

MINUTES OF THE REGULAR MONTHLY MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1.0 Call to Order The regular monthly meeting of the Board of Trustees of Joliet Junior College Illinois Community College District #525 held at, Joliet Junior College, 1215 Houbolt Road, U Building Auditorium, Joliet, IL was called to order by Chairman Wunderlich at 5:30 p.m. on Wednesday, April 14, 2021. This meeting is being conducted pursuant to and in compliance with Governor Pritzker's Guidelines and applicable Executive Orders.

1.0.1 Trustees
Roll Call Present Jake Mahalik
Electronically:

Trustees	Maureen Broderick	Nancy Garcia Guillen
Present on site:	Alicia Morales	Dan O'Connell
	Betty Washington	Bob Wunderlich

Student Trustee
Present on site: Ian Wilkinson

Welcome Chairman Wunderlich welcomed the guests to the Joliet Junior College regular monthly Board meeting.

Pledge Chairman Wunderlich led the Board in the Pledge of Allegiance.

1.0.5 Public Comments Chairman Wunderlich asked if any requests were received in writing to speak before the Board. There were no requests received to speak before the Board this evening.

1.1.1 Plainfield TIF Extension President Mitchell indicated that Jake Melrose of Plainfield would present the Plainfield TIF Extension request this evening. Mr. Melrose, Economic Development Manager for the Village of Plainfield thanked the Board for the opportunity to address them this evening and apologized for being late this evening as he had a family emergency. He is seeking a letter of support for the extension of a TIF agreement for downtown Plainfield. We had a long recession with slowed growth potential for many years and knows that there is much more potential available for downtown Plainfield. The TIF also helps to defray costs from the property owners, as well as aids in infrastructures needed. We will need a letter of support from the College in order for us to proceed with the TIF extension request. Trustee Broderick commented that she feels that Plainfield has done a fantastic job in revitalizing the downtown area and is in support of extending the TIF agreement. Trustee Morales inquired what the plans are for the future for diversity, equity and inclusion. When she comes to the downtown area she has a hard time feeling accepted and is hoping that this is on their agenda. Mr. Melrose stated that he is sorry to hear that Trustee Morales feels

unaccepted in downtown Plainfield and hopes that all people are welcomed and accepted in Plainfield. Mr. Melrose indicated that he knows that they would work with anyone wishing to open a new business in town with finding grants or other opportunities to help them. Trustee Morales stated that diversity, equity and inclusion has to be intentional for future business growth. Trustee Mahalik commented that he feels this was a great presentation and 23 years have flown by. The downtown area is fantastic and thriving. The Board was in favor of signing the letter of support for the TIF agreement extension for the Village of Plainfield.

1.1.2 TIF Extension Gardner President Mitchell introduced Mayor Mike Serena who will be giving the presentation on the request for a letter of support for the extension of a TIF for the Village of Gardner. Mayor Serena thanked the Board for the opportunity to address them this evening concerning this request. He indicated that this is a second TIF extension request. In order for us to proceed with this request, we need to have a letter of support or a letter of no opposition for the TIF expansion. The Mayor reviewed information contained in the power point presentation and indicated that the dollars saved by the TIF agreement are used for infrastructure improvements for the roads, sewer and most recently the water tower, as well as for improvements at our schools. Trustee Morales commented that it appears that the TIF has benefited the residents of the Village of Gardner by saving them money and asked if there were any other ways it helped save money for the community. Mayor Serena indicated that the TIF agreement covers 75% of the Village and when community projects are done this means the Village can cover 75% of the costs. We also have motor fuel funds that pay for the other 25% of road improvements. Our storm sewer systems are currently being revamped and we use the TIF funds for these types of projects. As we do more improvements to our sewers, it helps to get some of the land out of the flood plain which saves our taxpayers from having to pay such high flood plain insurance. The Board was in favor of signing the letter of support for the TIF agreement extension for the Village of Gardner.

1.1.3 Campus Police Remodel Project President Mitchell introduced Jay Johnson, Audrey Blankenship and Michael Lundeen of Legat Architects who are with us virtually this evening. They will be providing the Board with a brief update on the Campus Police Remodel design. Mr. Johnson indicated that he will review the remodel design as follows: the existing floor plan; the renovated floor plan; the design borrowing natural light; the design training room/emergency operations center; renovated floor plan, alternate Bid #1-Sally Port addition; and the renovated floor plan, Fleet Storage addition, alternate Bid #2. The project is tracking to be on budget and is about a \$5 million project.

1.2 Moment of Silence A moment of silence was observed for members of the College family, students, community leaders, or relatives thereof, who had passed away since the last meeting.

1.3 Special Guests Chairman Wunderlich thanked everyone for attending the meeting tonight. Chairman Wunderlich indicated that we are pleased to have Jim Budzinski with us this evening. Mr. Budzinski will be one of our new Board members.

1.3.1 Plaque Outgoing Student Trustee Broderick indicated that on behalf of the Board of Trustees of Joliet Junior College, she would like to present Student Trustee Wilkinson with a recognition plaque. Trustee Broderick indicated that it has been the Board's pleasure to work with Student Trustee Wilkinson and thanked him for his outstanding service.

1.3.2 President Mitchell indicated that Dr. Amy Kuspa Sims is with us virtually this evening, to new

New Student Trustee recognize our current Student Trustee, Ian Wilkinson and introduce our new student trustee. Dr. Sims Kuspa indicated that on behalf of Dr. Farmer, Dean Vasquez-Barrios, and myself we would like to thank Mr. Ian Wilkinson for his service as the JJC Student Trustee during the 2020-2021 academic year. This past year was everchanging and challenging for many of our students. Ian actively found ways to engage with his fellow students, sought student feedback, and openly shared his insight with you. She applauded him for his courage to bring the issue of student mental health to the board and share student resources for support being provided by the college. In addition, he highlighted the great work of our student leaders and college employees, all who work endlessly to make JJC a community that focuses on student success and support. Thank you again for your service to our community and your fellow students.

Dr. Sims Kuspa indicated that she also has the honor welcoming our new Student Trustee. David Lozano will begin his third academic year at JJC in Fall 2021, he is pursuing his Associates of Arts degree. David has been an active member of the JJC community during the past two years, including serving as the Latinos Unidos Vice President, Latinos Unidos President, attending Collegiate Club Council meetings, supporting other clubs and club events, and participating in JJC Emerging Leaders. He also enjoys participating in social activities, such as Comfort Zones, where he spends time with his friends.

During the student trustee selection process David was endorsed by his peers from the Student Government Association, and Collegiate Club Council. David is passionate about finding ways to better support his peers personally and professionally as JJC steadily develops a return to campus plan, including support for mental health, academic programs that lead to employability, and supporting campus diversity, equity, and inclusion.

1.3.3 Oath of Office Chairman Wunderlich administered the Oath of Office to the newly appointed Student Trustee, David Lozano. The Board offered Student Trustee Lozano congratulations and welcomed him to the Board.

1.4.1 Proclamation Asian Heritage Month President Mitchell indicated that the proclamation designating the month of May as Asian Heritage Month in Illinois Community College District No. 525 was in the Board Packet for Board approval. Student Ally Whitenhall is with us virtually this evening and will read the Asian Heritage Month Proclamation. Ms. Whitenhall read the proclamation. Trustee Broderick moved, seconded by Trustee Garcia Guillen that the Board of Trustees of Joliet Junior College approve the proclamation designating May 2021, as Asian Heritage Month in Illinois Community College District 525. The motion carried unanimously. Ayes: Broderick, Garcia Guillen, Mahalik, Morales, O'Connell, Washington and Wunderlich. Student Trustee Wilkinson favored the motion.

1.4.2 – 1.4.4 Retirees Stern Osborne and Motyka Chairman Wunderlich read the resolution 1.4.2 honoring retiree Michael Stern for his dedicated service from 2006 to 2021 with 15 years of service; 1.4.3, honoring retiree Patricia Osborne for her dedicated service from 2008 to 2021 with 13 years of service; 1.4.4, resolution honoring retiree Pam Motyka for her dedicated service from 2001 to 2021 with 20 years of service. Trustee Broderick moved, seconded by Trustee Garcia Guillen to approve the resolution honoring retirees Michael Stern, Patricia Osborne and Pam Motyka. The motion carried unanimously. Ayes: Broderick, Garcia Guillen, Mahalik, Morales, O'Connell, Washington and Wunderlich. Student Trustee Wilkinson favored the motion.

1.4.5 Faculty Union Report Dr. Bob Marcink, President of the Faculty Union, thanked the Board for the opportunity to speak this evening. Dr. Marcink thanked Student Trustee Wilkinson for being such a great student trustee. He has reached out to our students during this pandemic to keep them

informed of the many resources available to help them in the midst of these times. Dr. Marcink offered congratulations to him for being a strong independent thinker that we try to nurture at the College and has heard many wonderful things about Ian from his instructors, including Dr. Hogan. Dr. Marcink welcomed our new Student Trustee, David Lozano and noted that he has been a strong leader for the students at JJC for a couple of years. He is another strong independent leader and feels he will do a good job as he has seen the passion that he has for the institution, students and work. He congratulated the winners of the election and welcomed Jim Budzinski and Michelle Lee to the Board. The Faculty looks forward to working with Mr. Budzinski and Ms. Lee in the future. Dr. Marcink also congratulated Trustee Broderick on her re-election to the Board for another four years. Dr. Marcink commented that we are all working very hard to get to the home stretch of this semester, which will be complete in another four weeks. It has been very difficult for everyone, particularly the students, and we have all done what we could to adapt during this pandemic. Dr. Marcink stated that we would like to thank our students for working with us and our students have thanked (??) as well. We are beginning to see the light at the end of the tunnel and believes that we all look forward to being back on campus. We will take forward from this pandemic many different methods and ways of reaching out to our students in teaching. Chairman Wunderlich thanked Dr. Marcink for his report.

1.4.5 Ms. Laurel Dieskow, our Adjunct Faculty representative, commented that it is good to be back in person to address the Board this evening. Ms. Dieskow stated that she would like to echo Dr. Marcink’s comments about increasing enrollment and getting back to campus in some level of normalcy, whatever that might be. Our adjuncts have been hit very hard with the lower enrollment and reduced class segments and truly look forward to increased enrollment. Dr. Mitchell hosted a College meeting on Friday, which was hijacked and thanked her for her comments on this episode later in the day. Dr Gray sent out information to academic affairs along the same lines. Ms. Dieskow feels it is really important to continually, publicly say that kind of thing is not acceptable at Joliet Junior College. Our college is a welcoming, accepting place for everyone and we all need to be on the same page. Trustee Morales asked what happened at the President’s meeting on Friday. President Mitchell commented that this information was shared with the Board in their Monday report. We had a Zoom bomber that hacked into our open forum for the college community and there was some very offensive language used. Mr. Serr and his IT team are looking into this to see if this Zoom bomber can be identified. The comments shared were extremely hurtful. President Mitchell stated that she cares deeply for each and every employee and watching the hurtful faces when these comments were made was very emotional. We work so hard at this institution for inclusion and acceptance and Black Lives do Matter and this incident was very upsetting.

1.5.1 Trustee O’Connell moved, seconded by Trustee Washington that the minutes of the Board of Trustees meeting held on March 10, 2021 be approved as submitted. The motion carried unanimously. Ayes: O’Connell, Washington, Broderick, Garcia Guillen, Mahalik, Morales, and Wunderlich. Student Trustee Wilkinson favored the motion.

1.6 No further communications have been received.

1.7 Trustee Broderick moved, seconded by Trustee Garcia Guillen that the agenda be approved. The motion carried unanimously. Ayes: Broderick, Garcia Guillen, Mahalik, Morales, O’Connell, Washington and Wunderlich. Student Trustee Wilkinson favored the motion.

1.8 Trustee Broderick moved, seconded by Trustee Mahalik that the items identified

Consent
Agenda

as consent agenda items be approved. Trustee Garcia Guillen requested that agenda item 4.2.3 be pulled from the consent agenda. Trustee Morales requested that agenda item 2.9.2 be pulled from the consent agenda.

- 2.1.1 President recommends approval of appointment of department chairs, 2021-2023
- 2.2.1 President recommends approval of a change in retirement date as requested by one faculty member
- 2.9.1 President requests acceptance of the report on replacement of full- and part-time classified employees, as presented
- 2.9.3 President requests approval of Resolution to adopt the SURS Deferred Compensation Plan

- 4.1 The President recommends approval to pay the listing of bills for the period ending March 31, 2021 as presented
- 4.2 The President recommends approval to award bids/contracts as follows under Business Services:
 - 4.2.1 Bid: Exterior Tuckpointing & Painting
 - 4.2.2 Bid: Komatsu Forklift Model FR18K-3
 - 4.2.4 Bid: Parking Lot Improvements
 - 4.2.5 Bid: Replace Theatre Stage Floor & Carpet
 - 4.2.6 Contractual Service: Hyland - Maintenance
 - 4.2.7 Contractual Service: Network Switch Replacement (over 10% of previously approved amount)
 - 4.2.8 Professional Service: Baker Tilly US, LLP
 - 4.2.9 Sole Source: Cambridge University Press
 - 4.2.10 Sole Source : Eesysoft Software Subscription
 - 4.2.11 Sole Source : National Geographic/Cengage
 - 4.2.12 Sole Source : New Readers Press
- 4.3 Treasurer's Report
- 4.4 Financial Report
- Approval and Third Reading of Board Policies
- 8.4 10.01.07 Account Lifecycle

The motion carried unanimously. Ayes: Broderick, Garcia Guillen, Mahalik, Morales, O'Connell, Washington and Wunderlich. Student Trustee Wilkinson favored the motion.

2.9.2
Columnar
Advancement

Trustee Garcia Guillen moved, seconded by Trustee Mahalik that the Board of Trustees approve the faculty columnar advancement schedule. Trustee Morales indicated that she understands that this columnar advancement salary schedule is part of the contract with The union. Trustee Morales asked if this was on the agenda tonight as it was in the contract for this advancement to be approved and if when additional courses are taken does it just happen at that time. President Mitchell stated that this was in accordance with the union agreement and would have had to take additional classes to increase their professional credentials. Trustee Morales asked if all of the faculty have taken college level coursework and if it had been submitted and approved which would allow them to move along in the salary schedule advancement. President Mitchell stated that was correct. Trustee Morales asked if in the future, if two more columns could be added to show the current salary and what it would be bumped to, as many of the Board does not know what the different categories are for increases. President Mitchell indicated that we would include those columns requested in the future. President Mitchell reminded everyone that the union contracts can also be found on the website. Trustee Broderick asked if we could use an identification code of some sort instead of showing employee names. Trustee Morales asked how the Board would know who the employee was being referred to. Trustee Broderick commented that the Board does not need to know who the employee is and feels it would be beneficial to do so by an identification code. Attorney

Buck stated that there is a requirement to publish the information in the open meetings act. He appreciates Trustee Broderick's concerns, but legally we are obligated to put this information out there. Trustee Morales stated that we may be able to do this if we were a private college, but we are a public college funded by taxpayers and prefers to see the names in the information. The motion carried unanimously. Ayes: Garcia Guillen, Mahalik, Morales, O'Connell, Washington, Broderick and Wunderlich. Student Trustee Wilkinson favored the motion.

4.2.3
Bid: Natural
Gas Supply

Trustee Washington moved, seconded by Trustee Morales for the Board of Trustees to approve the bid for natural gas supply. Trustee Garcia Guillen commented that she does see that we need to approve the contract this month; however, the rate will not be available until our next meeting. Trustee Garcia Guillen asked if there was any way to put off approval of this item until we actually see the rate. President Mitchell requested that Dr. Lucy address this question. Dr. Lucy replied that this is a commodity and prices fluctuate, the way that the arrangement works is that we narrow it down to the two most competitive bids. Based on a reset which will take place on April 15 we will learn what the best pricing is and will come back to the Board with the lowest gas supplier information. President Mitchell stated that this is the same practice that we have used in the past years. Trustee Garcia Guillen stated that just to be clear, we are approving administration to move forward to get the best pricing. Dr. Lucy indicated that was correct. The motion carried unanimously. Ayes: Washington, Broderick, Garcia Guillen, Mahalik, Morales, O'Connell and Wunderlich. Student Trustee Wilkinson favored the motion.

6.0
New/Old
Business

Trustee Morales stated that she would like to bring up the HSI with CARES grant funding and the National Search for a new College President. Trustee Morales indicated that we were awarded in late March funding for being a Hispanic Serving Institution (HSI) with CARES and would like additional information on this grant. Trustee Morales would like to see the breakdown of this \$693,000, such as the dollar amount to be used for HSI and how we can use the funds. Dr. Farmer indicated that JJC received an HSI grant close to \$300,000 in July of 2020 and we can only use this grant to support students in specific aspects in light of the Corona Virus. Dollars can only be given to students that are considered Title IV eligible; dollars could not be used for marketing or enrollment initiatives; dollars could not be directed to students specifically for tuition; and dollars could not be utilized for construction. Our number one initiative is to provide support and grants to our students. We provided support for our students utilizing the HSI grant as follows: provided emergency relief checks to our students; provided refunds for some students dropping classes; developed our laptop program; enhanced our academic intervention strategy; provided on going tutoring; scaled up training and support for our student wellness advocates; upgraded the JJC portal to create a more seamless process for our students; and provided additional PPE equipment for student safety. Dr. Farmer stated that we have expended 98 percent of the funds in support of our students. Trustee Morales is referring to additional funding received in March that was close to \$600,000 and are currently sharing our proposal with the cabinet on expending these funds and will share with the Board once agreed upon. Trustee Morales indicated that she is hearing from the community and they would like to see a self-help program for our students to help them along the way. Trustee Morales understands the we need the PPE products but if this is an HIS funding she would like to see more cultural programs offered. Perhaps we could offer more seminars for our businesses such as a workshop on how to put a bid together. Trustee Morales commented that as a community college it is our responsibility to help our community. Trustee Mahalik agreed that small business could benefit from different types of workshops and seminars. President Mitchell commented that we could update the Board at the April workshop on CARES funding. Trustee Morales would like

to begin a national search for the next college president and is sorry to see Dr. Mitchell retire as she has done an excellent job, but respects her decision. Chairman Wunderlich indicated that we will discuss this topic in closed session this evening. Trustee Garcia Guillen indicated that she has two items to discuss this evening. One is language accessibility and is happy that we have our ASL interpreter in the room tonight, as well as the close caption that we have live for the meeting. We still need to continue to do more and would like to have a live interpreter for Spanish and any other language, based on the data that administration has for major languages. Trustee Garcia would like to see this on the agenda for voting at the May meeting. Chairman Wunderlich asked President Mitchell if we had cost estimates on Trustee Garcia Guillen's request. President Mitchell indicated that currently this meeting is running with close captions with dropdown boxes for multiple languages, but have some challenges with the translation that we are working on. We have moved forward with the ASL interpreter; we have moved forward with converting the agenda from English to Spanish which is posted on the website as well. If the Board would like to obtain additional service or go beyond the processes that we have put into place, it should be a directive from the entire Board. President Mitchell commented that in 2019 at the commencement ceremony we did hire a Spanish interpreter live and it did not go well because it was difficult for them to keep up and the translation did not work well. Even now with all of technology it can be difficult to understand. Trustee Morales feels it is sometimes difficult to navigate the web site, whereas if they just automatically tune in they hear it first. Trustee Morales fully supports Trustee Garcia's request. Trustee Broderick asked if we have had any requests for this initiative. Trustee Garcia Guillen indicated that it is not only for Spanish, it is also for other major languages and we have data on the different populations in our district. We have been around for more than 100 years so we are really late in the process. Trustee Broderick stated that she has shared with board previously that none of the other Illinois Community Colleges have this available, even though they also have very diverse populations in their districts and would like to know if this is needed and what are the costs associated with this request. Mr. Serr commented that the graduation ceremony issue is different than what we are doing with the Board meetings. Presently, we are offering a live meeting with our ASL interpreter and the meeting is automatically close captioned offering the availability to view it in six or seven languages. Tonight, we have eleven community members tuned in to the live meeting. The cost to do live transcription is \$400 per meeting. We will bring additional information to the Board at the workshop. Trustee Broderick asked if there was a way to see what language was chosen with community members currently watching the meeting. Mr. Serr commented that we use Microsoft Teams which allows us to see the number of individuals tuned in, but does not believe there is a way to see which language they are viewing the meeting in. Trustee Morales feels that once we offer this in other languages we will see the viewing number increase. If we have a serious commitment to diversity, equity and inclusion this is 100 percent inclusion of our diverse population by offering this in major languages. Trustee Garcia Guillen stated that there is a difference between transcript and interpretation and would like to see this on the agenda for a vote. Trustee Morales asked President Mitchell to do a quick survey with our staff to see how they feel about this suggestion. President Mitchell stated that we will try to make a presentation on this at our April 28th workshop. Trustee Garcia Guillen indicated that she would also like to discuss accessibility of the Board members to the general student population. Our student body is crucial in making sure that we have a relationship with our students and hearing from them about their concerns and things that are going well in the college and things that can be improved. Trustee Garcia Guillen welcomed our new Student Trustee Lozano to the Board and thanked him for providing future feedback to the Board of Trustees from the students. Trustee Garcia Guillen indicated that she would like to see the Board members contact information on our website such as phone numbers and email addresses. If any Board

member has an issue with this we can make modifications for their contact information. We need to be accessible for students that have concerns or community members that need to reach us with any particular reason. Trustee Garcia Guillen commented that just as President Mitchell has a virtual Coffee with the President event planned, the Board should also be able virtually to connect with our students and hear from them directly while still having our Student Trustee reporting to us. She would like to see the Board more involved and take steps to do some type of virtual event with our students and community. Trustee Mahalik inquired where this discussion fell on the agenda. Chairman Wunderlich indicated that it was under New Business. Trustee Morales indicated that she would love for her contact information to be placed on the website so students and community members have access to contact her directly, as we took an oath to serve our public. We are public servants. Trustee Broderick stated that the most common practice is that contact is made through the Board secretary. Chairman Wunderlich stated that it should be easy enough to place any Trustee's contact information on the website that would like it shared with the public. President Mitchell commented that as far as the Board attending events she would like the Board to know that our accrediting body, HLC, discourages direct communications and states that the Board of Trustees is a policy making body. The specific language states that the Board will govern at a strategic policy level and the Board will delegate the day to day operational management of the college while preserving the prerogative to discuss, provide strategic direction and act on matters of strategic matters deemed appropriate. Trustees have authority for official Board action only when acting as a group at an official board meeting. Individual trustees shall refrain from speaking or acting on behalf of the Board unless authorized to do so by the Board or through these policies. Individual trustees shall endeavor to support decisions made by the Board and recognize those decisions. President Mitchell indicated that she says this with due respect to all of our trustees. We have worked with this in the past and the Board has worked through our Board Chairman. Our administrative team does surveys with our students and we are happy to share those results with the Board. We always encourage our Board members to attend our events on campus and participate in those activities. When it comes to specific operational requests or being involved in hosting meetings, President Mitchell requests that the Board take the HLC language into consideration as our accreditation is extremely important to the current and future operations of the College. Trustee Morales stated that the information is appreciated and would not want to do anything to jeopardize our accreditation with the Higher Learning Commission, but wants our students and community to know that we are here and present.

9.1
Foundation
Report

Ms. Kristi Mulvey gave the following report:
the Employee Giving Campaign is underway. The theme this year is "Keep Our Students Afloat". So far we have raised over \$71,000 from our Employees. The Annual Campaign ends Friday April 30.

Tomorrow night is our Annual Night of Stars event at 6pm. If you haven't registered for the link to watch the event please contact me and I will send you the link.
In honor of Bob Wunderlich's 44 years of dedicated service as a Trustee the Foundation has set aside \$30,000 to endow a scholarship in his name. The Foundation is extremely grateful for all his years of service to the college and his continued support of the Foundation.

The deadline for Fall Scholarships is approaching which is May 1. We continually send out text messages and emails reminding students that May 1st is the deadline and encouraging them to apply.

April 1st was the deadline for Foundation high school merit awards. The Foundation awards \$3200 to at least one graduating senior at all 26 feeder high schools. We did receive applications from every school and those students will be notified this week that they will be receiving this award for the Fall 2021 classes.

My team will be at our drive-thru graduation May 21 to give away a gift to our new alumni at JJC. We look forward to connecting with the alumni in the future. The Awards for Innovation and Excellence committee is currently reviewing this year's grant applications. The Foundation budgeted \$50,000 for these projects.

The next Foundation board meeting will be an Executive board meeting next Wednesday April 21st at 7:30 a.m.

9.2 ICCTA

Trustee Broderick indicated that ICCTA met on March 12 and 13 in Schaumburg. We received updates on the Illinois General Assembly's Spring 2021 session. Two bills of special interest to community colleges are: House Bill 2867—sets aside 15% of Illinois Monetary Award Program grant funds and Senate Bill 1832—permitting community colleges to confer BA degrees in early childhood education and professional education license with endorsements in early childhood education and early childhood special education under certain circumstances. ICCTA collaborating with ICCCP to advocate for a larger funding increase than the two percent included in IHBE's FY22 request. We were informed that the federal American Rescue Plan Act of 2021 includes \$39.6 billion for higher education, with 50 percent allocated for students in the form of emergency grants. The Illinois Workforce Innovation Board's Workforce Consolidation Feasibility is underway. (possible implication for adult ed in Illinois). April is Community College Month and we are awaiting an official proclamation from the Governor's office. We were updated on the progress of the IBHE's strategic planning initiative with core principles for funding, definition of adequacy and equity, and evaluation of future capital needs. COD did a presentation of the Frida Kahlo Timeless art exhibition. We reviewed draft of ICCTA's proposed 2022 Strategic Plan—four goals: information exchange, training, advocacy and administrative efficiencies. The creation of the ICCTA President's Award was approved. This award can be awarded at the ICCTA President's discretion to an unsung hero who has supported community colleges and the Trustees Association. The ICCTA's 2020 awards road show travelled to 15 colleges and involved more than 100 trustees around the state. Trustee Broderick would like to see Joliet Junior College host the Road Show soon. Encouraged ICCTA's regions to replicate the North Suburban and West Suburban Regions joint meeting via zoom. The deadline of 2021-2022 ICCTA office is Monday, April 19. The recommended slate of Officers will be made at the May 4 Board of Reps meeting. Elections will take place at the June 5 annual meeting. A Trustee Education component was held at this event and was called—The urgency of treating Cybersecurity as a business decision. Heartland Community College spoke on their situation and offered some suggestions. Trustee Broderick indicated that we need to know if our college is prepared and it is likely that we are not; identify the type of attack or breach; and length of exposure. If attacked when providing communication, it is important to stick to facts; keep the need to know circle very tight and expect criticism. Some immediate actions are: limit exposure by taking systems down strategically; mobilize internal and external support; communicate to campus community; contact insurance company; reach out to carrier; have in place a breach response team; contact authority: file police report; notify FBI; notify Department of Education; notify Financial institutions; and contact peer community colleges for advice or guidance; and consult with President and Chairman. Provide credit monitoring to individuals who had social security numbers compromised. Make sure to check the breach response limit with the insurance company to make sure it is adequate. Make sure to have a team practice so we

are ready to respond. Heartland had over 200 servers impacted; able to run classes in one week; email reestablished in about one week; spring registration was delayed for two weeks; payroll concerns because of breach. Some proactive suggestions are: purchase email filter system (Mindcast); server upgrades to reduce vulnerability; multifactor authentication; increase monitoring of systems and portals; invest more in the ERP security; staff training on security of systems; random forensic reviews of systems; and education of all on breach fallout. They are looking for Beta testers and content providers for ICCTA's Trustee Chat searchable online database. Roundtable discussions were: coping with remote campus environments and plans for returning to on-campus learning; how boards are handling public comments at meetings; and how colleges are allocating stimulus relief funds including best methods of determining emergency needs of students and staff. ICCTA's onboarding committee is moving forward on producing members only podcasts to enhance trustee learning. Two podcasts, trustee fiduciary responsibilities and the Illinois Open Meeting Act, have been recorded. Richard Anderson, Trustee at College of Lake County, served for 47 years and is concluding his tenure as a Board Trustee. May 4th is the next meeting and if anyone is interested in attending the zoom meeting, please let Ms. Tierney know. Trustee Morales indicated that she was interested in attending the meeting. May 31st is the adjournment of the Illinois General Assembly. June 3-5 is the annual conference in Normal and encourage everyone to attend as we may have an award recipient.

9.3 Student Trustee Report Mr. Ian Wilkinson indicated that he does have a power point for the Student Trustee Report this evening. Student Trustee Wilkinson indicated that this will be his final presentation this evening as his term is ending as Student Trustee. The presentation consisted of Student Life Updates: Earth Month events; Highlights of Numerous Wellness Events that are available for students; reported results of the survey done with students-overall students indicated the semester is going better academically, but the mental and financial strains remain and Student Trustee Wilkinson asks for understanding and forgiveness when students have unexpected situations arise; students indicated that they have noticed changes in the information provided on the wellness help and events available for them. Student Trustee Wilkinson thanked the Board for allowing him to be the student trustee representing the students. Thank you to the students for electing him to this position. He congratulated David Lozano on his appointment as the new Student Trustee and feels that he will be an excellent person to sit on this Board and represent the students. Student Trustee Wilkinson indicated that he is available anytime should David need anything. David has some great ideas and initiatives that he would like to begin with while representing the students this upcoming year. Student Trustee Wilkinson commented that he will continue to work behind the scenes with administration on new initiatives. Student Trustee Wilkinson ended his presentation with a quote from Malcom Bane, "If you wait until you can do everything for everybody, instead of something for somebody, you'll end up not doing anything for anybody." Trustee Mahalik commented that he is sad to see Student Trustee Wilkinson go and indicated that David has big shoes to fill.

9.4 Buildings & Grounds Committee Trustee Mahalik indicated that this evening we approved a bid for exterior tuckpointing and painting which was budgeted at \$70,000 and we received four bids and the low bid came in at \$56,000. We also approved a bid for parking lot improvements tonight which was budgeted at \$365,000, advertised to 932 vendors and the low bid came in at \$204,000, will be voted on next month as well. Tonight, we approved a bid for the Theatre floor replacement, which was budgeted at \$150,000. Four bids were received with the low bid coming in at \$96,000. The Natural Gas supplier bid will also be voted on next month. The J-Building elevators replacement is out for bid and will be voted on at the May meeting. The Natural Areas restoration will also be coming up for bid. The Workday project is 88 percent complete.

9.5
President's
Report

President Mitchell indicated that she would like to highlight the following:

- 1) Enrollment
 - a. We are up nearly 13% over last summer in credits
 - b. Summer headcount is up 191 students over last summer
 - c. Our Hispanic population is up 10% (65 students) over last summer
 - d. Our returning population (out for at least one full semester) is up 13% (81 students)
- 2) Congratulations and recognition of our Nursing students
 - a. Earned a 96% first-time pass rates for the 2020 National Council Licensure Examination, exceeding state and national averages!
 - b. Students in the practical nursing program who took the NCLEX-PN exam earned a perfect 100% pass rate!
 - c. The NCLEX-RN first time pass rate is 87% and the national average for the RN is 83% and PN is 83%.
- 3) Career Services in partnership with Illinois Community College Career Services Professionals Commission hosted its first statewide virtual career fair, 'Your Future Now' on Friday, April 9, 2021. Employment opportunities were represented by local and regional employers offering part-time, full-time and internships positions in business, government, healthcare, manufacturing, non-profits, science, social services, and more. We are proud to share that 759 unique student and employer connections were facilitated.
- 4) Virtual Discover JJC (Open House)

Come and see what college is all about during our Open House—Take a closer look at the many things that JJC offers and find out how easy it is to start your associate degree. Representatives from campus departments will provide you with information on our academic programs, how to apply to JJC, work through the financial aid process and learn about the many scholarships available at JJC. April 24, 2021 at 9 a.m. to Noon through Microsoft Teams.
- 5) Under the leadership of our HR team, an ad-hoc rewards and recognition committee was created, comprised of faculty and staff. Beginning the week of April 26 JJC will launch a celebration week, JJC ROCKS. Looking forward to celebrating with all of our employees the entire week in our virtual environment!
- 6) HR and the DEI departments created a new venue to engage employees in dialogue and collaboration, Table Talks. First Table Talk discussion is a collaboration effort to gather employee feedback on their needs for a successful transition back to campus.
- 7) Reviewing job postings to include “bilingual preferred” or bilingual inclusion as an essential function of the job for targeted recruiting.
- 8) The college collectively submitted 7 awards to the ICCTA for their statewide awards and scholarship recognition program. Good luck to all of those submitted...remember JJC Rocks!
- 9) The spring Connections magazine is now available digitally with print copies expected in mailboxes the week of April 26. This issue is an FY20 annual report

for both the college and Foundation.

- 10) A redesigned Fall Registration Guide hits mailboxes across the district this week, with a specific focus on parents and the financial support JJC provides for all students. Let's Scrap the Gap Year!
- 11) Strategic Plan:
 - a. Goal 2: Provide exceptional, accessible, and equitable services to JJC diverse student population as they explore and pursue their personal, academic, and career goals through the college's guided academic pathways.
 - The Disability Services and the iCampus teams collaborated in the development and launch of the [Disability Services for Faculty and Staff](#). This unique site provides information, insight, and training in 16 different modules. Each module provides FAQs and additional information to support educating the campus community on how to best support students that utilize the disability services accommodations. The Disability Services team works diligently to educate and empower students, faculty and staff and the COVID-19 pandemic create a need to enhance training opportunities.
 - The Student Advising Team updated the student orientation experience to include resources for new students to navigate guided academic pathways, options and tools for undecided students, a customized experience based on a student's native language, or if they are first-generation college student, veteran, athlete, or transfer student.
 - The Admissions Team developed a Parent Website to educate parents about the enrollment and financial aid process.
 - b. Strategic Goal 3: Strengthen operational effectiveness.
 - HR/Finance End to End testing at 87% completed or in progress
 - Payroll parallel testing is underway
 - HR/Finance Project is currently on target for go-live with go/no-go decision targeted for May 3.
 - Student recruiting & admissions project testing has begun. Project on target for October 2021 go-live.
 - Overall project on budget.
 - c. Goal 6: Improve the coordination of external outreach.
 - The data subcommittee developed a 3-year action plan to implement a longitudinal and sustainable study of placement scores and student success. Baseline data (pre-COVID) will serve as a comparison, not a foundation, as there have been many changes to placement and instructional methods.
 - Creating a high school counselor website with all information high school students need. Parent webpage already exists and has useful information for parents. Flyers have been created with placement information for high school and dual credit students.
- 12) Congratulations to our newly elected trustees: Jim Budzinski and Michelle Lee, we look forward to working with you.
- 13) Happy Birthday to Trustee Betty Washington

President Mitchell commented that she would like to discuss a special meeting date and time with the Board. The purpose of the special meeting will be to canvass the election

results, recognize outgoing Trustees and seat our incoming Trustees. The election of board officers will also occur at this meeting. We are looking at April 27th for the certification of the votes and could potentially have a special meeting before our workshop or no later than May 5th. Ms. Tierney will be in touch with you to determine the date of the special board meeting. Trustee Morales indicated that she would like to know what the increase in enrollment was for our African American students. She is curious to see if it is the same and if we are seeing a decline would like to know what we are doing to help increase this population. President Mitchell commented that she will get the information to the Board concerning this request.

- 9.6
Chairman's
Report
- Chairman Wunderlich thanked everyone that came out this evening, either in person or virtually. Chairman Wunderlich commented that this will be his last regular monthly board meeting and would like to say thank you to everyone.
- Closed
Session
- Trustee Broderick moved, seconded by Trustee Mahalik that the Board of Trustees, Joliet Junior College, move to a closed session for the reasons of 2 (c) (1) and 2 (c) (2) (7:34 p.m.) The motion carried unanimously. Ayes: Broderick, Garcia Guillen, Mahalik, Morales, O'Connell, Washington and Wunderlich. Student Trustee Wilkinson favored the motion.
- Return to
Open Session
- Trustee Broderick moved, seconded by Trustee Washington that the Board of Trustees of Joliet Junior College return to regular session at 8:37 p.m. Ayes: Broderick, Garcia Guillen, Mahalik, Morales, O'Connell, Washington and Wunderlich. Student Trustee Wilkinson favored the motion.
- 10
Adjourn
- Trustee Broderick moved, seconded by Trustee Morales for the meeting to adjourn at 8:38 p.m. A voice vote was taken. The motion carried unanimously.