



**2023-2024 Completion Guide**  
**AAS in Paralegal Studies**  
**ICCB Approved Total Program Hours: 60**

Date: *The following schedule is based on full-time enrollment. Students planning to transfer to a senior institution should check with that institution for specific transfer requirements.*

Program Prerequisites

**T= Traditional    H = Hybrid    W = Web**

<b>First Semester</b>						
Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
ENG 101	Rhetoric	3	T/H/W			
PSCI 101 or 102	American National Government	3	T/H/W			
PLS 100	Intro to Paralegal Studies	3	T			
PLS 110	Legal Documents	3	T			
LENF 103	Criminal Law	3	T/W/H			
	<b>Total Semester Hours</b>	<b>15</b>				

<b>Second Semester</b>						
Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
COMM 101	Speech Communications	3	T/W			
PHIL 103	Ethics	3	T			
PLS 105	Legal Research and Writing I	3	T			
PLS 120	Civil Litigation	3	T			
PLS Elective	Elective	3	T			
	<b>Total Semester Hours</b>	<b>15</b>				

<b>Third Semester</b>						
Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
MTH 127	Group IV Math or Science	3	T			
SOC 290	Cultural Diversity	3	T/W/H			
PLS 150	Torts	3	T			
PLS 160	Contracts	3	T			
LENF 225	Constitutional Law	3	T/W/H			
		<b>15</b>				

<b>Fourth Semester</b>						
Course	Title	Credit Hours	Mode of Delivery	Prerequisites	Terms offered	Notes
PLS 200	Legal Research and Writing II	3	T			
PLS Elective	PLS Elective	3	T			
PLS Elective	PLS Elective	3	T			
PLS Elective	PLS Elective	3	T			
PLS Elective	PLS Elective	3	T			

**Graduation Requirements**

To be awarded an Associate degree at Joliet Junior College, each student must meet the following requirements:

1. Satisfy all admission requirements.
2. Complete the courses required to earn the given degree. If the student is a transfer student with coursework taken elsewhere, he/she must complete a minimum of 15 credit hours applicable to the degree at JJC. Proficiency test, CLEP and Advanced Placement does not meet this requirement.
3. Earn a cumulative grade-point-average of at least 2.0.
4. Discharge all financial obligations to the College; have no restrictions.
5. File an application for graduation. (An application should be filed at the time of registration for the student's anticipated last semester.)
6. Have all official transcripts from other colleges/universities on file in the Graduation Office by the graduation filing date for evaluation of credit. A delay in the process may result in a later graduation date.

For more information:	<b>Department Chairperson</b>	<b>Program Coordinator</b>	<b>Program Advisor</b>
	Name: Audrey Finkel	Name: Patricia A. Binfa	Name: Patricia A. Binfa
	E-mail: <a href="mailto:afinkel@jjc.edu">afinkel@jjc.edu</a>	E-mail: <a href="mailto:pbinfa@jjc.edu">pbinfa@jjc.edu</a>	E-mail: <a href="mailto:pbinfa@jjc.edu">pbinfa@jjc.edu</a>
	Phone: 815.280.2412	Phone: 815.280.2449	Phone: 815.280.2449