



**Buildings & Grounds Committee Meeting  
August 20, 2025  
MEETING MINUTES**

**1. Call to Order**

The Buildings & Grounds Committee meeting was called to order by Trustee Elaine Bottomley at 4:33 pm on Wednesday, August 20, 2025, at the main campus of Joliet Junior College in room A-3103

**2. Roll Call**

Committee Members Present: Trustee Elaine Bottomley; Student Trustee Brenton Bishop; Executive Vice President, Dr. Yolanda Farmer; Vice President of Finance, Karen Kissel; Sr. Director of Facility Services, Pat Van Duyne; Manager of Construction Facility Services, Rick Lyman; Sr. Director of Business & Auxiliary Services, Matt Stephenson; Master Plan Co-Chair, Josh West; Committee Secretary, Donna Bennett

**3. Pledge of Allegiance**

Pat Van Duyne led the Committee in the Pledge of Allegiance.

**4. Public Comments**

There were no public comments.

**5. Review of May 21, 2025 Meeting Minutes**

Trustee Bottomley

The minutes from the May 21, 2025 Buildings and Grounds Committee meeting were accepted as submitted.

**6. Facility Services Projects Update**

Rick Lyman reported on the following projects currently in design and in construction:

T Bldg Restroom Remodel & Replace Fire Doors

Design is about 90% complete. This should go out to bid the beginning of September.

Black Box Theatre AHU

The design was completed last week. This was sent to Purchasing to go out to bid.

E Building Heat Wheel

The design for this has been completed. This has been sent to Purchasing to go out to bid.

Building H HVAC Unit Replacement

This project is near completion and should be finished in one to two weeks.

Weitendorf Solar PV System

Material is in storage. We are waiting for the permit. Should start site work the second week in September.

### Crawford Honors College

This project is currently two weeks ahead of schedule. Open house is scheduled for the beginning of October.

### Main Campus Lakeshore Walkway

Currently out for bid, Matt Stephenson reported on the accessibility of the Main Campus Lakeshore Walkway. This will be presented to the Board tonight for approval.

## **7. Facilities Master Plan**

Pat Van Duyne and Josh West talked about the Master Plan kick-off meeting that occurred August 14 with Legat Architects. They are asking departments on campus to review a questionnaire and list their top five goals for their departments as well as five top priorities for campus as a whole. Formal interviews with JJC employees and Legat will begin in October.

## **8. Adjournment**

The meeting adjourned at 4:47 pm.