

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1. Call to Order/Roll Call/Welcome/Pledge of Allegiance

The regular meeting of the Board of Trustees of Joliet Junior College, Illinois Community College District #525, held in the Board Room at Joliet Junior College, 1215 Houbolt Road, Joliet, IL was called to order by Chairman Budzinski at 5:33 p.m. on Wednesday, April 10, 2024.

Trustees Present: Maureen Broderick, Jim Budzinski, Nancy Garcia Guillen, Diane Harris, Michelle Lee, Jake Mahalik, Alicia Morales, Student Trustee Iyeshia Ellis and Student Trustee Ryan Queeney.

Chairman Budzinski welcomed everyone to the meeting.

Trustee Garcia Guillen led the Board in the Pledge of Allegiance.

1.1.1 Communications – Board of Trustees Approval of Resolution 2024R02

Dr. Namuo announced that JJC has been recognized as a federal eligible Hispanic Serving Institution. Dr. Escortina Ervin thanked and recognized the Trustees, the President, the cabinet, staff, the HSI committee and the DEI office for all the hard work put into making the application process a success. Dr. Ervin said this designation makes JJC eligible for Title V and many other grant opportunities.

Kelly Rohder-Tonelli, Executive Director of Strategic Engagement, introduced community members who spoke in support of the resolution. Cesar Guerrero and Cesar Cardenas, both are City of Joliet Councilmen, Diane Viveros, Executive Director of Latino Economic Development Association and Samantha Martinez, Program Associate of Latino Economic Development Association. Each of the community members congratulated JJC on the HSI designation.

Trustee Morales then read the resolution in English. Trustee Garcia Guillen also read the resolution in Spanish.

Trustee Morales moved, seconded by Trustee Garcia Guillen, for the Board of Trustees of Joliet Junior College to approve the Resolution. AYES: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

1.2.1 Asian American and Pacific Islander Heritage Month Proclamation

Robert Morris, Interim Vice President of Student Affairs, introduced JJC Student Zachary Hamidi to read the proclamation.

Trustee Garcia Guillen moved, seconded by Trustee Morales, for the board of Trustees of Joliet Junior College to approve the proclamation. A voice vote was taken. The motion carried.

1.3.1 Recognition of Retirement – Jeff Bradford

Dr. Amy Gray, Vice President, Academic Affairs, read the recognition.

Trustee Morales moved, seconded by Trustee Harris, for the board of Trustees of Joliet Junior College to approve the recognition of retirement. A voice vote was taken. The motion carried.

1.3.2 Recognition of Retirement – Cheryl Luster-Klemp

Dr. Amy Gray, Vice President, Academic Affairs, read the recognition. Ms. Luster-Klemp thanked JJC for the recognition.

Trustee Morales moved, seconded by Trustee Garcia Guillen, for the board of Trustees of Joliet Junior College to approve the recognition of retirement. A voice vote was taken. The motion carried.

1.3.3 Recognition of Retirement – Debbie Jankowski

Robert Morris, Interim Vice President, Student Affairs read the recognition.

Trustee Morales moved, seconded by Trustee Garcia Guillen, for the board of Trustees of Joliet Junior College to approve the recognition. A voice vote was taken. The motion carried.

1.4 Closed Session

The board did not go into closed session.

1.6 Public Comments

There were no public comments.

1.7 Moment of Silence

A moment of silence was observed for members of the college family, students, community leaders, or relatives thereof, who had passed away since the last meeting.

1.8.1 FAFSA Report

Robert Morris, Interim Vice President, Student Affairs, gave the report which explained the FAFSA Simplification Act which is a sweeping redesign of the process and systems used to award federal student aid. Full implementation should be in place for the 2024-2025 award year. The act reduced the FAFSA questions from 108 to 36. The most noticeable change is replacing the estimated family contribution with what is now the student aid index. There will no longer be a benefit for families having more than one child in college. In May of 2024, JJC should be fully functional for the new FAFSA changes. JJC has planned financial aid completion help nights in both English and Spanish as well as one-on-one financial aid advising.

1.8.2 ESL and GED Report

Dr. Amy Gray, Vice President, Academic Affairs, gave the report. The Department of Adult Education and Literacy is completely grant funded and currently serves 2,160 students. There are 720 students in the Adult Basic Education program, 112 students in the Adult Secondary Education program and 1,353 in the English Language Acquisition program. This summer JJC will offer Spanish GED classes and has applied for and received an English Language Acquisition expansion grant projected to help 1,100 students. U.S. Citizen

classes are offered each semester. JJC has 7 locations in the community that host these classes and JJC partners with 18 high schools. JJC continues to beat the state and national numbers in success rates for employment after the students exit the program, median earning, youth participants and English language learners.

1.8.3 Faculty Union Report

Dr. Bob Marcink gave the report and congratulated the retirees and said they will all be missed. He thanked Dr. Namuo and the committee on the Hispanic Serving Institution designation and said it was an important designation. He also complimented the outgoing Student Trustee, Iyeisha Ellis, on her service as the student trustee.

1.8.4 Adjunct Faculty Union Report

Ms. Laurel Dieskow gave the report and said things are going smoothly in the adjunct department and noted that the adult education department is entirely made up of an adjunct faculty. She also congratulated the astrology department for doing a great job coordinating the solar eclipse event.

1.8.5 Building and Grounds Committee Report

Student Trustee Ellis gave the report consisting of the projects that are currently In Constructions - replacement of the G building switchgear and B building main power transformer; AHU replacement – CBD project; replacement of the tile at the ECC playground; replacement of the IT service room CRAC unit; replacement of the T building boiler with condensing boiler; the building H stair tred and the CNA lab at Romeoville. In Design projects consist of the mental health space. The current Project Bids include building H HVAC unit replacement; the 2024 pavement maintenance; façade repairs; building A testing center HVAC renovation; lighting replacement and the vet tech addition.

1.8.6 Board Policy Committee Report

Trustee Lee said the policy committee did not meet this month so there are no new policies on the agenda as a first read and three policies on the agenda as second reads.

1.8.7 Finance Committee Report

Trustee Mahalik said that there is no Finance Committee report.

1.8.8 President's Report

Dr. Namuo said the Board of Trustees engaged in their first ever board self-evaluation. He explained the triumphant return of pizza puffs to the cafeteria menu and announce that he has been appointed to the Higher Education Futures Table. He also acknowledged the roots and branches stories of JJC employees and former students. He highlighted Student Trustee Iyeisha Ellis who's term comes to an end today. The President and the cabinet attended the American Association of Community Colleges (AACC) conference where he, Dr. Farmer and Dr. Gray presented a session on 12x12x12. Dr. Namuo also paid a visit to an English 098 reading and writing class and he gave a brief explanation the 56-page document JJC submitted to qualify as a Hispanic Serving Institution with examples of grants JJC could now apply for.

1.9.1 Approval of Minutes for the Regular Meeting held on March 13, 2024

Trustee Broderick moved, seconded by Trustee Garcia Guillen for the minutes of the Board of Trustees Regular Meeting held on March 13, 2024 be revised with corrections to them.

Trustee Broderick wanted her statements from the meeting to be included verbatim. Trustee Lee also asked for the full copy of the Resolution to be added. Trustee Garcia Guillen said that the minutes are a summary and the minutes are not verbatim. Attorney Kopman agreed that the verbatim record is the video and the minutes are not intended to be verbatim only a summary.

The vote was taken to accept the minutes with changes. AYES: Broderick and Harris. NAYS: Budzinski, Garcia Guillen, Lee, Mahalik and Morales. Student Trustee Ellis did not favor the motion. The motion failed.

Trustee Garcia Guillen moved, seconded by Trustee Morales, for the minutes of the Board of Trustees Regular Meeting held on March 13, 2024, be approved as submitted. AYES: Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. NAYS: Broderick. Student Trustee Ellis favored the motion. The motion carried.

1.9.2 Approval of Notes from the Board Retreat held on March 27, 2024

Trustee Morales moved, seconded by Trustee Lee, for the notes of the Board of Trustees Retreat held on March 27, 2024, be approved as submitted. Trustee Broderick asked why her question at the retreat regarding why the meeting was held in closed session was not included in the notes. Attorney Kopman said that the subject of the retreat was appropriate to be held in closed session and the notes are not verbatim, only a summary.

The vote was taken: AYES: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

1.10 Approval of Agenda

Trustee Morales moved, seconded by Trustee Lee, for the agenda be approved as submitted. AYES: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

1.11 Approval of Consent Agenda as Presented

Trustee Lee moved, seconded by Trustee Morales, for the items identified on the consent agenda be approved as presented. Trustee Broderick pulled agenda item 3.1 and 3.2.11. AYES: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

- 2.1.1 Requesting Acceptance of Resignation of Senior Director, Academic Excellence & Support
- 2.1.2 Recommending Appointment of Director, Human Resources
- 2.2.1 Recommending the Approval of the Resignation of One Full – Time Professor of Natural Sciences
- 2.2.2 Recommending the Approval of Appointment of One Full-Time Assistant Professor of Mathematics (Tenure Track)
- 2.3.1 Classified Staff Report Includes New Hires, Replacements and Separations
- 2.3.2 Faculty Columnar Advancement Schedule
- 3.2.1 Bid: Building H HVAC Unit Replacement
- 3.2.2 Bid: Natural Gas Supply
- 3.2.3 Bid: Facade Repairs
- 3.2.4 Bid: Lighting Replacement
- 3.2.5 Bid: Pavement Maintenance 2024 Program
- 3.2.6 Consortium: Food Supplies

- 3.2.7 Consortium: Broadband Internet and Intranet Services
- 3.2.8 Contractual Service: Fountain and Beverage Provider
- 3.2.9 Contractual Service: Snack and Beverage Vending Services
- 3.2.10 RFP: On-Demand Learning & Development
- 3.2.12 Sole Source: Electric Vehicle Alignment/Advanced Driver-Assistance Systems Equipment
- 3.2.13 Sole Source: Student & Employee Online Compliance Training
- 3.3 Treasurer's Report
- 3.4 Financial Report
- 4.1 Second Reading and Approval of Board Policies
 - 4.1.1 02.04.00 Sick Leave
 - 4.1.2 02.04.01 Absence Without Leave
 - 4.1.3 04.16.00 Grades

PULLED ITEMS

3.1 Approval to Pay the Listing of Bills for the Period Ending March 31, 2024 as Presented.

Trustee Garcia Guillen moved, seconded by Trustee Morales, to approve to Pay the Listing of Bills for the Period Ending March 31, 2024 as presented.

Discussion was related to Trustee Broderick's concern that there are multiple invoices from the same vendor that total together over \$5,000 and why they are included in the revolving bills list. Attorney Kopman said he will be looking into this.

AYES: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

3.2.11 RFP: Workday Services Partner

Trustee Morales moved, seconded by Student Trustee Ellis, to approve agenda item 3.2.11.

Trustee Broderick asked if there are any time gaps between the new vendor start date and the old vendor's end date. Vice President Karen Kissel there would not be any gaps and that the transition will be managed by the project managers.

AYES: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

5.1 Student Trustee Report

Student Trustee Ellis reported that the Mathematics Department held the ICTM Invitational High School contest and the Transition Math and Dual Credit Summit. Zonta Club of Joliet held the Through Her Eyes film festival on Thursday, March 21st. CMAS attended a Chicago Bulls game on March 27th. On Thursday April 4, CMAS & OSA held an Intoxicated Drive Awareness Road to Reality event. She acknowledged the JJC NJCAA All-American Athletes Grace Harris and Alex Vasilakis. The Sustainability Romeoville Repair Café will be held on Saturday, April 13th. The DEI office and the Acting II class held an event called Laugh Tracks Unplugged on April 16th. On April 18th, the National Arab American Heritage Month Celebration will take place. The students in the theatre department will put on a production of Steel Magnolias on April 18 – 21st. The Latin X Empowerment Conference will be April 19th. The Joliet Regional College & Career Fair will be held on April 25th and is free to all. Student Government Club will put on a Family Feud event. She then thanked all who have given their support, guidance, encouragement and help to her during her time as student trustee. Iyeshia said she is grateful for all the opportunities to learn and contribute to the community and thanked everyone for the encouragement to be the best version of herself. She will cherish the memories and

experiences she has gained as student trustee and will never forget the impact this experience will have on her life.

5.2 Representative to the JJC Foundation Report

Kristi Mulvey, Executive Director Institutional Advancement, gave her report. Kristi said they have completed the annual employee giving campaign with 258 employees giving over \$100,000 to the foundation. There were 44 new employees now giving. The foundation will have a philanthropy cord for those who have given to the foundation to wear at graduation. The spring appeal will be going out soon. This year the foundation has awarded over one million dollars in scholarships to students.

5.3 Representative to ICCTA/ACCT Report

Trustee Lee did not have a report other than to say Lobby Days is May 2 in Springfield, IL.

5.4 Trustee Updates

Trustee Mahalik attended the poetry reading in the library which he enjoyed. Trustee Garcia Guillen thanked everyone for the HSI milestone. Trustee Harris said thank you for the great reports tonight. Trustee Lee thanked Iyeshia Ellis for her service. Trustee Broderick brought up if trustees would be interested in going back to committees of the whole where all trustees met vs. specific committee members and asked if the cabinet could share what they learned at the recent conference. She also said ICCTA lobby days is May 1st & 2nd and ICCTA received many nominations for awards. Trustee Morales congratulated Dr. Ervin and Dr. Namuo for their work on the HSI award designation.

5.5 Chair's Report

Chairman Budzinski said he is proud that JJC is now an HSI institution and he feels this reinforces that all are welcome at JJC.

6. Recognition of Student Trustee Iyeshia Ellis Leaving the Board

Dr. Amy Kuspa-Sims, Manager of Student Activities, said that Iyeshia Ellis, is truly a student leader and thanked her for her time, commitment and focus on improving opportunities for student activities and her courage to do the right thing is clear. She is grateful that their paths came together. Dr. Namuo thanked Iyeshia for her contribution to the college and said she embraced all challenges that were presented to her with vigor and grace. The President and the Chairman then presented Iyeshia with a service plaque.

7.1 Oath of Office and Seating of New Student Trustee Ryan Queeney

Dr. Amy Kuspa-Sims welcomed the new student trustee – Ryan Queeney. Amy said Ryan is an active advocate for diversity, equity, and inclusion efforts and ensuring that all students have the opportunity to feel safe and that their needs are met during their academic journey so they are healthy and successful students. Ryan then took the oath of office. Ryan thanked Dr. Kuspa-Sims for her kind words and thanked those that have been supportive enabling them to become the student trustee.

8. Closed Session

Trustee Morales moved, seconded by Trustee Lee, for the Board of Trustees of Joliet Junior College to move to a closed session at 8:11 p.m. for the reasons of 2(c)2. Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Queeney favored the motion. The motion carried.

9. Return to Public Session

Trustee Lee moved, seconded by Trustee Mahalik, for the Board of Trustees of Joliet Junior College to return to public session at 9:04 p.m. Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Queeney favored the motion. The motion carried.

10. Adjournment

Trustee Lee moved, seconded by Trustee Broderick, for the meeting to adjourn at 9:05 p.m. A voice vote was taken. The motion carried unanimously.