

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525  
JOLIET JUNIOR COLLEGE

1.0 **CALL TO ORDER/ROLL CALL/WELCOME/PLEDGE OF ALLEGIANCE**

The regular meeting of the Board of Trustees of Joliet Junior College, Illinois Community College District #525, held in the Board Room at Joliet Junior College, 1215 Houbolt Road, Joliet, IL was called to order by Chairman Budzinski at 5:32 p.m. on Wednesday, August 16, 2023.

Trustees Present: Maureen Broderick, Jim Budzinski, Nancy Garcia Guillen, Diane Harris, Michelle Lee, Jake Mahalik, Alicia Morales, and Student Trustee Iyeshia Ellis.

Chairman Budzinski welcomed the guests to the Joliet Junior College Board meeting.

Trustee Morales led the Board in the Pledge of Allegiance.

1.0.4 There were no public comments.  
Public  
Comments

1.0.5 Kelly Rohder-Tonelli introduced Dr. Natalie Coleman, CEO of After the Peanut (ATP) Communications who highlighted their partnership with JJC. The primary mission of ATP is to transform communities by increasing equity in K-12 STEAM education. ATP provides professional development, curriculum, tutoring and engaging STEAM programs for educators and students.

1.0.6 Trustee Morales moved, and Trustee Lee seconded that the Board of Trustees of Joliet Junior College move to a closed session at 5:42 p.m. for the reasons of 2(c)1, Closed Session 2(c)2, 2(c)11 and 2(c)21. Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik, Morales and Student Trustee Ellis favored the motion. The motion carried.

1.0.7 Trustee Morales moved, and Trustee Garcia Guillen seconded that the Board of Trustees of Joliet Junior College return to public session at 6:58 p.m. Ayes: Broderick, Return to Public Session Budzinski, Garcia Guillen, Harris, Lee, Mahalik, Morales. Student Trustee Ellis favored the motion. The motion carried.

1.1 A moment of silence was observed for members of the College family, students, Moment of Silence community leaders, or relatives thereof, who had passed away since the last meeting.

- 1.2.1 Approval of Hispanic Heritage Month Proclamation Roberto C. Valadez, Vice President Student Development highlighted some on-going initiatives that JJC is currently engaged in as an emerging Hispanic serving institute. Roberto then introduced Angelita Arzate who read the proclamation. Roberto then read the proclamation in Spanish. Trustee Morales moved, seconded by Trustee Garcia Guillen, for the Board of Trustees to approve the proclamation as read. A voice vote was taken. The motion carried.
- 1.2.2 Approval of Carl Buck Appreciation Proclamation Chairman Budzinski read the proclamation while the Board of Trustees and the President's Cabinet members all put on bow ties in honor of Mr. Buck. Trustee Lee moved, seconded by Trustee Harris to approve the proclamation as read. A voice vote was taken. The motion carried. Mr. Buck then thanked the board, president and everyone he has had the pleasure to work with at JJC.
- 1.2.3 ERP Restart Update Dr. Namuo invited Dr. Farmer to the podium to give the report which included a high level roadmap to implement a structured and validated approach aligned with industry's best practices including transparency and communication and honoring the employees' voices to ensure that their voices are heard. The ERP Restart includes a partnership with Ellucian/Colleague which will include modernizing the Student Information System. There will be two project managers – one for HCM/Finance (WorkDay) and one for the Student Information System (Colleague). Dr. Farmer said JJC executed a transparent and competitive selection process for the RFP for the ERP Project Managers. As JJC moves forward with the project, there will be a Trustee Liaison who will be Chairman Budzinski. The ERP will have a new restart budget and a new governance structure. The plan includes facing challenges with confidence by leaning into expertise and leveraging JJC's talent. Trustee Broderick asked if Colleague would be adequate for JJC. Dr. Farmer responded yes. Trustee Morales thanked all those who have worked through this process. Dr. Namuo said that an ERP implementation is one of the hardest projects a college can implement.
- 1.2.4 Faculty Union Report Chairman Budzinski welcomed Dr. Bob Marcink to the podium to give the report. Dr. Marcink thanked attorney Carl Buck for his service with his calming, professional demeanor. He also said that the faculty is glad to see that JJC is moving forward with the ERP restart. Dr. Marcink acknowledged the passing of John Stobart, Marilyn Heniff and John Schroeder and is excited for the students to be back in class next week.
- 1.2.5 Adjunct Faculty Report Chairman Budzinski invited Ms. Laurel Dieskow to give the report. Ms. Dieskow said she was impressed with Dr. Coleman's presentation regarding STEAM and she is excited for a great start to the school year.
- 1.3.1 Approval of June 14, 2023 Meeting Minutes Trustee Morales moved, seconded by Trustee Mahalik that the minutes of the Board of Trustees Regular Meeting held on June 14, 2023, be approved with a change requested by Trustee Broderick to include in section 5.3 who attended (Broderick, Budzinski, Lee, Harris, Garcia Guillen and Ellis) the ICCTA meeting in early June. Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.
- 1.4 Approval of Agenda Trustee Lee moved, seconded by Trustee Morales that the agenda be approved as submitted. Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

1.5 Approval of Consent Agenda Trustee Morales moved, seconded by Trustee Garcia Guillen that the items identified on the consent agenda be approved as presented. Trustee Broderick pulled items 2.4; 3.1; 3.2.12 and 3.4 page 16. Chairman Budzinski pulled 4.2.2. Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

- 2.1.1 Recommending the Approval of The Resignation of One Full Time Associate Professor of Health and Public Services
- 2.1.2 Recommending the Approval of Appointment of One Full-Time Assistant Professor, Agricultural, Horticultural, and Veterinary Sciences Department (Tenure Track)
- 2.2.1 Recommending Approval of Workers Compensation Settlement Case Number: W002678497
- 2.3.1 Classified Staff Report Includes New Hires, Replacements and Separations
- 3.2 Approval to award bids/contracts as follows under Business Services:
  - 3.2.1 Bid: EHS Office Remodel
  - 3.2.2 Bid: Cisco Smartnet Renewal
  - 3.2.3 Consortium: Athletic Apparel
  - 3.2.4 Consortium: Camera Replacement Project
  - 3.2.5 Consortium: Fire Alarm Panel Replacement
  - 3.2.6 Consortium: Keyless Entry Project
  - 3.2.7 Consortium: Broadband Internet and Intranet Service
  - 3.2.8 Consortium: Main Campus Data Center Uninterruptable Power Supply Replacement
  - 3.2.9 Contractual Service: Lobbyist Services
  - 3.2.10 Contractual Service: Video Hosting and Capture Tool
  - 3.2.11 CDB Project: Replace Air Handlers
  - 3.2.13 Sole Source: Cloud Backup Office365 Service
  - 3.2.14 Sole Source: Bookstore Course Materials
  - 3.2.15 Sole Source: Flexible Communications
  - 3.2.16 Sole Source: Portable Radios
  - 3.2.17 Sole Source: Microsoft Unified Support
  - 3.2.18 Sole Source: Digital Signage
  - 3.1.19 Sole Source: Television Commercial Placements
- 3.3 Approval of Treasurer's Report
- 4.2 Approval of Board Policies
  - 03.18.00 Students and the Public
- 5.1.1 Approval of the Minutes and Destruction of the Verbatim Record of the Closed Session Meetings Held on December 8, 2021; January 19, 2022; January 26, 2022 and February 16, 2022 and to Find that the Need for Confidentiality Exists for All Remaining Closed Session Minutes.

#### ITEMS PULLED

#### 2.4 - Approval of Decennial Committee Resolution

Trustee Broderick asked Vice President Roberto C. Valadez to explain the course of action for this resolution. Roberto explained that there will be meetings in October and April of 2023 and October 2024 and JJC will meet the deadline.

Trustee Lee moved, seconded by Trustee Garcia Guillen that agenda item 2.4 be approved as presented. Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

3.1 - Approval to pay the listing of bills for the period ending June 30 and July 31, 2023 as Presented

Trustee Broderick said she wanted to thank Karen Kissel and Dr. Farmer for answering all of her questions today. Trustee Broderick asked if the bill could somehow identify which bills are grant payments and if Marketing could do another report in October on the effectiveness of social media relating to the functionality and population. Trustee Broderick also asked for a report on what chamber memberships JJC has purchased.

Trustee Lee moved, seconded by Trustee Garcia Guillen that agenda item 3.1 be approved as presented. Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

3.2.12 - RFP: ERP Project Managers

Trustee Broderick thanked Dr. Farmer and Dr. Namuo for helping her understand the RFP as it is one of her goals as ICCTA President is to explain the RFP process.

Trustee Mahalik moved, seconded by Trustee Lee that agenda item 3.2.12 be approved as presented. Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

3.4 (page 16) - Approval of the Financial Report

Trustee Broderick said she wanted to point out the information on page 16. Trustee Broderick asked Karen Kissel, Vice President, Finance and Administrative Services to provide details for the stop loss coverage numbers provided. Karen Kissel then explained the process.

Trustee Lee moved, seconded by Trustee Garcia Guillen that agenda item 3.4 be approved as presented. Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

4.2.2 - 08.01.05 Investment Policy – Investment of Funds

Trustee Budzinski stated he has a conflict of interest so he would be abstaining from the vote.

Trustee Morales moved, seconded by Trustee Broderick that agenda item 4.2.2 be approved as presented. Ayes: Garcia Guillen, Harris, Lee, Mahalik and Morales. Abstain: Broderick and Budzinski. Student Trustee Ellis favored the motion. The motion carried.

4.1  
First Reading  
Board Policies

Trustee Lee recapped the first reading of board policy – 04.16.00 Grades which details JJC’s grading system.

4.3                    There were no requests from the trustees.  
Agenda  
Request by  
a Trustee

## Reports

5.1                    President Namuo thanked Dr. Coleman for presenting to the board and said the Romeoville campus may host After the Peanut STEAM camps. Dr. Namuo attended the Juneteenth African American Business Association's (AABA) Celebration where he and Dr. Farmer received the Community Partner award. Dr. Namuo also attended the Morris State of the City meeting in support of the Grundy County Expansion and highlighted the This is College marketing campaign. He attended the JJC golf outing and said that Fall Convocation and the afternoon of service was a fun event for all employees.

5.2                    Kristi Mulvey, Executive Director, Institutional Advancement gave the report and said she is very excited that the 50<sup>th</sup> Anniversary of the Foundation is coming up on September 15<sup>th</sup> where the Fine Arts Department will be highlighted. Her goal for the year is to hit one million dollars in scholarship support for students. The Golf Outing was very successful and she thanked the trustees who attended.

5.3                    Trustee Lee announced that JJC will host the ICCTA Executive Committee retreat on August 18 & 19 and there will be an ICCTA meeting in Springfield on September 8<sup>th</sup>.  
ICCTA  
Report

5.4                    Student Trustee Ellis gave her report which included the OSA Paint and Picnic that took place on June 15<sup>th</sup>. She also attended the AABA Juneteenth Gala on June 17<sup>th</sup>. The TRIO Summer Bridge tour happened on June 20<sup>th</sup> where she gave tours to high school students. Student Trustee Ellis also attended the EBC Meet the Lenders Seminar and the Sustainability Union & Office of Student Activities Hammock Haven on July 26<sup>th</sup>. The Steel Band Concert was on July 26<sup>th</sup>. Student Trustee Ellis also attended the JJC golf outing and the Student Advisory Council Meeting in Springfield. Welcome Week is next week with many activities planned. JJC will host the Business Enterprise Program Certification Workshop on August 31<sup>st</sup>. She also announced the upcoming shows at the JJC Planetarium.

5.5                    Student Trustee Ellis reported that the AHU Replacement/CDB Project is moving forward. Project bids include the Environmental Health & Safety (EHS) office remodel, Replacement of the tile at the ECC Playground and the Sub D Sump Pit for Ground Water. In Construction projects are the remodel of the G Building Restrooms, replacing G Building switchgear and replacing the B building main power transformer. The CNA lab at Romeoville is coming along and the Adjunct Faculty Center Remodel should be done in three weeks.

5.6                    Trustee Lee thanked Karen Kissel for stepping up to head the Policy Committee while JJC continues its' search to fill this position.  
Board Policy  
Committee  
Report

- 5.7 Finance Committee Report Trustee Mahalik said the committee is reviewing the excess equipment on campus and the self-insurance fund.
- 5.8 Trustee Updates Trustee Broderick said the ICCTA meeting that will be held on August 18 & 19 at JJC is due to the fact that she is the current president and the executive committee is meeting. The JJC board is invited to attend the meeting and activities. The next ICCTA meeting is September 8<sup>th</sup> in Springfield with Dr. Namuo presenting the 12x12x12 program.
- 5,9 Chair's Report Chairman Budzinski said today was an exciting day as the students are back in class. The Convocation was impressive. He said he appreciates teachers as they don't really get the summer off. They prepare all summer long for their classes.
6. Adjournment Trustee Lee moved, seconded by Trustee Morales for the meeting to adjourn at 8:29 p.m. A voice vote was taken. The motion carried unanimously.