

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1.0 Call to Order/Roll Call/Welcome/Pledge of Allegiance

The regular meeting of the Board of Trustees of Joliet Junior College, Illinois Community College District #525, held in the Board Room at Joliet Junior College, 1215 Houbolt Road, Joliet, IL was called to order by Chairman Budzinski at 5:42 p.m. on Wednesday, January 17, 2024.

Trustees Present: Maureen Broderick, Jim Budzinski, Nancy Garcia Guillen, Diane Harris, Jake Mahalik, Alicia Morales and Student Trustee Iyeisha Ellis.

Trustees Absent: Michelle Lee

Chairman Budzinski welcomed everyone to the meeting.

Student Trustee Ellis led the Board in the Pledge of Allegiance.

1.1 Communications

Kelly Rohder-Tonelli, Executive Director of Strategic Engagement, thanked Joe Limon, JJC Department Chair of Career & Technical Education for growing the relationship with Polished Pebbles. Polished Pebbles provides mentoring opportunities for young girls for career and technical pathways. Kelly then introduced Nia Lackland (virtual) from Polished Pebbles who said JJC has helped fuel the communications, community and career opportunities for the clients they service. Their Pink Hard Hats initiatives is for females to go into the trades in partnership with JJC.

1.2.1 African American History Month Proclamation

JJC Student Isaiah Ramssess, President of the Black Student Union, read the proclamation.

Trustee Garcia Guillen moved, seconded by Trustee Broderick, for the board of Trustees of Joliet Junior College to approve the proclamation. A voice vote was taken.

Chairman Budzinski stated that the board continues to work on the flag policy and asked the board for support for the Black Student Union to fly a flag during Black History month. The board supported this request. Trustee Broderick moved and Trustee Harris seconded to allow the Black Student Union to fly a flag during Black History Month (February). Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Mahalik, and Morales. Student Trustee Ellis favored the motion. The motion carried.

1.2.2 Career and Technical Education Month Proclamation

Dean Josh West read the proclamation.

Trustee Broderick moved, seconded by Trustee Garcia Guillen, for the board of Trustees of Joliet Junior College to approve the proclamation. A voice vote was taken. The motion carried.

1.3 Closed Session

Trustee Garcia Guillen moved, seconded by Trustee Morales, for the Board of Trustees of Joliet Junior College to move to a closed session at 5:58 p.m. for the reasons of 2(c)1; 2(c)2; 2(c)11 and 2(c)21. Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Mahalik, and Morales. Student Trustee Ellis favored the motion. The motion carried.

1.4 Return to Public Session

Trustee Morales moved, seconded by Trustee Harris, for the Board of Trustees of Joliet Junior College to return to public session at 7:08 p.m. Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

1.5 Public Comments

There were no public comments.

1.6 Moment of Silence

A moment of silence was observed for members of the college family, students, community leaders, or relatives thereof, who had passed away since the last meeting.

1.7.1 Enrollment Report

Dean Bob Morris gave the report highlighting 75% of JJC's student body is under 25 years old with 45% being male and 55% female. The average age of students is 24 with 38% being full-time and 62% are part-time students. Race enrollment is 48.8% White; 33.6% Hispanic; 10.4% African American; 0.5% Native American; 3.2% Asian and 3.5% unknown. The top four cities of where JJC's students are coming from are Joliet, Plainfield, Bolingbrook and Romeoville. The 2023 fall term saw a 6.7% increase in head count and 6.18% in credit hours. 2023 Hispanic enrollment is up 9.3%; African-American enrollment is up 18.1%. Total minority enrollment is up 11.6% and full-time enrollment is up 5.3%. 2024 spring enrollment is showing 6.94% increase in headcount, 5.43% increase in credit hours and 73.67% increase in non-credit hours with a 14.6% increase in total minorities. The Strategic Enrollment Management plan was launched in 2023 with monthly meetings and aligns with JJC's strategic and DEI plans. JJC's main campus has over 3,000 students, City Center has 268 students, Romeoville campus has 350 students and the Morris Education Center has 5 students. Dean Josh West explained JJC's focus on student numbers for class and section evaluations with Dr. Amy Gray explaining that all class enrollment and programs are evaluated every year.

1.7.2 Faculty Union Report

Dr. Bob Marcink gave the report and said that the semester just started and felt it is going well and he is looking forward to a great semester.

1.7.3 Adjunct Faculty Union Report

Ms. Laurel Dieskow gave the report saying enrollment is up which is great for adjuncts. The adjunct faculty center is open and staffed. The adjunct faculty annual dinner was last week and she thanked Dr. Namuo and Dr. Amy Gray for attending.

1.7.4 Building and Grounds Committee Report

Student Trustee Ellis gave the report saying that In Construction projects consist of replacing the G building switchgear and the replacement of the B building main power transformer was done in December. The AHU replacement project equipment is on order. The replacement of the ECC playground replacement tile will begin in spring. The CNA lab is almost complete. The Vet Tech addition will begin in May. The T building boiler with condensing boiler is slightly over budget to an increase in material cost.

1.7.5 Board Policy Committee Report

Trustee Garcia Guillen said the policy committee will be meeting at the end of January. Trustee Broderick said she gave the trustees a packed of information relating to the trustee travel budgets for other colleges. Trustee Gracia Guillen said the policy committee is still working on the trustee travel budget policy.

1.7.6 Finance Committee Report

Trustee Mahalik said that there is no Finance Committee report. Trustee Broderick asked what the \$150,000 Other Expenditure budget line item in the President's budget is for. Karen Kissel, VP Finance & Administrative Services explained that this amount was approved by the board for strategic initiatives and other big ideas.

1.7.7 President's Report

Dr. Namuo thanked the board for their support of the Black Student Union to be able to fly a flag during Black History month. Dr. Namuo said that he and Dr. Farmer and Kelly Rohder-Tonelli wrote a chapter to a book relating to how JJC is using design thinking. He is thankful that the Namuo Family Endowed Scholarship is flourishing. Dr. Namuo said he is very proud of the dual credit enrollment increase of 70% for black students and 37.9% for Hispanic students. Dr. Namuo was invited to be a panelist for the AABA/NAACP Martin Luther King Celebration. He acknowledged the emergency response team for the recent successful remote learning day communications.

1.8.1 Approval of Minutes for the Regular Meeting held on December 13, 2023

Trustee Broderick moved and asked to revise the minutes to include the removal of the wording "because she is the president of the ICCTA" in section 4.5.1 First Reading Policy 01.41.00 Trustee Development Budget. The motion was seconded by Trustee Morales, for the minutes of the Board of Trustees Regular Meeting held on December 13, 2023, be approved with Trustee Broderick's requested change. Ayes: Broderick, Budzinski, Harris, Mahalik, and Morales. Nays: Trustee Garcia Guillen. Student Trustee Ellis did not favor the motion. The motion carried.

1.8.2 Approval of Minutes and Destruction of the Verbatim Record of the Closed Sessions Meetings held on 3/9/22, 3/10/22, 3/14/22, 3/17/22, 3/18/22, 3/23/22, 3/28/22, 4/6/22, 4/13/22, 4/27/22, 5/11/22 and 6/15/22.

Trustee Garcia Guillen moved, seconded by Trustee Morales, for agenda item 1.8.2 be approved as submitted. Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

Trustee Harris moved, seconded by Trustee Morales, to approval the need that confidentially exists for all remaining closed session minutes. Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

1.9 Approval of Agenda

Trustee Morales moved, seconded by Trustee Harris, for the agenda be approved as submitted.

Trustee Broderick said she has asked for the Trustee Development Budget to be put on the agenda and it was not. Trustee Garcia Guillen said that this policy is being reviewed by the policy committee and will appear on a future agenda.

Ayes: Budzinski, Garcia Guillen, Harris, Mahalik and Morales. Nays: Broderick. Student Trustee Ellis favored the motion. The motion carried. The motion carried.

1.10 Approval of Consent Agenda as Presented

Trustee Morales moved, seconded by Trustee Garcia Guillen, for the items identified on the consent agenda be approved as presented. Ayes: Broderick, Budzinski, Garcia Guillen, Harris, Mahalik and Morales. Student Trustee Ellis favored the motion. The motion carried.

2.1.1 Requesting Acceptance of Resignation of Vice President, Student Development

2.1.2 Recommending Appointment of Director of iCampus and Interim Chief Information Officer

- 2.2.1 Recommending the Approval of The Resignation of One Full – Time Professor of Social & Behavioral Sciences
- 2.2.2 Recommending Approval of Retirement as Requested by One Faculty Member
- 2.3.1 Classified Staff Report Includes New Hires, Replacements and Separations
- 3.1 Approval to Pay the Listing of Bills for the Period Ending December 31, 2023 as Presented
- 3.2.1 Bid: Replace T Building Boiler with Condensing Boiler
- 3.2.2 Contractual Service: Personnel Supplementation for Colleague SaaS Project
- 3.2.3 Sole Source: Digital Course Materials
- 3.2.4 Sole Source: Policy, Incident, and Disclosure Software
- 3.2.5 Sole Source: Virtual Simulation Lab Software
- 3.3 Treasurer’s Report
- 3.4 Financial Report
- 4.1 Second Reading Board Policies
 - 4.1.1 01.45.05 Electronic Attendance at Meetings Rules
 - 4.1.2 12.06.00 Driving Privileges

5.1 Student Trustee Report

Student Trustee Ellis gave her report consisting of her attending the AABA MLK brunch & celebration. She also recapped the Welcome Week activities. Student Trustee Ellis acknowledged the JJC athletes and upcoming game dates. There will be an upcoming student advisory council meeting on January 23rd. She said her student trustee academic advising project will consist of focus groups and meet and greets with students. Main Street activities will be on January 31st and February 1st with club recruitments and an information fair.

5.2 Representative to the JJC Foundation Report

Kristi Mulvey gave the report where she announced that on February 1st the annual sock campaign will kick off. The Alumni night will be February 13th at the JJC men’s basketball game. Spring scholarships have been awarded. On February 15th the fall scholarships will be open. The year end appeal raised just over one half million dollars.

5.3 Representative to ICCTA/ACCT Report

Trustee Harris reminded everyone to nominate people for the ICCTA awards.

5.4 Trustee Updates

Trustee Morales reminded Dr. Namuo that the Joliet Township donated \$25,000 to JJC for scholarships which can help with enrollment by paying for four credit hours for students. Trustee Broderick said Feb 4th – 6th is the National Legislative Summit in Washington, DC and on February 5th there will be an ICCTA board meeting in DC. March 8th & 9th is the ICCTA quarterly meeting in Kankakee. February 23 is the deadline to submit ICCTA award nominations. She then reminded the trustees that they can give their travel funds to other trustees per board policies. Trustee Harris said she would like to see JJC have nominations for the ICCTA awards. Trustee Garcia Guillen wanted to welcome the students attending this semester.

5.5 Chair’s Report

Chairman Budzinski did not have a report.

6. Adjournment

Trustee Morales moved, seconded by Trustee Garcia Guillen, for the meeting to adjourn at 8:23 p.m. A voice vote was taken. The motion carried unanimously.