

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525  
JOLIET JUNIOR COLLEGE

1.0 **CALL TO ORDER/ROLL CALL/WELCOME/PLEDGE OF ALLEGIANCE**

The regular meeting of the Board of Trustees of Joliet Junior College, Illinois Community College District #525, held at Joliet Junior College, 1215 Houbolt Road, Board Room, Joliet, IL was called to order by Chairman O'Connell at 5:31 p.m. on Wednesday, November 9, 2022.

Trustees Present: Maureen Broderick, Jim Budzinski, Nancy Garcia Guillen, Michelle Lee, Jake Mahalik, Alicia Morales, Dan O'Connell and Student Trustee Josh Stamborski.

Chairman O'Connell welcomed the guests to the Joliet Junior College Board meeting. He thanked Kelly Rogers for all her help with the board and welcomed Karyn Reczek, the new Assistant to the Board of Trustees.

Trustee Michelle Lee led the Board in the Pledge of Allegiance.

1.0.4  
Public  
Comments

Brian McDaniel, the Executive Director of the American Red Cross of Illinois River Valley, thanked Joliet Junior College for their partnership. One hundred thirty-seven pints of blood were donated during recent blood drives at all four campuses. He also thanked Dr. Namuo and Kelly Rohder-Tonelli who stepped-up to help find 30 students, faculty and administrators to be translators for area migrants who had been transported to the Chicago area.

1.1  
Moment  
of Silence

A moment of silence was observed for members of the College family, students, community leaders, or relatives thereof, who had passed away since the last meeting.

1.2.1  
12x12x12

President Namuo presented his agenda of the 12x12x12 program which will dramatically impact college-going students within the Joliet Junior College district. This program would help high school students obtain 12 college credits by 12<sup>th</sup> grade for \$12 per credit. President Namuo announced that the Joliet Junior College Foundation has authorized \$500,000 to support the 12x12x12 program. President Namuo also thanked the eight area high school Superintendents who were in attendance. Dr. Rachel Kinder, Superintendent of Valleyview School District thanked Dr. Namuo for his commitment and taking time to meet with the area school districts to get their input for this program. Dr. Karla Guseman, Superintendent of Joliet Township High School then spoke about how she believes this program would especially help the underserved student population. Trustee Morales thanked Dr. Namuo and expressed that she thought the program is very well thought out and the timing is very appropriate. Trustee Morales expressed that she feels dual credit is a very good opportunity for high school students. Trustee Broderick then thanked everyone for coming and relayed her experience at a recent national conference which she attended where a session was focused on not only on high school students but also reaching out to 7<sup>th</sup> and 8<sup>th</sup> graders to stimulate them about higher education. Student Trustee Stamborski then

spoke about he was a dual credit student and how he felt it gave him confidence and made him more prepared to attend JJC. Trustee Lee thanked everyone for their support for the program. Trustee Mahalik also thanked everyone for their support and for coming.

- 1.2.2 Executive Vice President, Dr. Yolanda Farmer, introduced and welcomed Roberto Valadez as the new Vice President of Student Development. Dr. Farmer then welcomed Dean Robert Morris, Dean of Enrollment Management, who presented the Fall 2022 Enrollment Report which highlighted the current student demographics and enrollment trends which showed that headcount, credit hours and dual credit hours have all increased. Trustee Broderick relayed her incite on presentations she attended at the national conference related to reverse transfer students, partnering with local businesses and students with disabilities. Trustee Lee had comments on what JJC is doing to increase African American and Hispanic populations. Trustee Morales had comments related to providing outreach to Hispanic students. Trustee Budzinski commented on the possibility of having a focus group of students at the high school level as to why the students feel they can't come to JJC. Dean Morris said he appreciated all the comments and said they would all be a focus he will put on his radar. Dean Morris stated trends reveal that some students don't have the confidence or knowledge of resources available to attend college. Trustee Garcia Guillen stated that she felt equity would be crucial moving forward. Trustee Morales commented that athletics could be a way to increase enrollment of African American men. President Namuo said he appreciated all the Trustee's concerns around equity and thought that the strategies JJC has in place would make a difference.
- 1.2.3 Chairman O'Connell introduced Dr. Amy Gray who recognized retiree Mary Grisham for 17 years (2005-2022) years of dedicated service. A voice vote was taken. The motion carried unanimously.  
Mary Grisham
- 1.2.4 Chairman O'Connell welcomed Dr. Bob Marcink, to the podium to give the faculty union report. Dr. Marcink thanked Dr. Namuo for bringing the faculty into the planning of the 12x12x12 program and thought that having the area superintendents buy into the program is a very important step. Dr. Marcink said it was very nice to see all the students and parents here at JJC last weekend for the Discover JJC event. Trustee Broderick congratulated Dr. Marcink on being reelected to leadership in the Union.
- 1.2.5 Chairman O'Connell recognized Ms. Laurel Dieskow who said she is energized when she listens to all the enrollment efforts being discussed to bring in students. She believes partnering with community business is a good way to bring back adult students to JJC.
- 1.3 Trustee Morales moved, seconded by Trustee Lee that the amended minutes of the Board of Trustees meeting held on October 12, 2022, be approved with the following correction requested by Trustee Broderick relating to item 1.2.3 Tax Levy for the Year 2022 where Trustee Morales asked "if there was an increase to the tax and Mr. Heap Responded Yes". Trustee Broderick requested Attorney Buck's input: "Attorney Buck explained that the actual amount of the levy increased but that the tax rate to the homeowner would go down based on the increased EAV which was how PTELL operated in the State of Illinois. As a result, JJC was not increasing taxes paid by the homeowner for JJC. Trustee Broderick concurred and the Board acknowledged that fact in supporting the proposed Levy." The amended motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Mahalik, Morales, and O'Connell. Student Trustee Stamborski favored the motion.

1.4 Approval of Agenda Trustee Broderick moved, seconded by Trustee Morales that the agenda be approved. The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Mahalik, Morales, and O’Connell. Student Trustee Stamborski favored the motion

1.5 Approval of Consent Agenda Trustee Lee moved, seconded by Trustee Garcia Guillen that the items identified as consent agenda items be approved as presented. Trustee Budzinski asked for 4.2.2 be set aside. Trustee Broderick ask that items 3.2.9, 3.2.1 and 5.1 be pulled. Trustee Broderick asked for discussion on item 3.2.6 stating she was thankful that information was provided on the companies who submitted bids. Trustee Broderick also stated her concerns on the partnerships JJC has with childcare and she feels this should be investigated further to see if more options could be made available. The motion for the consent agenda carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Mahalik, Morales, and O’Connell. Student Trustee Stamborski favored the motion.

- 2.1.1 Recommending approval of the amendment to the executive vice president’s contract
- 2.2.1 Recommending approval of retirement as requested by one faculty member
- 2.2.2 Recommending approval of retirement as requested by one faculty member
- 2.2.3 Recommending approval of retirement as requested by one faculty member
- 2.2.4 Recommending approval of retirement as requested by one faculty member
- 2.2.5 Recommending approval of retirement as requested by one faculty member
- 2.2.6 Recommending approval of retirement as requested by one faculty member
- 2.2.7 Recommending approval of retirement as requested by one faculty member
- 2.9.1 Classified staff report includes new hires, replacements and separations
- 2.9.2 Recommending faculty salary schedule columnar advancement in accordance with current contractual agreement
- 3.1 The President recommends approval to pay the listing of bills for the period ending October 31, 2022 as presented
- 3.2.1\* Bid Fertilization & Weed Control Rebid
- 3.2.2 Bid Switch & Wireless Replacement
- 3.2.3 Consortium A-1 Corporate Hardware
- 3.2.4 Consortium Examity
- 3.2.5 Consortium Watermark
- 3.2.6 RFP Strategic Planning Consultant
- 3.2.7 Sole Source Blackbaud (over 10% of previously approved amount)
- 3.2.8 Sole Source Fenix Outdoor International
- 3.2.9\* Sole Source Johnson Controls
- 3.2.10 Sole Source Linde Gas & Equipment
- 3.3 Treasurer’s Report
- 3.4 Financial Report
- 3.6 Board of Trustees approval of Abatement of Taxes for the 2013A General Obligation Alternate Revenue Refunding Bond Issue
- 3.7 Board of Trustees approval of Abatement of Taxes for the 2018 General Obligation Alternative Revenue Refunding Bond Issue
- 3.8 Board of Trustees approval of Abatement of Taxes for 2021 General Obligation Alternate Revenue Refunding Bond Issue

Second Reading Board Policies and Approval

- 4.2.1 02.03.05 Administrators and Staff Teaching Classes
- 4.2.2\* 02.04.10 Tax-Sheltered Annuities

- 4.2.3 02.04.16 Child Bereavement Leave
- 4.2.4 02.06.00 Background Check
- 4.2.5 03.03.04 General Petition Process
- 4.2.6 11.06.00 Concealed Carry and Firearms
- 4.2.7 11.09.00 Firearms on Campus
- 4.2.8 11.10.00 Animals on Campus
- 5.1\* Dual Credit Modification

\*Trustee Garcia Guillen moved and Trustee Mahalik seconded to table item 3.2.1 until the Next meeting. The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Mahalik, Morales, and O’Connell. Student Trustee Stamborski favored the motion.

\*Trustee Lee moved and Trustee Mahalik seconded to approve 3.2.9 with the following change: correct the description to read “heat pump and heat pump controls” consistently throughout the document. The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Mahalik, Morales, and O’Connell. Student Trustee Stamborski favored the motion.

\*Trustee Mahalik moved and Trustee Garcia Guillen seconded to approve motion 4.2.2. Trustee Budzinski explained that he set this aside as to a conflict of interest with his private job. The motion carried unanimously. Ayes: Broderick, Garcia Guillen, Lee, Mahalik, Morales, and O’Connell. Student Trustee Stamborski favored the motion. Trustee Budzinski abstained.

\*Trustee Broderick moved and Trustee Budzinski seconded to approve item 5.1 as is. Trustee Broderick explained that she asked to pull this item from the consent agenda because she wanted to vote separately on this item to show that all trustees are in favor of the President’s 12x12x12 program. The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Mahalik, Morales, and O’Connell. Student Trustee Stamborski favored the motion.

3.5.1 Trustee Broderick moved and Trustee Garcia Guillen seconded to suspend rules temporarily to allow for Public Comment on Tax Levy. The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Mahalik, Morales, and O’Connell. Student Trustee Stamborski favored the motion.

Motion to Suspend rules for Public Comment

3.5.2 There were no public comments.

Public Comment

3.5.3 Trustee Broderick moved and Trustee Morales seconded to return to regular session. The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Mahalik Morales, and O’Connell. Student Trustee Stamborski favored the motion.

Approval to Return to Regular Session

3.5.4 Trustee Garcia Guillen moved and Trustee Mahalik seconded to approve the Tax Levy. The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Mahalik, Morales, and O’Connell. Student Trustee Stamborski favored the motion.

Board Approval of Tax Levy

## New Business

4.1 Trustee Lee provided a high-level overview of the board policies on the agenda for the first reading: 01.03.00 Trustee Code of Conduct – outlines the responsibilities of the board. 01.10.01 Officers of the Board-Duties – outlines the duties of the officers of the board. 01.36.00 Board Requests for Information – outlines the process, and it stresses the importance that the request should be for board decision making processes. 01.45.01 Agenda Preparation – outlines the process for agenda preparation. 01.45.02 Citizen Additions to the Board Meeting Agenda - outlines the process for citizens request to additions to the board meeting agenda. 11.08.01 Use of Unmanned Aerial Vehicles, (UAV's) or Drones - outlines the use of UAVs, or drones, on campus. 11.11.00 Clery Act Compliance - is about the crime awareness and Campus Safety Act of 1990. It is a consumer report law requiring all colleges and universities who receive federal funding to share information about crime on campus and their effects to improve campus safety, as well as inform the public of crime in and around campus. 11.12.00 Clear and Present Danger Reporting – the purpose is to mandated reporting requirements within the Illinois Firearm Concealed and Carry Act. Trustee Broderick expressed her concerns regarding item numbers. 01.10.01 and 01.45.01

## Reports

6.1 President Dr. Namuo expressed his intent to acknowledge the good work being done around the college. He highlighted the JJC Diversity and Community Dinner. He thanked Dr. Farmer and Dr. Ervin and their teams for an incredible night. He attended a performance of The Wolves and commended the JJC Fine Arts Theatre department. He attended the first home games of both the women's and men's basketball teams. He acknowledged and celebrate the home debut of JJC's competitive cheer team. He was honored to give opening remarks at The Center for Multicultural Access and Success, 6th annual celebration of first-generation students. He gave kudos to Judy Connelly and the team for making the employee open enrollment period event fun. He acknowledged Dr Farmer, VP Valadez and all of the team for the Discover JJC event and he acknowledged our Media services staff.

6.2 Chairman O'Connell invited Amanda Quinn to the podium to present the Foundation Report. Ms. Quinn shared that the spring application is currently open until November 30th. To date, there are 1,280 applicants in the system. She stated JJC has \$17 million in endowments in the Foundation. The year-end appeal is going to 20,000 alumni and friends. They will be doing a Holiday pop-up walk with Santa and friends' event on December 1st from 5:00 to 8:00 PM in and around the Event Center. The Foundation will also be doing a holiday celebration for employees where funds raised will be for the new Namuo Family Endowed Scholarship for First Generation students. They are also accepting nominations for the Distinguished Alumni Achievement Award and Susan H. Wood Hall of Fame awards.

6.3 Chairman O'Connell introduced Trustee Broderick for the ICCTA report. Trustee Broderick informed the board of an upcoming ICCTA meeting on November 11<sup>th</sup> and 12<sup>th</sup> in Schaumburg. She stated the ACCT National Convention was October 25<sup>th</sup> through October 29<sup>th</sup> in New York which was attended by herself, Trustee O'Connell, Trustee Morales, Student Trustee Stamborski, Dr. Namuo, Attorney Carl Buck and Kelly Rogers. Dr. Namuo gave an overview of the opening session which was focused on

accreditation. Dr. Namuo also attended the key note where the speaker was a renowned scholar in higher education and his message was about outcomes with less of an obsession on the process of obtaining credits and degrees. Chairman O’Connell attended the chair academy session which focused on legal issues. He also attended a session on equitable access to mental health and another one related to adult learners enrolling in community colleges. Trustee Morales attended sessions related to equitable access which focused on rethinking the process and providing better path options from start to finish for college students with a focus on collaboration from faculty. Another session she attended discussed why teacher diversity matters. Student Trustee Stamborski attended the new trustee session which had a great discussion with other student trustees. Other sessions Trustee Stamborski attended discussed the role of the board of trustees to act as a single board in executing matters of the college. He also attended a session relating to board assessment and another session was focused on getting gen Z and millennials on the board of trustees. Trustee Broderick visited the borough of Manhattan Community College where they discussed their grant, food pantry and day care programs and how these programs function under their foundation. She also attended a session on data for decisions which discussed providing trustees with the right data information related to marketing. Another session attended was related to reassessing all of college’s programs to determine if any need to be rebooted. She also attended a session focused on investing in trade equity education to help students build career identity early on in grade schools. Trustee Broderick also attended the central region caucus.

- 6.4 Student Trustee Report Chairman O’Connell introduced Student Trustee Stamborski to give the student trustee report. Student Trustee Stamborski’s report highlighted Wellness Open Recreation Fridays that were held in September, October and November. A Trunk or Treat event was held on October 21. The Disability Awareness Day was held on Friday, October 28. The medical technology program mural has been revealed. The Halloween Goose Chase was October 24th through the 28. The JJC medical assisting program hosted an “essential drive” at the start of the month and received over 1000 donations. A production of The Wolves open November the 3 and closed on November the 6. The Blazer is looking into have a print version. The ACCT Student Trustee Advisory Committee is active and in discussions to become more of a Student Trustee Contingency Group.
- 6.5 Building and Grounds Report Trustee Mahalik gave the report which consisted of reporting ongoing projects such as in construction are the leaking storefronts in A building and J building elevators are almost complete. Miscellaneous Capital Improvement HVAC projects are ongoing. In design projects are D building replacement of the main power transformer, replacement of G building switches and remodel of the restrooms. Workday had training and focus groups for the student product. Trustee Budzinski and Trustee Broderick had questions on the leaking windows in A building. Pat Van Duyne, Senior Director of Facility Services explained that A building was built in 2010 and there is no longer any window warranty so after many attempts to fix the problems, the decision was made to replace the windows. The new windows have a one-year warranty.
- 6.6 Board Policy Committee Report Chairman O’Connell introduced Trustee Lee for the Board Policy Committee Report. Trustee Lee stated there is nothing to report.

- 6.7 Finance Committee Report Chairman O'Connell introduced Trustee Budzinski for the Finance Committee Report. Trustee Budzinski stated there is nothing to report.
- 6.8 ACCT Conference Reports Chairman Broderick indicated was nothing more to report than what was already given earlier.
- 6.9 Chairman's Report Chairman O'Connell acknowledged Kelly Rogers for all her help with the board on behalf of the Trustees and thanked everyone for attending the meeting.
- 6.10 Closed Session Trustee Lee moved, seconded by Trustee Garcia Guillen that the Board of Trustees of Joliet Junior College, move to a closed session at 8:39 p.m. for the reason of 2(c)(1), 2(c)8 and 2(c)11. The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Mahalik, Morales and O'Connell. Student Trustee Stamborski favored the motion.
- 6.11 Return to Public Session Trustee Lee moved, seconded by Trustee Garcia Guillen that the Board of Trustees of Joliet Junior College, return to public session at 9:46 p.m. The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Mahalik, Morales and O'Connell. Student Trustee Stamborski favored the motion.
- 7 Adjournment Trustee Lee moved, seconded by Trustee Morales for the meeting to adjourn at 9:47 p.m. A voice vote was taken. The motion carried unanimously.