

MINUTES OF THE REGULAR MONTHLY MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1.0 Call to Order The regular monthly meeting of the Board of Trustees of Joliet Junior College Illinois Community College District #525 held at, Joliet Junior College, 1215 Houbolt Road, U Building Auditorium, Joliet, IL was called to order by Chairman Wunderlich at 5:30 p.m. on Wednesday, March 10, 2021. This meeting is being conducted pursuant to and in compliance with Governor Pritzker's Guidelines and applicable Executive Orders.

1.0.1 Roll Call Trustees Nancy Garcia Guillen
Present Jake Mahalik
Electronically: Dan O'Connell

Trustees Maureen Broderick
Present on site: Alicia Morales
Bob Wunderlich
Betty Washington

Student Trustee
Present on site: Ian Wilkinson

Welcome Chairman Wunderlich welcomed the guests to the Joliet Junior College regular monthly Board meeting.

Pledge Mayor Kopczick led the Board in the Pledge of Allegiance.

1.0.5 Public Comments Chairman Wunderlich asked if any requests were received in writing to speak before the Board. There were no requests received to speak before the Board this evening.

1.1.1 Bond Refunding President Mitchell indicated that Mr. Jeff Heap is present to answer any additional questions the Board may have regarding the bond refunding options that were presented at the last meeting. Mr. Heap commented that he would like to reiterate what Mr. Forbes had presented last month: there were two objectives that were being looked at in this project: 1) bond refunding to produce debt savings; and 2) to more closely align the dedicated tuition revenues to the debt service on bonds. We are focusing on the 2012A – \$8.64m outstanding & matures June 1, 2028 and callable on December 1, 2022 and 2013B \$44.365m outstanding & matures June 1, 2038 and callable on December 1, 2023. The interest rate average on the 2013B bonds is 5.2 percent and on the 2012A bonds the interest rate is about 3.25 percent. He reviewed the projected tuition revenue available to pay outstanding tuition backed bonds under our current scenario with a large annual deficit going forward because of the drop-in enrollment. Mr. Heap commented that the projected tuition revenues available to pay tuition backed bonds after refunding and application of \$24 million would

result in significant savings over the life of the bonds in the area of \$8.4 million. The interest rates have risen slightly since the presentation and are around 2.4% currently. Mr. Heap indicated that with the interest rates being so low and the potential savings, would help us to have more flexibility on the capital assessment fee and tuition rates and feels it is the right thing to do at this time.

Trustee Mahalik asked if the interest rate received would be locked in, or fixed, for the remainder of the term of the bonds. Mr. Heap stated that it would remain fixed for the life of the bonds. Trustee Mahalik commented that we are at an all-time low in interest rates and feel that we should move forward with the bond refunding. Trustee Mahalik asked if there were additional costs to refinance these bonds. Mr. Heap indicated that there would be some costs involved. Trustee Broderick asked what the amount would be because unless they are premium bonds with the costs factored in at the end of the term, there would be costs. Mr. Heap stated that he can provide that to President Mitchell to share with the Board of Trustees. Trustee Broderick asked if the term would remain the same as they currently are, with no extension. Mr. Heap stated that the term of the bonds would not be extended. Trustee Broderick indicated that we are moving to the refunding for a lower interest rate, correct. Mr. Heap replied that we are applying \$24 million to reduce the principal and then refunding the bonds for a lower interest rate. Trustee Garcia Guillen asked if this refunding would impact tuition for our students in anyway. Mr. Heap commented that it would not increase tuition and would in fact give us some flexibility to decrease the capital assessment fee that the students currently pay, if that is the direction that we chose to move toward in the future. Chairman Wunderlich stated that this is only for the capital assessment fee not the tuition. Trustee Morales asked if eventually we could eliminate the capital fee. President Mitchell indicated that the capital assessment fee is based on multiple items. Mr. Heap stated that most likely not until 2038 based on the bond refunding. Trustee Broderick inquired how much we were earning in interest rates on the \$24 million we currently are earmarking for this refunding. Mr. Heap indicated that the interest rates are low and are under one percent. Trustee Broderick asked what the current interest rate was for the 2013 bonds. Mr. Heap indicated that the rates range between five to five and one-half percent. Mr. Heap indicated that the Board would be asked to approve the parameters resolution at the April board meeting.

1.1.2
TIF
Extension

President Mitchell introduced Morris Mayor Kopczick who will be giving the presentation on the request for a letter of support for the extension of a TIF. Mayor Kopczick thanked the Board for the opportunity to address them this evening concerning this request. He indicated that this TIF extension was being brought forward at the request of the school districts in Morris. In order for us to proceed with this request, we need to have a letter of support or a letter of no opposition for the TIF expansion. The Mayor reviewed information contained in the power point presentation and indicated that overall if the TIF extension is agreed to the City will increase its current revenue sharing from 10%, \$19,715 currently received to 25% which would result in an increase to \$49,289. Last night Grundy County Board approved the letter of support; Saratoga and Morris Grade School 54 are meeting on Monday evening and the expectation is that they will approve the letter of support; Morris Library approved the letter of support; Morris Fire District is meeting on the 17th and believes they will sign the letter of support; Saratoga Township is in favor of the extension; Erienna Township has approved the letter; as well as Morris Township. Trustee Mahalik asked what we are looking at for job creation during the TIF. Mayor Kopczick indicated that Proctor and Gamble is projecting over 290 jobs with starting pay at \$17.75 and profit sharing with full benefits. They bought the property and the staff will be their employees. Costco is the same scenario. Trustee Broderick asked why the Fire Department receives such a large share as a taxing body. Mayor Kopczick indicated that it is because of the tax rate. The Board was in agreement to sign the letter of support for the TIF extension.

President Mitchell will sign the letter and return to Jeff Heap.

1.1.3 Online Fees Dr. Mitchell requested that Dr. Cecil Lucy come to the podium to present a recommendation on the summer and fall 2021 online fees. Dr. Lucy indicated that the College charges an online fee equal to \$35 per course for any online course. The College is requesting support to waive the students' online fee and to make no changes to the course fees for the Summer and Fall 2021 terms. Due to the ongoing pandemic, many courses will be delivered in a hybrid format, requiring students to choose this option. Course fees are charged to help compensate the college for costs unique to a particular course, most significantly the lab component of a course. We are confident we can deliver the courses without raising the course fees. We anticipate that students will have more choices beginning Spring 2022 and the online fees would be reinstated. The estimated lost revenue is approximately \$175,000 for summer and \$250,000 for fall. The college will utilize some of the Federal funding made available from Coronavirus Aid, Relief and Economic Security (CARES) Act to fund this revenue shortfall. We are recommending that the Board of Trustees approve a waiver of online fees for all Summer and Fall 2021 classes. The normal fee structure will resume for the Spring 2022 semester.

Trustee Broderick asked how much we have in the fund we are using to supplement the loss of fees. Dr. Lucy indicated that the college received \$2.7 million under the CARES act and another \$9 million under the CRRSSA act. Trustee Broderick commented that there is still a large amount of money left in the fund. Dr. Lucy stated that we are currently reviewing where we will be using these dollars and definitely have many areas that are being considered. Trustee Morales indicated that she would like to recommend that we extend it thru school year 2022. Trustee Mahalik stated that he is hopeful that we will have students back in class in 2022. President Mitchell stated that administration will definitely take a look at this and reminded the Board that we began waiving fees in 2020. Trustee Broderick commented that she wants to make sure we are funding for the correct fiscal year. President Mitchell stated that this is mostly for fiscal year 2022.

1.2 Moment of Silence A moment of silence was observed for members of the College family, students, community leaders, or relatives thereof, who had passed away since the last meeting.

1.3 Special Guests Chairman Wunderlich thanked everyone for attending the meeting tonight. President Mitchell indicated that we are pleased to have David with us this evening as the signer for the meeting.

1.4.1 Proclamation Earth Month President Mitchell indicated that Dean Patty Zuccarello, will be reading the Earth Month proclamation this evening. Ms. Dean Zuccarello read the proclamation designating April 2021 as Earth Month in Illinois Community College District 525. Trustee Mahalik moved seconded by Trustee Broderick that the Board of Trustees of Joliet Junior College approve the Earth Month proclamation as read. The motion carried unanimously. Ayes: Mahalik, Morales, O'Connell, Washington, Broderick, Garcia Guillen and Wunderlich. Student Trustee Wilkinson favored the motion.

1.4.2 Proclamation Community College Month President Mitchell indicated that the proclamation designating April 2021 as Community College Month in Illinois Community College District No. 525 will be read by Student Raul Hernandez. Trustee Broderick moved, seconded by Trustee Morales that the Board of Trustees of Joliet Junior College approve the proclamation designating April 2021, as Community College Month in Illinois Community College District 525. The motion carried unanimously. Ayes: Broderick, Garcia Guillen, Mahalik, Morales, O'Connell, Washington and Wunderlich. Student Trustee Wilkinson

avored the motion.

1.4.5 Faculty Union Report Dr. Bob Marcink, President of the Faculty Union thanked the Board for the opportunity to speak this evening and for their patience over the past few months as we addressed our concerns. The Faculty support the proclamation that Raul Hernandez read for Community College month. Faculty supports the administration's recommendation of the elimination of online fees for the summer and fall of this year. Our students have had a difficult year and whatever we can do to get them through this pandemic and support them is welcomed. Dr. Marcink commented that the Faculty does share Dr Lucy's optimism that the spring will be different. Faculty, along with Dr. Gray, Dean Zuccarello and others, worked diligently to prepare a fall that will be much more student friendly and creative. Dr. Marcink feels that we are beginning to see a light at the end of the tunnel. Chairman Wunderlich thanked Dr. Marcink for his report.

1.4.5 Adjunct Faculty Union Board: Chairman Wunderlich indicated that he has a report to read from Laurel Dieskow, our Adjunct Faculty representative this evening. Chairman Wunderlich and members of the Board: I had planned to attend this month's meeting in person, but as it turns out, I am going to be unable to do so. But I want to take this opportunity to thank you, Chairman Wunderlich, for your many years of service to Joliet Junior College on this board. Your dedication and leadership are truly appreciated!

As we continue through the rest of this semester and into the summer, we are all looking forward to a return to some semblance of normal, however modified it might be at first. While everyone is hoping that our enrollment numbers improve, none are more hopeful than adjuncts who have been impacted disproportionately as the number of students, and therefore the number of sections, has declined. We do appreciate the efforts that have been made to maintain sections wherever possible, but the real solution is a return to more normal enrollment levels.

We are at the halfway point in this semester, and spring break is next week. I wish everyone a safe and enjoyable vacation week, with time to recharge and enjoy the spring sunshine! Thank you for the opportunity to submit this report.

1.5.1 Regular Meeting Trustee Broderick moved, seconded by Trustee Mahalik that the minutes of the Board of Trustees meeting held on February 17, 2021 be approved as submitted. The motion carried unanimously. Ayes: Broderick, Garcia Guillen, Mahalik, Morales, O'Connell, Washington and Wunderlich. Student Trustee Wilkinson favored the motion.

1.5.2 Special Trustee Morales moved, seconded by Trustee Broderick that the minutes of the special meeting held on February 9, 2021 be approved. The motion carried unanimously. Ayes: Morales, O'Connell, Washington, Broderick, Garcia Guillen, Mahalik and Wunderlich. Student Trustee Wilkinson favored the motion.

1.6 Communications No further communications have been received.

1.7 Agenda Trustee O'Connell moved, seconded by Trustee Mahalik that the agenda be approved. The motion carried unanimously. Ayes: O'Connell, Washington, Broderick, Garcia Guillen, Mahalik, Morales and Wunderlich. Student Trustee Wilkinson favored the motion.

1.8 Consent Trustee Broderick moved, seconded by Trustee Garcia Guillen that the items identified as consent agenda items be approved. President Mitchell requested that agenda item 4.2.2

Agenda

- be pulled from the agenda this evening and will be brought back next month.
- 2.1.1 President requests acceptance of resignation of Temporary Dean, Arts & Sciences
 - 2.9.1 President requests acceptance of the report on replacement of full- and part-time classified employees, as presented
 - 4.1 President recommends approval to pay the listing of bills for the period ending February 28, 2021 as presented
 - 4.2 President recommends approval to award bids/contracts as follows under Business Services:
 - 4.2.1 Contractual Service: Microsoft Campus Agreement (over 10% of previous approved amount)
 - 4.2.3 Sole Source: American Academy of Professional Coders
 - 4.2.4 Sole Source: Aldi
 - 4.2.5 Sole Source: L & L X-Ray
 - 4.3 Treasurer's Report
 - 4.4 Financial Report
 - 4.5 Board of Trustee Approval of Intergovernmental Agreement between Forest Preserve District of Will County and Joliet Junior College
 - 4.6 Board of Trustee Approval of Summer and Fall 2021 Online Fee Recommendation
- Approval and Third Reading of Board Policies
- 8.2 10.01.05 Incident Response
 - 8.3 13.05.01 International Travel
 - 8.4 4.19.00 Students' Rights to Final Course Grade Appeal
 - 8.5 2.01.06 Discipline (Non-Union Employees)
- The motion carried unanimously. Ayes: Broderick, Garcia Guillen, Mahalik, Morales, O'Connell, Washington and Wunderlich. Student Trustee Wilkinson favored the motion

6.0
New/
Old
Business

Trustee Mahalik asked how we were doing with getting our Faculty, Staff and Students vaccinated at JJC and if there was any way we could offer the vaccination to our JJC community, as is being done at Joliet West High School. President Mitchell indicated that we are encouraging our employees to register through the Will County site. The President's Council has submitted a letter to the Governor, reached out to health departments, reached out to our legislators hoping more to expand to include staff members to be included in the Phase 1B vaccinations. This has been denied. However, going forward we are working with the county to become a vaccination site which was originally to be at the main campus but we will be changing the site to our Romeoville campus. We are hoping to get the directive from the state to include our staff in the vaccination and to receive additional doses of the vaccination for Will County. Trustee Mahalik commented that he appreciates the President's efforts and appreciates all of the staff and feels that they are essential workers. President Mitchell commented that we are looking at offering COVID testing on site through the University of Illinois and the state. The testing will be optional for employees and students as we continue to open the doors for more of our employees and students to return to campus. We are working diligently on getting support at the state level for this vaccination for our employees and students.

Trustee Morales asked if the candidate's forum for the upcoming election is on March 23rd at 3 p.m. and wondered where it would be held. President Mitchell stated that it will be virtual and is being put together by our students and asked Student Trustee Wilkinson to speak on the forum. Student Trustee Wilkinson indicated that the Student Government is hosting the candidate's forum and it will be virtual except for a few Student Government members who will be present to moderate the questions to the candidates. Trustee Broderick asked if it would be available on YouTube. Student Trustee Wilkinson

stated that he will check and let the Board know how it will be assessible. Trustee Mahalik requested that a link with a calendar invite be forwarded to the Board before the forum occurs so they can observe if they choose to do so.

6.1
Motion for
Censure

Trustee Morales requested that Attorney Buck explain what the motion for censure involves. Attorney Buck indicated that a motion for censure is the process by which a Board officially reprimands a fellow member for conduct that pursuant to the movement is deemed to be contrary to the duties and obligations of the Board. It requires a motion to be made and seconded. Once the motion is made and seconded, the Chairman calls for discussion, which can be done by open discussion or roll call. Once the Chairman concludes the discussion, there is a roll call vote taken. If the motion passes, that concludes the censure process. If the motion fails, that concludes the censure process as well. Attorney Buck stated that the motion for censure is in and of itself the process of discipline. The Board then goes on to the next agenda item for the meeting. Trustee Morales moved, seconded by Trustee Garcia Guillen to make the motion to censure Trustee Maureen Broderick for the behavior and public comments made on social media regarding the January 6th insurrection on the Capitol. Chairman Wunderlich asked if there were any specific items Trustee Morales was referring to for this motion. Trustee Morales commented that the items brought to us by Dr. Marcink over the last two months, the student letters at the last meeting, in reference to the comments that were made on social media. Chairman Wunderlich asked Attorney Buck if there had to be anything more specific. Attorney Buck stated that the motion stands, so the Board should consider the motion as it was presented. Chairman Wunderlich asked Trustee Morales if there was anything more than the social media comments. Trustee Morales stated that it is because of the social media comments made regarding the insurrection of our Capitol on January 6, 2021. We have all received letters, phone calls, comments, and it is also in our minutes about expressions from a Board member that were out of line and inappropriate. Trustee Morales stated that as a member of the Board, she does not support the comments. Trustee Garcia Guillen stated that in the spirit of transparency this is something that we have needed to do since we learned of these social media comments. We need to hold everyone accountable, including faculty and staff that do not adhere to the mission of JJC, including our fellow Trustees. Trustee Morales indicated that she agrees with Trustee Garcia Guillen's statement and feels we are late in acting on this situation, which should have been done initially. Trustee Washington asked what does a censure actually mean and what disciplinary action can be taken against a fellow Board member. Attorney Buck indicated that there is no disciplinary action by way of removing them from a meeting or preventing them from talking or preventing them from voting. Literally, the motion for censure is the discipline. Attorney Buck stated that Trustee Morales has made a motion to censure Trustee Broderick based on comments made on social media in reference to the incidents that happened at our Capitol. The motion has been seconded and the Chairman has called for discussion and thus far Trustee Garcia Guillen and Trustee Morales have made comments. The Chairman has the ability to ask other Trustees for their comments and once all of the comments are concluded, a vote will be taken. Student Trustee Wilkinson stated that he, too, was trying to fully understand what a motion for censure actually meant. He understands that this is not a removal from the Board, rather a motion that either passes or fails. Attorney Buck indicated that the Board follows Roberts Rules of Order and because the Board is an elected body neither the Roberts Rules of Order or the Public Community College Act allow for a sitting Board member to be dismissed for any purposes within the Community College Act. Trustee Morales commented that she has learned that unless the person on the Board has been convicted for a felony, they cannot be removed. Chairman Wunderlich stated that once a Trustee has had discussion, no further discussion will be heard from that Trustee. Chairman Wunderlich asked Trustee Washington for her comments. Trustee Washington

indicated that it is unfortunate that the comments were made, but they were not directly targeting JJC or any member of the staff or JJC students. Trustee Washington stated that she is of the persuasion that people are entitled to their opinions, whether we agree or not. JJC was not mentioned or targeted in the comments made and it was on a personal social media page. Chairman Wunderlich asked Trustee Mahalik for his comments. Trustee Mahalik commented that unfortunately when comments are made on social media they are out there for everyone to see and interpret and will be out there forever. Trustee Mahalik stated that he does not think that Trustee Broderick meant to reflect the comments as anything within the JJC community, but once these comments were made they are hard to take back. Chairman Wunderlich asked Trustee O'Connell for his comments. Trustee O'Connell indicated that he does not like muzzling people for what they say, even if we all do not agree with those comments and it can be healthy to disagree. It should occur to us, the Board members, that someone might be offended by statements that are made and there could be misunderstandings to statements made. This is the case in this instance and it has aroused many individuals in the campus community and people should also be able to take issue with this statement. If we had some kind of an exchange, such as an apology, explaining that it was not intended to hurt anyone, but, nevertheless, it was said and people have been offended by the comments. Trustee O'Connell commented that the apology has not come forth and he wishes it would now or soon in the future. Trustee O'Connell indicated that he is not sure if a censure can be withdrawn and sounds like it cannot be withdrawn. Trustee O'Connell stated that he is not in favor of censure; however, he would be in favor if this censure would help the people in the college community to heal from this incident. Trustee Broderick stated that we all learn from our mistakes. At the time of the posting Trustee Broderick commented that she was citizen, a mother, a grandmother and emotions were hard that day. Your son-in-law is in the trenches, your daughter is in a high-risk pregnancy and is in the seventh month and your three-year-old granddaughter is crying on the phone that she will never see her Dad again and it is a shame that you let the emotions get to you. Trustee Broderick indicated that she learned the hard way that social media is not a good thing to participate in. Trustee Broderick stated that she apologizes if people misunderstood her; her emotions were high. She wanted to physically grab her son-in-law, her daughter and her granddaughter to try to relieve some stress. Little did we know that her son-in-law was taking everyone out of the Capitol to rescue them. So, the emotions were high and got to her and she has reached out to many individuals because of this situation in hopes they would understand. Trustee Broderick indicated that she also spoke with the paper because she needs them to know that she was doing it as a Mom and a Grandmother, not as a JJC Trustee. It was purely, solely personal and high-level emotions. Trustee Broderick stated that she has reached out to Dr. Marcink and is reaching out to other groups in the organization. Trustee Broderick stated that we learn from our mistakes and regrets that she made the comments on Facebook and wishes everyone could have seen the full thread so there would have been a better understanding of the entire incident. Trustee Broderick commented that she is a proactive person so that there is not crisis handling. Trustee Broderick indicated that as a Board member she tries to make sure that we are proactive in handling matters and does not want this as a reflection on Joliet Junior College. She took great pride entering the JJC doors in 2015 and doing her job as a Trustee. Trustee Broderick stated that she has learned that social media is not a good thing to be on and can be taken the wrong way. As she looks at everyone in the room she would like to say that she is heartfelt in stating that she is sorry that it was taken the wrong way and has and will reach out to let everyone know that she wants to be a Board member in good standing at Joliet Junior College. At the point of all of this she was a citizen and is sorry for the matter. Chairman Wunderlich commented that he wished that it had not come to this motion. He indicated that he, too, has said things that he regrets, but not on social media. The words were said and if they were taken out of context, it

was. The fact that the verbiage is out there, it is what it is and can't be taken back. The motion passed. Ayes: Morales, Garcia Guillen, Mahalik and Wunderlich. Nays: O'Connell and Washington. Abstain: Broderick. Student Trustee Wilkinson did not favor the motion. Chairman Wunderlich stated that he appreciates everyone that has commented on this issue. Thank you for allowing this board to work through the process and evaluate the situation. With this action tonight, the Board's consideration is concluded. We always strive to improve and greatly appreciate the input from all the JJC stakeholders.

9.1
Foundation
Report

Trustee Garcia Guillen indicated that there was no report this evening. Trustee Garcia Guillen thanked the ESL Interpreter. This ensures that we are providing accessibility for everyone in our community.

Ms. Mulvey gave the following report:

The deadline for Fall Scholarships is approaching which is May 1, 2021. As of this morning 829 students have started the application process and 386 have completed the application. Our office has been working with the Communication Center to send out reminder texts to the students. April 1st is the deadline for Foundation high school merit awards. The Foundation awards \$3200 to at least one graduating senior at all 29 feeder high schools. The Foundation's Vera Smith Sustaining Endowment Committee met last Friday and has approved several funding opportunities for our students.

One of the new initiatives the Foundation will be supporting will be the annual membership fees for our PTK students. We will be awarding \$18,000 to cover 225 membership fees to prospective PTK students.

Two new scholarship enrollment initiatives were approved. The first one is "Scrap the Gap" campaign for \$100,000 which will provide 200 students a \$500 scholarship for Fall 2021. This is similar to the "Smart Start" campaign we had in Fall 2020 semester. The second enrollment initiative is for \$150,000 and is the Foundation Completion Scholarship which offers current students that are enrolled part-time to increase their credit hours to a full-time status.

Our 2021 Sponsorship Campaign is still open and so far, we have raised over \$50,000 for our events. Plans are coming together for our Virtual Night of Stars which will be held on Thursday, April 15th at 6pm. We will be recognizing several important individuals that night. Our Distinguished Alumni Achievement Award will be presented to Mr. William Conte, Class of 1985. Bill is Senior Portfolio Manager and Senior VP Wealth Advisor at Morgan Stanley and a long time Foundation Board member. The Susan H. Wood Hall of Fame Award will be going to Mr. Peter L. Neff (posthumous), a Professor Emeritus of English/World Languages Department at JJC. The Partner of Excellence Award will go to LyondelBasell. And last but certainly not least we will be honoring Chairman Robert Wunderlich for 44 years of outstanding service to the Joliet Junior College Board of Trustees. And we will be recognizing our Major Gift Donors for the past year.

We recently sent out thank you cards to our consecutive donors that have given to the college for 5 plus years in a row. Special thanks to Dr. Mitchell for hand signing all of our thank you cards for donors that were in the 6-10 year category.

Our Spring Appeal has reached over 1200 households this week. We featured one of our students Nicholas Catello who is in the Automotive Program and whose family has been impacted by the pandemic. Nicholas received the Future JJC Alumni Scholarship. The Future JJC Alumni Scholarships is funded by our annual JJC Sock Campaign. This year

we sold a record number of socks totaling 240 pairs of socks for our February 19th Rock Your Socks day.

Our Employee Giving Campaign theme this year is a pool theme called “Keep Our Student’s Afloat” and will kick off on April 12th.

With Dr. Mitchell’s announcement of her retirement I thought it was important to review our fundraising efforts that took place during her 5-year leadership as the President of JJC versus the 5 previous years. I am proud and thankful to report that we have had a 32% increase in donations to the college under Dr. Mitchell’s Presidency. Our average contributions from FY11-FY15 was \$1.27 million and our average for FY16-FY20 was \$1.68 million. I can tell you that the Foundation Board of Directors has always been very impressed with the strong relationship she has had with them and how she has helped the college’s advancement team raise awareness in the community of JJC.

The next Foundation board meeting will be next Wednesday, March 17, 2021.

Trustee Morales asked if the deadline date of May1st was for the scholarships for the fall semester. Ms. Mulvey stated that was correct-it was for the fall semester. Trustee Morales asked if students are going through a hardship now, are they able to apply for any funds now perhaps for the summer semester. Ms. Mulvey indicated that there is plenty of money available in the student emergency fund to help our students now if needed. There is a link to apply on-line to apply for funds in several different areas.

9.2
ICCTA
Report

Trustee Broderick indicated that this Friday and Saturday there is an ICCTA conference in Schaumburg. Trustee Broderick commented that she sent some information to Trustee Mahalik and Trustee O’Connell concerning Presidential Searches. Our last president was not done through a national search because we had a qualified internal candidate. In the near future, we will need to discuss which process we want to pursue in search of our next President. Trustee Morales asked if the information sent to Trustee Mahalik and Trustee O’Connell could be shared with her as well. Trustee Broderick stated that it was expired, but there will be another meeting held next month. Chairman Wunderlich stated that we have used ACCT for prior presidential searches. Trustee Broderick stated that the cost for a national presidential search can be as high as nearly \$100,000.

9.3
Student
Trustee Report

Mr. Ian Wilkinson indicated that he does have a power point for the Student Trustee Report this evening. Student Trustee Wilkinson indicated that we already talked about hosting the Trustee candidate forum by Student Government and will send the link with additional information on how it can be viewed. Student Trustee Wilkinson also highlighted the following: National Ag week will be held the week after next with some fun and informational events; we are in the process of selecting a new student trustee and those that have expressed interest would be very good student trustees; on Tuesday a student checkup form was sent to the students by Dr. Farmer on his behalf and the students are adjusting to the virtual classes, doing okay academically, but are still feeling the mental exhaustion and drain from this situation; changes noticed this semester: the students indicated that they the college offering more resources from the mental health aspect; thank you to Dr. Gray who will be distributing this to the professors to remind the students to complete this checkup form. Student Trustee Wilkinson ended with a Jewish Proverb: The wise does it once, what the fool does at last. Thank you to the Board for approving the elimination of the on-line course fees since last year, this does make a difference financially for our students.

9.4
Buildings &
Grounds
Committee

Trustee Mahalik indicated that next month we will have a bid for approval for exterior, tuckpointing and painting which was budgeted at \$70,000 and came in at \$56,000. The bid for parking lot improvements will be voted on next month as well. The Theatre floor replacement bid will be voted on next month. The Natural Gas supplier bid will also be voted on next month. The J-Building elevators replacement is out for bid and will be voted on at the May meeting. The Workday project schedule is on target with a beginning date of July 1, 2021.

9.5
President's
Report

President Mitchell indicated that she would like to highlight the following:

Academic Affairs - Dispensary Agent Training & Certification (MGT 5181)

This four-hour class on dispensary operations covers the required topics to become certified as a Dispensary Agent in Illinois: Adult Use Bill 1438; proper identification, use storage and disposal; packaging and labeling; health, safety and security; recordkeeping and inspections; inventory tracking regulations; and privacy issues. The course will be offered Thursday, April 22, 2021 and the cost is \$150. This class is offered in partnership with Illinois Equity Staffing, a state-approved training provider. Students can register at www.trainingupdate.org.

Information Technology - Had a cross-functional team that was just selected to present at NISOD's annual conference (International Conference on Teaching and Leadership Excellence) April 28-30, which will be virtual this year. The title of the presentation is "Integrating Multiple Technology Tools for Campus-wide Collaboration and Professional Development". The co-presenters are Jake Taheny, Margot Underwood, Michelle Meyer, and Evan Brown.

The idea for this presentation was spawned from their weekly "Let's Talk Teams" conversations which have been attended regularly by a cross-functional group of staff and faculty. These sessions continue to be highly collaborative and have served a dual purpose of training and education as well as cultivating ideas and solutions to positively impact the student experience in this largely virtual learning environment.

Student Development – It is important to highlight how the student development team has assisted HS counselors and students with the FAFSA or Alternative Application for Illinois Financial Aid. They have: Created Financial Aid Help Video series; Created FAFSA Walkthrough video; Sent our Financial Aid Application Assistance flyer to all high school counselors; Offer one-on-one virtual application assistance appointments; Offer open Q&A virtual sessions for application assistance; Shared the Illinois Student Assistance Commission (ISAC) Financial Aid Application Completion Workshops information; and Shared the ISACorp member information

Financial Aid has emailed all 120+ high school counselors in our district personally to share these resources. We encouraged them to post them to their HS websites, share them with their families, and reach out to us to schedule any virtual Zoom or Teams open sessions with their high school families. This is the first year that the new IL law is in effect which states that HS seniors must complete their FAFSA (or be exempt) to receive their diploma and HS counselors are aware of this and that's why we chose this direction months ago.

Administrative Services – Making great progress on the Workday implementation process with a go-live date of July 1, 2021. Currently, we are in the Configuration & Prototype and Testing phases of the implementation, focusing on reports and unit testing, integration build and unit testing, and end-to-end testing.

Human Resources - We continue to maintain daily operations while executing Workday testing with a current total of 2394 logins/proxy transactions to date. HR team continues to earn accolades for our intentional diversity search efforts, with JJC being recognized as a Top Employer for the second year in a row by DiversityJobs.com.

Communications & Marketing - From 2019 to 2020, our Google Ads marketing campaign more than doubled the number of completed prospective student applications the college received. In 2019, our ad campaign drove 2,032 completed applications. In 2020, that number was 4,766.

DEI & C - We are pleased to announce that since JJC rolled out its Cultural Competency Workshops in October 2020, sixty one percent of the general campus has completed or is scheduled to complete the workshop. The workshops have provided opportunities to strengthen our understanding of cultural competency and create a safe place for having constructive conversations related to diversity. Post assessment data supports that employees feel more comfortable addressing diversity and equity issues.

Foundation – Thank you to the JJC Foundation for their approval of an additional \$250,000 in funding to support our two new enrollment initiatives, one to help attract new students to JJC and the other to help them complete!

Happy Birthday to Trustee Jake Mahalik.

President Mitchell indicated that she is so proud of all the work that has been done by our faculty, staff, administration and our students, who deserve a great spring break. President Mitchell stated that she will be on campus during spring break if anyone should need her.

9.6
Chairman's
Report

Chairman Wunderlich thanked everyone that came out this evening, either in person or virtual. Thank you to our Buildings and Grounds committee, Pat Van Duyne, Rick Lyman and Janice Reedus for their fine work. As Trustee Mahalik stated earlier, the quotes came in under budget and this happens frequently. This is remarkable and helps us to have a cushion as things can come from nowhere with bricks and mortar buildings. Chairman Wunderlich commented that he is a bit partial to the Buildings and Grounds Committee as he was the founder this committee. We have St. Patrick's Day coming up, as well as the first day of spring. Chairman Wunderlich read the following letter from the JJC Foundation:

Dear Chairman Wunderlich and Board of Trustees,
The JJC Foundation Board of Directors no longer requests that a member of the JJC Board of Trustees be assigned as a representative at the Foundation Board of Directors meetings. As stated in the Foundation bylaws, the Joliet Junior College President gives a report to the Foundation on behalf of the College as a non-officio member of the Foundation Board. The report that the President gives to the Foundation Board is very extensive; therefore, there is no need for an additional report from a Trustee. We appreciate the Board of Trustees continued support of the JJC Foundation.

Closed
Session

Trustee Broderick moved, seconded by Trustee Morales that the Board of Trustees, Joliet Junior College, move to a closed session for the reasons of 2 (c) (1), 2 (c) (2) and 2 (c) (5) (7:03 p.m.) The motion carried unanimously. Ayes: Broderick, Garcia Guillen, Mahalik, Morales, O'Connell, Washington and Wunderlich. Student Trustee Wilkinson favored the motion.

Return to Trustee Broderick moved, seconded by Trustee Washington that the Board of Trustees of
Open Session Joliet Junior College return to regular session at 7:50 p.m. Ayes: Broderick, Garcia
Guillen, Mahalik, Morales, O'Connell, Washington and Wunderlich. Student Trustee
Wilkinson favored the motion.

10 Trustee Broderick moved, seconded by Trustee Morales for the meeting to
Adjourn adjourn at 7:51 p.m. A voice vote was taken. The motion carried unanimously.