Point Care health insurance consultants on a possible non-dues revenue source. Additional information will be gathered and was tabled. The Illinois General Assembly adjourns on May 31 and the Illinois Council of Community College Presidents meeting is June 3rd. This week Arizona Governor, Doug Ducey signed into law Senate Bill 1453 which allows community colleges to offer four-year degrees. It will be effective this fall and Arizona becomes the 24th state to permit community colleges to offer four-year degrees outside of Maricopa and Pima counties. In Maricopa and Pima there will be a limit on the number of degrees for four years that can be offered as well as tuition limits. Chairman O'Connell thanked Trustee Broderick for her report.

9.3
Student
Trustee Report

Mr. David Lozano indicated that he does have a power point for the Student Trustee Report this evening. Student Trustee Lozano indicated that this is his first presentation this evening. The presentation consisted of an outline of topics to be covered this evening. He gave an introduction of himself; reviewed his goals: Advocate for Diversity, Equity, and Inclusion; Supporting new programs to increase enrollment and

employability; Support safe return to Campus; and Develop open communication with his peers. Reviewed upcoming and past student events such as: stress relief week events; student development recognition event; sustainability union event; Black student union painting event; Student employee appreciation week-thank you Student workers; Asian American and Pacific Islander Heritage events. Blazer Awards: Illinois Community College Journalism Association Awards (ICCJA); Open Division Awards (all divisions): Reporter of the Year, Second Place—Abbey Dissette; Editorial Writer of the Year, Third Place--Abbey Dissette and Savanna DiCostanzo; News Story of the Year, Third Place—Abbey Dissette, Savanna DiCostanzo, Krysta Moyes; and Blazer Staff: Honorable Mention, All Divisions, Best Media (Best overall product).

Division 1 Awards:

Staff: Second Place, Division 1, Mike Foster General Excellence (Best overall newspaper); First Place: Ryan Swanson, Sports Game Story, Division 1; Preston Zbrozczyk, Sports Feature, Division 1; Bob McCaffrey, News Column, Division 1; and Abbey Dissette, Headline, Division 1.

Second Place: Preston Zbrozczyk, Sports Game Story, Division 1;

Third Place: Catherine Lobash, Sports Photo, Division 1;

Honorable Mention: Preston Zbrozczyk, Sports Feature, Division 1;

Abbey Dissette, Page Design, Division 1; Catherine Lobash, News Photo, Division 1;

Abbey Dissette, Headline, Division 1; Abbey Dissette, Front Page Design, Division 1 and

May 5th Last Blazer for Spring 2021. Graduation: Drive Through Ceremony; Friday May 21, 2021, 4PM-7PM; Virtual Ceremony at 7 PM. Student Trustee Lozano commented

that even though the learning style had changed due to the pandemic this year, our students were able to persevere and make it through the year. He congratulated all of the

students who will be graduating. Trustee Broderick inquired if having your Mom

working at JJC ever worries him on how he conducts himself or what he says. Trustee

Broderick indicated that she is asking because as a student does he have any concerns

having his mother working at JJC. Student Trustee Lozano commented that he tries to

always be conscientious on what he says and so he does not feel that having his mother

working here impacts him as a student. Trustee Broderick stated that Student Trustee

Lozano gave a fine report this evening. Student Trustee Lozano indicated that in his role

as a student leader, he took it very seriously. He always watched what he said and what

he posted and does so in everyday life. If there are any other questions of a personal

nature, please feel free to ask him on the side. Trustee Mahalik commented that the

pictures of our new Student Trustee were very nice—he looks like a movie star. Student

Trustee Lozano commented that Hank Brockett in our media department, took the

pictures. Trustee Morales indicated that she is very proud of Student Trustee Lozano and

looks forward to working with him this coming year. As a student leader, you definitely

have worked your way up to this position of Student Trustee. You have been

continuously involved in activities on campus and standing up for your beliefs and doing

so in a respectful manner is commendable. Trustee Morales stated that she feels his mom

must be very proud of Student Trustee Lozano. Keep up the great work and again,

Trustee Morales commented that she looks forward to working together this coming year.

Student Trustee Lozano thanked Trustee Morales for the comments. Chairman O'Connell

thanked Student Trustee Lozano for his report.

9.4 Buildings & Grounds

Trustee Mahalik indicated that this evening we approved a bid for the natural gas supplier. It was advertised in March and we had 151 vendors with 15 proposals received.

We also approved the Natural Areas Restoration bid which was advertised to 984

Vendors, with four bids received. It was originally budgeted at \$65,000 and the bid was

awarded in the amount \$55,665. The city center sitework bid was budgeted \$762,658 and

was advertised to 949 vendors and we received five bids. The bid was awarded in the

amount of \$724,334. The respiratory therapy project is moving along with anticipation of completion in the next few months. Workday is moving along nicely and they are working on the integration with a third party. The Capital Development Board air handling units project funding has been approved by the state in the amount of \$4.3 million. Trustee Broderick asked if we had a five-year plan for items that need to be replaced. President Mitchell stated that we have a deferred maintenance plan built into our annual budget. Trustee Broderick asked if Ms. Reedus was doing any additional training on bid submissions for the community and if it could also be on our website. Dr. Lucy commented that it was ongoing. Trustee Morales suggested a calendar with training dates would be helpful. Chairman O'Connell thanked Trustee Mahalik for the report.

9.5 President's Report

President Mitchell indicated that she would like to thank Student Trustee Lozano for the excellent Student Trustee Report this evening. Congratulations to the students that won awards for the *Blazer* and noted that Dr. Marcink is the advisor to the students for the *Blazer*. President Mitchell highlighted the following:

- The Office of Human Resources is focused on engaging employees and recognized 219 employees for service anniversaries and exemplary performance during the week long JJC Rocks celebration. They also invited all employees to *meet us at the table* to discuss the scaled return to onsite operations with the launch our employee engagement forum "Table Talks".
- Academic Affairs has made a concerted effort to expand dual credit courses with the goal of having more high school graduates matriculate to JJC. To that end, there will be two new courses being offered this fall: BIO 146 at Minooka and CHEM 1010 at Wilmington. In addition, they have been collaborating with Plainfield to offer dual credit courses in the summer and agreed to offer PSYCH 101 and FIN 101. This will be the first time JJC has ever offered dual credit courses during the summer.
- Regarding the Workday implementation: as we are aware, properly calculating payroll is of extreme importance. We are happy to report that our payroll parallel testing has now achieved 100.00% matching for gross payroll and 99.56% matching for net payroll. This is a great achievement for the implementation process.
- Within the Workday and Mission: Possible implementation there has been a tremendous amount of work done on the account creation process and integrations. The integrations are not only between Workday and a variety of 3rd party systems and entities but also between Workday and our existing Colleague environment. These integrations are critical for go-live, but also to maintain the integrity of our data and ongoing operation of our student system through the remaining phases of the student system project.
 - All of this activity was critical for the GO decision we made last week for our mid-June go-live of Workday HCM and Finance.
- Diversity, equity, and inclusion is not a problem to solve, but an opportunity for continued improvement on the journey. We are pleased to announce the completion of our initial Cultural Competency Workshop roll-out to over 700 employees, designed to increase DEI awareness and build employee skills. Post assessment data indicates that over 90% of workshop participants believe JJC has made progress in diversity, equity, and inclusion in the past 3 years and data also showed an increase in employee's comfort level with addressing diversity or inclusion issues at work. The goal of the Office of Diversity, Equity, Inclusion and Compliance is to help facilitate change that will have a positive impact on the community, and this is a

monumental first step.

- Discover JJC was held on Saturday, April 24, 2021, virtually. During the virtual event, JJC offered valuable information to the over **180 prospective students**. For students, the event provided an understanding of higher education in the context of a COVID-19 world, while focusing on how JJC could meet their educational needs. The event offered seminars regarding the admissions process, financial aid, various academic departments, and a student panel. Also, these seminars were offered in English and Spanish. Students reported feeling more comfortable with the college process after participating in the various seminars. Admissions is finalizing the quantitative survey results from participants, which will be shared with key stakeholders. Overall, the event was a success!
- Members of the President's Ambassadors Group - Veronica Mascote, Mike Hernandez, and Kelly Rohder-Tonelli participated in a successful Children's Day event on May 1, hosted by the Spanish Community Center, and held in our Main Campus parking lots. This is the first event of this size we have partnered with the SCC on, and look forward to future opportunities. The event brought over 500 people to the campus, where we shared information about the college to parents, and had Wiley the Wolf on hand to greet children. Information was provided in English and Spanish.
- In front of you is a Board policy memo on the distribution of Board policies moving forward. We want to ensure that you have the most up to date policies; therefore, we will direct you to the college website and no longer provide paper copies.
- One of my most favorite times of the year! Graduation is next Friday, May 21. The college will hold a drive thru ceremony and information is in front of you this evening, followed by the virtual ceremony being released later that day. This year we will be celebrating both 2020 and 2021 graduates!
- Happy Birthday to Trustee Budzinski

Trustee Morales commented that she and her granddaughter were on campus to participate in the Children's Day event on May 1, hosted by the Spanish Community Center. She was in line that was being directed by the campus police, but was directed back to Houbolt Road so they were unable to join the event. It was indicated that there was not enough manpower present for proper vehicle direction, so we may want to look into this for next year's event. President Mitchell thanked Trustee Morales for the feedback, which will help us as we plan the event next year.

Trustee Broderick inquired if JJC was an outlet for the COVID19 immunizations for the community at this point. President Mitchell indicated that at this time we are only vaccinating our employees via KodoCare. We were supposed to be a vaccine site at our Romeoville Campus, but that has changed as the Toys R Us site was chosen instead. We are offering Shield Illinois, the saliva-based testing, is open to employees, students and community members as well. Trustee Broderick asked if we are doing any COVID19 testing if our students or employees may have come into contact with someone that has the virus. Dr. Gray stated that we have the Shield Illinois that Dr. Mitchell just explained. Our nursing students have been working with Will County in administering vaccines throughout the county. Trustee Broderick asked if there were any issues getting the nursing students into the hospital for clinicals. Dr. Gray indicated that the hospitals

have welcomed our students back for their clinicals. Chairman O'Connell thanked President Mitchell for her report.

9.6
Chairman's
Report

Chairman O'Connell indicated that there is not a Chairman's Report this evening.

Closed
Session

Trustee Mahalik moved, seconded by Trustee Morales that the Board of Trustees, Joliet Junior College, move to a closed session for the reasons of 2 (c) (1) and 2 (c) (2) (8:54 p.m.) The motion carried unanimously. Ayes: Mahalik, Morales, Broderick, Budzinski, Lee and O'Connell. Student Trustee Lozano favored the motion.

Return to
Open Session

Trustee Mahalik moved, seconded by Trustee Morales that the Board of Trustees of Joliet Junior College return to regular session at 9:50 p.m. Ayes: Mahalik, Morales, Broderick, Budzinski, Lee and O'Connell. Student Trustee Lozano favored the motion.

10
Adjourn

Trustee Mahalik moved, seconded by Trustee Morales for the meeting to adjourn at 9:51 p.m. A voice vote was taken. The motion carried unanimously.