DIVISION

II. College Employees

REFERENCE NO.

2.15.1

CATEGORY

2.15 College Personnel Rights and Responsibilities in College-Supported Materials

DATE

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2.15.1 INTRODUCTION

In an effort to encourage faculty, staff, and students to utilize the most modern teaching methods and techniques, many institutions of higher education, especially the community colleges, have moved to deliberately support the development and utilization of instructional technology. It is the continuing policy of Joliet Junior College to encourage creativity and increased productivity among its college personnel and the use of improved communication techniques in their instructional activities. A number of college-supported services and programs assist the college personnel in the development and improvement of instruction.

The college recognizes the significant merit of improved instructional materials as developed by the college personnel and is mindful of the increased effectiveness, extension of resources and productivity they afford.

For a number of reasons, the college must place increasing emphasis on the development of instructional materials:

A. The application of new technology to instruction often requires expensive and complex equipment that could not be operated economically, or owned, by individual college personnel.

B. There is a growing recognition that the development and production of many materials require special equipment and skills, and the body of data about the learning process, teaching models, and educational design is growing very rapidly.

C. Many faculty seek the assistance of the college-supported services and their specialist staffs.

D. Materials frequently reflect a joint creative and collaborative effort involving one or more faculty members as well as other individuals and units of the college.
Various levels of college personnel participating with the college in the development of materials seek to improve the quality and versatility of instructional practice. Such participation raises problems concerning the ownership, development, production and use of these materials in which the college may have become a partner through the investment of materials, facilities, and staff. There is a need for college policy and procedures to govern the ownership, internal and external use, revision, and equity in income produced by use and distribution of these materials.

It is the purpose of this policy and procedure to (1) clarify and protect the respective rights and responsibilities of individual college personnel and Joliet Junior College, and (2) develop between Joliet Junior College and the college personnel an understanding of the policies and procedures which will govern the determination of ownership, equity and use of all materials, whether instructional or non-instructional, originating with college personnel.