JOLIET JUNIOR COLLEGE 1901	**2023-2024 Completion Guide** **Hospitality Management, AAS, CA 400** **ICCB Approved Total Program Hours: 60**
Date: 4/22/2020	*The following schedule is based on full-time enrollment. Students planning to transfer to a senior institution should check with that institution for specific transfer requirements.*
Program Prerequisites	*None*

T= Traditional   H = Hybrid   W = Web

First Semester

Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
ENG 101	Rhetoric	3	T, H, W	Appropriate placement score or minimum grade "C" in one of the following: ENG 021 and ENG 099; ENG 022 and ENG 099; or the EAP course sequence ENG 079 and ENG 089; or ENG 096	Fall, Spring, Summer	Satisfies Category I Gen. Ed. Req.
Category IV: Math/Science		3	T, H, W		Fall, Spring, Summer	Satisfies Category IV Gen. Ed. Req.
BUS 110	Principles of Customer Service	3	T, H, W		Fall, Spring	
HOSP 120	Exploring the Hospitality Industry	3	W		Fall, Spring	
HOSP Elective		3	T, H, W		Fall, Spring, Summer	
	Total Semester Hours	15				

Second Semester

Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
Category II: Behavioral Science		3	T, H, W		Fall, Spring, Summer	Satisfies Category II Gen. Ed. Req.
ACCY 100/101	Accounting	3-4	T,H,W		Fall, Spring, Summer	
HOSP 160	Hospitality Law	3	T, H, W		Fall, Spring	
HOSP Elective		3	T, H, W		Fall, Spring, Summer	
BUS 111	Business Communications	3	T, W	ENG 101 Recommended	Fall, Spring, Summer	
	Total Semester Hours	15-16				

Third Semester

Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
HOSP Elective		3	T, W		Fall	
HOSP 255	Hotel Operations Management	3	H, W		Fall	
MGMT 101	Principles of Management	3	T, H, W		Fall, Spring, Summer	

Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
MGMT 102	Human Relations	3	T, W		Fall	
General Education		3	T, H, W		Fall, Spring, Summer	Select one course from the list of approved CTE General Education Classes
	Total Semester Hours	15				

Fourth Semester

Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
HOSP 148	Introduction to Event Planning	3	T,W		Spring	
HOSP 236	Cost Control for the Hospitality Industry	3	T,W		Spring	
HOSP 285	Restaurant Operations	3	T,W		Spring	
HOSP Elective		3	T, H, W		Fall, Spring, Summer	
General Education		3	T, H, W		Fall, Spring, Summer	Select one course from the list of approved CTE General Education Classes
	Total Semester Hours	15				

*Students must also submit a valid sanitation license to graduate (options include CA 106, Food 440, or an existing license).

Graduation Requirements
To be awarded an Associate degree at Joliet Junior College, each student must meet the following requirements:
1. Satisfy all admissions requirements.
2. Complete the courses required to earn the given degree. If the student is a transfer student with coursework taken elsewhere, he/she must complete a minimum of 60 credit hours of which 15 credit hours applicable to the degree are earned at JJC.
First Semester
Course Title Credit Hours Mode of Delivery Prerequisites Terms offered Notes
Total Semester Hours
Proficiency test, CLEP, and Advanced Placement does not meet this requirement.
3. Earn a cumulative grade point average of at least 2.0.
4. Discharge all financial obligations to the College and have no restrictions.
5. File an application for graduation. An application should be filed at the time of registration for the student's anticipated last semester.
6. Have all official transcripts from other college/universities on file in the Graduation Office by the graduation filing date for evaluation of credit. A delay in the process may result in a later graduation date.

To be awarded a Certificate of Achievement or Certificate of Completion at JJC, each student must meet the following requirements:
1. Satisfy all admission requirements.
2. Complete the courses required to earn the chosen certificate. Complete a minimum of 4-29 credit hours (Certificate of Completion) or 30-50 credit hours (Certificate of Achievement). If the student is a transfer student with coursework taken elsewhere, he/she must complete a minimum of 25% of the total required credit hours applicable to the certificate at JJC. Proficiency test, CLEP, and Advanced Placement do not meet this requirement.
3. Earn a cumulative grade point average of at least 2.0 in the area of concentration.
4. Discharge all financial obligations to the college and have no restrictions.
5. File an application for graduation. An application should be filed at the time of registration for the student's anticipated last semester.
6. Have all official transcripts from other college/universities on file in the Graduation

Office by the graduation filing date for evaluation of credit. A delay in the process may result in a later graduation date.

For more information:	Department Chairperson	Program Coordinator	Program Advisor
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