

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1.0 **CALL TO ORDER/ROLL CALL/WELCOME/PLEDGE OF ALLEGIANCE**

The regular meeting of the Board of Trustees of Joliet Junior College, Illinois Community College District #525, held at Joliet Junior College, 1215 Houbolt Road, Board Room, Joliet, IL was called to order by Chairman O'Connell at 5:30 p.m. on Wednesday, April 13, 2022.

Trustees Present: Maureen Broderick, Jim Budzinski, Nancy Garcia Guillen, Michelle Lee Jake Mahalik, Alicia Morales, Dan O'Connell, Student Trustee David Lozano

Chairman O'Connell welcomed the guests to the Joliet Junior College Board meeting.

Chairman O'Connell led the Board in the Pledge of Allegiance.

Public Comments: No public comments this evening.

1.0.2 Chairman O'Connell indicated that he was appointing Trustee Broderick as Secretary
Secretary Pro-Tem as Trustee Garcia Guillen was unable to attend the meeting this evening.
Pro Tem

Business Reports (as needed)

1.1.1 Chris Brown, Mayor for the City of Morris, provided a brief overview of the proposed
Brisbin development plan for the Brisbin Road TIF District and the Brisbin Road TIF
Road Intergovernmental Agreement, indicating this plan will kickstart development. All taxing
TIF bodies have approved, Joliet Junior College is the last body needed to grant approval.

1.1.2 Mr. Jeff Heap provided a report on the Dresden Nuclear Power Station Real Property Tax
Dresden Assessment Agreement. This is a proposed 5-year tax agreement, 2022-2026. The
Nuclear representatives of the taxing bodies have recommended approval to their respective boards.
Power
Station

1.1.3 Mr. Jeff Heap provided a report on the Intergovernmental Cooperation Agreement creating
Intergovernmental the LSP-Kendall Energy LLC Taxing Bodies Consortium. The college has been asked to
Cooperation enter into this agreement for the sole purpose of negotiating a new property tax agreement
Agreement with LSP-Kendall Energy LLC Power Station. Mr. Heap is checking on consortium
interest. Currently there are ten members which are expected to approve the agreement.
This will be brought to the May Board of Trustees meeting for approval.

- 1.1.4 Annual Benefits Mr. Dave Torri from Gallagher Benefits presented the 2022 Benefits Renewal Summary. Mr. Torri highlighted and reviewed the current benefits package. The employee benefits package is up for renewal as of July 1, 2022. Mr. Torri is looking for indication to move forward with the contract in order to be prepared for approval.
- 1.2 Moment of Silence A moment of silence was observed for members of the College family, students, community leaders, or relatives thereof, who had passed away since the last meeting.
- 1.3.1-1.3.3 Recognition Chairman O’Connell and the Board of Trustees recognized and thanked outgoing Student Trustee David Lozano for his service.
- Oath of Office Chairman O’Connell administered the Oath of Office to the newly appointed Student Trustee Joshua Stamborski. The Board offered Student Trustee Stamborski congratulations and welcomed him to the Board.

Selected Reports

- 1.4.1 Proclamation Asian American and Pacific Islander Heritage Month President Mitchell indicated that the proclamation designating May as Asian American and Pacific Islander Heritage Month will be read by student Juell Lagonero. Trustee Broderick moved, seconded by Student Trustee David Lozano that the Board of Trustees approve the proclamation as read. The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Mahalik, Morales, O’Connell. Student Trustee Lozano favored the motion.
- 1.4.2-1.4.9 Retirees Harney Luna Karlberg Stonich Collins Anderson Lisiecki Richardson Chairman O’Connell recognized 1.4.2 honoring retiree David Harney for 24 years of dedicated service from 1998-2022, 1.4.3 honoring retiree Mary Beth Luna for 22 years of dedicated service from 2000-2022, 1.4.4 honoring retiree Kimberly Karlberg for 15 years of dedicated service from 2007-2022, 1.4.5 honoring retiree Duane Stonich for 31 years of dedicated service from 1991-2022, 1.4.6 honoring retiree Nancy Collins for eight years of dedicated service from 2013-2021, 1.4.7 honoring retiree Catherine Anderson for 25 years of dedicated service from 1996-2022, 1.4.8 honoring retiree Danielle Lisiecki for 14 years of dedicated service from 2007-2022; 1.4.9 honoring retiree Kyle Richardson for 22 years of dedicated service from 2000-2022. Trustee Broderick moved, seconded by Trustee Morales the Board of Trustees of Joliet Junior College approve the resolutions honoring retirees as stated above. The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Mahalik, Morales, O’Connell. Student Trustee Lozano favored the motion.
- 1.4.10 Faculty Report Dr. Bill Hogan, represented the Faculty Union in the absence of Dr. Bob Marcink who was attending an AFT event. Dr. Hogan indicated he and Dr. Marcink ran together to sit on the Faculty Union Board and have been on the board together the entire time. Dr. Hogan congratulated the retirees. Dr. Hogan mentioned that JJC has an 80/20 insurance plan.
- 1.4.11 Adjunct Faculty Report Ms. Laurel Dieskow congratulated and thanked both the outgoing and incoming student trustees, along with the other members of student government. The Joliet United Adjunct Coalition is on the agenda for approval tonight. This is the culmination of a long process. Ms. Dieskow thanked the Board of Trustees, Dr. Gray and the leadership team for successful negotiations and for their support.
- 1.5.1 Regular Trustee Mahalik moved, seconded by Trustee Broderick that the minutes of the Board of Trustees meeting held on March 9, 2022, be approved as submitted. The

- Meeting motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Mahalik, Morales and O’Connell. Student Trustee Lozano favored the motion.
- 1.5.2-1.5.7 Trustee Broderick moved, seconded by Trustee Mahalik that the minutes of the Board of Trustees meetings held on March 10, March 14, March 17, March 18, March 23 Special Meetings and March 28, 2022, be approved inclusively as submitted. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Mahalik, Morales and O’Connell. Student Trustee Lozano favored the motion.
- 1.6 No further communications have been received.
Communications
- 1.7 Trustee Broderick moved, seconded by Trustee Mahalik that the agenda be approved. Approval of Agenda The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Mahalik, Morales and O’Connell. Student Trustee Lozano favored the motion.
- 1.8 Trustee Broderick moved, seconded by Trustee Mahalik that the items identified as consent agenda items be approved.
Consent Agenda
- 2.1.1 President recommends approval of appointment of department chairs, 2022-2023
 - 2.1.2 President recommends approval of appointment of associate dean, arts & sciences
 - 2.2.1 President recommends approval of sabbatical leave for one faculty member
 - 2.2.2 President recommends approval of salary placement correction of one full-time assistant professor, mathematics (tenure track)
 - 2.2.3 President recommends approval of collective bargaining agreement with the Joliet United Adjuncts Coalition, IEA-NEA
 - 2.9.1 President requests acceptance of the report on replacement of full-and part-time classified employees, as presented
 - 2.9.2 President requests approval of faculty columnar advancement schedule
 - 4.1 The President recommends approval to pay the listing of bills for the period ending March 31, 2022 as presented
 - 4.2.1 Bid: Cots & Chest Compression Systems
 - 4.2.2 Bid: Diagnostic Medical Sonography Program Equipment
 - 4.2.3 Bid: Parking Lot Improvements
 - 4.2.4 Bid: Portable X-Ray Machines
 - 4.2.5 Consortium: Illinois Century Network
 - 4.2.6 Consortium: Medical Assisting Program Equipment
 - 4.2.7 Contractual Service: BCS
 - 4.2.8 RFP: Audit Services
 - 4.2.9 RFP: Medical & Dental Administration
 - 4.2.10 Sole Source: Aeolic Consulting, LLC
 - 4.2.11 Sole Source: Artim
 - 4.2.12 Sole Source: Englewood Electrical Supply Company
 - 4.2.13 Sole Source: Trane
 - 4.3 Treasurer’s Report
 - 4.4 Financial Report
 - Second Reading Board Policies and Approval
 - 8.1 02.01.04 Retaliation
 - 8.2 02.04.19 Fringe Benefits for Full-Time Administrators and Professional Staff
 - 8.3 02.04.20 Fringe Benefits for Full-Time Support Staff (Non-Union)
 - 8.4 03.16.00 Student Identification
 - 8.5 08.04.00 Local Debt Recovery Program

The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Mahalik, Morales and O'Connell. Student Trustee Lozano favored the motion.

4.5 Trustee Broderick moved, seconded by Trustee Garcia Guillen that the Board of Trustees of Joliet Junior College approve the City of Morris, Brisbin Road Tax Incremental Intergovernmental Financing Districts Intergovernmental Agreement. The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Mahalik, Morales, and O'Connell. Student Trustee Lozano favored the motion.

New/Old Business

6.1 During last month's board meeting, Trustee Broderick requested an update on the American Sign Language Interpreter (ASL) Responses. Mr. Serr stated he does not have an actual presentation, other than the information that has been provided at this point. Mr. Serr discussed the cost of the ASLs, (\$40 per hour, two at each meeting, \$160 per meeting, approximately \$2400 per year), the usage and the return on investment. Mr. Serr indicated this was a trustee-initiated request. The board meetings are live streamed and recorded and discussed language options provided. Discussion continued on college expenses, the ASL options and accommodations for community members.

6.2 Following further discussion, it was suggested that the ASL Interpreter service would continue and be reevaluated in six months. Trustee Budzinski moved, seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College approve the continuance of American Sign Language Interpreter for six months and then reevaluate at that time.

6.3 This is a request from Trustee Morales. Trustee Morales contacted Dr. Mitchell regarding support to Joliet Park District from Joliet Junior College. Trustee Morales read the email verbatim she sent to Dr. Mitchell, explaining what type of support is needed from the college. Dr. Mitchell provided information on what steps can be taken. Dr. Mitchell spoke with ICCB regarding JJC's fiduciary responsibility, stating that the college is required to abide by the ICCB restrictions and regulations. JJC will continue to be supportive of all community partners. This will be discussed further at the next board retreat; Ms. Kelly Rohder-Tonelli will present information on the Ambassador Program at the April workshop.

6.4 Trustee Broderick moved, seconded by Trustee Budzinski that the Board of Trustees of Joliet Junior College approve the appointment Dr. Clyne Namuo as the tenth president of Joliet Junior College. Dr. Namuo joined the meeting virtually and thanked the Board of Trustees and the presidential search committee. Dr. Namuo stated he is fortunate to be the next president, he will work hard for the college and is looking forward to calling JJC home. The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Mahalik, Morales and O'Connell. Student Trustee Lozano favored the motion.

New Business

7.0 Trustee Lee provided a brief overview of the board policies on the agenda for the first reading: 01.40.00 Board Travel, 01.85.00 Building and Location Identification, 03.02.01 Residency; 03.02.03 Out of State Residents. The Board of Trustees travel policy and the various allowances was discussed. Attorney Carl Buck stated this is set by state statute. This will be reviewed further and can modify the procedure as needed.

Reports

- 9.1
Foundation
Report
- In the absence of Ms. Kristi Mulvey, Dr. Mitchell read the following Foundation Report: Last week, we kicked off our annual Employee Giving Campaign. A big thank you to all the employees that support the Foundation and JJC students. The event is baseball themed, and it will culminate with a Joliet Slammers Game at Duly Health and Care Field on May 31st. To date, more than \$75,000 has been committed to employee giving for the year. Working in conjunction with the Admissions Office, scholarship outreach efforts continue by visiting area high schools to meet with graduating seniors. Joliet West and Joliet Central have already been visited with a visit to Plainfield Central planned for the end of the month. Additionally, we connected Wiley with students around Main Campus by distributing seasonal treats and nearly 250 scholarship application informational cards. To date 1,253 students have started the application for the Fall 2022 semester. The Spring Appeal has been sent to nearly 1200 homes, highlighting a male nursing student who is a current recipient of the Dr. Judy Mitchell Scholarship. A special appeal to endow the Dr. Judy Mitchell Scholarship is being done in honor of Dr. Mitchell's retirement. The scholarship supports returning adult students and will be mailed to prospective donors next month. The Foundation's Annual Report will be in the next edition of the Connections Magazine which is anticipated to be sent at the end of the month. Night of Stars will be taking place on Thursday, April 28th with nearly 225 attendees registered. We are looking forward to an in-person event honoring the award recipients. The Athletic Golf Outing is scheduled for July 15th at Nettle Creek Golf Course in Morris, Illinois. Sponsorship monies received towards this and other events for the year is just shy of \$70,000. Our next Foundation meeting is the Executive Committee on Wednesday, April 20th.
- 9.2
ICCTA
Report
- Trustee Broderick and Dr. Mitchell attended the ICCTA and ICCCP meetings on March 11-12, 2022, in Peoria. Trustee Broderick reviewed the Finances and Beyond presentation from the ICCTA Trustee Session, providing copies to the Board. There will be Parliamentary Procedures for Community College Trustees held live on April 26, 2022 at 12:00 p.m., register thru Ms. Kelly Rogers. The ICCTA Annual Convention is June 10-11, 2022, at the Chicago Marriott. There is a reception on June 9 from 4:00-5:30 p.m. Register thru Ms. Kelly Rogers by June 2.
- 9.3
Student
Trustee
Report
- Student Trustee Lozano provided his Student Trustee Report. Student Trustee Lozano presented on the student government constitutional convention and discussed the success of the JJC Eats Program. Student Trustee Lozano highlighted the various events taking place on campus. Student Trustee Lozano stated this is his final report and thanked everyone for his time on the board and welcomed Dr. Namuo to the college. Student Trustee Lozano wished the new student trustee a lot of luck and indicated it has been a learning experience!
- 9.4
Building
Grounds
- Trustee Mahalik provided updates as follows: approved parking lot improvements and City Center roof access. Trustee Mahalik reviewed current projects and provided a status update. Campus Police construction is going well, there may be a few supply chain issues, equipment is backordered. The Workday Student phase 2 is going well. We have received a total of 9000 applicants since going live, on October 18.
- Policy and
Finance
Committee
Report
- Dr. Mitchell indicated the Finance Committee and the Policy Committee had been inadvertently omitted from the agenda. The Finance Committee will be meeting next Monday. Trustee Lee indicated there are two policies that deal with the Board that are coming up next month and asked that each board member is on the lookout for them.

Dr. Mitchell, along with Trustees Broderick, Garcia Guillen and Morales attended the ICCTA Regional Chair meeting hosted by South Suburban College. The focus was on the importance of DEI, and heard from South Suburban who stated they are mirroring JJC and working very closely with Dr. Ervin on all of our great work. Partnership and outreach visits continued this past month. Thank you to Amazon, James Walker and his team for hosting our group at their Joliet site. The purpose of our visit was to identify ways to strengthen and promote programs with Amazon employees, support career building and placement options, and to partner with our Foundation office on the promotion of scholarship opportunities. Both Dr. Farmer and Kristi Mulvey are leading our JJC team as we continue to strengthen our partnership. Next was Lion Electric. Kelly Rohder-Tonelli and I attended the Lion Electric Legislative gathering, hearing from Representatives Foster, Underwood, and Casten. The Illinois Environmental Protection Agency, also represented, highlighted how state leaders are working to make Illinois a clean energy leader, powering the jobs of the future. I look forward to creating a pipeline of students to fill their needs to build their future workforce. The Will County Foundation and Amazon held a competitive grant process to support new initiatives promoting economic growth in our region. I am pleased to announce that JJC, in partnership with Lewis University and Silver Cross Hospital received \$100,000 over a three-year period. The trustees have had great interest in our Small Business Development Center and our team is pleased to be working on the revitalization of this crucial program. We recently hired Garry Reichert, full-time manager who has "hit the ground running". Both Garry and Vince met with Pricilla Cordero to strategize collective efforts on strengthening our outreach in the community and the feedback to date has been extremely positive and appreciated. I've also attended the State of the Village/City Addresses, joined by Kelly Rohder-Tonelli, Jim Serr and Trustees Broderick and Lee. Our community outreach includes:

- Star Innovation District Master Plan Meeting with Lockport – Following the state of the city, Keri Peters, Dain Meza-Gatto, Patty Zuccarello and Mike McGreal joined me in a business meeting to discuss potential opportunities for educational institutions to participate in the Star Innovation District. Although early in the discussions, JJC is at the table, along with Lockport HS and Lewis University for collaborative programming to expand our student and community outreach.
- Houbolt Rd. Public Information Meeting

Trustee Broderick joined me and many staff members at the annual Zonta Lunafest, held at the Renaissance Center. The film festival was about women and empowering women with proceeds from the night benefiting the Zonta Scholarship for female students attending JJC. I serve on the committee and this year the event raised roughly \$10,000! I am so appreciative of our employees who staffed tables showcasing the successful DEI work from JJC and the comments shared by attendees were extremely positive! On Sunday, Kristi Mulvey and I attended the Morning Star Mission Ministries Ladies Luncheon with donor, Kenlyn Duddleson. We heard from the program director as well as others, including one of the program graduates. An amazing organization who is dependent on community support and helping to change the lives of so many in need. Last Thursday I was invited to participate in the education leadership panel discussions, hosted by the Joliet Chamber Community Leadership Academy. Joined by Drs. Livingston, Guseman, Koehl, and Walsh, we had fruitful dialogue responding to prepared and unsolicited questions from the participants. The chambers leadership academy provides a wealth of information to new leaders in the district, helping them to gain a better understanding of what Joliet and our community has to offer and how we partner. This past Monday Trustee Mahalik joined me as we celebrated the Top 25 students from Joliet Central, Joliet West and Joliet Catholic Academy. I am working with Kristi to prepare a congratulatory letter to those who noted attending JJC this fall, and we will

provide them with a voucher towards their education. Commencement is on May 20 – please respond to Kelly Rogers with your preference of attending one or both ceremonies. We are truly excited to bring our students and families back to campus to celebrate! June Board Meeting – would like to move to City Center for the final meeting of the year. Thoughts are to hold our pedestrian walkway ribbon cutting ceremony prior to the meeting. Happy (belated) March Birthday to Student Trustee David Lozano and thank you for your wonderful stewardship and advocacy for our students!

- 9.6 Chairman's Report Chairman O'Connell applauded everyone for getting us to the tenth president of JJC and indicated the board would be entering in to closed session.
- Closed Session Trustee Broderick moved, seconded by Student Trustee Lozano that the Board of Trustees of Joliet Junior College, move to a closed session (8:01p.m.) for the reason of 2(c)(1), 2(c)(2), 2(c)8 and 2(c)11. The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Mahalik, Morales, and O'Connell. Student Trustee Lozano favored the motion.
- Return to Open Session Trustee Lee moved, seconded by Trustee Morales that the Board of Trustees of Joliet Junior College return to regular session at 9:30 p.m. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Mahalik, Morales, and O'Connell. Student Trustee Lozano favored the motion.
- 10 Adjourn Trustee Mahalik moved, seconded by Student Trustee Lozano for the meeting to adjourn at 9:31 p.m. A voice vote was taken. The motion carried unanimously.