

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1. Call to Order/Roll Call/Welcome/Pledge of Allegiance

The Regular Meeting of the Board of Trustees of Joliet Junior College, Illinois Community College District #525, held in the Board Room at Joliet Junior College, 1215 Houbolt Road, Joliet, IL was called to order by Chairman Budzinski at 5:32 p.m. on Wednesday, August 20, 2025.

Trustees Present: Elaine Bottomley, Maureen Broderick, Jim Budzinski, Nancy Garcia Guillen, Diane Harris, Alicia Morales (arrived at 5:34 p.m.) and Student Trustee Brenton Bishop.

Trustee Lee was not in attendance.

Dr. Amy Gray led the Board in the Pledge of Allegiance.

1.2 Communications

Kelly Rohder-Tonelli, Executive Director of Strategic Engagement, introduced Dr. Tamela Daniels, Superintendent, and Elisabeth Patton, Principal, of Lockport Fairmont School District 89 whose district participated in the JJC Future Wolves Summer Camp program. Dr. Daniels extended her deepest gratitude for being invited to participate in the Future Wolves program and said the faculty and staff were very welcoming. Mrs. Patton thanked JJC for opening its doors and investing in the future of their students.

1.3.1 Board of Trustees Approval of September as Hispanic Heritage Month Proclamation

JJC Student Abigail Camacho read the English version of the proclamation. JJC Student Leslie Valerio read the Spanish version of the proclamation.

Trustee Garcia Guillen moved, seconded by Trustee Morales, for the proclamation to be approved as submitted. A voice vote was taken. All voted yes. The motion carried.

1.4 Public Comments

There were no public comments.

1.5 Moment of Silence

A moment of silence was observed for members of the college family, students, community leaders, or relatives thereof, who had passed away since the last meeting.

1.6.1 ERP Optimization & Modernization Update Report

Dr. Farmer gave the presentation consisting of reviewing past Board action for the project. She also highlighted the engagement of CampusWorks' participation in the program which included the enterprise architecture assessment and analysis and the ERP master plan development. Dr. Farmer introduced Teresa Fort, Senior Consultant of CampusWorks, who served as the project lead. Teresa discussed the community engagement which included surveys, IT leaders interviews and workshops. She reviewed the technology maturity model used, JJC's critical strategies for success, the ERP implementation strategic alignment and the path to success. Teresa highlighted the evolving role of IT leadership, the institutional focused PMO, the shared governance and business alignment and improving processes & technologies. Dr. Farmer then wrapped up the project's next steps.

1.6.2 Faculty Union Report

Curt Ward, the Faculty Union President, addressed the Board welcoming everyone back to the new semester especially the new students. He said there are 12 new faculty members, most of whom were adjuncts at JJC. He also thanked Dr. Namuo and Dr. Farmer for visiting the classrooms during opening week.

1.6.3 Adjunct Faculty Union Report

Dr. Barbara Will-Henn reported that the contract negotiations for the adjunct faculty union are going well and welcomed the students and staff back to campus.

1.6.4 JJC Foundation Report

Amanda Quinn, Director of Institutional Advancement, gave the report saying that the Foundation has given out \$991,000 in scholarships so far, but will soon to be at the one million mark. The Foundation has raised 6 million to date, mostly for scholarships. She then reminded everyone about the JJC Night of Stars event on September 9th which will be in the JJC theater this year.

1.6.5 Building and Grounds Committee Report

Trustee Bottomley gave the report saying the committee reviewed upcoming projects including the main campus lakeshore walkway which is on the agenda tonight.

1.6.6 Board Policy Committee Report

Trustee Garcia Guillen said at the policy committee meeting, they reviewed the first reads that are on the agenda as well as the second reads and the policy that was up for review only.

1.6.7 Finance Committee Report

Trustee Morales said the finance committee met last week. She then recapped the funds that were unspent. JJC's reserves are very strong and JJC has always had a balanced budget. Student Trustee Bishop added that following the solar panel construction project at the Weitendorf campus, they will be completely off the grid.

1.6.8 Student Trustee Report

Student Trustee Brenton Bishop gave his report highlighting the TRIO conference he attended in Champaign, IL which included discussions on how to disagree peacefully, the power of collaboration, leading with empathy, acting with compassion and empowering skills to lead. He then reviewed the welcome week activities and upcoming campus events.

1.6.9 President's Report

Dr. Namuo gave his report. He said that time and time again, as a college, administration and Board, we are responsible stewards of public funds. His report recapped the enrollment data for fall 2025, the events he attended around campus which included the JJC Adult Education graduation and an event for the Southwest Suburban Immigrant Project and volunteering at the Northern Illinois Food Bank. Dr. Namuo acknowledged all the volunteers who made the Future Wolves program a success and said he also attended the JJC Foundation & Athletic golf outing. He discussed the tour the cabinet took of the Braidwood Nuclear Power Plant. He also took part in a dual credit bill signing ceremony with Governor Pritzker and highlighted the Design Thinking Project lead by Pat Van Duyne which included adding new decals to the outside of buildings to show what programs are inside them. Convocation took place last week and introduced the inaugural class of the Crawford Honors College. He thanked the employees who participated in the day of service at MorningStar Mission, Alzheimer's Association, Habitat for Humanity and the JJC Student Wellness and Support Center. The employee spotlight was on the Center for Continuing Education employees.

1.7 Closed Session #1

Trustee Morales moved, seconded by Trustee Garcia Guillen, for the Board of Trustees of Joliet Junior College to move to a closed session at 6:54 p.m. for the reasons of 2(c)2, 2(c)5, 2(c)6 and 2(c)21.

AYES: Bottomley, Broderick, Budzinski, Garcia Guillen, Harris and Morales. Student Trustee Bishop favored the motion. The motion carried.

1.8 Return to Public Session

Trustee Morales moved, seconded by Trustee Bottomley, for the Board of Trustees of Joliet Junior College to return to public session at 8:51 p.m.

AYES: Bottomley, Broderick, Budzinski, Garcia Guillen, Harris and Morales. Student Trustee Bishop favored the motion. The motion carried.

1.9.1 Approval of Minutes for the Regular Meeting Held on June 25, 2025

Trustee Morales moved, seconded by Trustee Bottomley, for the minutes of the Board of Trustees Regular Meeting held on June 25, 2025 to be approved as submitted.

AYES: Bottomley, Budzinski, Garcia Guillen, Harris and Morales. NAYS: Broderick. Student Trustee Bishop favored the motion. The motion carried.

1.9.2 Approval of Board Retreat Notes Held on July 30, 2025

Trustee Garcia Guillen moved, seconded by Trustee Morales, for the notes of the Board of Trustees Retreat meeting held on July 30, 2025 to be approved as submitted.

AYES: Bottomley, Broderick, Budzinski, Garcia Guillen, Harris and Morales. Student Trustee Bishop favored the motion. The motion carried.

1.9.3 Approval of Minutes for the Special Meeting Held on July 30, 2025

Trustee Morales moved, seconded by Trustee Harris, for the minutes of the Board of Trustees Special Meeting held on July 30, 2025 to be approved as submitted.

AYES: Bottomley, Broderick, Budzinski, Garcia Guillen, Harris and Morales. Student Trustee Bishop favored the motion. The motion carried.

1.9.4 Approval and Release of the Minutes of the Closed Session Meetings Held on 4/5/23, 1/17/24, 5/15/24 #1 & #2, 8/20/24 #1 & #2, 9/11/24 #1 & #2, 9/25/24 #1 & #2, 10/7/24, 10/16/24, 11/13/24 #1 & #2, 12/11/24, 1/15/25, 2/19/25, 3/5/25, 3/12/25, 4/16/25, 4/28/25, 5/21/25 #1 & #2, 6/25/25 and 7/30/25 and the Destruction of the Verbatim Recording of the Closed Session Meetings Held on 4/5/23, 8/16/23, 8/23/23, 9/13/23, 10/18/23, 11/13/23, 11/15/23, 12/13/23, 1/17/24, 1/31/24 and to Find that the Need for Confidentiality Exists for All Remaining Closed Session Minutes

Chairman Budzinski requested to revise the agenda item to read: Approval and Release of the Minutes of the Closed Session Meetings Held 5/15/24 #1, 8/20/24 #1 & #2, 9/11/24 #1 & #2, 9/25/24 #1 & #2, 10/7/24, 10/16/24, 11/13/24 #1 & #2, 12/11/24, 1/15/25, 2/19/25, 3/5/25, 3/12/25, 4/16/25, 4/28/25, 5/21/25 #1 and 7/30/25 and the Destruction of the Verbatim Recording of the Closed Session Meetings Held on 8/16/23, 8/23/23, 9/13/23, 10/18/23, 11/13/23, 11/15/23, 12/13/23 and 1/31/24 and to Find that the Need for Confidentiality Exists for All Remaining Closed Session Minutes

Trustee Bottomley moved, seconded by Trustee Garcia Guillen, for the agenda item to be approved as revised.

AYES: Bottomley, Broderick, Budzinski, Garcia Guillen, Harris and Morales. Student Trustee Bishop favored the motion. The motion carried.

1.9 Approval of Agenda

Trustee Garcia Guillen moved, seconded by Trustee Morales, for the agenda to be approved as submitted. A voice vote was taken. All voted yes except Trustee Broderick who voted no. The motion carried.

1.10 Approval of Consent Agenda as Presented

Trustee Bottomley moved, seconded by Trustee Garcia Guillen, for the items identified on the consent agenda to be approved as presented. Trustee Broderick pulled agenda items 3.2.6 & 3.2.13.

AYES: Bottomley, Broderick, Budzinski, Garcia Guillen, Harris and Morales. Student Trustee Bishop favored the motion. The motion carried.

- 2.1.1 Recommending the Approval of Appointment of One Full-Time Associate Professor, Natural Sciences (Tenure Track)
- 2.2.1 Classified Staff Report Includes New Hires, Replacements and Separations
- 3.1 Approval to Pay the Listing of Bills for the Period Ending June 30, 2025 and July 31, 2025 as Presented
- 3.2.1 Cisco Smartnet IT Support and Maintenance
- 3.2.2 Athletic Supplies and Apparel
- 3.2.3 Extension of Commercial Driver's License Training Program
- 3.2.4 Contract Trainings for Corporate and Community Services
- 3.2.5 Workers' Compensation Open Claims Administration
- 3.2.7 Building Automation System Preventative Maintenance
- 3.2.8 Managed File Transfer (MFT) Platform
- 3.2.9 Microsoft Unified Support
- 3.2.10 Non-credit Training Programs
- 3.2.11 Food Service Dish Machine Rental
- 3.2.12 CampusWorks ERP Project Management and Support
- 3.3 Treasurer's Report
- 3.4 Financial Report
- 3.5 Board of Trustees Approval of the Sale of College Personal Property
- 4.2.1 Policy 02.04.18 Retiree Benefits – Event Passes, Tuition Waiver, and Fitness Center - Second Read
- 4.2.2 Policy 03.21.00 Hazing Prevention - Second Read
- 4.3.1 Policy 01.06.00 Organizational Structures and Shared Governance – Review Only

3.2.6 Main Campus Lakeshore Walkway

Trustee Garcia Guillen moved, seconded by Trustee Morales, for the agenda item to be approved as presented.

AYES: Bottomley, Budzinski, Garcia Guillen, Harris and Morales. ABSTAIN: Broderick. Student Trustee Bishop favored the motion. The motion carried.

3.2.13 Land Environmental Study

Trustee Bottomley moved, seconded by Trustee Morales, for the agenda item to be approved as presented.

AYES: Bottomley, Budzinski, Garcia Guillen, Harris and Morales. NAYS: Broderick. Student Trustee Bishop favored the motion. The motion carried.

4.1 First Reading of Board Policies

Trustee Garcia Guillen recapped the policies that were on First Read which included:

- 4.1.1 01.27.00 Committees of the Board
- 4.1.2 02.01.20 Pay for Performance for Eligible Non-Union Exempt and Non-Exempt Employees
- 4.1.3 03.02.02 Out-of-District Residents of Illinois
- 4.1.4 03.03.03 Partial Tuition Support
- 4.1.5 12.02.00 Insurance
- 4.1.6 12.03.00 Emergency Medical/Personal Injury
- 4.1.7 12.04.00 Bloodborne Pathogens

5.1 Representative to ICCTA/ACCT Report

Trustee Harris did not have a report other than to say that ACCT has selected the award winners for the October conference and to check email for information from ACCT as they do have webinars that are beneficial.

5.2 Trustee Updates

Trustee Morales welcomed students back to campus and thanked faculty for their hard work. She said she was offered a Trustee appointment for the University of St. Francis but declined the position as she is loyal to JJC and did not want it to be a conflict of interest.

Trustee Garcia Guillen expressed deep appreciation for the cabinet, Dr. Namuo, staff and administrators who do what they do to make it possible to start a new school year. She also welcomed the students to campus and asked them to think critically and be innovative. She acknowledged the special guests from the Fairmont school district, which is a district with a diverse population. She appreciates that JJC established a partnership with this district and backed it up with actions and resources.

Trustee Bottomley said it was fun to walk onto campus and see how alive it is. She said she also took a run around campus recently and was amazed how beautiful the campus is. She said it just filled her heart with joy to see all the animals and nature and to see people practice sports. She said it is great that JJC has a Hispanic Serving Institution designation and being able to vote on this month's proclamation and welcome back our student population feels really important.

Trustee Broderick said she asked the following be added next month's agenda: revise the budget development policy for the Trustees because all Trustees should be going to all activities as well as for her to be brought back to good standing and to revisit the KGG billing options. She also wants a closed session for a personal issue, a lobbyist report, a breakdown of summer hours and remote days for staff, the president's goals and for the Board to have committees of a whole.

Trustee Harris welcomed back the students. She said she attended the JJC golf outing and enjoyed the recent retreat. She really liked the Convocation exercise and is glad that the Future Wolves was open to the Fairmont school district.

Trustee Bishop welcomed back the students, faculty and administration. He expressed appreciation for the grounds of JJC. He volunteered at the day of service and learned a lot about the Joliet Area History Museum. He looks forward to meeting new students.

5.3 Chair Report

Chairman Budzinski said there are three words that the definitions have been really, really blurred on this Board. One is privilege, one is entitlement and the last one is responsibility/code of conduct. He said being a Board member at JJC is certainly a privilege but it does not give anyone any entitlements. He said he does not go to every event sponsored by JJC or expect JJC to pay for it. He said Dr. Namuo can choose who he takes to JJC sponsored events and JJC has a policy that says Trustees need to be in good standing to attend and represent JJC at events. He said the Board's responsibility after approving a policy is then for the Board to support it, not argue about it every single meeting.

6. Closed Session #2

Trustee Harris moved, seconded by Trustee Morales, for the Board of Trustees of Joliet Junior College to move to a closed session at 9:48 p.m. for the reasons of 2(c)11.

AYES: Bottomley, Broderick, Budzinski, Garcia Guillen, Harris and Morales. Student Trustee Bishop favored the motion. The motion carried.

7. Return to Public Session

Student Trustee Bishop moved, seconded by Trustee Bottomley, for the Board of Trustees of Joliet Junior College to return to public session at 10:08 p.m.

AYES: Bottomley, Broderick, Budzinski, Garcia Guillen, Harris and Morales. Student Trustee Bishop favored the motion. The motion carried.

8. Adjournment

Trustee Harris moved, seconded by Trustee Garcia Guillen, for the meeting to adjourn at 10:09 p.m. A voice vote was taken. The motion carried unanimously.