

MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1. Call to Order The Special Meeting of the Board of Trustees of Joliet Junior College, Illinois Community College District #525, held at Joliet Junior College, 1215 Houbolt Road, Board Room, Joliet, IL was called to order by Chairman O’Connell at 5:33 p.m. on Wednesday, April 5, 2023.

2. Roll Call Trustees Present: Maureen Broderick
 Jim Budzinski
 Nancy Garcia Guillen
 Michelle Lee
 Jake Mahalik
 Alicia Morales
 Dan O’Connell

 Student Trustee Josh Stamborski

3. Pledge of Allegiance Trustee Alicia Morales led the Board in the Pledge of Allegiance.

4. Public Comments No public comments this evening.

5. Closed Session Trustee Lee motioned and Trustee Broderick seconded, that the Board of Trustees of Joliet Junior College move to a closed session at 5:35 p.m. for the reasons of 2(c)1 and 2(c)11. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Mahalik, Morales and O’Connell. Student Trustee Stamborski favored the motion. The motion carried.

6. Return to Regular Session Trustee Mahalik motioned and Trustee Morales seconded, that the Board of Trustees of Joliet Junior College return to public session at 7:24 p.m. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Mahalik, Morales and O’Connell. Student Trustee Stamborski favored the motion. The motion carried.

7. IV&V (Independent Verification & Validation) President Namuo said the ERP implementation is going to be looked upon with great significance. This is a project that impacted the entire college community. JJC initiated an IV&V (Independent Verification and Validation) process with CampusWorks that has been completed. He then introduced Liz Murphy and Dr. Joy Hatch to report the findings and recommendations. Dr. Joy Hatch presented that originally Workday Student go-live was scheduled for March 1, 2023. The project was paused in December 2022 due to several issues. CampusWorks was engaged to perform an administrative review to

evaluate the status and give recommendations. The process took two weeks. CampusWorks did a total of 36 interviews with JJC staff, AVAAP and Workday. There were 121 surveys sent out with 68 responses returned. CampusWorks observations from the interviews and survey responses received consisted of the following: 1) the expectation of the change moving to Workday was unclear; 2) JJC did not take the time to define new processes for a new ERP leading the college to try to recreate old processes for a new system; 3) staffing turnover plagued the project; 4) the project governance framework and communications needs to be enhanced; 5) more training is needed and 6) the data governance was ineffective so data migration and data validation has not been successful. Liz Murphy presented CampusWorks next step recommendations which are 1) to continue with Colleague for the Student Information Systems; 2) taking a 2-year pause to prepare to do the things that should have been done before the Workday implementation; and 3) to restart Workday. CampusWorks also recommended to stick with Workday as HR and Finance are functioning optimally. Fix the Workday issues with Recruitment and Admissions and run Colleague in the meantime. The issues needed to restart Workday are to understand Workday's functionality. JJC should also prepare a data governance and data readiness plan. In addition, CampusWorks recommends JJC create a transition/change readiness plan. Inventory reports and integrations are needed. JJC should create a future support model and the project plan needs to reflect reality. As JJC prepares for the future, CampusWorks recommends that JJC needs to build a business process plan for student-related functions. JJC should work with the implementation partner on future steps and address the project structure issues with regular administrative review at the project's milestones or every six months. CampusWorks suggests JJC hire two project managers - one for HR and Finance and the other for Student Information implementation.

Chairman O'Connell stated that he wanted to thank everyone for all the work they have put in to find ways to make this project a success.

8. Trustee Broderick moved and Trustee Lee seconded, for the meeting to adjourn at
Adjournment 7:47 p.m. A voice vote was taken. The motion carried.