

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1.0 **CALL TO ORDER/ROLL CALL/WELCOME/PLEDGE OF ALLEGIANCE**

The regular meeting of the Board of Trustees of Joliet Junior College, Illinois Community College District #525, held at Joliet Junior College, 1215 Houbolt Road, Board Room, Joliet, IL was called to order by Chairman O’Connell at 5:31 p.m. on Wednesday, October 12, 2022.

Trustees Present: Maureen Broderick, Jim Budzinski, Michelle Lee, Alicia Morales, Dan O’Connell ,Student Trustee Josh Stamborski

Trustees Absent: Nancy Garcia Guillen, Jake Mahalik

Chairman O’Connell welcomed the guests to the Joliet Junior College Board Meeting.

Trustee Michelle Lee led the Board in the Pledge of Allegiance.

Public
Comments: No public comments this evening.

Secretary
Pro Tem Chairman O’Connell indicated that he was appointing Trustee Budzinski as Secretary Pro-Tem as Trustee Garcia Guillen was not in attendance this evening. A voice vote was taken. The motion carried unanimously.

1.1
Moment
of Silence A moment of silence was observed for members of the College family, students, community leaders, or relatives thereof, who had passed away since the last meeting.

1.2.1
Native
American
Heritage
Month President Namuo indicated that the proclamation designating October as Native American Heritage Month will be read by student Iyeisha Ellis. A voice vote was taken. The motion carried unanimously.

1.2.2
Student
Survey
Results President Namuo introduced Student Trustee Stamborski to present his Student Survey Results on Mental Health. Student Trustee Stamborski presented the results from the 412 students who completed the survey. Trustee Morales asked about insurance being on the list of stressors. Student Trustee Stamborski explained about the lack of coverage or availability to students was a major part of the stress. Trustee Broderick asked if JJC has the resources needed to give the students the mental health support they require. Dr. Namuo indicated he has more information forthcoming in his president’s report regarding mental health support for the students. Trustee Lee suggested having someone available to check in on the students since that was also listed a large concern for the students. Michael Liacone spoke to the mental health situation, what is currently going on at JJC and what is planned for the future.

- 1.2.3 Tax Levy For the Year 2022 President Namuo introduced Jeff Heap to present the Tax Levy for 2022. Mr. Heap reviewed the Tax Levy numbers that were presented and what the numbers are currently versus what the numbers are projected to be during the final half of the fiscal year. Trustee Broderick asked questions regarding the CPI and tax questions regarding the tax levy. Trustee Broderick also asked about the repeals of the tax laws and workers' rights law changes. Trustee Morales asked if we are asking for an increase in tax, and Mr. Heap answered yes. Attorney Buck explained in further detail how the tax laws work so that there is not a large impact to the home owner.
- 1.2.4 Faculty Union Report Chairman O'Connell welcomed Dr. Bill Hogan, Treasurer of the Faculty Union to the podium to give the faculty union report. Dr. Hogan is happy to see the college mental health services. The elections were held for the next term. Bob Marcink was reelected as the president for a two-year term starting in January. Jeff Bradford was reelected as the Vice President, Michelle Roubal as the Secretary, and Bob Hogan as Treasurer.
- 1.2.5 Adjunct Faculty Report Ms. Laurel Dieskow was not in attendance. No report was given.
- 1.3 Regular Meeting Student Trustee Stamborski moved, seconded by Trustee Budzinski that the minutes of the Board of Trustees meeting held on September 14, 2022, be approved as submitted. The motion carried unanimously.
- A motion and second was made to approve the minutes. Trustee Broderick requested that the minutes be amended to reflect that the overall levy amount increased but the actual tax rate to the homeowner for JJC went down based on the current EAV for JJC. Attorney Buck confirmed that statement. The motion to approve was amended with that correction and seconded.
- 1.4 Approval of Agenda Trustee Morales moved, seconded by Trustee Lee that the agenda be approved. The motion carried unanimously.
- 1.5 Consent Agenda Trustee Broderick moved, seconded by Trustee Garcia Guillen that the items identified as consent agenda items be approved. Trustee Broderick requested 2.1.1 be discussed further. The motion carried unanimously. Ayes: Broderick, Budzinski, Lee, Morales, and O'Connell. Student Trustee Stamborski favored the motion.
- 2.1.1 President recommends appointment of Director, Marketing and Creative Services
 - 2.2.1 President recommends reappointment of five non-tenured faculty members
 - 2.9.1 President requests acceptance of the report on replacement of full-and part-time classified employees, as presented
 - 3.1 The President recommends approval to pay the listing of bills for the period ending August 31, 2022 as presented
 - 3.2.1 Bid: Culinary Arts Student Uniforms Rebid
 - 3.2.2 Bid: New 4X4 Diesel Pickup Trucks Rebid
 - 3.2.3 Bid: Power Belt Conveyor Kits
 - 3.2.4 Consortium: Morrow Brothers
 - 3.2.5 Consortium: Vehicle Rentals
 - 3.2.6 Sole Source: Alpha Media (over 10% of previously approved amount)
 - 3.2.7 Sole Source: Assessment Technologies Institute

- 3.2.8 Sole Source: ExamSoft
- 3.3 Treasurer's Report
- 3.4 Financial Report

Second Reading Board Policies and Approval

- 4.2.1 02.01.14 Mandatory Training
- 4.2.2 02.01.15 Consensual Romantic or Sexual Relationships
- 4.2.3 02.04.08 Worker's Compensation
- 4.2.4 11.01.00 College Regulations
- 4.2.5 11.04.00 Parking and Motor Vehicle Codes
- 4.2.6 11.05.00 Medical Cannabis
- 4.2.7 11.07.00 Prohibited Use of Tobacco Products

New Business

4.1 First Reading Board Policies
 Trustee Lee provided a high-level overview of the board policies on the agenda for the first reading: 02.03.05 Administrators and Staff Teaching Classes, 02.04.10 Tax-Sheltered Annuities, 02.04.16 Child Bereavement Leave, 02.06.00 Background Check, 03.03.04 General Petition Process, 11.09.00 Firearms on Campus, and 11.10.00 Animals on Campus. Administrators and Staff Teaching Classes sets the standards for administrators and staff requirements to teach. The Tax-sheltered annuities expresses JJC's desire to assist applicable employees in supplementing pension benefits and sets the basic standards for this policy. Family bereavement leave is in alignment with the family bereavement act 820ILCS145/1 and expands on the eligibility. The background check expresses that Joliet Junior College has a comprehensive background check and that it is conducted to promote safe and efficient work environments and sets the standards to hire qualified individuals in respect to each position. The general petition process provides students with a one-time option to appeal for a late refund or late withdrawal due to medical or extreme circumstances. The firearms on campus was pulled to do more work on the wording. Animals on campus sets the standards for animals to be allowed on campus. Animals for mental health care will be covered.

Reports

5.1 President's Report
 President Namuo presented the President's Report. Dr. Namuo acknowledged those with October birthdays including Trustee Broderick and Trustee Garcia by wishing 'happy birthday' to both them and others. He asked to keep Trustee Mahalik and his wife's family in everyone's thoughts. Dr. Namuo welcomed the newly hired Vice President of Finance and Administrative Services, Karen Kissel; Dean of Career Technical Education, Josh West and Board Assistant, Karyn Reczek starting on October 24th. He congratulated everyone involved in enrollment stating the student enrollment numbers are up across all campuses. Dr. Namuo acknowledged Student Trustee Josh Stamborski on his presentation on student mental health and the leadership in this area. Dr. Namuo talked about all the offerings JJC currently has for student mental health. The needs of the students are more complex than before. Dr. Namuo thanked the Student Wellness Program team for all they have done and continue to do to support student mental health. Dr. Namuo and family participated in the JJC Foundation Annual 5k Run/Walk; he thanked Kristi Mulvey and the Institutional Advancement team for putting on a great event. Dr. Namuo congratulated the Fine Arts department and students for a great production of The Odd Couple. He was able to see a performance on the previous Saturday. Dr. Namuo highlighted the technical department and all of the great programs we offer.

- 5.2
Foundation
Report
- Chairman O’Connell invited Kristi Mulvey to the podium to present the Foundation Report. Ms. Mulvey thanked Trustee Broderick for attending the 5k in October. She stated plans have started for the Investiture for Dr. Namuo on November 15th at the Event Center at 5:30 p.m. There is a reception after the ceremony. Ms. Mulvey stated scholarship application flyers are now printed in English and Spanish. The spring scholarship application process will open October 15th and will remain open through November 30th. There are additional funds available this year through the Vera Smith endowment. The Foundation is pleased to announce a clean audit with no adjustments or findings. Ms. Mulvey thanked Dr. Namuo for his continued support of the donors and the Foundation to support the college. A luncheon is planned for some of the long-time endowment donors at the end of November at Thrive. The next executive committee meeting for the Foundation board is being held on October 19th at 7:30 a.m.
- 5.3
ICCTA/ACCT
Report
- Chairman O’Connell introduced Trustee Broderick for the ICCTA report. Trustee Broderick reminded the Board members of the upcoming ICCTA meeting on November 11th and 12th in Schaumburg. November 11th is the roundtable. She indicated to respond to Kelly about attending so she can give the details to the trustees. She stated the ACCT Convention is October 25th through October 29th in New York. She reminded those attending to look over the listing of classes because they will need to give a report at the next board meeting. Trustee Broderick talked about the code of conduct for the school boards K-12 from the Illinois Association of School Boards that was handed out. She would like to consider adding or improving the current code of conduct used by the JJC Board.
- 5.4
Student
Trustee
Report
- Chairman O’Connell introduced Student Trustee Stamborski to give the student report. Student Trustee Stamborski introduced the student-made short film, *Façade*, directed by Alejandro Patia Ferrero is in pre-production and should be airing in April 2023. He attended CCC Chartering where 27 new clubs were chartered during the Fall Semester. The latest edition of The Blazer was published on September 22nd and featured articles on Main Street, mental health and the police facility renovation. Student Trustee Stamborski congratulated the cast of The Odd Couple on their successful run over the weekend. He talked about the Mental Health First Aid course where 8 students and 2 employees attended. One hundred and forty-five new members were inducted into National Society of Leadership and Success (NSLS). Students went kayaking on the Chicago River on October 8th. Student Trustee Stamborski reminded the Board this week is midterm week for students. He also mentioned the Foundation’s 5k and DEI Week hosted by the DEI Office. October is Campus Sustainability Month where the Sustainability Union put together various events each week for the month.
- 5.5
Building and
Grounds
Report
- Mr. Jake Mahalik was not in attendance. Buildings and Grounds Report was not given.
- 5.6
Board Policy
Committee
Report
- Chairman O’Connell introduced Trustee Lee for the Board Policy Committee Report. Trustee Lee stated there is nothing to report.

- 5.7 Finance Report Chairman O'Connell introduced Trustee Budzinski for the Finance Committee Report. Trustee Budzinski stated there is nothing to report.
- 5.8 Trustee Spotlight Chairman O'Connell introduced the Trustee spotlight. Trustee Garcia was not in attendance. No report was given.
- 5.9 Chairman's Report Chairman O'Connell acknowledged, congratulated and appreciated all of the employees, on behalf of the Trustees, working at JJC. He thanked everyone who is new and for being here. He thanked everyone for attending the meetings.
- Closed Session Trustee Lee moved, seconded by Trustee Morales that the Board of Trustees of Joliet Junior College, move to a closed session at 7:05 p.m. for the reason of 2(c)(1). The motion carried unanimously. Ayes: Broderick, Budzinski, Lee, Morales and O'Connell. Student Trustee Stamborski favored the motion.
- 6.0 Adjourn Trustee Morales moved, seconded by Trustee Lee, for the meeting to adjourn at 8:07 p.m. A voice vote was taken. The motion carried unanimously.