

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1.0 **CALL TO ORDER/ROLL CALL/WELCOME/PLEDGE OF ALLEGIANCE**

The regular meeting of the Board of Trustees of Joliet Junior College, Illinois Community College District #525, held in the Board Room at Joliet Junior College, 1215 Houbolt Road, Joliet, IL was called to order by Chairman Budzinski at 5:31 p.m. on Wednesday, September 13, 2023.

Trustees Present: Maureen Broderick, Jim Budzinski, Diane Harris, Michelle Lee (arrived at 5:38 p.m.), Jake Mahalik, Alicia Morales and Student Trustee Iyeshia Ellis.

Trustee Nancy Garcia Guillen was absent.

Chairman Budzinski appointed Trustee Mahalik as Secretary Pro-Tempore.

Attorney Carl Buck led the Board in the Pledge of Allegiance.

1.0.4
Closed
Session

Trustee Morales moved, and Trustee Harris seconded that the Board of Trustees of Joliet Junior College move to a closed session at 5:33 p.m. for the reasons of 2(c)1, 2(c)2 and 2(c)11. Ayes: Broderick, Budzinski, Harris, Mahalik, Morales and Student Trustee Ellis favored the motion. The motion carried.

1.0.5
Return to
Public
Session

Trustee Morales moved, and Trustee Mahalik seconded that the Board of Trustees of Joliet Junior College return to public session at 7:13 p.m. Ayes: Broderick, Budzinski, Harris, Lee, Mahalik, Morales and Student Trustee Ellis favored the motion. The motion carried.

1.0.6
Public
Comments

Nick Nasenbeny former Assistant Coach of the JJC men's wrestling team addressed the board to express his concerns for having the same coach for both the JJC men's and women's wrestling. He stated that it was not feasible to have the same coach for what is two completely different sports as the rules, moves and scoring are not the same. He expressed that having the same coach for both would be detrimental to the sport unless each sport has separate head and assistant coaches.

Dan Catarello, former Head Coach of the JJC men's wrestling team also addressed the board regarding the wrestling program at JJC. He said as of today, there is not a head coach in place for either the men's or women's program. He feels that both programs deserve to be done well and he feels nothing has been done for either program with no coaches in place. He also feels that it is not a good fit for JJC to have one coach for both the women's and men's wrestling program and each program deserves their own coaches and funding as men's and women's wrestling are significantly different.

1.0.7 Kelly Rohder-Tonelli introduced Brian Robb (who was virtual) from Lion Electric who
Communications talked about the wonderful partnership that Lion Electric has had with JJC for the last two years. Last month Lion Electric opened the country's largest electric bus manufacturing facility. JJC partners with Lion Electric to build a pipeline for the 1,400 skilled workers that will be needed for the facility within the next three to five years. Brian feels the factory is an extension of the JJC classroom. This is the first auto manufacturing facility in the last 60 years to be built in the area and Lion Electric is dedicated to working with JJC.

1.1 A moment of silence was observed for members of the College family, students,
Moment community leaders, or relatives thereof, who had passed away since the last meeting.
of Silence

1.2.1 Roberto C. Valadez, Vice President Student Development introduced Mason Patterson
Approval of to read the proclamation. Trustee Mahalik moved, seconded by Trustee Morales, for the
October as Board of Trustees to approve the proclamation as read. A voice vote was taken. The motion
Disability carried.
Employment
Awareness
Month

1.2.2 Dr. Namuo introduced Karen Kissel Vice President Finance and Administrative Services to
Finance & give the report. Karen gave a high-level report addressing the division's goals which consists
Administrative of 1) Students - they are the center of everything including enrollment, retention and a
Services positive experience. 2) Faculty and Staff - JJC provides an environment that
Report attracts and retains employees. 3) Strategic Planning - includes actively participating in
executing the plan's initiatives. 4) Financial - includes oversight and governance for all
strategic projects and 5) Risk Assessment and Mitigation Planning. Karen then introduced her
team leads and detailed the divisions which included Campus Police who have a total 18
campus safety officers with 243 years of experience. Business & Auxiliary Services which
supports the student experience and college operations and includes Purchasing, the Bookstore,
Food Services, Printing, Mail Services and Receiving as well as External Events. The
Financial Services division consists of Finance, Payroll, Accounts Payable, Grants and the
Bursar's Office. The Facilities Services team covers Main Campus, City Center Campus,
Romeoville Campus, the John H. Weitendorf Sr. Agricultural Education Center, the Event
Center and the Police Department. The Risk Management & Compliance division includes
reducing risk across campuses, improving safety across campuses, as well as reviewing college
policies and procedures and it ensures college compliance with federal and state agencies.
Karen then acknowledged the long-term staff in each division.

1.2.3 Dr. Bob Marcink was not in attendance so there was no report.
Faculty
Union
Report

1.2.4 Chairman Budzinski invited Ms. Laurel Dieskow to give the report. Ms. Dieskow said the
Adjunct Main Street club recruitment was today and she enjoyed seeing the positive experience.
Faculty She also said she appreciated and was impressed with the work being done on the new adjunct
Union faculty center.
Report

- 1.3.1 Trustee Morales moved, seconded by Trustee Harris that the minutes of the Board of Trustees Regular Meeting held on August 16, 2023, be approved as submitted. Ayes: Broderick, Budzinski, Harris, Lee, Mahalik, Morales and Student Trustee Ellis favored the motion. The motion carried.
- Approval of August 16, 2023 Meeting Minutes
- 1.3.2 Trustee Lee moved, seconded by Trustee Morales that the notes of the Board of Trustee Retreat held on August 23, 2023, be approved as submitted. Ayes: Broderick, Budzinski, Harris, Lee, Mahalik, Morales and Student Trustee Ellis favored the motion. The motion carried.
- Review of August 23, 2023 Board Retreat Notes
- 1.4 Trustee Morales moved, seconded by Trustee Harris that the agenda be approved as submitted. Ayes: Broderick, Budzinski, Harris, Lee, Mahalik, Morales and Student Trustee Ellis favored the motion. The motion carried.
- Approval of Agenda
- 1.5 Trustee Morales moved, seconded by Lee that the items identified on the consent agenda be approved as presented. Trustee Broderick pulled items 3.2.1, 3.2.2 and 3.2.3. Ayes: Broderick, Budzinski, Harris, Lee, Mahalik, Morales and Student Trustee Ellis favored the motion. The motion carried.
- Approval of Consent Agenda
- 2.11 Classified Staff Report Includes New Hires, Replacements and Separations
- 3.1 Approval to pay the listing of bills for the period ending August 31, 2023 as presented
- 3.2 Approval to award bids/contracts as follows under Business Services:
- 3.2.4 Sole Source: High Bandwidth Wide Area Network
- 3.2.5 Sole Source: Uniform Purchase for Bargaining Unit Members
- 3.3 Approval of Treasurer's Report
- 3.4 . Approval of Financial Report
- 4.1 Second Reading Board Policies and Approval
- 4.1.1 04.16.00 - Grades

ITEMS PULLED

3.2.1 Bid: Early Childcare Playground Tile Replacement Rebid

Trustee Broderick asked if the bid responders are fiscally responsible, sound and if JJC has any experience with the vendor. She also asked if JJC checked the financials with the companies awarded the bids. Trustee Morales stated that there is a legal procurement process that must be followed. Karen Kissel added that the bidders have to complete a process in order to qualify to bid on any projects. The vendors need to provide JJC with a bid bond, proof that they are licensed to bid in the state and a certificate of insurance with a minimum of \$1 million per instance. Karen stated JJC cannot disqualify a vendor if they have provided all the documents listed in the Illinois Procurement Code. Unless a vendor is disqualified, we must proceed with the bidder. If the vendor bids and they are the lowest, most responsible bidder, and they have provided all the required documents, per law, JJC has to award them the contract.

Trustee Harris moved, seconded by Mahalik that agenda item 3.2.1 be approved as presented. Ayes: Broderick, Budzinski, Harris, Lee, Mahalik, Morales and Student Trustee Ellis favored the motion. The motion carried.

3.2.2 Bid: Sub D Ground Water Sump Pit

Trustee Broderick said she had the same questions as for this vendor. Trustee Mahalik stated that the vendor is responsible and JJC does have experience with the vendor.

Trustee Lee moved, seconded by Trustee Morales that agenda item 3.2.2 be approved as presented. Ayes: Broderick, Budzinski Harris, Lee, Mahalik, Morales and Student Trustee Ellis favored the motion. The motion carried.

3.2.3 - RFP: Legal Counsel

Trustee Broderick stated her concern that there was never any board motion to issue an RFP for a new law firm. She stated JJC is losing the associate, not the firm. Trustee Morales stated that JJC is not losing the firm but adding a new firm.

Student Trustee Ellis moved, seconded by Trustee Lee that agenda item 3.2.3 be approved as presented. Ayes: Broderick, Budzinski, Harris, Lee, Mahalik, Morales and Student Trustee Ellis favored the motion. The motion carried.

4.2
Agenda
Request by
a Trustee

Trustee Broderick said she would like the following policies reviewed: 01.36.00 Board Requests for Information - she asked to be sent a document and per policy she had to either come in to JJC to view the document or FOIA the document. She wanted the document to be sent to her via email upon request as it is a public document. Trustee Lee who is on the policy committee, said there are valid reasons for this policy to be enforced. Trustee Broderick also requested policy 08.03.00 - Authorizations of Expenditures to be reviewed as she thinks there needs to be more specific information included in this policy. Trustee Broderick also asked that 01.41.00 Trustees Development Budget be reviewed – she thinks this needs to be more detailed and clarified. She also viewed the JJC web pages Board of Trustee Leadership and the building and ground pages and she feels there are some corrections that need to be made. Trustee Broderick would also like to have trustee bios with their tenure shown on the website. Dr. Namuo clarified that Trustee Broderick has requested no future agenda items.

Reports

5.1
President's
Report

President Namuo reported he visited with the Village of Shorewood to connect and share information about JJC. He gave a shout out to the staff for the Welcome Week festivities on all of the campuses. He attended the LEDA/EBC Cohort Celebration and gave a campus tour at the ICCTA Executive Committee Retreat that was held on JJC's campus. Dr. Namuo and his family participated in the Frankfort Fall Festival parade. He also gave a 12x12x12 presentation to the ICCTA/ICCP. He visited and took a tour of the Grundy Area Vocational Center and he participated in the Pep-Rally celebrating the Culinary Competitors. Dr. Namuo also highlighted the Math Department service project.

5.2
Foundation
Report

Kristi Mulvey, Executive Director, Institutional Advancement gave the report and said she is very excited that the 50th Anniversary of the Foundation is September 15th with 450 in attendance. The Fine Arts Department will be highlighted with musicians and the choir. The JJC 5K run on October 1st has almost 300 runners. All profits of this fundraiser will go to scholarships.

- 5.3
ICCTA
Report
- Trustee Lee gave the report. She gave a brief description on what the ICCTA is and what it does. She highlighted Dr. Namuo's presentation of JJC's 12x12x12 program at the recent conference. She explained that the JJC's trustees who attended were in sessions relative to community college governance. Diane Harris said she is excited to be the Vice Chair of the ICCTA awards committee. Chairman Budzinski said he thought JJC was well represented at the conference. Trustee Broderick said she was proud of JJC's presence at the conference and congratulated Dr. Namuo on his presentation.
- 5.4
Student
Trustee
Report
- Student Trustee Ellis gave her report which included how impressed she was with Fall Convocation and the Afternoon of Service. She reported on the Welcome Week activities and attended the ICCTA Executive Committee Retreat. She also participated in the PTK Birdhouse Installation. She highlighted the Constitution Day activities on September 15th which will include a voter registration drive and the upcoming Sustainability Union Events. Mental Health and Wellness Events have many events planned for this semester. She discussed the Mental Health and Wellness Expressive Therapy Group project and the Office of Student Activities upcoming events.
- 5.5
Building and
Grounds
Report
- Student Trustee Ellis reported that In Design projects include replacing the IT Service Room CRAC Unit and replacement of the T building boiler. Project bids include the replacement of the tile at the ECC Playground and the Sub D Sump Pit for Ground Water. In Construction projects are the remodel of the G building restrooms, replacing the G Building switchgear and replacing the B building main power transformer as well as the AHU replacement - CDB project. The CNA lab at Romeoville and the Adjunct Faculty Center Remodel are both almost done. The Environmental Health & Safety (EHS) office remodel is also in construction.
- 5.6
Board Policy
Committee
Report
- Trustee Lee thanked Karen Kissel for stepping up to head the Policy Committee while JJC continues its' search to fill this position and stated there will be quite a lot of policies on the agenda for next month.
- 5.7
Finance
Committee
Report
- Trustee Mahalik said there was no committee meeting this month.
- 5.8
Trustee
Updates
- Trustee Broderick gave an update on the ICCTA Executive Committee meeting that was held at JJC in August and future topics for upcoming meetings. Trustee Lee thanked Carl Buck for his service. Trustee Harris spoke about the ICCTA meeting in Springfield where the roundtable discussion was about their plans for mental health and she realized that JJC is already doing all of what everyone else is still planning.
- 5.9
Chair's
Report
- Chairman Budzinski did not have a report.
6.
Adjournment
- Trustee Lee moved, seconded by Trustee Morales for the meeting to adjourn at 8:55 p.m. A voice vote was taken. The motion carried unanimously.