



02.04.17 CERTIFICATION TO RETURN TO WORK

Division: **College Employees**
Adopted: **07/1996**
Revised: **06/2001, 03/2014, 04/2019, 04/2023**
Reviewed:

It is the policy of Joliet Junior College (College) that whenever an employee returns to work following a period of illness in excess of three consecutive days, or as specified per contractual agreement, the College requires a written statement from a licensed physician or other licensed medical authority, indicating that the employee was under the care of physician and may return to work to perform assigned duties. This medical statement is to be presented to the Human Resources Department prior to returning to the individual’s assigned work area or department. To ensure confidentiality, medical documentation may be provided directly to the Human Resources department.

Nothing herein shall be construed as to preclude the College from requesting an opinion from licensed medical authority of its own choosing (and at the College’s expense) without regard to the number of days of sick leave taken, if any.

Exceptions to this policy require approval of the chief human resources officer.

Related Institutional Procedures:

None