

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525  
JOLIET JUNIOR COLLEGE

**1.0 Call to Order/Roll Call/Welcome/Pledge of Allegiance**

The regular meeting of the Board of Trustees of Joliet Junior College, Illinois Community College District #525, held in the Board Room at Joliet Junior College, 1215 Houbolt Road, Joliet, IL was called to order by Chairman Budzinski at 5:31 p.m. on Wednesday, November 15, 2023.

Trustees Present: Maureen Broderick, Jim Budzinski, Nancy Garcia Guillen, Diane Harris, Michelle Lee (arrived at 5:37 p.m.), Jake Mahalik, Alicia Morales and Student Trustee Iyeshia Ellis.

Dr. Namuo led the Board in the Pledge of Allegiance.

**1.1 Communications**

Kelly Rohder-Tonelli, Executive Director of Strategic Engagement, introduced Diana Viveros, Program Manager of the Joliet Latino Economic Development Association (LEDA). Ms. Viveros thanked Trustee Morales for the introduction to Dr. Namuo and said JJC is sponsoring their Latino Music and Food Festival. This fundraiser will support the LEDA programs for small businesses and entrepreneurs in the Joliet community. LEDA has completed a cohort in the business success academy with JJC completely in Spanish. The first cohort was able to successfully start three businesses. LEDA is grateful for that partnership with JJC and helping the Latino businesses in our community. Another partnership LEDA has with JJC is "Connect to Your Future", which includes a JJC student on their staff. Trustee Morales asked how many of the businesses that LEDA has been able to help that are undocumented or asylum seekers starting a new business. Ms. Viveros answered about 40%.

**1.2 Closed Session**

Trustee Broderick moved, seconded by Trustee Garcia Guillen, for the Board of Trustees of Joliet Junior College to move to a closed session at 5:46 p.m. for the reasons of 2(c)1, 2(c)6 and 2(c)11. Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik, and Morales. Student Trustee Ellis favored the motion. The motion carried.

**1.3 Return to Public Session**

Trustee Morales moved, seconded by Trustee Harris, for the Board of Trustees of Joliet College to return to public session at 7:05 p.m. Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

**1.4 Public Comments**

David Lozano, a former JJC Student Trustee, spoke in support of policy 09.06.00 Flag Raising and Displaying Protocol for Organizations and Group Flags and asked the board to support the policy. David also thanked Trustee Morales for her mentorship during his time on the board and appreciates that she is a woman who is not afraid to stand up if she believes something is wrong.

**1.5 Moment of Silence**

A moment of silence was observed for members of the college family, students, community leaders, or relatives thereof, who had passed away since the last meeting.

### **1.6.1 Finance Audit Report**

Karen Kissel, VP, Finance and Administrative Services, introduced Ray Krause from the accounting firm of Sikich to provide a short overview of the audit for fiscal year 2023. Mr. Krause said that on the annual comprehensive financial report, it has an unmodified clean opinion, which is the highest form of assurance auditors can give. For FY2022, JJC received a certificate of achievement for excellence in financial reporting and he expects to receive the same certificate for this audit report. The independent auditor's report was issued unmodified. The supplementary information report was also issued unmodified. JJC is also subject to government audit standards because JJC expends federal and state funds. The opinion on the control over financial reporting was unmodified. The actual report, independent account support schedule for enrollment data was unmodified as well according to the ICCB fiscal management manual. The independent auditor's report on state grant programs, adult ed program and family literacy grants, was also unmodified. Mr. Krause said a great job was done by the entire finance team at the college. JJC is subject to a single audit uniform guidance, and that's also an unmodified opinion. They tested over 81% of JJC's federal funds, over \$22 million of federal funds, and there were no findings.

### **1.6.2 ERP Update**

Dr. Namuo thanked Dr. Farmer for her role as the executive sponsor and her leadership as the interim CIO. He said he realized this is a heavy lift. Dr. Farmer gave the ERP Update presentation recapping the following: On February 15, 2023, JJC moved forward with the Independent Verification and Validation process. On April 12, 2023, JJC signed the contract for Ellucian/Colleague. On August 16, 2023, the RFP for two project managers was approved and she gave another ERP Restart Update on August 16, 2023. The next steps for the ERP restart recap is to formalize the governance structure, establish a timeline with project milestones and to finalize the budget. The guiding project goals are for transparency and communication, to honor employees' voices and to leverage JJC's talent. Dr. Farmer then introduced the two project managers: 1) Dr. Deb Burak for HCM/Finance for Workday and 2) Lisa Richardson for the Ellucian SaaS migration. She also introduced Faith Fawcett who will be the Ellucian project manager. Dr. Farmer said that the team has met with key stakeholders on the ERP project and they have been reviewing the statements of work as well as re-engaging the Workday Customer Success Manager and there has been weekly meetings. The project governance consists of a steering committee, project managers, cross-functional leads, department leads and an advisory team. They are also getting geared up for the March 2024 Workday release. Dr. Farmer then presented the milestones and timelines for Workday and Colleague to SaaS. She also discussed the ERP restart budget.

### **1.6.3 Grundy County Expansion Update**

Dr. Farmer stated that at the May 2023 meeting, she provided a report regarding the need to expand into the Grundy County area. She thanked the committee members and said she appreciated their commitment. This is part of President Namuo's vision as well as part of the 2024 – 2027 Strategic Plan goals. Dr. Farmer said JJC has been extremely busy working with the committee, looking at potential academic programs and touring 15 locations to move forward with the Grundy County expansion and have chosen the City of Morris as the site to expand since JJC currently has a presence in the City of Morris. The next steps will be subsequent meetings with the Grundy County committee and engagement with internal stakeholders specifically from the academic standpoint. We really want to get their understanding and buy-in regarding potential academic programs that could be there, including student support services. Dr. Farmer said at the December meeting, she will talk about land acquisition. President Namuo said he wanted to thank and acknowledge Dr. Farmer for her hard work on this committee.

### **1.6.4 Faculty Union Report**

Dr. Bob Marcink gave the report. Dr. Marcink said from a faculty perspective he thought that Discover JJC went well and it's so nice to see prospective students engaging with faculty. He pledged faculty support for the Grundy County expansion. Dr. Marcink said there was MOU regarding advising, and he thanked both Roberto Valadez and Dr. Amy Gray for leading the task force. The faculty members have put in a lot of time working on it over the last several months as they think it's really vital for the future of the institution to get it right. Dr. Marcink said the Vice President of the faculty union, Jeff Bradford, will be retiring. Jeff has been a fantastic faculty member here since 1997 and he was an adjunct prior.

### **1.6.5 Adjunct Faculty Union Report**

Chairman Budzinski invited Ms. Laurel Dieskow to give the report. Ms. Dieskow said she was very happy to hear about the advising MOU. She has been listened to this process going on in her own department meetings over a period of time and she knows it is important for her students to be in the right classes at the right time and in the right sequence. Ms. Dieskow feels that this is going to make a difference and it's a step forward to better serve our whole student population.

### **1.6.6 Building and Grounds Committee Report**

Student Trustee Ellis reported that the IT Service Room CRAC Unit will be replaced and the Building C, E & G Mechanical ACM Removal will be going out to bid. In Design consists of replacing the T building boiler with a condensing boiler. All projects in construction are going well.

### **1.6.7 Board Policy Committee Report**

Trustee Garcia Guillen gave the report with a brief recap of the policies on this month's agenda as First Reads:

01.02.00 - Philosophy, Mission and Strategy: updated to have the JJC mission clearly written.

01.10.02 - Officers of the Board: provides information about the process, the officers of the board, the pro tempore, and provides gender inclusive language for the term of the secretary.

01.11.00 - Trustee Development: highlights the process and importance of providing additional training to the trustees to be able to do their job.

01.41.00 – Trustee Development Budget: additional language added regarding the process for any remaining funds that are part of the trustee's individual budgets.

01.45.00 - Meetings of the Board: language added about the importance of legal counsel and their role within our board meeting.

01.45.01 - Agenda Preparation: highlights who sets the agenda and how trustees can request to add additional items to the agenda.

01.45.06 - Special Meetings of the Board: no major changes, just cleaning up the language.

01.90.00 - Naming of Buildings and Other Properties: One of the major changes is increasing the value of the building monetary amounts, in order to be able to get the approval of the board prior to changing the name. Previously it was \$25,000, changed to \$100,000. Anything less than that does not require board approval with the name change.

09.06.00 – Flag Raising and Displaying Protocol for Organizations and Group Flags: That is the flag raising and displaying protocol for organizations and groups. This is a new policy that breaks down the different areas and the process on how to be able to raise specific flags. There is also a procedure.

13.01.02 - Consultant Services: mainly cleaned up the language to make it a little more friendly. No major changes.

13.03.00 – Inventories: No major changes, just cleaning up the language.

13.04.00 – Sale/Disposal of College Property: Talks about the sale and disposal of college property. No major changes. Just cleaning up the language.

### **1.6.8 Finance Committee Report**

Trustee Mahalik said that the audit report that was given tonight is what was discussed at the meeting.

### **1.6.9 President's Report**

A team from the Higher Learning Commission visited JJC on Monday and Tuesday and had a lot of really positive things to say. It will be a few weeks until we get the final report. There were over 140 individuals who participated. The 12x12x12 numbers are up 24.24%. In FY21, BEP awarded over \$800,000 to minority businesses and FY22, that \$800,000 turned into \$2.3 million. Dr. Namuo was principal for a day at District 86 Farragut Elementary School. Governor Pritzker had an IDOT Press Conference at JJC. Romeoville Campus celebrated its 30<sup>th</sup> Anniversary. The Romeoville campus serves 1,826 students. The Discover JJC had over 500 potential students attend. Dr. Namuo attended the Phi Theta Kappa Induction Ceremony. Dr.

Namuo acknowledged Jennifer Baynes and Mark Morrissey for coordinating the President’s Leadership Experience. Dr. Namuo acknowledged the First-Generation Celebration he attended and said it was an important event. JJC was able to celebrate all of the new country flags in the concourse through an event that Dr. Irving organized to celebrate international education week.

**1.7.1 Approval of Minutes for the Regular Meeting held on October 18, 2023**

Trustee Mahalik moved, seconded by Trustee Morales, for the minutes of the Board of Trustees Regular Meeting held on October 18, 2023, be approved as submitted. Trustee Broderick stated that she didn’t think there was enough content in the minutes for her report on the ACCT conference sessions she attended. There was then discussion on what the policy of reporting conference attendance included. Karyn Reczek said she stood by her minutes and she believes she accurately capture what each trustee recapped at the meeting. The vote was taken. Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

**1.8 Approval of Agenda**

Trustee Garcia Guillen moved, seconded by Trustee Lee, for the agenda be approved as submitted. Ayes Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

**1.9 Approval of Consent Agenda as Presented**

Trustee Harris moved, seconded by Trustee Garcia Guillen for the items identified on the consent agenda be approved as presented. Trustee Broderick pulled agenda items 2.5.2; 3.1; 3.2.1; 3.2.5; 3.8; 4.2.2 and 4.2.6 Trustee Budzinski pulled 3.2.6. Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

- 2.1.1 Requesting Acceptance of Resignation of Dean, Arts & Sciences
- 2.1.2 Requesting Acceptance of Resignation of Chief Human Resources Officer
- 2.1.3 Requesting the Appointment of Interim Chief Human Resources Officer
- 2.2.1 Recommending Approval of Retirement as Requested by One Faculty Member
- 2.2.2 Recommending the Approval of Appointment of One Full-Time Assistant Professor, Health & Public Services Department (Tenure Track)
- 2.2.3 Recommending the Approval of a Change in Retirement Date as Requested by One Faculty Member
- 2.3.1 Recommending Approval of Workers Compensation Settlement Case Number: W003365330
- 2.4.1 Approval of The July 1, 2023 – June 30, 2027 Collective Bargaining Agreement with the Illinois Fraternal Order of Police Labor Council
- 2.5.1 Classified Staff Report Includes New Hires, Replacements and Separations
- 3.2.2 Bid: IT Switch & Wireless Replacement
- 3.2.3 Bid: Food Service and Culinary Linen & Uniform Rental
- 3.2.4 Consortium: Domain Controller Server Replacement
- 3.2.7 Sole Source: Nurse Aide Testing
- 3.2.8 Sole Source: American Rescue Plan Act (ARPA) Grant for Homeless and Food Insecure Students
- 3.3 Treasurer’s Report
- 3.4 Financial Report
- 3.6 Board of Trustees Approval of Abatement of Taxes for the 2018 General Obligation Alternative Revenue Refunding Bond Issue
- 3.7 Board of Trustees Approval of Abatement of Taxes for the 2021 General Obligation Alternate Revenue Refunding Bond Issue
- 3.9 Acknowledgement of the FY 2023 Audit–Fiscal Year Ending June 30, 2023
- 4.2.1 01.04.00 Board of Trustees Conflict of Interest
- 4.2.3 01.36.00 Board Requests for Information
- 4.2.4 01.55.01 Public Comment at Board Meetings
- 4.2.5 01.61.00 President Succession

## **ITEMS PULLED**

### **2.5.2 Recommending Faculty Salary Schedule Columnar Advancement in Accordance with Current Contractual Agreement**

Trustee Broderick asked what the dollar amount of the contractual obligation is. Dr. Amy Gray explained that when faculty take 15 graduate credit courses they advance to the next level per the contract agreement. Dr. Gray said she would have to calculate that number for where each faculty started and where they are now as each number is different for each faculty member. Trustee Lee said as this is a contractual agreement and acknowledged this would be a lot of work for Dr. Gray and she did not think it was necessary. Trustee Morales agreed as it is a contractual agreement and included in the budget. Trustee Morales moved, seconded by Trustee Garcia Guillen, for the agenda item 2.5.2 be approved as submitted. Ayes Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

### **3.1 Approval to Pay the Listing of Bills for the Period Ending October 31, 2023 as presented**

Trustee Broderick questioned the following charges: Southwest Airline (page 68), limo fee (page 56), Aria Hotel fee (page 51) for \$794.91 and then a credit for \$433.68 and other Southwest Airlines bills since she don't know who they are for. Trustee Lee said the trustee travel expenses are broken down on the Travel Usage Detail report in the back section of the board book.

Trustee Garcia Guillen moved, seconded by Morales, for agenda item 3.1 be approved as presented.

Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

### **3.2.1 Bid: Computer Room Air Conditioning (CRAC) Replacement**

Trustee Broderick said she is still leery and has concerned about the financial stability of companies that submit bids. She said she does not have a solid understanding of the insurance of the companies and does JJC get any references. Karen Kissel responded that anybody who does construction here on campus has to provide JJC a 110% bid bond and a 110% performance bond. If anything were to happen, we would be able to pull that bond and be able to get money to have someone else come do the work. The bid bonds are the loss insurance. Matt Stephenson said these are public bids and JJC is bound by statutes to take the lowest and best unless there is a compelling reason.

Trustee Mahalik moved, seconded by Trustee Garcia Guillen, that agenda item 3.2.1 be approved as presented.

Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

### **3.2.5 Consortium: Supplemental IT Resource for Ellucian Project**

Trustee Broderick asked if this was part of the ERP. Dr. Farmer stated that this is not part of the ERP Restart budget and JJC has positions in IT that are very difficult to fill right now. We are trying to move forward with the ERP and work in partnership with CampusWorks with this project. It is for six months, and we decided to go with CampusWorks because we went through the consortium process and they are the only company that has any Ellucian technical professional experience.

Trustee Morales moved, seconded by Trustee Mahalik, that agenda item 3.2.5 be approved as presented. Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

### **3.2.6 Sole Source: Academic Intervention Software**

Trustee Budzinski asked for a motion to table item 3.2.6. Trustee Harris moved, seconded by Trustee Lee, that agenda item 3.2.6 be tabled. Ayes: Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. Nays: Broderick. The motion carried.

### **3.8 Board of Trustee Approval of Tax Objection Resolution**

Trustee Broderick asked if there was specific language included for a specific legal firm in this documentation. Karen Kissel said that the the language was changed to allow the college to have discussions to hire a legal firm, not specific to any firm, that would represent JJC. Trustee Broderick asked if it was residential or commercial. Karen Kissel responded it was for commercial.

Trustee Garcia Guillen moved, seconded by Trustee Lee, that agenda item 3.8 be approved as presented. Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

### **4.2.2 Policy 01.27.00 Committees of the Board**

Trustee Broderick said the policy identifies that the board chair will appoint committees. She would like language added regarding the process and that trustees should have input on what committees they would like to be on. Trustee Garcia Guillen responded that this is a policy about JJC having committees and the policy does not specify how it will be done. Chairman Budzinski asked if Trustee Garcia Guillen would like to amend her motion to include additional language on how the committees are assigned. Trustee Garcia Guillen said no and she is recommending to vote on the policy the way it is currently written.

Trustee Garcia Guillen moved, seconded by Trustee Harris, that agenda item 4.2.2 be approved as presented. Ayes: Budzinski, Garcia Guillen, Lee and Morales. Nays: Broderick, Harris and Mahalik. Student Trustee Ellis favored the motion. The motion carried.

### **4.2.6 Policy 01.80.01 JD Ross Extraordinary Service Award**

Trustee Broderick acknowledged that there were years where there was more than one winner. She then asked that in this policy that it specifically identify the criteria for the candidates they must meet and she thinks the committee needs to show the board why they think these people are extraordinary since the vote is no longer unanimously. Trustee Morales said that when she was on the committee, she knows there are requirements for the award and the committee did follow them. Kelly Rohder-Tonelli said she has been facilitating this award for the past ten years and the qualifications are very rigorous. The committee has very robust conversations about qualifications and have defined the criteria. At the meetings, we have conversations providing each of the committee members with a book and biography of all of the people who have won the award in the past as an example. The qualifications are listed within this policy being supported tonight - humanitarian service, distinguished public service, scholarly work and creative attainment. The committee is made up of seven individuals and are a very diverse group. There are two trustees, the president, a faculty representative, a staff representative, one alum, and one community member. These members serve two years so there's overlap and consistency. Trustee Mahalik said this is a lot of hard work, and they do their due diligence to make their recommendation, and the trustees should believe in who the committee chooses. Kelly said she is fully confident in the process and the decision that each of the committee members have made and all of the votes on those committees have been unanimous in who is forwarded to this board. Trustee Morales said being a former committee member, she has full confidence in the committee and the process. Trustee Garcia Guillen said the selection committee gets to make the decision and recommendation.

Trustee Garcia Guillen moved, seconded by Trustee Harris, that agenda item 4.2.6 be approved as presented. Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

### **3.5.1 Motion to Suspend Rules Temporarily to Allow for Public Comment on the Tax Levy**

Trustee Broderick moved, seconded by Trustee Mahalik that the agenda item be approved as presented. Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

### **3.5.2 Public Comments**

There were no public comments.

### **3.5.3 Motion to Return to Regular Session**

Trustee Broderick moved, seconded by Trustee Morales, that the agenda item be approved as presented. Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried

### **3.5.4 Board of Trustees Approval of 2023 Tax Levy**

Trustee Broderick moved, seconded by Trustee Harris that agenda item 3.5.4 be approved as presented. Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried

### **4.1 First Reading of Board Policies**

Trustee Budzinski called for a motion to table agenda item 4.1.4 – Trustee Development Budget. Trustee Morales moved, seconded by Trustee Lee, that the agenda item be tabled. Ayes: Broderick, Budzinski, Harris, Lee, Mahalik and Morales. Student Trustee Ellis favored the motion. Abstained: Garcia Guillen. The motion carried

Trustee Broderick made a comment on agenda item 4.1.3 for policy 01.11.00 - Trustee Development. Trustee Broderick said she just wants to make sure that we are understanding that there is total support for all of us to attend and do outreach and attend seminars, conferences and activities. There is language that speaks to a review of board committees and their purposes which are explained by the President. She thinks this should communication should be shared by the chair,

Trustee Broderick had a comment on agenda item 4.1.6 for policy 01.45.01 - Agenda Preparation. Trustee Broderick said that the trustees don't get an idea of what is on the agenda until they get the board book and it would be nice to see it before the final agenda is sent out and not just have the chair and the president restricted to it. Trustee Lee said the policy does say in the fourth paragraph how a trustee can add an item to future agenda for initial consideration.

Trustee Broderick had a comment on agenda item 4.1.7 for policy 01.45.06 - Special Meetings of the Board. She said that at the ACCT conference, they said you should never change a meeting date. If you make a date, keep that date. Attorney Kopman said you have to have flexibility for special meeting as things come up. Trustee Broderick asked if there could be virtual meeting in an emergency for a special meeting. Attorney Kopman said JJC would still have to have an in-person meeting with 48 hours' notice but the open meetings act does allow less notice than that if it's an emergency, for example, if the emergency actually requires board action because you can't conduct business.

Trustee Budzinski moved to table agenda item 4.1.9 for policy 09.06.00 - Flag Raising and Displaying Protocol for Organizations and Group Flags. Trustee Lee seconded. Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Lee, Mahalik and Morales. Student Trustee Ellis did not favor the motion. The motion carried.

Trustee Broderick asked for clarification for agenda item 4.1.5 for policy 01.45.00 - Meetings of the Board. She asked Attorney Kopman if he had any background as a parliamentarian. Attorney Kopman said he has either presided or has been assisting boards for over 20 years.

### **5.1 Student Trustee Report**

Student Trustee Ellis said she is a proud student of Joliet Junior College and while reflecting over the past few months, in many ways it is significant to me how the initiatives, opportunities and events displayed by our students, administration and employees align with JJC's mission and strategic plans. The students and employees haven't just talked about what they want to do but are demonstrating it, and her report is a reflection of that and she hopes that the board can see the value that our community holds. On October 11<sup>th</sup>, along with DEI, students celebrated the New Gender-Neutral Bathroom. The Office of Student Activities

collaborated with the mental health and wellness staff to organize a Goat Yoga event. The month of October wrapped up with a trunk or treat with over 2,700 attendees. The ICCSAA Student Leadership conference was held on November 3<sup>rd</sup> & 4<sup>th</sup>. The CMAS First Generation Celebration was held on November 8<sup>th</sup> and had 112 attendees. The JJC Women's Basketball team now has three consecutive wins. The student newspaper "The Blazer" has published its third issue. Student Trustee Ellis attended the President's Leadership Experience from September through November. International Education Week and the DEI office celebrated diversity by recognizing and embracing our international students and the students participated in the parade of flags parading from the cafeteria down to the bridge. The student club IDale's purpose is to create a safe space for undocumented and immigrant students where they can feel supported and experience a sense of belonging by the community and allies. Student Government organized a dodgeball tournament on November 14<sup>th</sup>.

### **5.2 Representative to the Foundation Report**

Amanda Quinn, Director Institutional Advancement, gave the report. Amanda gave highlights consisting of a few of the year-end fundraising initiatives that they shared at the Foundation's annual meeting. Amanda said 25-30% of their annual fundraising dollars come between the months of November and January. The annual endowment report will be mailed to all endowed donors next week. The report will provide detailed information on the donor's scholarship endowment. The year-end appeal will also be mailed to alumni and friends this month. The Bobblehead Wiley fundraiser benefitted the JJC Foundation 50<sup>th</sup> Anniversary Endowed Scholarship. The last two events they will be holding will be the Holiday Pop-Up Photo Walk with Santa and Friends on November 30<sup>th</sup> and the President's Holiday Celebration and Basket Extravaganza will take place on December 8<sup>th</sup>. Next year's Foundation and Athletic Golf Outing will be July 12<sup>th</sup>. The Night of Stars will be on September 12<sup>th</sup>. The 5K will be held on October 6<sup>th</sup> and the 2024 Holiday Pop-Up Photo Walk with Santa and Friends will be on December 3<sup>rd</sup>. Scholarship applications for the spring semester are currently open.

### **5.3 Representative to ICCTA/ACCT Report**

There was an ICCTA conference in Schaumburg at the beginning of the month where AI was a hot topic of discussion. Other roundtable discussions included how many colleges have not adopted a DEIB policy or directive. The B stands for "belonging." The seminar presentation was on ERPs. Trustee Lee is on the ICCTA award and public relation committees. The awards committee wants to tell everyone to get out there and apply for these awards. Trustee Harris gave an update on the ICCTA awards available such as an equity and diversity award. There is also an outstanding full-time faculty member award, professional board staff member award, Ray Hursting trustee achievement award. And there's one for the Gandhi King peace scholarship, Greg Chadwick student service scholarship, business industry partnership award and the distinguished alumni award, Gary Davis ethical leadership award, GG Campbell student trustee excellence scholarship lifelong learning award, outstanding faculty adjunct member award and Paul Simon student essay. She would really like to see some JJC nominees. Trustee Broderick said that the Finance committee reported a balanced budget and they are trying to get a new website up and running.

### **5.4 Trustee Updates**

Trustee Broderick said this was the first time a governor has won the emeritus award from the ICCTA. Governor Pritzker is very supportive of higher education and made note of how community colleges exceeded enrollment expectations – with a 5.7% enrollment increase. There is a 10.5% growth in technical enrollment and an 8% increase in transfers due to dual credit enrollment. The CEO of the ICCTA said there is a shortage of nurses due to a faculty shortage. Trustee Broderick said as of this month, the trustee travel budget has 62% unused and last year over \$11,000 was not used and she thinks we also need to look at the ACCT/ICCTA travel account. Most other colleges just have one bucket for all trustees. Chairman Budzinski said he would caution Trustee Broderick to not compare JJC to the policies and procedures of other colleges and he isn't concerned what other colleges do as long as JJC stays in line with the policies that JJC has. That's what our policy committee is for and we are going to govern the college based on the JJC policies. We don't benchmark what-other people have done. When we write the policies for JJC, the policy committee can review others best practices, but those best practices may not be what is best for JJC.



### **5.5 Chair's Report**

Chairman Budzinski did not have a report Chair's Report.

### **6. Adjournment**

Trustee Lee moved, seconded by Trustee Morales, for the meeting to adjourn at 9:41 p.m. A voice vote was taken. The motion carried unanimously.