



BOARD POLICIES

DIVISION XIII. Business Services	POLICY NUMBER 13.07.00 [1]
CATEGORY 13.07.00 Disadvantaged Business Enterprises	DATE Adopted: 10/2016 Revised: 01/2021

13.07.00 DISADVANTAGED BUSINESS ENTERPRISES

Joliet Junior College (JJC) recognizes the importance of increasing the participation of businesses owned by minorities, females, and persons with disabilities in public contracts in an effort to overcome the discrimination and victimization such firms have historically encountered. It is JJC’s policy to promote the economic development of businesses owned by minorities, females, and persons with disabilities by setting aspirational goals to award contracts to businesses owned by minorities, females, and persons with disabilities for certain services, as provided by 30 ILCS 575/0.01 Business Enterprise for Minorities, Females, and Persons with Disabilities Act, and the State of Illinois Business Enterprise Program Council for Minorities, Females, and Persons with Disabilities (hereafter referred to as the Council).

In support of this policy, the College will encourage the participation of qualified minority-, female- and persons with disability-owned businesses by advertising, whenever possible, with trade associations, service organizations, minority newspapers and other appropriate media, and other organizations focused on the needs of businesses owned by minorities, females, and persons with disabilities to alert potential contractors and suppliers of opportunities. The College will support key administrative and staff members to attend and participate in training sessions, workshops, conferences, and seminars dealing with procurement through qualified minority-, female-, and persons with disability-owned businesses in compliance with the Act.

In furtherance of the above:

1. The College President shall appoint a liaison to the Council;
2. In accordance with the guidelines established by the Illinois Community College Board (ICCB), the College Liaison shall file an annual compliance plan with the Council. The plan may include (1) a policy statement, signed by the State agency or public institution of higher education head, expressing a commitment to encourage the use of businesses owned by minorities, females, and persons with disabilities, (2) the designation of the liaison officer provided for in Section 5 of this Act, (3) procedures to distribute to potential contractors and vendors the list of all businesses legitimately classified as businesses owned by minorities, females, and persons with disabilities and so certified



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under this Act, (4) procedures to set separate contract goals on specific prime contracts and purchase orders with subcontracting possibilities based upon the type of work or services and subcontractor availability, (5) procedures to assure that contractors and vendors make good faith efforts to meet contract goals, (6) procedures for contract goal exemption, modification, and waiver in accordance with the ICCB, and (7) the delineation of separate contract goals for businesses owned by minorities, females, and persons with disabilities.

3. The College Liaison shall file an annual report with the Council;
4. The College shall use bid forms identifying the bidder’s percentage or disadvantaged business utilization plans and percentage of business enterprise program utilization plan; and
5. The College shall comply with all other requirements of the Act.