



01.90.00 NAMING OF BUILDINGS AND OTHER PROPERTIES

Division: **Board of Trustees**
Adopted: **09/2012**
Revised: **08/2015, 02/2017, 01/2020, 11/2023**
Reviewed:

The Board of Trustees (Board) retains authority for naming College facilities and properties. This shall include buildings, portions of buildings, College streets or roads; stadiums and fields; areas of major assembly, activity, or campus circulation; and other facilities and properties which are significant because of their use or visibility. Naming opportunities for benches, tables, sculptures or architectural pieces, pavers or bricks, or other opportunities under \$100,000 do not require Board approval.

The naming of buildings and other properties will be in accordance with Procedure 1.90.00.00 Naming of Buildings and Other Properties. After review by the President and the Foundation Board, the recommendation will be submitted to the Board for action, when required. No commitment for naming shall be made prior to approval by the Board of the proposed name. The recommendation will be sent to the Board for review prior to being discussed and a vote taken.

Each proposal for naming a College facility or property shall be considered on its own merits. In all naming proposals, efforts will be made to be consistent with state, federal, and accreditation guidelines that dictate the reporting of college sites. Therefore the College will utilize types of naming conventions that align with the Illinois Community College Board Systems Manual [ICCB Section 1501.301, Definition of Terms] and the Higher Learning Commission when identifying College sites.

Related Institutional Procedures:

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