Early Entry Enrollment Check List

“Early Entry” is a process which allows students 17 or younger to be considered for admission into Joliet Junior College (JJC). Students interested in participating as an “Early Entry” must **complete the following steps no later than 14 days** prior to the 1st day of the semester in which the student wishes to attend.

- Students are recommended to discuss the “Early Entry” process with their guidance counselor/teacher to determine the student’s needs and for assistance in selecting a course(s) at JJC.

- **DEVELOPMENTAL COURSES ARE NOT AN OPTION FOR EARLY ENTRY STUDENTS. THESE COURSES CAN BE IDENTIFIED BY THE “0” AS THE FIRST DIGIT IN THE COURSE NUMBER.**

- Any student under the age of 16 and attending junior high, high school or home school who wishes to take a college credit course, must have approval of the JJC course instructor, department chairperson, and Dean.

- Complete and submit the online application at [https://www.jjc.edu/admissions/pages/apply-now.aspx](https://www.jjc.edu/admissions/pages/apply-now.aspx) Please choose the High School Early Entry option on the drop down menu for type of degree/or certificate.

- Complete the placement test or valid ACT/SAT scores. See [http://www.jjc.edu/student-resources/testing-services/placement-testing](http://www.jjc.edu/student-resources/testing-services/placement-testing) for more information.

- **PLACEMENT TESTING MAY BE REQUIRED AT THE DISCRETION OF THE ACADEMIC DEPARTMENT CHAIRPERSON OR THE APPROPRIATE DEAN.** (For course work not requiring placement testing.)

- Please visit [www.jjc.edu/admittedstudents](http://www.jjc.edu/admittedstudents) to see information regarding: obtaining your JJC username and student ID, its step 1.

- Complete the “Early Entry” form.

- Have the high school counselor or authorized official(s) sign the “Early Entry” form.

Return the completed and signed “Early Entry” Form to the Admissions Office in person, by U.S. Mail or Fax to:

Joliet Junior College  
Admissions Office A-1020  
1215 Houbolt Road  
Joliet, IL  60431  
Fax No. (815) 280-6740

**Notes:** JJC may request, at its discretion, to interview any applicant for the Early Entry Program. If this occurs, the department requesting the interview will contact the student directly to make arrangements.

If an Early Entry student receives a grade of D or an F in a class, the student will be placed on Academic Caution at Joliet Junior College. Academic caution prevents the high school student from taking any future classes as an Early Entry student at Joliet Junior College.
EARLY ENTRY ENROLLMENT FORM

STUDENT SECTION: (Please print.)

STUDENT NAME: ______________________________________________________

Last First MI

JJC ID#: _______________________ DATE OF BIRTH: __________

ADDRESS: ____________________________________________________________

Street Number and Name

CITY: ___________________________ STATE: ______ ZIP: ____________

PHONE NO.: ____________________________

HIGH SCHOOL NAME:_____________ YEAR OF GRADUATION:_____

JJC SEMESTER OF APPROVAL:  Fall  Spring  Summer

(Circle One)

FISCAL YEAR OF APPROVAL: ___________

I understand the responsibilities of taking a college-level course. I understand and accept that my enrollment as a student at Joliet Junior College does not require the college to exercise any special care that would not be extended to any other college student. I understand and accept that I may be allowed the same privileges as other JJC students, and will also be subject to the same fees and rules. I understand and accept that I am entering an adult level learning environment where classroom discussions and required course materials may be mature in content. I understand that my college grades will be a part of my permanent JJC academic record.

Student Signature:____________________ Date:____________________________

Parent/Guardian Acknowledgement:
I, ____________________________, as parent/legal guardian of the student named above, understand and accept that his/her enrollment as a student at Joliet Junior College does not require the college to exercise any special care that would not be extended to any other college student. I understand and accept the expectations outlined in the above Student statement.

Parent/Guardian Signature:________________________________ Date:____________________________

High School Counselor or Authorized Official SECTION:
I hereby authorize the above named student to enroll at Joliet Junior College under the conditions of the early enrollment process and also that I am empowered to sign this form for my high school district.

Print High School Counselor or authorized officials name. ________________________________

Signature of High School Counselor or authorized officials name. ________________________________
(DEVELOPMENTAL COURSES ARE NOT AN OPTION FOR EARLY ENTRY STUDENTS. THESE COURSES CAN BE IDENTIFIED BY THE “0” AS THE FIRST DIGIT IN THE COURSE NUMBER.)

COURSES RECOMMENDED BY HIGH SCHOOL (Please print.)

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<tr>
<th>COURSE NAME &amp; NUMBER</th>
<th>SECTION#</th>
<th>DAY (S)</th>
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JJC SECTION:

COURSE INSTRUCTOR APPROVAL    _____YES _____NO

___________________________________________     __________
Signature                        Date

DEPARTMENT CHAIR APPROVAL        _____YES _____NO

___________________________________________     __________
Signature                        Date

DEAN’S APPROVAL                  _____YES _____NO

___________________________________________     __________
Signature                        Date

FOR JJC REGISTRATION USE ONLY:

Date of Registration:    __________________________

Staff initials:    __________________________

Classes registered for (if different from requested, explain): __________________________

___________________________________________
Date student was notified of balance: __________________________

Amount: $ __________________________

Revisions approved 9/16