



**Buildings & Grounds Committee Meeting**  
**May 21, 2025**  
**MEETING MINUTES**

**1. Call to Order**

The Buildings & Grounds Committee meeting was called to order by Trustee Elaine Bottomley at 4:31 pm on Wednesday, May 21, 2025, at the main campus of Joliet Junior College in room A-3014.

**2. Roll Call**

Committee Members Present: Trustee Elaine Bottomley; Student Trustee Brenton Bishop; Vice President of Finance, Karen Kissel; Sr. Director of Facility Services, Pat Van Duyne; Manager of Construction Facility Services, Rick Lyman; Master Plan Co-Chair, Josh West; Committee Secretary, Donna Bennett

**3. Pledge of Allegiance**

Trustee Bishop led the Committee in the Pledge of Allegiance.

**4. Public Comments**

There were no public comments.

**5. Review of January 15 and March 12, 2025 Meeting Minutes**

The minutes from the January 15 and March 12, 2025 Buildings and Grounds Committee meetings were accepted as submitted.

**6. Facility Services Projects**

Rick Lyman reported on the following projects:

Exterior Painting and Repair 2025 and Building S & Building B Piping Modifications

These projects both came in over budget. They will both be reassessed to better understand the scope of work so we can budget properly.

Building H HVAC Unit Replacement

Demolition on the bridge started today. This project should be completed in mid-July.

Domestic Hot Water (DHW) Tank & Irrigation Piping

This project is currently in the punch list phase.

Weitendorf Agricultural Education Center (WAEC) Animal Wing AHU Replacement

Demolition started Monday. This project should be completed at the end of June.

#### WAEC Restroom Remodel

Demolition started Monday. This project should be completed at the end of June.

#### Parking Lot Improvements

Work started today. This project should be completed in three weeks, weather permitting.

#### Vet Tech Addition

This project is currently in the punch list phase.

#### Mental Health & Wellness Center

Working on Phase II of this project which includes a Zen garden. Should be completed in two weeks.

#### City Center Chiller Curb Repair

This project is currently in the punch list phase.

#### Weitendorf Solar PV System

The system is currently in design. On-site installation should be August 1. Expected to be completely off the grid by October.

#### Main Campus Lighting Replacement

In the process of replacing exterior lights with LED.

#### Crawford Honors College

Started work today. Should be completed by the end of September.

### **7. Project Bids**

Rick Lyman reported on the following project out for bid:

#### North Auto Shop Flooring Replacement

Going for Board approval tonight. This project is scheduled to start the third week of June and be completed by the end of July 2025.

### **8. Facilities Master Plan**

Karen Kissel introduced Pat Van Duyne and Josh West as co-chairs of the Facilities Master Plan Task Force. The kick-off will be in August and will be completed in May of next year. This will be presented to the Board in February. The Master Plan is updated every five years in accordance with the ICCB. It reviews the needs of the campus/community, and how we can make better use of our space. Regular meetings are scheduled with Legat Architecture to discuss the Master Plan.

### **9. Adjournment**

The meeting adjourned at 4:52 pm.