

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

- 1.0 Call to Order The regular meeting of the Board of Trustees of Joliet Junior College, Illinois Community College District #525, held at Joliet Junior College, 1215 Houbolt Road, Board Room, Joliet, IL was called to order by Chairman O'Connell at 5:36 p.m. on Wednesday, November 10, 2021.
- 1.0.1 Roll Call Trustees Maureen Broderick (Virtual) Jim Budzinski (Virtual)
Present: Nancy Garcia Guillen (In person) Michelle Lee (Virtual)
 Jake Mahalik (Virtual) Alicia Morales (In person)
 Dan O'Connell (In person)
- Student
Trustee Present: David Lozano (Virtual)
- Welcome Chairman O'Connell welcomed the guests to the Joliet Junior College Board meeting. Chairman O'Connell indicated that the ACCT conference reports will be given at the December board meeting, rather than this evening. Trustee Broderick indicated that at the last meeting where she was acting Chair, she had requested the reports be given at this meeting in accordance with our policy. Chairman O'Connell stated that we will request the reports be given at the December board meeting.
- Pledge Trustee Garcia Guillen led the Board in the Pledge of Allegiance.
- Public Comments: Chairman O'Connell asked if there were any requests received to speak before the Board this evening. No comments were heard.
- 1.1.2 Fall Census President Mitchell indicated that Bob Morris is with us virtually and will be sharing his power point presentation with the Board. Dr. Morris thanked the Board for the opportunity to present on the enrollment census. For some successes, we were very excited that we saw some increases in some of our populations that we have been working hard to better engage with, and that is our Hispanic population and our African-American population. As you can see, we had some nice increases in enrollment there over fall of 2020. We were able to have our first, since the beginning of the pandemic, live recruiting event: Discover JJC. It was this past Saturday with over 400 people attending, and over 200 prospective students. Through the Workday implementation we are happy to report that as of a few minutes ago, over 1200 applications have been received. We are back in the high schools, but the visits have changed. The time allotted to us is down from several hours to just 20 minutes in some cases. The robust job market with the higher wages is continuing to convince some students or prospective students that now is the time to work and perhaps put off their schooling. Our data shows that race and ethnicity is almost identical--55% white, 29% Hispanic, and 9% African-American, which is consistent to our prior data. Our male to female ratio has also been pretty consistent, and the average age of our students continues to be around 23 years of age. We have seen some changes in the full-time to part-time ratio.

In fall 2020, we had 38% full-time students and 62% part-time, and as you can see, that number has jumped in favor of the part-time student, but that means a decline in full-time enrollment. Again, we think that the job market has a lot to do with that. Our 10-day census reflects increases in headcount and FTEs which is a very good sign.

Nationally, community college enrollment declined 5.6%, and in the state of Illinois overall, community college enrollment declined 1.5%, so the fact that JJC was up is good to see. The state of Illinois is better than the national averages, and we did better than the average in the state of Illinois.

Joliet and Plainfield are the two biggest feeder areas. We are looking closely at the vaccine and testing mandates for students and how that will impact spring enrollment. We are actively engaged with our current students, encouraging them to enroll for the spring. Workday has changed our ability to engage with our students and that will definitely help us monitor and make more contact with current and prospective students. We are working very hard to continue improving our processes and removing barriers for students to enroll.

Trustee Mahalik thanked Dr. Morris for his report. He indicated that Trustee Morales has expressed interest in this area previously, but wonders if we could partner with the high schools and the GED program to help us attract these students to enroll at JJC after they complete their GED. Dr. Morris indicated that we are working more closely with that population of students and thinks it is a great potential market. Trustee Broderick inquired if JJC was visiting Providence and JCA. At the retreat we discussed reaching out to our schools in our district so that our Board and our college could become more involved to help promote the value of JJC. Dr. Morris commented that the value we offer is amazing. Dr. Morris indicated that he will look into this further and share the information on the visits to these schools. Trustee Broderick indicated that she, and feels the rest of the Board, would be willing to go to meetings at these schools on behalf of the college. President Mitchell indicated that she and Kelly Rohder Tonelli will work on a survey to the Board to gauge their interest in attending school meetings and begin setting up these meetings. Trustee Broderick indicated that Lincoln Way High School is requiring the students and the parents to fulfill and complete FAFSA in order to graduate. This might be a good opportunity for us to engage even more so because now, they are making that a high school requirement to graduate. President Mitchell stated that we want to make sure that they identify Joliet Junior College on the form. Trustee Morales thanked Dr. Morris for his report. In terms of targeting the GED students, there are reports available that would provide the early school leavers percentages for our feeder schools. Trustee Morales suggested we look into partnering with these high schools to identify these early school leavers and get them into a GED program. The report she received while campaigning indicated over 3000 students in this category. Dr. Morris commented that this is an area to focus on immediately. Trustee Lee thanked Dr. Morris for his report and indicated that she sees many of the early school leavers working in a job and suggested that we might want to focus on marketing to those areas where the students are working. Trustee Lee indicated that another area we may want to focus on is the students that are being home schooled. She is working in a program called Classical Conversations, and the kids in this program are in their junior and senior year and are ready to start taking college classes. I think there are a lot of different avenues for us to go to reach these students and these parents. Dr. Morris indicated that the homeschool population is one that is difficult to reach because a lot of the homeschool students are scattered. We are trying to find the best way to reach them. Trustee Lee commented that she has contact with many of these parents and will be alerting them of what JJC has to offer. Perhaps we can do some marketing to those key groups those who left early, and those who may start taking classes in their junior and senior year. Trustee Morales commented that about 30% of our students receive financial assistance,

but many are part time and not able to utilize all of the funds that would be available to them if they took more credit hours. Maybe we could reach out to these students and encourage them to increase their credit hour classes to utilize more grant funds that are available. Dr. Morris indicated that we want our students to know that JJC can fit into their schedule so they can fulfill their other obligations. We will look into this further to develop a method for this suggestion. President Mitchell commented that these takeaways will be under the leadership of Dr. Farmer as our new EVP for follow thru. Chairman O'Connell thanked Dr. Morris for the presentation.

1.1.3
Financial
Audit

President Mitchell requested that Mr. Jeff Heap come to the podium to present the financial audit information to the Board. Mr. Heap stated that the Finance Committee went through the audit report at their recent meeting. The memo in your packet highlights the management discussion and analysis. When you read the memo, if you have any questions please ask them. The college ended up in a very strong financial position with a big chunk of that is from the reimbursement of the grant for the City Center that we used for debt refunding. We had unqualified opinions from Baker Tilly. There were no findings in the federal audit and no issues with state Adult Ed Grants. ICCB had a major system failure in late spring/early summer so they cannot issue our credit hours at this time which is the reason it is still in draft form; however, we don't expect any changes. They talked about the summary and talked about the Management Discussion and Analysis and the required communications. There were no unusual transactions, no journal entries, no disagreements, and gave a brief reference about the fund balance being over the 25% threshold in accordance with Board policy. It was noted that there were no management comments. They did test three major programs this year the student financial aid, CARES Act and the Trio cluster. Trustee Mahalik commented that Mr. Heap did a great job as evidenced by no findings in the audit, which is rare. Chairman O'Connell thanked Mr. Heap for the report.

1.1.4
Strategic Plan

President Mitchell requested that Dr. Famer come to the podium. Dr. Farmer thanked the Board of Trustees for the opportunity to provide them with an update regarding our 2020 and 2023 Strategic Plan. As a reminder to the board, we adopted a new strategic plan in 2020 with the goal of strengthening our mission and vision statement, identifying key performance indicators, and achieving a solid strategic plan framework. As a reminder we have six strategic plan goals, academic excellence, student success and support, effectiveness, perception, cultural commitment and outreach.

In terms of goal one, the i-Campus department, the department chairs and the dean's developed a rapid training protocol for our on-line process and response to COVID-19. I want to stress that all of our full-time and part-time members who are teaching online completely went through the campus training process. Then also, academic affairs developed a best practice, and I have to recognize three individuals: Dr. Mary Beth Luna, Margo Underwood, and also Michelle Meyer. They created a program called "An Apple a Day": Positive Practice for Learning and Engagement, to really engage our faculty members to understand passion and excellence in teaching and learning.

Regarding goal two, during the pandemic, it was really important to include our faculty, especially our adjunct faculty, with all the information regarding student support. We created a very comprehensive resource guide that we shared across the campus with our faculty so they can continue to provide ongoing support for our students. We also created an online site that provides faculty access and tools for best practices to really serve our students with disabilities, especially those who are taking online courses.

Regarding goal three, it was a very heavy lift and continues to be a heavy lift. We did not know we would have to implement our Workday during a pandemic, but we have been

successful with each implementation. We do want to recognize the hard work of the entire JJC community with this investment. We are implementing Workday on time and on budget. Dean Morris has already reported we went live with our student admission and recruitment, and we are already seeing some great success regarding the student engagement process.

Regarding goal four, we have executed a contract with Interact Communications and conducted an audit with a really strong focus on D E&I. We conducted a five-point action plan related to the college's brand, so the committee has drafted a modified brand and style guide which will be presented in January.

Also, for goal five, we continue to mix significant progress with our commitment to cultural goals at the college. We continue to implement our three-year plan. We trained over 830 employees in place through our cultural competency workshop, and we are striving to really infuse D E & I as a part of the fabric of the institution.

Finally, goal six: and this is really important, as we are truly working to strengthen our partnership with the high schools. We worked in partnership with our College and Career Readiness Committee and implemented some really clear standards to simplify our placement scores. This committee said that placement should not be a secret. Individuals should have a clear understanding of what the needs are to attend Joliet Junior College related to placement. It is really important that the committee works on a solid plan that continues to really simplify the placement process for the college. Then also, we created a high school counselor website and also high school counselor advisory committee. Again, board, we want to stress to you that we will continue to hold monthly meetings with the committee. In front of you, you should have our monthly scorecard. This was already mentioned during the retreat, and we will continue to provide this information for you. that scorecard really talks about the KPI's which are the key performance indicators.

We are also planning open forums. That is an opportunity for us to get in front of the college community and to share updates about that strategic plan. Dr. Farmer indicated that she is working in partnership with the cabinet to coordinate some strategic plan sessions as we plan for action steps for 2022. Dr. Farmer displayed pictures of students participating in our drive through graduation. The strategic plan will continue to evolve. It is a three-year process, but our focus on students will remain our number one priority.

Trustee Mahalik commented on the scorecard. President Mitchell indicated that we have been talking about the scorecard, with green, yellow, and red, so that the board can follow every month to see where we are making progress, where we struggle, and why. The scorecard is something we are setting up for use by all institutional plans. Trustee Mahalik thanked Dr. Farmer for the great report and for coming in even though she was not feeling well due to the booster shot. Chairman O'Connell thanked Dr. Farmer for her report.

- 1.2 Moment of Silence A moment of silence was observed for members of the College family, students, community leaders, or relatives thereof, who had passed away since the last meeting.
- 1.3 Special Guests Chair O'Connell thanked those in attendance at the meeting this evening, either virtually or in person.
- 1.4.1 Retiree Neary Trustee Garcia Guillen read the resolution honoring Ms. Leonore Neary for her distinguished service to Joliet Junior College from 1991 to 2021, for 30 years of service. Trustee Broderick moved, seconded by Trustee Garcia Guillen that the Board of Trustees

approve the resolution for Leonore Neary for her distinguished service, diligence, perseverance and loyalty during her career. Ms. Neary is retiring with the proud distinction of Professor emeritus. The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Mahalik, Morales and O'Connell. Student Trustee Lozano favored the motion.

1.4.2
Faculty
Union
Report

Dr. Robert Marcink, President of the Faculty Union, indicated that on a very serious note, we all mourn the loss of our student, Holly Matthews, and our alumnus, Jonathan Ceballos. We all hope that we can find a way to live in a world without this kind of senseless violence. Dr. Marcink indicated that he was not aware Trustee Budzinski was ill, but is happy to see that he is on the mend. Dr. Marcink offered congratulations to Leonore on her retirement and commented that she went through some very difficult personal challenges over the last several years and came through those. She was an excellent faculty member in natural sciences. We will miss her, and the department will miss her. Dr. Marcink commented that he attended Discover JJC and it appeared to be heavily attended. It was so nice to have conversations with parents and students in the hallways again. Dr. Marcink stated that he feels Dr. Morris did an excellent job in putting together this event. Congress recently passed an Infrastructure bill and will hopefully be passing another thing called the Human Infrastructure bill. Dr. Marcink is hopeful that we can take advantage of that to prepare students for the jobs that those bills are going to create. It has been said here tonight that a lot of students are taking jobs, but are earning \$15/hour, which is a lot of money when you are 18, but won't be enough when they are 21 or 22 and especially if they have their first child on the way. Dr. Marcink indicated that he may not be at the December Board meeting so he would like to wish everybody happy holidays. He is hoping everyone can see their families and can return to some sense of normalcy over the holidays, and we can just start ramping up towards getting back to the world that we all grew up in and want to return to. Dr. Marcink noted that he is wearing Bears colors and being a native of Pittsburgh, he feels the Bears fans pain. Chairman O'Connell thanked Dr. Marcink for his report.

1.4.3
Adjunct
Faculty
Report

Ms. Laurel Dieskow indicated that it was nice to see everyone. We are getting close to wrapping up this fall semester. It is going pretty well, and now at this point, we are obviously involved in preparing for the spring, and adjuncts are getting assignments that are more varied. We are going to have more on campus classes and we are looking forward to that. This semester it has been nice being on campus for our labs, even though we are doing the other kinds of courses remotely. Getting to know our students face-to-face is a connection that makes a difference. Our contract negotiations are moving forward. Even though it is taking some time, we are being pretty thorough and trying to solve some problems that have come up over the last several years. With Veteran's Day tomorrow, she would like to acknowledge both veterans and active service members and their families in our JJC community. Ms. Dieskow indicated that she also may not be at the December Board meeting so she would like to wish everyone a Happy Thanksgiving and Happy Holidays. She hopes that everyone will have a chance to get together with family over the next month. Chairman O'Connell thanked Ms. Dieskow for her report

1.5.1
Regular
Meeting
Minutes

Trustee Morales moved, seconded by Trustee Garcia Guillen that the minutes of the Board of Trustees meeting held on October 20, 2021 be approved as submitted. Trustee Broderick indicated that she would like dates corrected for the ICCTA meeting from November 13 and 14 to November 12 and 13. The motion carried unanimously. Ayes: Morales, Broderick, Budzinski, Garcia Guillen, Lee, Mahalik and O'Connell. Student Trustee Lozano favored the motion.

1.6

No further communications have been received.

Communications

- 1.7 Trustee Broderick moved, seconded by Trustee Garcia Guillen that the agenda be approved. The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Mahalik, Morales, Lee and O'Connell. Student Trustee Lozano favored the motion.
- 1.8 Trustee Garcia Guillen moved, seconded by Trustee Mahalik that the items identified as consent agenda items be approved. Trustee Broderick requested that agenda item 4.2.7 be pulled from the consent agenda.
- 2.2.1 President recommends approval of retirement as requested by one faculty member
- 2.2.2 President recommends approval of retirement as requested by one faculty member
- 2.2.3 President recommends approval of appointment of one full-time assistant professor, health and public services (tenure track)
- 2.2.4 President recommends approval of appointment of one full-time assistant professor, mathematics (tenure track)
- 2.2.5 President recommends approval of retirement as requested by one faculty member
- 2.8.1 President recommends approval of workers compensation settlement case number: 17 WC 23184 & 18 WC 19398
- 2.9.1 President requests acceptance of the classified staff report that includes new hires, replacements and separations
- 2.9.2 President recommends faculty salary schedule columnar advancement in accordance with current contractual agreement
- 3.1.1 Board of Trustee approval of revised school calendar for academic year 2022-2023
- 4.1 The President recommends approval to pay the listing of bills for the period ending October 31, 2021 as presented
- 4.2 The President recommends approval to award bids/contracts as follows under Business Services:
- 4.2.1 Bid-Policy & Procedure Tracking Software
- 4.2.2 Consortium-Canvas Learning Management System
- 4.2.3 Consortium-Campus Police Renovation Furniture
- 4.2.4 Consortium-Campus Police Renovation Lockers
- 4.2.5 Consortium-North Campus Cisco and Security Lab Furniture
- 4.2.6 Contractual Service-Career Step, LLC
- 4.2.8 Sole Source-AwardSpring
- 4.2.9 Sole Source-CollegeNet
- 4.2.10 Sole Source-Laerdal Medical Corporation
- 4.3 Treasurer's Report
- 4.4 Financial Report
- 4.6 Board of Trustees approval of Abatement of Taxes for the 2013A General Obligation Refunding Bonds Bond Issue
- 4.7 Board of Trustees approval of Abatement of Taxes for the 2018 General Obligation Alternative Revenue Bond Issue
- 4.8 Board of Trustees approval of Abatement of Taxes for 2021 General Obligation Refunding Bonds Issue
- 4.9 Board of Trustees approval of Resolution to Transfer Funds from the Working Cash Fund to Education and Operations and Maintenance Fund
- 4.10 Board of Trustees approval of PDV Midwest Lemont Refinery Property Tax Agreement
- 4.11 Board of Trustees approval of GE-Hitachi Nuclear Energy LLC (Coal City Areas) IGA for Property Tax/EAV
- 4.12 Acknowledgement of Audit – Fiscal Year Ending June 30, 2021
Approval and Third Reading of Board Policies

- 8.2 11.13.00 Use of Force
- 8.3 12.03.00 Emergency Medical Personal Injury
- 8.4 12.04.00 Bloodborne Pathogens
- 9.7.1 Approval of Destruction of Tapes

The motion carried unanimously. Ayes: Garcia Guillen, Lee, Mahalik, Morales, Broderick, Budzinski and O'Connell. Student Trustee Lozano favored the motion.

4.2.7
Contractual
Service

Trustee Mahalik moved, seconded by Trustee Morales that the Board of Trustees of Joliet Junior College approve the Contractual Service-Legat Architects (over 10% of previously approved amounts). Trustee Broderick inquired if we had to go back out to bid due to the additional items of significant amounts for the police station. President Mitchell commented that we typically do not for a contract that is awarded. If we exceed 10% we come back to the Board. If you recall the Board approved the addition of the sally port to permit us to complete the project in the right manner initially, rather than doing so in the future which would have increased costs. Due to this addition, the design increased the project slightly in the amount of \$37,000 as well as the fleet storage. Trustee Broderick inquired if the total amount of \$543,603 is inclusive of the two items President Mitchell commented on. President Mitchell indicated that was correct. The motion carried unanimously. Ayes: Mahalik, Morales, Broderick, Budzinski, Garcia Guillen, Lee and O'Connell. Student Trustee Lozano favored the motion.

4.5.1
Levy
Recess

Trustee Broderick moved, seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College recess the meeting (6:25 p.m.) to allow for public comment on the levy. The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Mahalik, Morales and O'Connell. Student Trustee Lozano favored the motion.

4.5.2
Public
Comments

Chairman O'Connell asked if there was anyone that would like to address the Board regarding the levy. Trustee Broderick asked if the Board members were able to make any comments at this time. Attorney Schoensted indicated that Board comments could be made at the time of approval, but not at this time. Trustee Broderick indicated that she was just looking for clarification. No requests for public comments on the levy were heard.

4.5.3
Return
Regular
Session

Trustee Mahalik moved, seconded by Trustee Broderick that the Board of Trustees of Joliet Junior College return to regular session (6:27 p.m.). The motion carried unanimously. Ayes: Mahalik, Morales, Broderick, Budzinski, Garcia Guillen, Lee and O'Connell. Student Trustee Lozano favored the motion.

4.5.4
Levy
Adoption

Trustee Mahalik moved, seconded by Trustee Garcia Guillen that the Board of Trustees of Joliet Junior College approve the administrative recommendation to adopt the resolution as presented and authorize the 2021 tax levy to be filed with the county clerks of Will, Grundy, Livingston, Cook, Kendall, LaSalle and Kankakee in the State of Illinois. The motion carried unanimously. Trustee Broderick stated that the public needs to know that this board has done a significant review of the budget with the President to make sure that significant cuts have been made so that we are within our budget and we are not overtaxing our taxpayers and students with taxes and tuition. Trustee Broderick indicated that she feels this needs to be known before our vote goes as recorded. Trustee Mahalik thanked Trustee Broderick for her comments and noted that President Mitchell and her staff have done an excellent job with keeping the budget level and this is the 46th year of a balanced budget. President Mitchell thanked the Board for their comments. Trustee Morales also thanked Trustee Broderick for her comments. Trustee Broderick stated that she feels administration needs to be appreciated in that they live within their means, which is something very concerning at this time with everything we are going through. Chairman

O'Connell thanked administration and indicated that we pledge of allegiance to them. Ayes: Mahalik, Morales, Broderick, Budzinski, Garcia Guillen, Lee and O'Connell. Student Trustee Lozano favored the motion.

9.1
Foundation
Report

President Mitchell indicated that we do not have Kristi with us this evening. She is attending Dr. Nichols' wake so she asked me to read her report. It is with great sadness that we announce the passing of our long time Foundation Board member, Dr. Pete Nichols. Dr. Nichols served on the Foundation Board of Directors since 1983. Dr. Nichols and his wife Amanda have two endowed scholarships that support our students. We are eternally grateful to both he and his wife. He will be missed.

The JJC annual meeting is next Wednesday, November 17th to highlight the successes of fiscal year 2021 and share fiscal year 22 fundraising initiatives. The endowment report was mailed to all endowment donors the first week of November. The yearend appeal will be delivered to 25,000 alumni and friends next week. Six scholarship recipients are highlighted in the appeal and the pieces are segmented based on ethnicity, major and/or past giving. Dr. Engers, who is a JJC retiree and donor, will be meeting with the advancement team at the Romeoville campus next Wednesday, November 17th to visit with the university partnership team, Dr. Engers provides scholarship funds for three plus one students. After the tour and meeting, Dr. Engels will have the lunch with the president, Dr. Mitchell and Amanda Quinn. The campus Holiday Party will be held on Friday, December 10th. Ms. Mulvey and her team have been providing wonderful gift ideas. The institutional advancement staff will be delivering pies and soups to donors the first week of December to donors to thank them for their support. The 2022 sponsorship campaign will begin soliciting sponsorships in December and are waiting for final approval from cabinet on four events, Dr. Mitchell believes was just received. The JJC Night of Stars will be held on Thursday, April 28th; the Athletic golf outing will be moved up to Friday, July 15th at Nettle Creek Golf Club in Morris; the JJC 5K run/walk will be held on Sunday, October 2nd; and the JJC pop up photo walk with Santa will take place on December 1st in and around the event center. Dr Mitchell thanked Ms. Mulvey and her staff for all of the dynamic work that they do to keep the smiles on our faces at the institution and for all of the close work they do with our donors and partners. Trustee Broderick indicated that she feels we should do something between the college and the foundation for Dr. Nichols. He was a long-standing foundation board member and donor. President Mitchell indicated that she will work with her team and come up with a few ideas to share with the Board. He was truly an amazing man and will be missed very much.

9.2
ICCTA
Report

Trustee Broderick indicated that this coming Friday and Saturday is the ICCTA quarterly meeting. I will be attending the meeting this weekend along with President Mitchell, and due to that, there is not really much to report. We did had our ACCT conference, which was held October 12-16, 2021. In our policy under Division I, Trustee Broderick indicated that she sent an email and it was also in our minutes, that she expected those Trustees that attended to report out on this at tonight's meeting. However, Chairman O'Connell has decided that we will postpone them until December. Trustee Broderick indicated that even though she wasn't able to attend due to her health issues, she did want to break down and talk about the opening session of the Leadership Conference. It kicked off a call to advanced Diversity, Equity, and Inclusion. We have all been looking at that and striving to do more with DEI, which is diversity, equity, and inclusion. Dave Mathis, the ACCT board chair, talked about moving beyond the pandemic and focusing on the student. The past 1.5 years has been a challenge for all of us, and he said he was very proud of how we were all able to continue serving our students and colleges, and he addressed that to all the trustees. Trustee Broderick indicated that she was fortunate to be connected virtually. The keynote speaker, Dr. William Harvey, first African American to serve as head of a European

university when he was appointed rector of Danubius University in Galati, Romania. Dr. Harvey also stated that for the past year and a half it has been a challenge for all of us. We have been able to continue serving our students. He said that he stressed the importance of addressing the inequities in how American history is presented as a way to support a more inclusive future. Our community colleges should be modeled for the community in which they are located. He has also taught in US institutions that would not accept him as a student during the segregation era and pointed out that ACCT's initiatives are supporting rural and tribal colleges. The Virginia community college efforts of total equity is an example that we can galvanize greater things. Other local institutions, other private institutions should also follow this lead. He indicated that we are not just talking about this, but we are doing it, and we want for everyone in the society to follow us to make things more equitable for everybody. He thinks the community colleges are a true vehicle and vessel to bring forward the things that we are talking about. We have challenges, but community colleges are the vehicles for confronting all of the issues that are pulling our country apart, and we need to be there for all Americans. That is what he stood for when he talked about the community college investment and why we are important and why our enrollment should be increasing and why we should be working on our enrollment. There was discussion by Daisy Gonzales in regards to tuition-free community college, but that is still being discussed in all the different states. It was a great opening session and thinks it went well, and she was very interested in listening to the DEI presentation. This was a key point that should be brought up because that is what we are all looking for at each of our community colleges. With that, if anyone wants to attend Friday or Saturday, please let me or Joan know and you can attend. We do have the roundtable on Friday. Thank you. Trustee Mahalik asked if it could be attended virtually. Trustee Broderick indicated that she thinks it is in person and not virtual for this meeting. It starts at 9:30 a.m. in Schaumburg and she would be happy to send him the schedule. Trustee Mahalik indicated that he will not be able to attend in person. Trustee Broderick stated that she will check with ICCTA to see if it is available virtually and she will be bringing up the name of Joliet Junior College and the discussion we had at our retreat about the name. Chairman O'Connell thanked Trustee Broderick for her report.

9.3
Student
Trustee
Report

Mr. David Lozano offered congratulations to Dr. Farmer on the appointment to the EVP position and feels she will do an outstanding job and thanked her for her mentorship. Student Trustee Lozano also extended a thank you to all of our Veterans and all of active duty service people, since tomorrow is Veteran's Day. He would like to share information on the ACCT conference with the Board. Student Trustee Lozano indicated that he attended a session entitled Stop, Listen, and Learn: Creating Culture of Diversity, Equity, and Inclusion for Students and Staff put on by a Louisiana community college and their commitment to DEI. They began by having a tough conversation which is the best thing to do when you are talking about DEI. Although it is difficult, you have to have them. They created a task force with a goal to show the community the diverse demographic of their specific school and this information pops up on their website, which he found very interesting. Student Trustee Lozano commented that he also had the opportunity to go into another concurrent session. The Student Trustee Advisory Committee, where he met fellow student trustees from all around the nation. It was interesting, but we just felt under-represented as student trustees at the conference. Although, the many concurrent sessions were very knowledgeable, we just thought there would be more options for us. We would like to see additional sessions that are more Student Trustee specific sessions. The other talk was advocating for financial aid and mental health awareness at the federal level for discussion at the Legislative conference in Washington DC in February. President Mitchell indicated that the dates for the Legislative conference were February 6-9, 2022. Student Trustee Lozano commented that he did join the ACCT Student Advisory Committee, but

will need a letter of approval from the Board to become a voting member of the committee. President Mitchell commented that we will put together the letter for Student Trustee Lozano. Student Trustee Lozano indicated that he released his YouTube series and believes Chief Campbell will be his next guest. The Meet the Student Trustee event on November 3, went pretty well, but only had five students attend the event. I had a couple new students come up to me with questions what is a student trustee and what was done in that role. They also asked about the retirement of the President. The next one is going to be December 1st. Socktober is still going on in student government. The Cleared4 student survey is on hold at this time with the idea for additional training on using this program. Student Government is in the process of trying to recruit additional members and a big Thank you again for being hard-working student governors. The *Blazer* came out and Volleyball team was honored by NJCAA. Women's Cross Country and men's is number two at regionals 4 meet. at regionals. The Laramie Project is a live theatre performance on November 12, 13 and 14th. Student Trustee Lozano indicated that he tried to buy tickets for Sunday, but they were sold out. Today an event called Pronouns Matter was held with speakers and a nursing an event that had some speakers and had a nursing member kind initiating the discussion. They wanted to create more awareness around appropriate pronouns usage and emphasizing why they are important. Respecting, sharing, and educating pronouns in the workplace. JJC is a safe zone and our pronouns are a matter of respect. It was great hearing these speakers talk about the struggles and experiences they have had. OSA is offering free meal kits to our students and this month the recipe is chicken fried rice Trustee Morales indicated that she watched his show and thought that he did a great job. Student Trustee Lozano was happy to hear that and thanked Jake Taheny of media for the fantastic job he did in the entire process. Trustee Broderick thanked Student Trustee Lozano for his ACCT report on the conference. Chairman O'Connell thanked Student Trustee Lozano for his report.

9.4 Trustee Mahalik indicated that Trustee Morales was also in attendance at the meeting. The
Buildings & There were no bids voted on this evening, so no discussion was held in that area. We are
Grounds Report replacing the J Building elevators and this is a CDB project so we receive financial
assistance from the state with a completion date of 2023. We will be receiving a few bids in
January for projects currently in design. We will be repairing the leak in A Building
storefront; repair of the repair of the D and G buildings roofs; chilled water pipe installation
supports; air handling units replacements which is also on the list as a CDB project; parking
lot improvements; the move of the CISCO lab and cyber security to North Campus. On
other projects: light towers are delayed for the parking lot but hoping for a November
delivery date; respiratory therapy lab is complete but the doors are not correct, but will be
replaced at no cost to JJC; the campus police construction is moving along; the bridge
connection project is still being worked on, but may be tabled; Workday is moving along
nicely as you heard reported this evening with over 1200 applicants moving through this
process and new modules will be coming-registration, advising, financial aid, course
catalog, class scheduling, student financials, grading and transcripts. Trustee Morales
indicated that she did not know what CDB stood for, as sometimes, we speak in acronyms,
but we need to remember that not everyone knows what these are so I asked what CDB
mean. That is the Illinois Capital Development Board, and it provides state funding
availability. If we accept the money we have to accept their rules and that's why things can
be very long and drawn out, and deadline dates will be two or three years in the future. We
currently have 16 pre-construction projects. President Mitchell indicated that as a reminder,
the acronyms are in the back of your book. Chairman O'Connell thanked Trustee Mahalik
for his report.

9.5 Trustee Lee indicated that she and Trustee Morales reviewed the policies for the first
Policy readings and recommended that they move forward to the Board. Trustee Lee commented

Committee Report that she appreciates the additional time for reviewing the policies. Trustee Lee commented that she did not have any problem with them and neither did Trustee Morales. Trustee Morales indicated that she has enjoyed working with Trustee Lee, Dr. Mitchell and Doctor Morris. Trustee Lee brings us a different perspective sometimes when going over the policies, which we respect. Thank you, Trustee Lee for your hard work as well. Chairman O'Connell thanked Trustee Lee and Trustee Morales for their report.

9.6 Finance Committee Report Trustee Mahalik indicated that the information provided earlier by Mr. Jeff Heap and President Mitchell covered the topics discussed. Chairman O'Connell thanked Trustee Mahalik for his attendance at the committee.

9.7 President's report and President Mitchell indicated that she appreciates Trustee Broderick mentioning the topic of DEI at the ACCT conference. President Mitchell commented that as the board recalls, she presented at the AACC in October. She is so proud of the DEI Council and initiative

this was one of her highest priorities when she was appointed President. The good work that we continue to do collectively from our employees across campus led by Dr. Ervin is truly amazing. President Mitchell stated that she received several cards and wanted to highlight the things that were shared from across the country regarding the work that we are doing and this is not just me but this is our team. She received a card from Texas and they said this session was inspirational and motivating. This card is from Phoenix, Arizona and they stated that a copy of our work was provided to their new DEI worker so they could incorporate parts of the presentation at their institution. This one is in Colorado: thank you for sharing your experience, knowledge and wisdom during the Bridging the Equity Gap presentation and they will be taking the information back to their institution. This one is from New Jersey: the importance of exercising courageous leadership especially as campuses are trying to emerge from the pandemic and strengthening their enrollment. So, this is a shout out to all the employees that are involved in our DEI initiatives. President Mitchell would like to recommend that the college present at AACC and ACCT next year. I would like to again acknowledge the work of Dean Vasquez-Barrios and her team who hosted JJC Cares, healing the community violence trauma and grief stemming from the unfortunate murders of Holly and Jonathan who were current or former students of JJC. The work they did to host the event last night was heartwarming. It was restrictive, no media, no pictures and it allowed members from our community and college campus to come and share their experiences together. They had representatives from multiple organizations throughout the college and were here to provide support and had breakout sessions. Please know that our hearts go out to the families and to our campus community and we are here to show our support. Discover JJC, which Dean Morris highlighted-again, another phenomenal event at JJC. It was nice to see so many parents and students at the college to learn about all we have to offer. Yesterday, we held our State of the College. It is now live on our website, so if you did not have an opportunity to watch that, Dr. Mitchell would like to encourage all to do so. Again, an amazing opportunity to share our good work with our community. This afternoon, Dr. Farmer and I attended the State of the County. We learned a lot about what they are doing with the whole county to support our community investing in the CARES funding and investing in our community and providing support, not only organizationally, but to homes, homesteads, and individuals that need that support. Again, thank you to the veterans for your many years of service and protection for the United States of America. President Mitchell wished everyone a very Happy Thanksgiving, and I really hope everyone takes time to really relax, shut down from the college, and really take care of yourselves, and take time to appreciate all that we are so blessed to have.

Trustee Broderick commented that we have been talking about serving population with

different methods and would like to ask that the numbers of individuals that are listening or watching the board meetings be published in some fashion. Mr. Serr will be sharing this information at the December 8th board meeting. Mr. Serr indicated that we will do our best to get you those numbers monthly. We have to monitor the live stream in the moment to get those numbers because the provider does not make it available very easily from a historical standpoint. On the Kudo software, it was the most expensive option that we presented. It does look very promising, so we will come back at the December board meeting with some additional information about that. We did present, I think, three options at the last meeting to do live audio translation in Spanish. Kudo happens to be one of those. It is the most expensive, and we would have the ability with Kudo to use it for other applications outside of just the monthly board meeting as well. It is a promising solution. Trustee Broderick thanked Mr. Serr for the information. Trustee Broderick indicated that she did try to listen to the State of the College address; however, Comcast was having a major issue across the state so she was unable to listen. Ms. Rohder-Tonelli is remote due to feeling under the weather because of the booster shot yesterday, but she did assure me that it is posted to the website and that that communication will be sent out to those who registered so they know it is there as well. Trustee Broderick asked if we were able to monitor how many were listening to the address. I can let you know at the time that we were in the room together live, we had about 70 individuals, but we did post it somewhere about 10 a.m. today on our website. Ms. Rohder-Tonelli indicated that she would put those numbers together as soon as possible. Chairman O'Connell thanked President Mitchell for her report.

9.8
Chairman's
Report

Chairman O'Connell thanked everyone for being here today and all of the staff for their good work. Please remember our Veteran's tomorrow and everyone please stay safe.

10
Adjourn

Trustee Mahalik moved, seconded by Trustee Garcia Guillen for the meeting to adjourn at 7:04 p.m. The motion carried unanimously. Ayes: Mahalik, Morales, Broderick, Budzinski, Garcia Guillen, Lee and O'Connell Student Trustee Lozano favored the motion.