

**Buildings & Grounds Committee Meeting
March 13, 2024
MEETING MINUTES**

1. Call to Order

The Buildings & Grounds Committee meeting was called to order by Trustee Jake Mahalik at 4:29 pm on Wednesday, March 13, 2024, at the main campus of Joliet Junior College in room A-1002.

2. Roll Call

Committee Members Present: Trustee Jake Mahalik; Student Trustee Iyeisha Ellis; President, Dr. Clyne Namuo; Executive Vice President, Dr. Yolanda Farmer; Vice President, Karen Kissel; Sr. Director of Business and Auxiliary Services, Matt Stephenson; Manager of Construction Facility Services, Rick Lyman
Committee Members Not Present: Sr. Director of Facility Services, Pat Van Duyne
Notetaker: Sr. Administrative Assistant, Donna Bennett

3. Pledge of Allegiance

Matt Stephenson led the Committee in the Pledge of Allegiance.

4. Public Comments

There were no public comments.

5. Review of January 17, 2024 Meeting Minutes

The minutes from the January 17, 2024 Buildings and Grounds Committee meeting were accepted as submitted.

6. Old Business

Rick Lyman reported on the following projects currently in construction:

Replace G Building Switchgear and Replace B Building Main Power Transformer
Switchgear for G Building was delivered and will be installed in June. This requires a total shutdown. The main power transformer was installed over winter break and is completed.

AHU Replacement - CDB Project

This project is expected to start in May 2024.

Replace Tile at ECC Playground

This project is expected to start on Monday, March 18, 2024.

Replace IT Service Room CRAC Unit

This will be installed in June 2024.

Replace T Bldg Boiler with Condensing Boiler

The boiler was delivered this week. Expected to start work on April 20, 2024.

Replace AHUs (PHS Project)

Going to the Board for approval in March 2024. H Bridge bid going out week of January 22, 2024.

Building H Stair Tread Replacement

This project came in under bid and did not need Board approval. We have issued a contract and P.O. to start work.

CNA Lab at Romeoville

Two minor items left on punch list.

Rick Lyman reported on projects currently in design:

Vet Tech Addition

Design should be completed in two weeks. Bid going out in March 2024. Anticipated Board approval in May 2024.

Mental Health Space

Kick-off meeting was last week. Currently in programming phase, developing a schedule.

Rick Lyman reported on the following bids currently in progress:

Building K Pipe Insulation

This project will be re-bid. Only one bid was received and it was over budget.

Building H HVAC Unit Replacement

This project will go out to bid in March. Anticipated Board approval in April.

Pavement Maintenance 2024 Program

This is a preventative maintenance project and will go out to bid in March. Anticipated Board approval in April.

Façade Repairs

This is a preventative maintenance project for exterior painting of all buildings on campus. This will go out to bid in March. Anticipated Board approval in April.

Building A Testing Center HVAC Renovation

Reviewing the scope of this project. Only received one bid. Project to be re-bid in March. Anticipated Board approval in April.

7. **New Business**
No new business.

8. **Adjourn**
The meeting adjourned at 4:34 pm.

Next Buildings & Grounds Meeting: April 10, 2024 4:30 pm Room: A-1002