



<b>DIVISION</b>	<b>ADOPTION DATE</b>
II College Employees	06/2022
<b>POLICY NAME</b>	<b>REVISIONS</b>
02.05.00 Out-of-State Employment	Revised:

02.05.00      OUT-OF STATE EMPLOYMENT

Joliet Junior College’s primary location of operation in the state of Illinois. An "out-of-state employee" is defined as an employee of Joliet Junior College whose primary work location is outside the state of Illinois. State taxes, employment tax, and workers compensation provisions vary from state to state and require payroll compliance with these various rules. The existence of Joliet Junior College employees in a state outside Illinois may trigger additional compliance requirements besides those relating to employment.

The hiring or reassignment of employees to positions outside Illinois must be supported by a business purpose in alignment with Institutional Procedure 02.05.00.00 Out-of-State Employment.