



**BOARD POLICIES**

<b>DIVISION</b> IV. Academic Affairs	<b>POLICY NUMBER</b> 4.22.00
<b>CATEGORY</b> 4.22.00 Military Personnel Called for Military Service	<b>DATE</b> Adopted 12/2004 Revised 8/2019

4.22.00

MILITARY PERSONNEL CALLED FOR MILITARY SERVICE

When a student is called to military service, he or she may opt to complete the class or request a tuition and fees refund, in accordance with state and federal laws. Options are outlined in the associated procedure. The students should present a copy of the “military service orders” to the Office of the Registrar prior to leaving. Assistance with this process can also be given by the Veterans Coordinator.