



**Buildings & Grounds Committee Meeting**  
**January 15, 2025**  
**MEETING MINUTES**

**1. Call to Order**

The Buildings & Grounds Committee meeting was called to order by Trustee Josh Stamborski at 4:30 pm on Wednesday, January 15, 2025, at the main campus of Joliet Junior College in room A-3103.

**2. Roll Call**

Committee Members Present: Trustee Josh Stamborski; Student Trustee Ryan Queeney; Vice President of Finance, Karen Kissel; Sr. Director of Facility Services, Pat Van Duyne; Sr. Director of Business and Auxiliary Services, Matt Stephenson; Executive Vice President, Dr. Yolanda Farmer; Committee Secretary, Donna Bennett

**3. Pledge of Allegiance**

Dr. Farmer led the Committee in the Pledge of Allegiance.

**4. Public Comments**

There were no public comments.

**5. Review of November 13, 2024 Meeting Minutes**

The minutes from the November 13, 2024 Buildings and Grounds Committee meeting were accepted as submitted.

**6. Facility Services Projects**

Pat Van Duyne reported on the following projects:

Façade & Exterior Repairs

This is an annual project - working on exterior painting, repairs, etc. The focus will be J Building. Construction documents are currently with Purchasing.

Weitendorf Agricultural Education Center (WAEC) Animal Wing AHU Replacement

Construction document are currently with Purchasing. Pre-bid today, January 15, 2025.

Honors College

February pre-bid. This project is scheduled to start in Fall 2025, with an estimated mid-October occupancy.

Building H HVAC Unit Replacement

Units are on order. This project is scheduled for next summer.

Domestic Hot Water (DHW) Tank & Irrigation Piping

Construction is in process. Material is on order.

Interior Painting

This project is complete.

Vet Tech Addition.

This project is currently in the punch list phase.

Mental Health & Wellness Center

This project is in the punch list phase. Furniture is expected to be delivered the week of January 20, 2025.

City Center Chiller Curb Repair

The purchase order and contract have been issued for this project.

**7. Project Bids**

Pat Van Dyne reported on the following project out for bid:

Parking Lot Improvements

This project will go out for bid in January or February.

WAEC Restroom Remodel

This project is out for bid.

Automotive Exhaust

This will go out to bid next week and will be a Spring project.

Trustee Queeney complimented Facilities on their recent snow removal process.

**8. Adjourn**

The meeting adjourned at 4:38 pm and the Committee went on a tour of the Mental Health and Wellness Center in J-Building.

**Next Buildings & Grounds Meeting: March 12, 2025 Room: A-3103**