



**2023-2024 Completion Guide**  
**Orthotics Technology, Certificate of Completion TE123**  
**ICCB Approved Total Program Hours:28**

Date:	<i>The following schedule is based on full-time enrollment. Students planning to transfer to a senior institution should check with that institution for specific transfer requirements.</i>
Program Prerequisites	

**T= Traditional    H = Hybrid    W = Web**

<b>First Semester</b>						
Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
OPT 100	Introduction to OPT	2	T	Interview with program director	SP/SU	<b>(Required).</b> Minimum Grade "C" to continue in program.
<b>Total Semester Hours</b>		<b>2</b>				

<b>Second Semester</b>						
Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
OPT 101	Pedorthotics	4	T	OPT 100	FL	
OPT 106	Skills Development	4	T	OPT 100	FL	
OPT 107	Orth/Prosth Biomaterials	3	H	OPT 100	FL	
<b>Total Semester Hours</b>		<b>11</b>				

<b>Third Semester</b>						
Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
OPT 103	Lower Extremity Orthotics II	4	T	OPT 100 and OPT 101	SP	
OPT 102	Spinal Orthotics	4	T	OPT 100	SP	
<b>Total Semester Hours</b>		<b>8</b>				

<b>Fourth Semester</b>						
Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
OPT 104	Lower Extremity Orthotics III	4	T	OPT 100 and OPT103	FL	
OPT 105	Upper Extremity Orthotics	3	T	OPT 100	FL	
<b>Total Semester Hours</b>		<b>7</b>				

**Graduation Requirements**

To be awarded a Certificate of Achievement or Certificate of Completion at JJC, each student must meet the following requirements:

1. Satisfy all admission requirements.
2. Complete the courses required to earn the chosen certificate. Complete a minimum of 4-29 credit hours (Certificate of Completion) or 30-50 credit hours (Certificate of Achievement). If the student is a transfer student with coursework taken elsewhere, he/she must complete a minimum of 25% of the total required credit hours applicable to the certificate at JJC. Proficiency test, CLEP, and Advanced Placement do not meet this requirement.
3. Earn a cumulative grade point average of at least 2.0 in the area of concentration.

4. Discharge all financial obligations to the college and have no restrictions.
5. File an application for graduation. An application should be filed at the time of registration for the student's anticipated last semester.
6. Have all official transcripts from other college/universities on file in the Graduation Office by the graduation filing date for evaluation of credit. A delay in the process may result in a later graduation date.

For more information:	<b>Department Chairperson</b>	<b>Program Coordinators</b>	<b>Program Advisors</b>
	Name: Jeff Bradford	Name: Desmond Masterton	Name: Desmond Masterton
	E-mail: jbradford@jjc.edu	E-mail: dmastert@jjc.edu	E-mail: dmastert@jjc.edu
	Phone: 815.280.2403	Phone: 815-280-2530	Phone: 815-280-2530