

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1. Call to Order/Roll Call/Welcome/Pledge of Allegiance

The regular meeting of the Board of Trustees of Joliet Junior College, Illinois Community College District #525, held in the Board Room at Joliet Junior College, 1215 Houbolt Road, Joliet, IL was called to order by Chairman Budzinski at 5:35 p.m. on Wednesday, June 26, 2024.

Trustees Present: Maureen Broderick, Jim Budzinski, Nancy Garcia Guillen, Diane Harris, Michelle Lee (left at 9:43 p.m.), Jake Mahalik, Alicia Morales and Student Trustee Ryan Queeney

JJC student Brendan Bishop led the Board in the Pledge of Allegiance.

1.2 Communications

Kelly Rohder-Tonelli, Executive Director of Strategic Engagement, introduced Jeff Gregory, President of the Joliet Pride Network, who highlighted the joint events the Joliet Pride Network has done with JJC.

1.3.1 Recognitions of Retirement

Robert Morris, Interim Vice President, Student Development, read the recognitions for Debbie Alberts, Diane Brenczewski, Yoko Wenberg and Desmond Masterton.

Debbie Alberts, Yoko Wenberg and Desmond Masterton each thanked the Board for the recognition.

Trustee Mahalik moved, seconded by Trustee Morales, for the Board of Trustees of Joliet Junior College to approve the recognitions. A voice vote was taken. The motion carried.

1.4 Closed Session #1

Trustee Morales moved, seconded by Trustee Garcia Guillen, for the Board of Trustees of Joliet Junior College to move to a closed session at 5:47 p.m. for the reasons of 2(c)1, 2(c)2, 2(c)8 & 2(c)11.

Trustee Broderick requested the closed session be moved after 1.8 Selected Reports. Trustee Morales and Trustee Garcia Guillen accepted the revision to the motion.

AYES: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Queeney favored the motion. The motion carried.

1.6 Public Comments

There were no public comments.

1.7 Moment of Silence

A moment of silence was observed for members of the college family, students, community leaders, or relatives thereof, who had passed away since the last meeting.

1.8.1 ERP Report

Dr. Farmer recapped the ERP Restart board actions and guiding project goals consisting of 1) transparency & communication; 2) to honor employees' voices; 3) to leverage talent and 4) to face challenges with confidence. Dr. Farmer introduced Bryan Snow, Workday Project Manager; Lisa Richardson, SaaS Project Manager and Dr. Erica Reyes, JJC's Director of Academic Intervention & Accommodation Services, who then each gave a brief introduction and explained their role on the project. Christopher Ostwinkle, Interim CIO, presented the Workday timeline as well as the Colleague to SaaS milestones and timeline. Dr. Farmer said JJC has conducted road-mapping sessions consisting of team building, collaborative idea sharing, project workflow and clear expectations. A big win is JJC's data cleanup is at 59.3%. Dr. Farmer also discussed the ERP Restart barriers consisting of technical barriers, human capital resources, change management and financial investment.

1.8.2 Brand and Perception Follow-up Report

Kelly Rohder-Tonelli, Executive Director of Strategic Engagement, gave the presentation. Kelly said over 500 individuals were surveyed and six focus groups were conducted with alumni, parents, current students, Spanish speaking students and business owners. Kelly presented the key findings from the survey as well as how the name Joliet Junior College is perceived. There was a substantial proportion of responders who feel "junior" negatively impacts the school's perception. Shortening the college's name to JJC still reflects the college's history but is also a refresh. Recommended future actions include consistent communication, revamping the website and refreshing facility signage in FY25 through FY27.

1.8.3 Faculty Union Report

There was no report as Dr. Bob Marcink was not in attendance.

1.8.4 Adjunct Faculty Union Report

Ms. Laurel Dieskow gave her report announcing she will no longer be the adjunct faculty union president. Barbara Will-Henn will be the new president and Ms. Dieskow will be vice-president as of August 1, 2024. She then thanked Dr. Namuo, the administration and the Board for their support over the years.

1.8.5 Building and Grounds Committee Report

Student Trustee Queeney and Trustee Mahalik gave the report recapping the projects that are currently in construction and the current project bids. Trustee Mahalik discussed the excess furniture which is beyond its useful life, broken or unsellable that JJC is holding onto currently which is piling up in the hallways due to the policy relating to this matter being revised.

1.8.6 Board Policy Committee Report

Trustee Lee reported that there was no meeting this month.

1.8.7 Finance Committee Report

Trustee Mahalik said there was no report.

1.8.8 President's Report

Dr. Namuo welcomed Dr. Reyes to her new role and said summer enrollment is up 4% and student credit hours are up 11% over last summer. With only 50% of fall enrollment numbers in, the fall enrollment is up 18% in headcount and 5% in credit hours. Dr. Namuo acknowledged the work done on the FY 2025 Budget by the team. Some of the cabinet members paid a visit to Southern Illinois University to work out details of the partnership with JJC. Dr. Namuo attended the George W. Buck Boys & Girls Club of Joliet Inaugural 5K run/walk, the Illinois P-20 Council Learning Renewal Summit and the Morris State of the City event. Dr. Namuo also celebrated the Department of Adult Education and Literacy graduation and acknowledged the chapter of a book, he, Dr. Farmer and Kelly Rohder-Tonelli wrote regarding narratives and strategies of effective leadership in community colleges.

1.4 Closed Session #1

Trustee Lee moved, seconded by Trustee Morales, for the Board of Trustees of Joliet Junior College to move agenda item 1.5 Return to Public Session, to after agenda item 1.4 later in the agenda.

AYES: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Queeney favored the motion. The motion carried.

Trustee Broderick moved, seconded by Trustee Garcia Guillen, for the Board of Trustees of Joliet Junior College to move to a closed session at 6:48 p.m. for the reasons of 2(c)1, 2(c)2, 2(c)8 and 2(c)11.

AYES: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Queeney favored the motion. The motion carried.

1.5 Return to Public Session

Trustee Morales moved, seconded by Student Trustee Queeney, for the Board of Trustees of Joliet Junior College to return to public session at 8:10 p.m.

AYES: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Queeney favored the motion. The motion carried.

1.9.1 Approval of Minutes for the Regular Meeting held on May 22, 2024

Trustee Morales moved, seconded by Trustee Garcia Guillen, for the minutes of the Board of Trustees Regular Meeting held on May 22, 2024 to be approved as submitted.

AYES: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Queeney favored the motion. The motion carried.

1.10 Approval of Agenda

Trustee Garcia Guillen moved, seconded by Student Trustee Queeney, for the agenda to be approved as submitted.

AYES: Budzinski, Garcia Guillen, Harris, Mahalik and Morales. NAYS: Broderick & Lee. Student Trustee Queeney favored the motion. The motion carried.

1.11 Approval of Consent Agenda as Presented

Trustee Morales moved, seconded by Trustee Garcia Guillen, for the items identified on the consent agenda to be approved as presented. Trustee Lee pulled agenda items 3.6 & 3.7. Trustee Broderick pulled agenda item 2.1.1; 2.1.2; 3.2.3; 3.2.4; & 3.2.14. Trustee Mahalik pulled agenda item 4.1.1.

- 2.2.1 Recommending the Approval of Appointment of One Full-Time Associate Professor, English, Philosophy & World Languages Department (Tenure Track)
- 2.2.2 Recommending the Approval of Appointment of One Full-Time Associate Professor, Natural Sciences Department (Tenure Track)
- 2.2.3 Recommending the Approval of Appointment of One Full-Time Assistant Professor, Health & Public Services Department (Tenure Track)
- 2.2.4 Recommending the Approval of Appointment of One Full-Time Assistant Professor, Nursing Department (Tenure Track)
- 2.2.5 Recommending the Approval of Appointment of One Full-Time Assistant Professor, Agricultural, Horticultural, & Veterinary Sciences Department (Tenure Track)
- 2.2.6 Recommending the Approval of The Resignation of One Full - Time Professor of Nursing
- 2.2.7 Recommending Approval of Retirement as Requested by One Faculty Member
- 2.3.1 Recommending the Approval of the Technical Office Support Staff Council (TOSSC) Compensation Study Recommendations
- 2.4.1 Recommending Approval of Workers Compensation Settlement Case Number: W002678211
- 2.5.1 Classified Staff Report Includes New Hires, Replacements and Separations
- 3.1 Approval to Pay the Listing of Bills for the Period Ending May 31, 2024 as Presented
- 3.2.1 Bid: Culinary Arts Student Cutlery and Pastry Kits
- 3.2.2 Bid: Welders for Classroom Instruction
- 3.2.5 Consortium: Tractor for Land Lab
- 3.2.6 Consortium: Annual Security Assessment
- 3.2.7 Consortium: Library Database Subscriptions
- 3.2.8 Consortium: Pitney Bowes Postage Machine
- 3.2.9 Contractual Service: HMO Benefits Plan
- 3.2.10 Sole Source: AMS Services Closeout Contract AVAAP
- 3.2.11 Sole Source: Workday Optimization Projects
- 3.2.12 Sole Source: Room Scheduling System
- 3.2.13 Sole Source: Campuswide Adobe License Renewal
- 3.3 Treasurer's Report
- 3.4 Financial Report
- 3.5 Board of Trustees Approval of Fiscal Year 2026 Resource Allocation and Management Plan for Community Colleges (RAMP/CC)
- 3.8 Board's Approval of Sale/Disposal of College Personal Property

AYES: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Queeney favored the motion. The motion carried.

PULLED ITEMS

2.1.1 Recommending Approval of the Amendment to the President's Employment Contract

Trustee Morales moved, seconded by Student Trustee Queeney, to approve agenda item 2.1.1.

Trustee Broderick said no evaluation has been done for the president, and she said that ICCB said that this contract will be reviewed in September. She does not approve of paying out unused vacation time. Trustee Lee said she also does not approve of paying out unused vacation days before any presidential evaluation has been done.

AYES: Budzinski, Garcia Guillen, Harris, Mahalik and Morales. NAYS: Broderick & Lee. Student Trustee Queeney favored the motion. The motion carried.

2.1.2 Recommending Approval of the Executive Vice President's Employment Contract

Trustee Garcia Guillen moved, seconded by Trustee Morales, to approve agenda item 2.1.2.

Trustee Broderick said she is concerned again about the unused vacation buy back and the specific account of vacation days are not identified in the contract. Trustee Morales said this contract aligns with the same benefits offered to all of the president's cabinets members. Trustee Lee also does not agree with the unused vacation buy back option.

AYES: Budzinski, Garcia Guillen, Harris, Mahalik and Morales. NAYS: Broderick & Lee. Student Trustee Queeney favored the motion. The motion carried.

3.2.3 Bid: Grain Drill

Trustee Mahalik moved, seconded by Trustee Garcia Guillen, to approve agenda item 3.2.3.

Trustee Broderick said she is glad that six BEP vendors submitted bids.

AYES: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Queeney favored the motion. The motion carried.

3.2.4 Bid: Refurbished C-Arm

Trustee Garcia Guillen moved, seconded by Trustee Morales, to approve agenda item 3.2.4.

Trustee Broderick said she is glad that twenty-one BEP vendors submitted bids.

AYES: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Queeney favored the motion. The motion carried.

3.2.14 Sole Source: Workday Consulting for Human Resources

Trustee Garcia Guillen moved, seconded by Trustee Morales, to approve agenda item 3.2.14.

Trustee Broderick said her concern is she does not think this resource is necessary. Trustee Morales said this is part of operations and it is something that is needed.

AYES: Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. NAYS: Broderick. Student Trustee Queeney favored the motion. The motion carried.

3.6 Board of Trustees Approval of Resolution to Transfer Funds from Education Fund to Operations & Maintenance Restricted Fund

Trustee Garcia Guillen moved, seconded by Trustee Morales, to approve agenda item 3.6.

Trustee Lee asked why JJC was moving funds from the Education Fund to the Operations & Maintenance restricted fund. Karen Kissel explained this is per policy and the final amount will be determined in mid-July. Trustee Mahalik said this is a common practice. Jeff Heap gave details regarding the percentage overages per policy.

AYES: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Queeney favored the motion. The motion carried.

3.7 Board of Trustees Approval of Resolution to Transfer Funds from Operations and Maintenance Fund to Operations & Maintenance Restricted Fund

Trustee Garcia Guillen moved, seconded by Trustee Mahalik, to approve agenda item 3.7. Trustee Lee asked why these funds are being moved. Karen Kissel stated it was per policy.

AYES: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Queeney favored the motion. The motion carried.

4.1.1 13.04.00 Sale/Disposal of College Personal Property

Trustee Garcia Guillen moved, seconded by Trustee Lee, to approve agenda item 4.1.1. Trustee Mahalik asked to amend this policy to sell and dispose property that is beyond its useful life or broken and to issue a report quarterly to the Board. Trustee Lee said she did not agree with a quarterly report. She would like the report to be monthly. Trustee Lee and Trustee Garcia Guillen agreed to withdraw this motion.

Trustee Mahalik moved to amend agenda item 4.1.1 to include that the college could sell or dispose college personal property as long as it is beyond its useful life or broken with a report to be presented to the Board monthly. Student Trustee Ryan Queeney seconded the motion. Trustee Lee said she is not comfortable with this motion. Trustee Mahalik then asked to send the policy back to the committee. Trustee Mahalik withdrew his motion and Student Trustee Queeney withdrew his second.

The motion voted on was to send this policy back to the committee.

AYES: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Queeney favored the motion. The motion carried.

3.9.1 Motion to Suspend Rules Temporarily to Allow for Public Comment on FY 2025 Budget

Trustee Morales moved, seconded by Trustee Garcia Guillen, to approve agenda item 3.9.1 at 8:36 p.m.

AYES: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Queeney favored the motion. The motion carried.

Public Comments: Trustee Broderick said she submitted 23 concerns regarding the budget and she did not get anything back, so she wonders what is being hidden and feels there is no transparency. Trustee Lee said that there is a line for the president's cabinet for \$150,000 and the previous president only had \$10,000 in this budget line and she has concerns about transparency and what that money is needed for. Trustee Garcia Guillen said this is the 52nd year that JJC has a balance budget, there is not going to be tuition increase and there has also been enrollment growth which she feels is key information trustees need and things are transparent.

3.9.2 Motion to Return to Regular Session

Trustee Garcia Guillen moved, seconded by Trustee Morales, to return to regular session at 8:40 p.m.

AYES: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Queeney favored the motion. The motion carried.

3.9.3 The President Requests Approval of the Administrative Recommendation for the FY 2025 Budget

Trustee Garcia Guillen moved, seconded by Trustee Morales, to approve agenda item 3.9.3.

AYES: Budzinski, Garcia Guillen, Harris, Mahalik and Morales. NAYS: Broderick & Lee. Student Trustee Queeney favored the motion. The motion carried.

4.2 Approval to Transfer \$500.00 to the Student Trustee Travel Funds from Trustee Brudzinski's Account to Cover the Estimated Final Fiscal Year Overage

Trustee Morales moved, seconded by Trustee Garcia Guillen to approve agenda item 4.2.

Attorney Kopman said that the motion to amend this item at last month's meeting was made incorrectly as there is no general fund. Trustee Broderick asked why the student trustee needs the money as she did not get any consideration to additional funds.

Trustee Mahalik moved, seconded by Trustee Morales, to end debate on this agenda item.

AYES: Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. NAYS: Broderick. Student Trustee Queeney favored the motion. The motion carried.

The vote to approve agenda item 4.2.

AYES: Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. NAYS: Broderick. Student Trustee Queeney favored the motion. The motion carried.

4.3 Censure #1 of Trustee Lee for making disparaging comments about Dr. Namuo to College Cabinet members as well as yelling at and rudely demanding action from the Board Assistant, all in violation of Board Policy 01.03.00 Trustee Code of Conduct.

Trustee Broderick moved, seconded by Trustee Harris to table agenda items 4.3 and 4.4.

AYES: Broderick, Harris, Lee & Mahalik. NAYS: Budzinski, Garcia Guillen & Morales. Student Trustee Queeney did not favor the motion. The motion carried.

4.4 Censure #2 of Trustee Lee for sharing her JJC email account password with another, in violation of Board Policy 10.01.00 Information Security Governance.

5.1 Student Trustee Report

Student Trustee Queeney gave their report and said their pronouns are they/them. Ryan said their student trustee project will focus on the future Baccalaureate Degrees at JJC. Ryan also highlighted notable meeting and events at JJC consisting of the ICCTA annual meeting, the AABA Juneteenth CEO Celebration & Awards gala, the Morris State of the City, the 40th Annual Adult Education graduation ceremony and the sustainability event. Ryan also relayed their observations on recent Board meetings and trustee conduct. Ryan express their desire for the Board to cooperate with each other and treat each other with honesty, decency and respect and avoid personal attacks and sarcasm. Ryan believes that the trustees need to recognize the difference between their policy role and the roles of the college staff and problems occur when trustees try to second guess staff or direct day to day operations. Ryan would like for this Board to lift each other up.

5.2 Representative to the JJC Foundation Report

Kristy Mulvey was virtual to give her report. She said the Foundation golf outing is sold out. Her office has been very busy reviewing and awarding one million dollars of scholarships and she acknowledged her team for their hard work.

5.3 Representative to ICCTA/ACCT Report

Trustee Lee said she did not make it to the award ceremony but at the meeting Trustee Broderick received two awards and transferred the gavel to the new ICCTA president. Trustee Broderick said there were over 300 attendees at the annual conference where awards were presented. Trustee Harris thanked all who submitted award nominees.

5.4 Trustee Updates

Trustee Morales said that the Trustee Quarterly magazine has an article from the facilitator who attended our last retreat that all trustees should read. Trustee Broderick said that she attended another college's Board meeting and they have a committee of the whole which she thinks JJC should have. Trustee Lee said she thought that JJC hired an additional legal council last month. Chairman Budzinski said there was no agreement by the whole Board on how to use an additional legal counsel. Trustee Lee said she wanted to reconsider the vote for Trustee Broderick's ICCTA travel usage to provide her with additional funds. Trustee Harris said the committee for the J.D. Ross award met and chose a nominee for the award and she also received an award from ICCTA.

5.5 Chair's Report

Chairman Budzinski did not give a report.

6. Closed Session #2

Trustee Garcia Guillen moved, seconded by Trustee Harris, for the Board of Trustees of Joliet Junior College to move to a closed session at 9:19 p.m. for the reasons of 2(c)1 & 2(c)11.

AYES: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Queeney favored the motion. The motion carried.

7. Return to Public Session

Trustee Morales moved, seconded by Trustee Garcia Guillen, for the Board of Trustees of Joliet Junior College to return to public session at 9:58 p.m.

AYES: Broderick, Budzinski, Garcia Guillen, Harris, Mahalik and Morales. Student Trustee Queeney favored the motion. The motion carried.

8. Adjournment

Trustee Harris moved, seconded by Trustee Garcia Guillen, for the meeting to adjourn at 9:58 p.m. A voice vote was taken. The motion carried unanimously.