



Minutes of the Finance Committee Meeting Thursday, January 25, 2024

- I. Call to Order**
The Finance Committee meeting was called to order by Trustee Jake Mahalik at 2:15 p.m. on Thursday, January 25, 2024.
- II. Roll Call**
Committee Trustees Present: Jake Mahalik, in person; Alicia Morales, virtual
Other Attendees Present: President Clyne Namuo, Karen Kissel, Jeff Heap, Darrell Langlois, Anna Perry, Donna Bennett
- III. Pledge of Allegiance**
Trustee Mahalik led the Committee in the Pledge of Allegiance.
- IV. Public Comments**
There were no public comments.
- V. Review of November 13, 2023 Meeting Minutes**
The minutes from the November 13, 2023 Finance Committee meeting were approved as submitted.
- VI. FY 2025 Budget Parameters**
Dr. Namuo thanked everyone for their attendance and acknowledged Karen Kissel and the Finance Team for their hard work, as the state of our budget continues to be very strong. Dr. Namuo discussed the FY 2025 budget parameters which will be presented to the Board at the upcoming workshop next week. Dr. Namuo is also proud to announce that for the second year in a row, the administration is recommending to the Board to keep tuition flat. We will be able to and implement an ambitious agenda without a burden to our students.
- VII. Financial Forecast**
Jeff Heap presented a financial updated on FY24 and the projections the for FY25 to FY27 Financial Plan.

As of the date of the meeting, FY24 credit hours are trending in line with budget. Property taxes are expected to be slightly over budget due to new construction exceeding expectations. Interest revenue is also expected to be over budget due to current interest rates. FY24 Operating Expenses are running under budget due primarily to vacancies, but contractual, supplies, utilities and travel are also trending under budget.

There will be no tuition rate increase for FY25. Revenue Projections include enrollment growth of 1.5%, increases in property taxes comprised of 3.4% from CPI and 1.1% from new property and interest income budgeted at \$3.0 million. The FY25 expense projections include an increase in personnel (based on union negotiated contracts of 4 to 5%), healthcare benefits increase of 7% and utilities, materials, supplies and contractual services increase of 3%.

Included in New Initiatives for FY25 are the President's Design Thinking Initiative and funding for the Advisor Model which involves adding four new advisors each year for the next three years to assist our students.

VIII. Adjournment

The meeting adjourned at 3:06 pm.